

RESOLUTION NO. 2793

**A RESOLUTION AMENDING GRAND COUNTY RESOLUTION NO. 2791 BY
CHANGING ALLOWABLE AMOUNTS FOR PER DIEM AND MILEAGE
REIMBURSEMENT**

WHEREAS, County Officials and employees are from time to time required to travel during the course of their duties, and

WHEREAS, It is the intent of the County to fairly compensate County Officials and employees for expenses associated with job related travel,

NOW THEREFORE, the County Council of Grand County resolves that all County Officials and employees shall be eligible for per diem amounts if travel associated with their work assignments meets the following criteria:

1. Work assignments take a County Official or employee further than 50 miles from their origin of work; and/or
2. Work assignments requires them to spend the night away from their personal residence; and/or
3. Work assignments require travel prior to 6:00 am for breakfast; travel prior to 11:00 am and their return is after 2:00 pm for lunch; and dinner if return is after 7:00 pm.

County Officials and employees shall be given a per diem according to the following schedule:

IN STATE MEALS		OUT OF STATE MEALS		PREMIUM CITIES*	
Breakfast	\$8	Breakfast	\$10	Breakfast	\$13
Lunch	\$11	Lunch	\$13	Lunch	\$17
Dinner	\$16	Dinner	\$20	Dinner	\$27
Total	\$35	Total	\$43	Total	\$57

*New York, Los Angeles, Chicago, San Francisco, Washington DC, Boston, Arlington

Notwithstanding the aforementioned per diem amounts, the following circumstances will dictate exceptions.

1. When a meal (including continental breakfasts) is provided as part of the event, the County Official or employee shall not be eligible for a per diem amount for that meal.
2. When travel is funded by a grant or other program, the employee will be given the amount provided and funded by the program.

The County Official or employee shall not be responsible to reimburse the County for unexpended per diem funds. Conversely, the County will not reimburse County Officials

and employees for amounts spent above the per diem amounts. All per diem amounts include costs associated with taxes and tips.

FURTHER, the County Council of Grand County resolves that County Officials and employees shall be reimbursed in accordance to the policies and procedures contained in the Grand County Employment Policies and Procedure Manual pertaining to the use of personal vehicles. The reimbursement rate for mileage shall be as follows:

IN/OUT OF STATE MILEAGE (PERSONAL VEHICLES)

Mileage shall be reimbursed at the rate of \$.41 per mile

This Resolution was duly and regularly introduced and passed at a regular meeting of the Grand County Council, State of Utah on the 7th day of August, 2007.

ATTEST:

GRAND COUNTY COUNCIL

Diana Carroll, Clerk/Auditor

Jim Lewis, Chairman