

Directions: To request inclusion on the Council agenda, complete this Agenda Summary form by following the instructions within the form. Email completed form and any attachments to council@grand.state.ut.us no later than 5:00 p.m. the Wednesday before the requested Council Meeting (meetings are held the first & third Tuesday of every month at 3:00 p.m. for administrative matters & 7:00 p.m. for public interest matters). Contact: Ruth Dillon, Council Assistant, at (435) 259-1346.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
 (ENTER MEETING DATE REQUESTED)

TITLE:	Enter the Title of Your Subject Matter You Wish to Have Discussed or Acted Upon at the Council Meeting
FISCAL IMPACT:	Enter estimated dollar impact to Grand County if any; otherwise enter "None" (for example: "\$3,000 in costs")
PRESENTER(S):	Enter Presenter Name(s) followed by Title and Organization (for example: John Doe, President, John Doe Industries)

Prepared By:

Name, Title
 Organization
 Address
 Daytime Phone
 Email Address

FOR OFFICE USE ONLY:

Attorney Review:

RECOMMENDATION:

I move to (enter the action which you would like a Council Member to take during the Council Meeting; for example, "approve the proposed agreement regarding your subject matter, as presented,") and authorize the Chair to sign all associated documents.

[Note: If no action other than discussion is needed, delete this entire "Recommendation" section.]

BACKGROUND:

(Enter information – facts, figures, logic – to support the topic discussion and/or motion.)

Attachment(s): Enter title(s) of documents referred to in this agenda summary which you wish to attach.