



GRAND COUNTY COUNCIL REGULAR MEETING

Grand County Council Chambers
125 East Center Street, Moab, Utah

AGENDA

Tuesday, February 20, 2018

2:00 p.m.

- ❑ **Workshop**
 - A. Workshop to understand how the 2018 wage increase to \$14/hour for employees earning under that amount impacted the step & grade chart (Chairwoman McGann and Carrie Valdes, Library Director)
 - B. Presentation to discuss possible financial tools (Cody Deeter, EFG Consulting, LLC)
- ❑ **Workshop and Action Item- Discussion and Consideration of:**
 - C. Approving updated Capital Improvement Projects List for government entities within Grand County as a prerequisite to applying for funding by the Utah Permanent Community Impact Fund Board (CIB), and ranking the 2018-2019 projects, Postponed from February 6, 2018 (Ruth Dillon, Council Administrator)

4:00 p.m.

See agenda for Thompson Springs Special Service Fire District Board

4:10 p.m.

- ❑ **Call to Order**
- ❑ **Approval of Minutes** (Diana Carroll, Clerk/Auditor)
 - D. December 27, 2017 (County Council Special Meeting: Budget Adoption), Postponed from January 2, 2018
 - E. January 2, 2018 (County Council Meeting), Postponed from January 16, 2018
 - F. January 30, 2018 (County Council Special Meeting: CDBG Public Hearing et al), Postponed from February 6, 2018
 - G. February 6, 2018 (County Council Meeting)
- ❑ **Ratification of Payment of Bills**
- ❑ **Elected Official Reports**
- ❑ **Council Administrator Report**
- ❑ **Department Reports**
 - H. 2017 Maintenance Department Report (Marvin Day, Facilities Supervisor)
 - I. Update on Spanish Valley Area Plan (Zacharia Levine, Community and Economic Development Director)
- ❑ **Agency Reports**
 - J. Presentation on upcoming planned water rights adjudication of the Moab / Spanish Valley (Marc Stilson, Southeastern Regional Engineer, Division of Water Rights) (allow 30 minutes)
 - K. Presentation on UMTRA reaching 9 million tons of uranium mill tailings hauled to the Crescent Junction cell (Russell McCallister, Department of Energy, Federal Cleanup Director)
- ❑ **Citizens to Be Heard**
- ❑ **Presentations** (none)

- **General Business- Action Items- Discussion and Consideration of:**
 - L. Approving proposed contract award for service and maintenance of heating, ventilation, and air conditioning (HVAC) systems in county facilities (Marvin Day, Facilities Supervisor)
 - M. Approving renewal of Resolution No. 2018-3130 Declaring the Existence of a Drought Emergency in Grand County, Utah, pursuant to U.C.A. 17-8-7 (Rick Bailey, Emergency Management Director)
 - N. Approving Memorandum of Understanding between Grand County and Moab Valley Protection District (Phil Mosher, Fire Chief)
 - O. Adopting proposed joint resolution along with the City of Moab and Town of Castle Valley to maintain local zoning authority over short-term rental uses, Postponed from February 6, 2018 (Chairwoman McGann, City Council Member Guzman-Newton, and David Erley, Immediate Past Castle Valley Town Mayor)
 - P. Approving proposed job description for the Travel Council TRT/Business Monitoring Specialist (renamed from Administrative Assistant), as redrafted and reformatted by Personnel Systems and Services (John West, Human Resources Director and Elaine Gizler, Travel Council Executive Director)
 - Q. Approving the reduction of one-third of annual leases and/or rents for airport tenants to offset four month period of closure of Canyonlands Field Airport (Judd Hill, Airport Director)
 - R. Adopting proposed ordinance approving a rezone of .45 acres of Large Lot Residential (LLR) zone district to Highway Commercial (HC) zone district located at 2109 South Highway 191 (Zacharia Levine, Community and Economic Development Director)
 - S. Adopting proposed ordinance approving a rezone of 112 acres of Range Grazing (RG) zone district to Resort Special (RS) zone district located at Mile Marker 140 North Highway 191 (Zacharia Levine, Community and Economic Development Director)
 - T. Adopting proposed resolution approving a Conditional Use Permit for the Contractors' Roost Campground/RV Park located at 2380 South Highway 191 (Zacharia Levine, Community and Economic Development Director)
 - U. Adopting proposed resolution approving amendments to Resolution No. 3043—a process to annually evaluate the Council Administrator's performance—to include anonymous, confidential input from direct reports (Chairwoman McGann)
 - V. Approving proposed nomination to the Ogden Pioneer Heritage Foundation for the National Day of the American Cowboy/Cowgirl (Chairwoman McGann)
 - W. Approving volunteer appointments to District and County Boards and Commissions (Council Liaison to the Board):
 - 1. Moab Mosquito Abatement District
- **Consent Agenda- Action Items**
 - X. Approving retail beer permit for OARS- Moab River Stories, located at 2540 US 191
 - Y. Approving alcohol permit for PRCA Rodeo located at the Old Spanish Trail Arena
 - Z. Approving annual grant award from the Utah Division of Emergency Management for the Grand County Community Emergency Response Team (CERT) program in the amount of \$3000 for December 1, 2017 through December 31, 2018
 - AA. Approving proposed agreement with Election Systems and Software, election management vendor for the State of Utah to acquire the ExpressVote Universal Voting System
 - BB. Approving proposed grant agreement with Utah Department of Agriculture and Foods, Phase III, for noxious weed control of the Giant Reed, *Arundo donax*

