



**THOMPSON SPRINGS  
SPECIAL SERVICE FIRE DISTRICT  
ADMINISTRATIVE CONTROL BOARD  
SPECIAL MEETING**

**Grand County Council Chambers  
125 East Center Street, Moab, Utah**

**AGENDA  
Tuesday, February 20, 2018**

**4:00 p.m.**

- Call to Order**
- Pledge of Allegiance**
- Citizens to Be Heard**
- Approval of Minutes**
  - A. December 19, 2017 (Thompson Springs Fire District Board Special Meeting),  
Postponed from December 27, 2017
  - B. December 27, 2017 (Thompson Springs Fire District Board Special Meeting)
  - C. January 16, 2018 (Thompson Springs Fire District Board Special Meeting)
- Ratification of Payment of Bills**
- Fire Chief's Report** (Chief Marcum)
- Fire Warden's Report** (County Fire Warden Marcum)
- New Business- Action Items**
- Old Business- Action Items**
- Discussion Items**
- Future Considerations**
- Closed session(s)** if necessary
- Adjourn**

**NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS.** In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend meetings are encouraged to contact the County two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. T.D.D. (Telecommunication Device for the Deaf) calls can be answered at: (435) 259-1346. Individuals with speech and/or hearing impairments may also call the Relay Utah by dialing 711. Spanish Relay Utah: 1 (888) 346-3162

**At the meetings/hearings any citizen, property owner, or public official may be heard on any agenda subject.** The number of persons heard and the time allowed for each individual may be limited at the sole discretion of the Chair. On matters set for public hearings there is a three-minute time limit per person to allow maximum public participation. Upon being recognized by the Chair, please advance to the microphone, state your full name and address, whom you represent, and the subject matter. No person shall interrupt legislative proceedings.

**Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Wednesday prior to a regular Meeting and forty-eight (48) hours prior to any Special Meeting.** Information relative to these meetings/hearings may be obtained at the Grand County Council's Office, 125 East Center Street, Moab, Utah; (435) 259-1346.

**An agenda packet is available at the local Library, 257 East Center St., Moab, Utah, (435) 259-1111 at least 24 hours in advance of the meeting.**

**THOMPSON SPRINGS FIRE SPECIAL SERVICE FIRE DISTRICT**

**Grand County Council Chambers  
125 East Center Street  
Moab, Utah**

**December 19, 2017**

The Thompson Springs Fire Special Service Fire District met in special session on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. President Jaylyn Hawks called the meeting to order at 6:55 p.m. In attendance were Board Members Evan Clapper, Jaylyn Hawks, Mary McGann, Patrick Trim and Curtis Wells along with Secretary Diana Carroll and Council Administrator Ruth Dillon. Board Members Greg Halliday and Rory Paxman were absent.

**Approval of Minutes**

- A. September 19, 2017**
- B. October 17, 2017**
- C. November 21, 2017**

MOTION: Motion by Board Member Evan Clapper to approve the minutes of the Board as presented. Motion seconded by Board Member Mary McGann carried 5 – 0.

**Radification of Payment of Bills**

MOTION: Motion by Board Member Patrick Trim to approve payment of bills through December 19, 2017 in the amount of \$4,352.95. Motion seconded by Board Member Evan Clapper carried 5 – 0.

**Public Hearing**

- D. Public Hearing to Hear Public Input on Adopting the 2018 Tentative Budget**

There were no comments from the public. The Public Hearing closed at 7:08 p.m. written comments will be accepted until 5:00 p.m. December 27, 2017.

**Adjourn**

The meeting was adjourned at 7:10 p.m.

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Thompson Springs Special Service Fire District  
President  
Jaylyn Hawks

**ATTEST:**

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Grand County Clerk/Auditor  
Diana Carroll

**THOMPSON SPRINGS FIRE SPECIAL SERVICE FIRE DISTRICT**

**Grand County Council Chambers  
125 East Center Street  
Moab, Utah**

**December 27, 2017**

The Thompson Springs Fire Special Service Fire District met in special session on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. President Jaylyn Hawks called the meeting to order at 6:07 p.m. In attendance were Board Members Evan Clapper, Jaylyn Hawks, Patrick Trim and Curtis Wells along with Secretary Diana Carroll and Council Administrator Ruth Dillon. Board Members Greg Halliday, Mary McGann and Rory Paxman were absent. The Pledge of Allegiance was led by Emergency Management Services Manager Rick Bailey.

**Approval of Minutes**

**A. December 19, 2017**

Postponed until the next meeting.

**B. Adopting Proposed Amendments to the 2017 Budget**

MOTION: Motion by Board Member Curtis Wells to approve the amendments to the 2017 budget. Motion seconded by Board Member Patrick Trim carried 4 – 0.

**C. Adopting Proposed 2018 Budget**

MOTION: Motion by Board Member Curtis Wells to adopt the 2018 budget. Motion seconded by Board Member Patrick Trim carried 4 – 0.

**Adjourn**

The meeting was adjourned at 6:11 p.m.

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Thompson Springs Special Service Fire District  
President  
Jaylyn Hawks

**ATTEST:**

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Grand County Clerk/Auditor  
Diana Carroll

**THOMPSON SPRINGS FIRE SPECIAL SERVICE FIRE DISTRICT**  
**125 East Center Street**  
**Moab, Utah**

**January 16, 2018**

The Thompson Springs Fire Special Service Fire District met in special session on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. President Mary McGann called the meeting to order at 4:00 p.m. In attendance were Board Members Evan Clapper, Jaylyn Hawks (arrived at 4:03 p.m.), Greg Halliday, Mary McGann, Rory Paxman and Curtis Wells along with Secretary Diana Carroll and Council Administrator Ruth Dillon. Board Member Patrick Trim was absent. The Pledge of Allegiance was led by UMTRA Liaison Lee Shenton.

