

RESOLUTION NO. 2931 (2010)

**A RESOLUTION RE-ESTABLISHING BYLAWS OF THE
GRAND COUNTY PUBLIC LIBRARY BOARD OF DIRECTORS**

WHEREAS, the Grand County Public Library Board operated under bylaws dated October 7, 2008;

WHEREAS, the Grand County Council adopted Ordinance No. 472, dated June 6, 2008, establishing a process for the adoption of bylaws for Grand County Boards, Commissions and Committees;

WHEREAS, Grand County adopted Ordinance No. 372 on August 19, 2003 which formally established the Grand County Public Library Board;

WHEREAS, Grand County Ordinance No. 372 and 432 define the constituent membership, terms of office, and purposes thereof, and duties and responsibilities of the Grand County Public Library Board;

WHEREAS, the Grand County Public Library Board re-established bylaws in March 2010 for review and approval by the Grand County Council;

WHEREAS, the Council Administrator and County Attorney's Office reviewed the re-established bylaws of the Grand County Public Library Board, as required by Ordinance No. 472, to ensure that such bylaws do not conflict with Grand County Ordinance No. 372, 432 or 472 or other ordinances or codes;

WHEREAS, Ordinance No. 472 requires the Grand County Council to approve bylaws by resolution to be maintained in the County Clerk's Office for the purposes of historical recordkeeping and reference;

NOW THEREFORE, the Grand County Council hereby resolves to formally approve by resolution the bylaws of the Grand County Public Library Board attached as Exhibit A.

This Resolution was duly and regularly introduced and passed at a regular meeting of the Grand County Council, State of Utah on the 6th day of April, 2010.

Attest:

Those voting aye: Graham, Conrad, Holyoak, Baird, Ballantyne, Greenberg, Ciarus

Those voting nay: _____

Absent: _____

Grand County Council

ATTEST:

Diana Carroll
Diana Carroll, Clerk/Auditor

Audrey Graham
Audrey Graham, Chairperson

EXHIBIT A

BYLAWS FOR THE GRAND COUNTY PUBLIC LIBRARY BOARD OF DIRECTORS

BYLAWS FOR THE GRAND COUNTY PUBLIC LIBRARY

BOARD OF DIRECTORS

Article 1. Name and authorization

This organization shall be called the Grand County Public Library Board of Directors (“Board”). The Board is authorized by Utah Code Annotated 9-7-501 - 511 and by Grand County Ordinance 372 and 432. The Board exercises authority and assumes responsibilities delegated to it under these authorities.

Article 2. Meetings

Section 1. The regular meeting of the Grand County Public Library Board of Directors shall typically be held at the Grand County Public Library, 257 East Center Street, Moab, Utah 84532. At the beginning of each calendar year, the Board shall specify regular meeting dates and times.

Section 2. The Board shall name officers at its first regular meeting each calendar year or as necessary at other times to fill vacant positions.

Section 3. A quorum for the transaction of business shall consist of four members present in person.

Section 4. The Library Director prior to the meeting date shall notify Board members of all meetings and a record of such notification shall be maintained at the library.

Section 5. Robert’s Rules of Order, Newly Revised shall govern the parliamentary procedure of the Board unless otherwise specified in the Bylaws.

Section 6. All newly appointed Board members shall be provided with a current copy of the library’s policies and bylaws prior to the next regular meeting.

Section 7. Meetings shall comply with all requirements of state law including, but not limited to, the Utah Open and Public Meetings Act.

Article 3. Members and officers

Section 1. The Board shall consist of seven directors appointed by the Grand County Council for up to two consecutive four-year terms. One of these directors shall be a member of the Grand

County Council and all directors shall be residents of Grand County. Directors appointed to fill mid-term vacancies shall serve until the end of the term of the member replaced. As this is a partial term, that person shall be eligible for two more full terms.

Section 2. Officers shall include a Chair and Vice-chair both of whom shall be members of the Board.

Section 3. The Chair shall preside at all meetings, appoint all committees, authorize calls for all meetings, and generally perform the duties of an executive officer as it relates to duties delegated in Ordinance 372 and 432. The Council Administrator may invite the Board's Personnel Committee to participate in the Library Director's annual evaluation._

Section 4. In the absence of the Chair, the Vice-chair shall exercise the Chair's functions, and may, upon the request of the Chair, take over any duties that he or she is unable to perform.

Section 5. The Library Director shall arrange for the recording of a true and accurate account of all proceedings (minutes) at Board meetings. The Library Director shall maintain a permanent file of these written and approved Board proceedings and other records of the Board. Upon consultation with the Chair, the Library Director shall prepare the agenda for all meetings.

Section 6. The Library Director, or an appointed representative, shall attend all Board meetings, except in the case of a closed session, when the Board may meet privately.

Article 4. Committees

The standing committees shall be appointed annually in the month of January. The standing committees shall be the Finance and Funding Committee, the Personnel and Policy Committee, the Technology Committee and the Art Committee.

Special committees for the study and investigation of annual operations or special problems or tasks may be appointed by the Chair. Both Board members and individuals with special skills or interests from the public may serve on committees so long as a Board member acts as Chair of each committee.

Article 5. Financial

Section 1. The library budget shall be presented at a Board meeting prior to November of each year.

Section 2. Any funds raised by the Board or monetary gifts received shall be deposited in an appropriate Grand County account to be administered for the benefit of the Library.

Article 6. Order of Business

The normal order of business at regular meetings of the Board shall be:

1. Call to Order
2. Approval of Minutes
3. Review of Bills
4. Citizens to be Heard
5. Director's report
6. Old Business
7. New Business
8. Board Member Reports
9. Closed Session (if needed)
10. Adjournment

Article 7. Amendments

The bylaws will be reviewed by the Board at the beginning of each calendar year. Amendments will be recommended to the County Council for approval as per County Ordinance 472.

Approved by Grand County Council Resolution No. 2847 on October 7, 2008 and amended by Grand County Council Resolution No. 2931 on April 6, 2010.