- ❑ **Discussion Items**
 - CC. Discussion on calendar items and public notices (Bryony Hill, Council Office Coordinator)
 - DD. Review of Policies and Procedures of the Governing Body, Section B: Council Members (Chairwoman McGann) (allow 10 minutes)
 - EE. Discussion on identifying strategies/methods to better coordinate and market services/opportunities offered in Grand County by the Southeastern Utah Association of Local Governments (SEUALG), Postponed from February 6, 2017 (Council Member Wells)
 - FF. Discussion on establishing a process to update and sustain accurate indices for resolutions, ordinances, and agreements, Postponed from February 6, 2017 (Council Member Wells)
 - GG. Discussion on status of 2018 legislative session, Postponed from February 6, 2017 (Council Member Wells)
- ❑ **Public Hearings- Possible Action Items** (none)
- ❑ **General Council Reports and Future Considerations**
- ❑ **Closed Session(s)** (if necessary)
- ❑ **Adjourn**

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS. In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend County Council meetings are encouraged to contact the County two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. T.D.D. (Telecommunication Device for the Deaf) calls can be answered at: (435) 259-1346. Individuals with speech and/or hearing impairments may also call the Relay Utah by dialing 711. Spanish Relay Utah: 1 (888) 346-3162

It is hereby the policy of Grand County that elected and appointed representatives, staff and members of Grand County Council may participate in meetings through electronic means. Any form of telecommunication may be used, as long as it allows for real time interaction in the way of discussions, questions and answers, and voting.

At the Grand County Council meetings/hearings any citizen, property owner, or public official may be heard on any agenda subject. The number of persons heard and the time allowed for each individual may be limited at the sole discretion of the Chair. On matters set for public hearings there is a three-minute time limit per person to allow maximum public participation. Upon being recognized by the Chair, please advance to the microphone, state your full name and address, whom you represent, and the subject matter. No person shall interrupt legislative proceedings.

Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Wednesday prior to a regular Council Meeting and forty-eight (48) hours prior to any Special Council Meeting. Information relative to these meetings/hearings may be obtained at the Grand County Council's Office, 125 East Center Street, Moab, Utah; (435) 259-1346.

A Council agenda packet is available at the local Library, 257 East Center St., Moab, Utah, (435) 259-1111 at least 24 hours in advance of the meeting.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
FEBRUARY 20, 2018

Agenda Item: A

TITLE:	Workshop to understand how the 2018 wage increase to \$14/hour for employees earning under that amount impacted the step & grade chart
FISCAL IMPACT:	Undetermined
PRESENTER(S):	Carrie Valdes, Library Director and Chairwoman McGann

Prepared By:

Carrie Valdes, Library Director
Grand County Public Library
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435-259-1111
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FOR OFFICE USE ONLY:

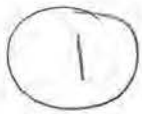
Attorney Review:

BACKGROUND:

- The \$14 livable wage decision is generous, and staff who received an increase are grateful.
- We're aware of the Council's plan for the 2018 Goals and Objectives, such as to address errors in the salary survey data, etc. and that's also appreciated.
- Unfortunately, what also needs the Council's attention - and soon - is the current compression issue, inadvertently caused by the new livable wage.
- We now have employees earning the new \$14/hour who are due Pay for Performance program increases, and who would move from a step at \$14/hour to a step that is also at \$14/hour (but which should be 3% higher than the previous step).
- My understanding is that there will be a 2PM workshop on February 20th to bring about understanding of the current, real issues so as to find solutions.
- I am prepared to provide the understanding of the issues from my perspective as a supervisor of employees that were earning less than \$14/hour.

