



**THOMPSON SPRINGS
SPECIAL SERVICE FIRE DISTRICT
ADMINISTRATIVE CONTROL BOARD
REGULAR MEETING**

**Grand County Council Chambers
125 East Center Street, Moab, Utah**

**AGENDA
Tuesday, January 15, 2019**

4:00 p.m.

- Call to Order**
- Citizens to Be Heard**
- Approval of Minutes**
 - A. December 18, 2018 (Thompson Springs Fire District Board Regular Meeting)
- Ratification of Payment of Bills**
- Fire Chief's Report** (Chief Marcum)
- Fire Warden's Report** (vacant position)
- New Business**
 - B. Electing or appointing the Board Secretary and ratifying the Board Treasurer (Chairman Clapper)
- Old Business**
- Future Considerations**
- Public Hearings- Possible Action Items:** (none)
- Closed Session – if necessary**
- Adjourn**

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS. In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend meetings are encouraged to contact the County two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. T.D.D. (Telecommunication Device for the Deaf) calls can be answered at: (435) 259-1346. Individuals with speech and/or hearing impairments may also call the Relay Utah by dialing 711. Spanish Relay Utah: 1 (888) 346-3162

At the meetings/hearings any citizen, property owner, or public official may be heard on any agenda subject. The number of persons heard and the time allowed for each individual may be limited at the sole discretion of the Chair. On matters set for public hearings there is a three-minute time limit per person to allow maximum public participation. Upon being recognized by the Chair, please advance to the microphone, state your full name and address, whom you represent, and the subject matter. No person shall interrupt legislative proceedings.

Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Wednesday prior to a regular Meeting and forty-eight (48) hours prior to any Special Meeting. Information relative to these meetings/hearings may be obtained at the Grand County Council's Office, 125 East Center Street, Moab, Utah; (435) 259-1346.

An agenda packet is available at the local Library, 257 East Center St., Moab, Utah, (435) 259-1111 at least 24 hours in advance of the meeting.

THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT
125 East Center Street
Moab, Utah

December 18, 2018

The Thompson Springs Special Service Fire District met in regular session on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. Chairperson Mary McGann called the meeting to order at 4:06 p.m. In attendance were Board Members Curtis Wells, Greg Halliday, Terry Morse, Council Administrator Ruth Dillon and Clerk/Auditor Elect Chris Baird. Evan Clapper attended by phone. Jaylyn Hawks and Rory Paxman were absent.

Citizens to be Heard – none

Approval of Minutes

A. December 4, 2018 (Thompson Springs Fire District Board Regular Meeting)

MOTION: Motion by Board Member Curtis Wells to approve December 4, 2018 minutes. Motion seconded by Greg Halliday. Motion Carried 5 – 0.

Ratification of Payment of Bills

MOTION: Motion by Board Member Curtis Wells to approve payment of bills in the amount of \$888.11. Motion seconded by Board Member Greg Halliday. Motion carried 5 – 0.

Fire Chief's Report (Chief Marcum)

Chief Marcum was unable to attend, but submitted a hard copy report, which was read aloud by Chairperson McGann.

Attended Propane Hazards fire training; Blower fan for bay heater repaired; County assessment interview took place; job descriptions submitted; application for surplus Wildland Fire equipment submitted to BLM.

Fire Warden's Report (vacant position)

N/A.

New Business

B. Approving proposed Interlocal Agreement between Thompson Springs Special Service Fire District and Grand County for administrative services, postponed from December 4, 2018 (Chairwoman McGann)

MOTION: Motion made by Curtis Wells to approve proposed Interlocal Agreement between Thompson Springs Special Service Fire District and Grand County for administrative purposes, and authorized the Chair to sign all associated documents. Motion seconded by Terry Morse. Motion carried 5-0.

C. Approving proposed job descriptions for the Fire Chief and Cleaning/Maintenance Worker positions (John West, Grand County Human Resources Director)

MOTION: Motion made by Curtis Wells to approve proposed job descriptions for the Fire Chief and Cleaning/Maintenance Worker positions and authorized the Chair to sign all associated documents. Motion seconded by Terry Morse. Motion carried 5-0.

D. Adopting proposed resolution approving the amended 2018 budget (Chris Baird, Grand County Budget Officer)

MOTION: Motion made by Curtis Wells to adopt proposed resolution approving the amended 2018 budget and authorized the Chair to sign all associated documents. Motion seconded by Greg Halliday. Motion carried 5-0.

E. Adopting proposed resolution approving the 2019 budget (Chris Baird, Grand County Budget Officer)

MOTION: Motion made by Curtis Wells to adopt proposed resolution approving the 2019 budget and authorized the Chair to sign all associated documents. Motion seconded by Terry Morse. Motion carried 5-0.

Old Business (none)

Future Considerations (none)

Public Hearings-Possible Action Items: (none)

Closed Session- if necessary

Adjourn

Motion: Motion by Board Member Curtis Wells to adjourn the meeting at 4:10 p.m. Motion carried 5-0.

Thompson Springs Special Service Fire District
Mary McGann, Chairperson

ATTEST:

Secretary
Evan Clapper