**Approval of Minutes**

**A. December 19, 2017 (Thompson Springs Fire District Board Special Meeting)**

**B. December 27, 2017 (Thompson Springs Fire District Board Special Meeting)**

**MOTION:** Motion by Board Member Curtis Wells to approve the minutes as presented. Motion seconded by Board Member Rory Paxman 5 – 0.

**Radification of Payment of Bills**

**MOTION:** Motion by Board Member Rory Paxman to approve payment of bills in the amount of \$941.11. Motion seconded by Board Member Curtis Wells carried 6 – 0.

**General Business- Action Items**

**C. Electing or appointing the Chairperson, Secretary, and Treasurer to the Board (Chairwoman McGann)**

**MOTION:** Motion by Board Member Evan Clapper to appoint Board Member Mary McGann as Chair. Motion seconded by Board Member Curtis Wells carried 6 – 0.

**MOTION:** Motion by Board Member Jaylyn Hawks to appoint the Council Administrative Assistant Bryony Chamberlain as Board Secretary. Motion seconded by Board Member Curtis Wells carried 6 – 0.

**MOTION:** Motion by Board Member Curtis Wells to appoint the Grand County Clerk/Auditor as Treasurer. Motion seconded by Board Member Rory Paxman carried 6 – 0.

**D. Adopting proposed resolution amending the Bylaws to include electronic meetings (Ruth Dillon, County Council Administrator)**

**MOTION:** Motion by Board Member Curtis Wells to approve the proposed resolution amending the Bylaw of the Thompson Springs Special Service Fire District Board and to authorize the Chair to sign all associated documents. Motion seconded by Board Member Greg Halliday.

**SUBSTITUTE MOTION:** Motion by Board Member Curtis Wells to approve the resolution to change Article III - Board Members from 3 to 7 and Article II – a simple majority shall constitute a quorum. Motion seconded by Evan Clapper carried 6 – 0.

**Discussion Items**

Board Member Curtis Wells would like to see a timeline to spin out the district to the citizens of the district.

**Adjourn**

The meeting was adjourned at 4:31 p.m.

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Thompson Springs Special Service Fire District  
Mary McGann, President

**ATTEST:**

\_\_\_\_\_  
Grand County Clerk/Auditor  
Diana Carroll

**GRAND COUNTY BILLS TO BE APPROVED**  
**Thompson Springs Fire District**  
**2/20/2018**

99873, 99963, 99983, 99989, 99679	A/P Checks	2/18/2018	\$1,041.86
100032	A/P Checks	2/15/2018	\$2,272.27

**TOTAL BILLS** **\$3,314.13**

**TOTAL BILLS & PAYROLL** **\$3,314.13**

Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Only paid invoices included.  
[Report].GL Account Number = "204000000000"-204999999999"

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
<b>204221310000</b>						
99873-20015	MARCUM, MARK	12042017	REIMBURSEMENT	120.00	120.00	01/23/2018
99963-20015	MARCUM, MARK	JAN2018	THOMPSON FIRE CHIEF	500.00	500.00	02/02/2018
Total 204221310000:				620.00	620.00	
<b>204221270000</b>						
99983-27655	ROCKY MOUNTAIN POWER	JAN 2018	Thompson Fire House	69.36	69.36	02/02/2018
Total 204221270000:				69.36	69.36	
<b>204221310000</b>						
99989-35666	SHARON FREARSON	OCT, NOV, DE	THOMPSON SPRINGS FIRE STATIO	300.00	300.00	02/02/2018
Total 204221310000:				300.00	300.00	
<b>204221220000</b>						
99679-26580	TIMES INDEPENDENT	24724	THOMPSON FIRE	52.50	52.50	02/02/2018
Total 204221220000:				52.50	52.50	
Grand Totals:				1,041.86	1,041.86	

Dated:

*Feb 5<sup>th</sup> 2018*

County Auditor:

*Dina Canel*

TSSFD Chairperson \_\_\_\_\_

Board Member: \_\_\_\_\_

Board Member: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Only paid invoices included.

[Report].GL Account Number = "204000000000"-204999999999"

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
<b>204221270000</b>						
35707	FERRELLGAS	1099112206	THOMPSON SPRINGS FIRE DISTRI	1,213.48	1,213.48	02/09/2018
35707	FERRELLGAS	1099450656	THOMPSON SPRINGS FIRE DISTRI	519.96	519.96	02/09/2018
35707	FERRELLGAS	1099710960	THOMPSON SPRINGS FIRE DISTRI	538.83	538.83	02/09/2018
Total 204221270000:				2,272.27	2,272.27	
Grand Totals:				2,272.27	2,272.27	

Dated: Feb 20<sup>th</sup> 2018

County Auditor: Diana Candel

TSSFD Chairperson \_\_\_\_\_

Board Member: \_\_\_\_\_

Board Member: \_\_\_\_\_

\_\_\_\_\_

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# *Thompson Springs Special Service Fire District*

101 Firehouse Lane  
Thompson Springs, Utah 84540  
Fire Station: (435) 285-9919

Cell: 435-260-6159  
Email: thompsonfd41@gmail.com

## Chief's Report to Grand County Council, February 20, 2018

### Recent Incidents:

- 1/11/18- Rollover I-70 MM 213
- 1/31/18- Rollover I-70 MM 204

### Training:

- 2 most recent recruits moved to Moab

### Equipment:

- All current apparatus functioning
- Back-up Generator – Repaired

### Administrative:

- New County Fire Warden
- Met with UMTRA officials to discuss TSFD capabilities in the event of a Wildland or Structure Fire or extrication incident. Discuss agreement to use water out of Crescent Junction UMTRA pond for fire fighting.