

# Grand County Planning Commission Minutes

November 11, 2009

A regular meeting of the Grand County Planning Commission convened on the above date at 6:00 PM in the Grand County Courthouse, Council Chambers.

**Members Present:** Chair Jean Binyon, Mike Duncan, Dave Stolfa, Ed Bridges, and Kalen Jones. D.L. Taylor and Dave Cozzens were absent.

Council liaison – Gene Ciarus – absent

**Others Present:** County staff Krissie Killoy, Mary Hofhine, and Mark Wright and other concerned citizens.

The Chair called the meeting to order at 6:00 PM and requested that all cell phones be turned off.

The Chair explained that Gene Ciarus, our liaison from the Council, is attending another meeting tonight and will not be in attendance.

**Workshop** – Review the Draft Request for proposal for the General Plan Update: Staff explained that the Request for Proposals for the General Plan update were written and before they are put in the paper would like the Commission's input. They have been given to the Clerk and the Attorney for review legal concerns.

The Grand County General Plan was adopted in August 1996 and was last updated in 2003. General Plans are commonly updated in 5-year intervals to help local officials and citizens respond to changing community conditions and new concepts in planning. Typically General Plans are policy documents implemented through adoption and enforcement of local land use ordinances. General Plans not only offer essential guidance to decision makers, but the Plan's policies and implementation recommendations provide a useful means for checking a community's progress toward identified goals.

The Planning Commission should focus on the Scope of Services and the selection committee, the rest of the proposal is essentially a standard template.

The Planning Commission reviewed the proposal with staff and made minimal changes and reviewed with Ms. Killoy to get a better understanding of the process.

Ed Bridges motioned to use the Planning Commission as the selection committee in a workshop meeting. The motion died for lack of a second.

The Chair entertained another motion.

Kalen Jones moved to recommend to the Council all changes agreed upon at the meeting that staff has documented including, wording changes, due date, and budget amounts. Dave Stolfa seconded with no other discussion the Chair called for a vote - all voted in favor.

The Chair entertained a motion to recommend an evaluation team for the RFP to the Council.

Kalen Jones moved to forward a recommendation to Council that an evaluation team be established for the purpose of selecting a Contractor. Committee members to include the following:

- Community Development Staff (3 people)
- The Council Administrator
- Planning Commission members (2 people)
- County Council member (1 person)
- The City Planner

Mike Duncan seconded – with no other discussion the Chair called for a vote – all voted in favor.

Discussion of the election of officers and new member orientation for 2010.

**Minutes** - The October 14<sup>th</sup> minutes were accepted as written the October 28<sup>th</sup> minutes were accepted with changes.

**Community Development Update** – The Affordable Housing Plan was approved by the Council. The November 17<sup>th</sup> Council will hear the rezone application for Highway 191 and SR313 corner for the Moab Giants proposal; also the final plat for Cougar Canyon.

**County Council Update** – Mr. Ciarus was unavailable.

With no other items on the Agenda the Chair wished everyone a Happy Thanksgiving and called for adjournment.

**Adjournment:** The meeting was adjourned at 7:00 P.M.