ATTACHMENT(S):

Attached are numerous versions of the Grand County Salary Chart for purposes of describing a current issue inadvertently created by instituting a 2018 minimum \$14/hour livable wage for all employees (except high school apprentices and high school interns) who were earning less than \$14/hour at the end of 2017. I have also attached a document expanding on the above background information.



Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
1	10.4141	10.7348	11.0557	11.3875	11.7305	12.0733	12.4382	12.8145	13.2016	13.5889	13.9981	14.4184	14.8497	15.3032	15.7567
2	10.9340	11.2659	11.6086	11.9516	12.3167	12.6816	13.0578	13.4558	13.8541	14.2746	14.6951	15.1372	15.5909	16.0665	16.5532
3	11.4872	11.8299	12.1840	12.5489	12.9252	13.3121	13.7104	14.1307	14.5512	14.9824	15.4359	15.9006	16.3762	16.8629	17.3607
4	12.0733	12.4273	12.8145	13.2016	13.5998	13.9981	14.4184	14.8497	15.2924	15.7459	16.2214	16.7081	17.2058	17.7258	18.2567
5	12.6707	13.0467	13.4450	13.8541	14.2635	14.6951	15.1372	15.5909	16.0555	16.5310	17.0287	17.5377	18.0687	18.6109	19.1750
6	13.3012	13.6995	14.1087	14.5180	14.9493	15.4028	15.8674	16.3654	16.8520	17.3607	17.8805	18.4116	18.9646	19.5398	20.1262
7	13.9647	14.3850	14.8165	15.2590	15.7125	16.1883	16.6748	17.1724	17.6816	18.2126	18.7655	19.3187	19.9048	20.5023	21.1218
8	14.6616	15.0932	15.5467	16.0223	16.4980	16.9958	17.5044	18.0243	18.5664	19.1196	19.6837	20.3030	20.9115	21.5088	22.1282
9	15.4028	15.8565	16.3320	16.8188	17.3276	17.8476	18.3783	18.9314	19.4957	20.0819	20.6902	21.3099	21.9401	22.6039	23.2898
10	16.1661	16.6528	17.1504	17.6594	18.1902	18.7323	19.2966	19.8715	20.4689	21.0882	21.7190	22.3716	23.0465	23.7320	24.4400
11	16.9736	17.4934	18.0135	18.5555	19.1084	19.6837	20.2810	20.8893	21.5088	22.1502	22.8252	23.5000	24.2079	24.9378	25.6900
12	17.8032	18.3563	18.9204	19.4847	20.0708	20.6682	21.2875	21.9291	22.5817	23.2564	23.9644	24.6835	25.4133	26.1769	26.9623
13	18.7213	19.2742	19.8607	20.4470	21.0663	21.6967	22.3496	23.0133	23.6992	24.4070	25.1482	25.9003	26.6746	27.4710	28.2896
14	19.6506	20.2477	20.8452	21.4865	22.1282	22.7919	23.4776	24.1748	24.8935	25.6237	26.3982	27.1943	28.0130	28.8537	29.7274
15	20.6240	21.2544	21.8961	22.5486	23.2234	23.9091	24.6281	25.3804	26.1213	26.9069	27.7034	28.5440	29.4069	30.2807	31.1766
16	21.6526	22.3163	22.9799	23.6769	24.3849	25.1150	25.8670	26.6414	27.4267	28.2563	29.0973	29.9710	30.8669	31.7960	32.7475
17	22.7478	23.4335	24.1415	24.8606	25.6016	26.3870	27.1722	27.9907	28.8316	29.6944	30.5905	31.5087	32.4489	33.4220	34.4176
18	23.8872	24.5839	25.3361	26.0993	26.8847	27.6922	28.5219	29.3737	30.2587	31.1656	32.1058	33.0683	34.0527	35.0814	36.1322
19	25.0706	25.8228	26.5971	27.3938	28.2122	29.0750	29.9489	30.8449	31.7738	32.7252	33.6988	34.7165	35.7561	36.8290	37.9243
20	26.3205	27.1169	27.9246	28.7652	29.6281	30.5132	31.4310	32.3713	33.3447	34.3402	35.3800	36.4421	37.5260	38.6542	39.8050
21	27.6396	28.4728	29.3208	30.2037	31.1095	32.0388	33.0024	33.9399	35.0118	36.0572	37.1492	38.2641	39.4022	40.5859	41.7949
22	29.0217	29.8965	30.7869	31.7180	32.6649	33.6406	34.6526	35.6893	36.7624	37.8600	39.0065	40.1774	41.3724	42.6153	43.8849
23	30.4728	31.3914	32.3263	33.2994	34.2982	35.3226	36.3853	37.4739	38.6005	39.7530	40.9569	42.1860	43.4411	44.7460	46.0790
24	31.9965	32.9609	33.9425	34.9644	36.0130	37.0888	38.2046	39.3475	40.5305	41.7407	43.0048	44.2954	45.6130	46.9834	48.3830
25	33.5962	34.6091	35.6396	36.7126	37.8138	38.9432	40.1149	41.3148	42.5571	43.8277	45.1552	46.5103	47.8937	49.3325	50.8021
26	35.2759	36.3394	37.4217	38.5483	39.7043	40.8906	42.1206	43.3806	44.6850	46.0190	47.4129	48.8356	50.2885	51.7990	53.3422
27	37.0397	38.1564	39.2927	40.4756	41.6895	42.9350	44.2265	45.5496	46.9191	48.3201	49.7834	51.2775	52.8027	54.3891	56.0092
28	38.8919	40.0641	41.2573	42.4994	43.7739	45.0817	46.4378	47.8272	49.2653	50.7362	52.2727	53.8413	55.4428	57.1086	58.8098

