



## SITE PLAN REVIEW APPLICATION

Grand County Courthouse: 125 E. Center St. Moab, UT 84532; Phone: (435)259-1371

**FOR OFFICE USE ONLY**

Date of Submittal: \_\_\_\_\_ Sketch Plan Processing Fees: **\$350.00**  
Submittal Received by: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ Fees Received by: \_\_\_\_\_

**CONTACT INFORMATION**

**Property owner:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ cell: \_\_\_\_\_ fax: \_\_\_\_\_

Email address: \_\_\_\_\_

**Engineer** (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ cell: \_\_\_\_\_ fax: \_\_\_\_\_

Email address: \_\_\_\_\_

**Property owner representative:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ cell: \_\_\_\_\_ fax: \_\_\_\_\_

Email address: \_\_\_\_\_

**PROJECT INFORMATION**

**Project name:** \_\_\_\_\_

General location of the property: \_\_\_\_\_

Size of the subject property: \_\_\_\_\_ acres      Number of lots: \_\_\_\_\_

Surrounding land uses: \_\_\_\_\_

Current Zoning: \_\_\_\_\_ district

**SUPPORTING MATERIALS**

Site plan applications shall contain, at a minimum, the following supporting materials through the approval process according to the following submittal schedule:

1. **APPLICATION SUBMISSION.** Two complete sets (with the exception of the public notice, title report, and fee) of all supporting materials shall be submitted with this application. These complete sets should include two large (24" x 36") and two small (11" x 17") sets of all plans.

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2. **PRIOR TO MEETING.** Two revised sets of large (24" x 36") and small (11" x 17") plans shall be submitted prior to the application being placed on the Planning Commission agenda.
  3. **POST MEETING.** If the revised sets of plans are not approved as submitted two corrected sets of plans both large and small shall be submitted that comply with the Planning Commission's approval.

**Site Plan:** The applicant shall submit a site plan drawn to an acceptable scale (as deemed by the Zoning Administrator) to display the following:

1. Parking, loading, and refuse areas;
2. Access ways, including points of ingress, egress;
3. Sidewalks and trails;
4. Fences and walls;
5. Location and dimensions of structures and signs;
6. Location and type of outdoor lighting;
7. Typical elevations of such buildings;
8. Landscaping and screening;
9. Topography;
10. Specific areas proposed for specific types of land use;
11. Lots or plots;
12. Any areas with slopes in excess of 30 percent;
13. Any areas in a natural drainage or the 100 year floodplain;
14. Existing and proposed easements, areas proposed for public dedication; and
15. Building footprint(s), water and sewer lines, easements and drainage improvements in Digital Format; if available. Digital information shall be provided in the latest version of AutoCAD, or other format compatible with the County GIS as may be specified by the Zoning Administrator (currently preferred in State Plane Coordinates - Utah Central Zone or the Valley Coordinate System) with all measurements stated in feet.

**Title Report.** A preliminary title report from a licensed title company listing or attorney listing the name of the property owner(s) and all liens, easements and judgments of record affecting the subject property, and of the preliminary plat.

**Application Fee.** The process / filing fee of \$350.00 shall be paid in full.

#### **APPLICANT CERTIFICATION**

I certify under penalty of perjury that this application and all information submitted as a part of this application are true, complete and accurate to the best of my knowledge. I also certify that I am the owner of the subject property and that the authorized agent noted in this application has my consent to represent me with respect to this application. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that Grand County may rescind any approval, or take any other legal or appropriate action. I also acknowledge that I have reviewed the applicable sections of the Grand County Land Use Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. Additionally, I have reviewed and understand the section from the Consolidated Fee Schedule and hereby agree to comply with this resolution. I also agree to allow the Staff, Planning Commission, or County Council or appointed agent(s) of the County to enter the subject property to make any necessary inspections thereof.

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_