

RESOLUTION 2806

A RESOLUTION OF THE GRAND COUNTY COUNCIL AMENDING RESOLUTION 2625 ESTABLISHING A BOARD APPOINTMENT PROCESS AND ESTABLISHING REQUIREMENTS OF BOARD MEMBERS, COMMISSIONERS, AND COMMITTEES

WHEREAS, The Grand County Council recognizes there is a need to create an appointment process for appointing board members, commissioners, and committees to the various boards serving Grand County, and

WHEREAS, The Grand County Council recognizes there is a need for all Boards to have the same requirements for board members, commissioners, and committees including those required by law; and

WHEREAS, The Grand County Council shall approve all appointments to Boards that are under the authority of the Grand County Council supported by ordinance, resolution, or ordered by state law, and

NOW THEREFORE, THE GRAND COUNTY COUNCIL RESOLVES AS FOLLOWS:

All Board, Commission, and Committees appointments shall be selected in the following manner:

1. By October 1st the Council Office shall notify the current Board, Commission, and Committee of those members whose terms will expire at the end of the calendar year. In cases where a vacancy is created during the middle of board member's term, commission, or committees' term the Council Office shall notify the respective board, commission, or committee of the vacancy as soon as practically possible.
2. The Grand County Council Office shall post a notice of vacancies for Board, Commission, and Committee in a local paper, bulletin boards within the County Courthouse, and on the County's website. The published notice shall list general requirements for serving on the Board, Commission, Committee, and shall be open until filled. The notice shall, identify the date in which the Council Office shall forward all submitted applications for review and consideration.

3. Interested residents shall submit an official Board, Commission, and Committee Certification and Application Form ("Application") contained in Exhibit 1 of this Resolution to the Council Office.
4. The Council Office shall receive by mail or email all Applications which shall be dated. The Council Office shall review that the Applications have been completed and forward all applicants that appear to meet the requirements for service to the appropriate board for verification of meeting the requirements and consideration for appointment.
5. Boards and Commissions shall interview all qualified applicants (Council may be invited to interviews).
6. During the interview process the Boards, Commissions, and Committees shall ask questions that verify an Applicant eligibility of meeting requirements for service contained in this Resolution and other adopted documents including but not limited to: state law, county ordinance, and adopted bylaws of the board to ascertain an applicant's qualifications for appointment. The Boards will forward recommendation(s) by motion which contain findings as to their recommendation to the County Council within thirty (30) days receipt of applications.
7. The County Council, at the next regular meeting in which appointments may be considered shall appoint a the recommended applicant, or an applicant of the Council's choice, or keep the position open to consider additional applicants.
8. If the County Council has not appointed a new member to the Board at the expiration of term, the current board member shall will remain on the Board until they are replaced.

General Board Member Requirements

- Must be a Grand County Resident
- Terms shall be for four years, unless a shorter or longer period is required by law.
- All terms shall end December 31st with the new member taking office the first meeting in January of the following year
- Board, Commission, and Committee Members shall have the appropriate expertise when required by law

- Submit applications to the Council Office in accordance with the requirements contained in the notice
- Agree to abide by the County's conflict of interest ordinance

Special Service Board Member Requirements:

Special Service Board Members shall meet the requirements of this section and the current applicable state code requirements.

- No appointed member of the board may be a full or part-time employee of the district while serving on the board.
- No person employed by a special service district as a full-time or part-time employee may serve on the governing board of the district.
- A board member may not be compensated separately as a board member and as an employee for providing the same service.
- Each trustee/board member appointed by the County legislative body shall be an elector of the district.

IT IS FURTHER RESOLVED THAT:

Boards should amend their Bylaws to reflect the established appointment process and requirements.

Members who are currently serving on Boards, Commissions, and Committees that do not meet the requirements stated in this document shall be replaced once their term is completed.

APPROVED THIS 20th DAY OF NOVEMBER, 2007, BY THE FOLLOWING VOTE:

AYE: Lewis, Holyoak, Ciarus, Greenberg, McNeely, Graham
NAY: _____
ABSENT: Langianese

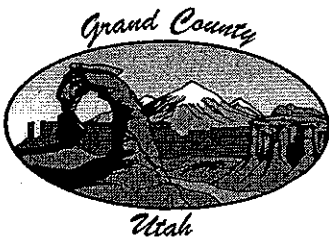
**ATTEST:
COUNCIL**

GRAND COUNTY

Diana Carroll
Diana Carroll, Clerk/Auditor

Jim Lewis
Jim Lewis, Chair

EXHIBIT 1: APPLICATION



Board, Commission, and Committee Certification and Application Form

Please fill out this certification, and return it to the County Council Office 125 E Center Street, Moab, UT 84532 or by email to the following address: council@grand.state.ut.us

Board Position Applied For: _____

Date: _____

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email Address: _____

In what year did you establish your current residency in Grand County: _____

Occupation or professional training: _____

List your work experience that is relevant to your application for a position on the County Board for which you are applying:

List your non-work experience that is relevant to your application for a position on the County Board for which you are applying:

Grand County Resolution has the following board member requirements:

- Must be a Grand County Resident
- Terms shall be for four years, unless a shorter period is required by law
- All terms shall end December 31st with the new member taking office the first meeting in January of the following year
- Board Members shall have the appropriate expertise when required by law

Additionally the State Code has the following requirements for Special Districts

- No appointed member of the board may be a full or part-time employee of the district while serving on the board.
- No person employed by a special service district as a full-time or part-time employee may serve on the governing board of the district.
- A board member may not be compensated separately as a board member and as an employee for providing the same service.
- Each trustee/board member appointed by the County legislative body shall be an elector of the district.

I have read and I certify that all the information on this form is true and correct and I meet the requirements listed above. Further, if appointed I agree to faithfully attend the meetings and adhere to the state laws, county ordinances, and adopted bylaws that govern the Board, Commission, or Committee in which I will serve on. Additionally, I have read the County's Conflict of Interest Ordinance and do not have any inherent conflicts in serving on the board, commission, or committee. I agree to abide by this ordinance.

Signature: _____

Date: _____