2017 Salary Chart

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Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
1	10.4141	10.7348	11.0557	11.3875	11.7305	12.0733	12.4382	12.8145	13.2016	13.5889	13.9981	14.4184	14.8497	15.3032	15.7567
2	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.2746	14.6951	15.1372	15.5909	16.0665	16.5532
3	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.1307	14.5512	14.9824	15.4359	15.9006	16.3762	16.8629	17.3607
4	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.4184	14.8497	15.2924	15.7459	16.2214	16.7081	17.2058	17.7258	18.2567
5	14.0000	14.0000	14.0000	14.0000	14.2635	14.6951	15.1372	15.5909	16.0555	16.5310	17.0287	17.5377	18.0687	18.6109	19.1750
6	14.0000	14.0000	14.1087	14.5180	14.9493	15.4028	15.8674	16.3654	16.8520	17.3607	17.8805	18.4116	18.9646	19.5398	20.1262
7	14.0000	14.3850	14.8165	15.2590	15.7125	16.1883	16.6748	17.1724	17.6816	18.2126	18.7655	19.3187	19.9048	20.5023	21.1218
8	14.6616	15.0932	15.5467	16.0223	16.4980	16.9958	17.5044	18.0243	18.5664	19.1196	19.6837	20.3030	20.9115	21.5088	22.1282
9	15.4028	15.8565	16.3320	16.8188	17.3276	17.8476	18.3783	18.9314	19.4957	20.0819	20.6902	21.3099	21.9401	22.6039	23.2898
10	16.1661	16.6528	17.1504	17.6594	18.1902	18.7323	19.2966	19.8715	20.4689	21.0882	21.7190	22.3716	23.0465	23.7320	24.4400
11	16.9736	17.4934	18.0135	18.5555	19.1084	19.6837	20.2810	20.8893	21.5088	22.1502	22.8252	23.5000	24.2079	24.9378	25.6900
12	17.8032	18.3563	18.9204	19.4847	20.0708	20.6682	21.2875	21.9291	22.5817	23.2564	23.9644	24.6835	25.4133	26.1769	26.9623
13	18.7213	19.2742	19.8607	20.4470	21.0663	21.6967	22.3496	23.0133	23.6992	24.4070	25.1482	25.9003	26.6746	27.4710	28.2896
14	19.6506	20.2477	20.8452	21.4865	22.1282	22.7919	23.4776	24.1748	24.8935	25.6237	26.3982	27.1943	28.0130	28.8537	29.7274
15	20.6240	21.2544	21.8961	22.5486	23.2234	23.9091	24.6281	25.3804	26.1213	26.9069	27.7034	28.5440	29.4069	30.2807	31.1766
16	21.6526	22.3163	22.9799	23.6769	24.3849	25.1150	25.8670	26.6414	27.4267	28.2563	29.0973	29.9710	30.8669	31.7960	32.7475
17	22.7478	23.4335	24.1415	24.8606	25.6016	26.3870	27.1722	27.9907	28.8316	29.6944	30.5905	31.5087	32.4489	33.4220	34.4176
18	23.8872	24.5839	25.3361	26.0993	26.8847	27.6922	28.5219	29.3737	30.2587	31.1656	32.1058	33.0683	34.0527	35.0814	36.1322
19	25.0706	25.8228	26.5971	27.3938	28.2122	29.0750	29.9489	30.8449	31.7738	32.7252	33.6988	34.7165	35.7561	36.8290	37.9243
20	26.3205	27.1169	27.9246	28.7652	29.6281	30.5132	31.4310	32.3713	33.3447	34.3402	35.3800	36.4421	37.5260	38.6542	39.8050
21	27.6396	28.4728	29.3208	30.2037	31.1095	32.0388	33.0024	33.9399	35.0118	36.0572	37.1492	38.2641	39.4022	40.5859	41.7949
22	29.0217	29.8965	30.7869	31.7180	32.6649	33.6406	34.6526	35.6893	36.7624	37.8600	39.0065	40.1774	41.3724	42.6153	43.8849
23	30.4728	31.3914	32.3263	33.2994	34.2982	35.3226	36.3853	37.4739	38.6005	39.7530	40.9569	42.1860	43.4411	44.7460	46.0790
24	31.9965	32.9609	33.9425	34.9644	36.0130	37.0888	38.2046	39.3475	40.5305	41.7407	43.0048	44.2954	45.6130	46.9834	48.3830
25	33.5962	34.6091	35.6396	36.7126	37.8138	38.9432	40.1149	41.3148	42.5571	43.8277	45.1552	46.5103	47.8937	49.3325	50.8021
26	35.2759	36.3394	37.4217	38.5483	39.7043	40.8906	42.1206	43.3806	44.6850	46.0190	47.4129	48.8356	50.2885	51.7990	53.3422
27	37.0397	38.1564	39.2927	40.4756	41.6895	42.9350	44.2265	45.5496	46.9191	48.3201	49.7834	51.2775	52.8027	54.3891	56.0092
28	38.8919	40.0641	41.2573	42.4994	43.7739	45.0817	46.4378	47.8272	49.2653	50.7362	52.2727	53.8413	55.4428	57.1086	58.8098

\$14 min as passed by Council

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Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
1	10.4141	10.7348	11.0557	11.3875	11.7305	12.0733	12.4382	12.8145	13.2016	13.5889	13.9981	14.4184	14.8497	15.3032	15.7567
2	14.0000	14.4200	14.8526	15.2982	15.7571	16.2298	16.7167	17.2182	17.7348	14.2746	14.6951	15.1372	15.5909	16.0665	16.5532
3	14.0000	14.4200	14.8526	15.2982	15.7571	16.2298	16.7167	14.1307	14.5512	14.9824	15.4359	15.9006	16.3762	16.8629	17.3607
4	14.0000	14.4200	14.8526	15.2982	15.7571	16.2298	14.4184	14.8497	15.2924	15.7459	16.2214	16.7081	17.2058	17.7258	18.2567
5	14.0000	14.4200	14.8526	15.2982	14.2635	14.6951	15.1372	15.5909	16.0555	16.5310	17.0287	17.5377	18.0687	18.6109	19.1750
6	14.0000	14.4200	14.1087	14.5180	14.9493	15.4028	15.8674	16.3654	16.8520	17.3607	17.8805	18.4116	18.9646	19.5398	20.1262
7	14.0000	14.3850	14.8165	15.2590	15.7125	16.1883	16.6748	17.1724	17.6816	18.2126	18.7655	19.3187	19.9048	20.5023	21.1218
8	14.6616	15.0932	15.5467	16.0223	16.4980	16.9958	17.5044	18.0243	18.5664	19.1196	19.6837	20.3030	20.9115	21.5088	22.1282
9	15.4028	15.8565	16.3320	16.8188	17.3276	17.8476	18.3783	18.9314	19.4957	20.0819	20.6902	21.3099	21.9401	22.6039	23.2898
10	16.1661	16.6528	17.1504	17.6594	18.1902	18.7323	19.2966	19.8715	20.4689	21.0882	21.7190	22.3716	23.0465	23.7320	24.4400
11	16.9736	17.4934	18.0135	18.5555	19.1084	19.6837	20.2810	20.8893	21.5088	22.1502	22.8252	23.5000	24.2079	24.9378	25.6900
12	17.8032	18.3563	18.9204	19.4847	20.0708	20.6682	21.2875	21.9291	22.5817	23.2564	23.9644	24.6835	25.4133	26.1769	26.9623
13	18.7213	19.2742	19.8607	20.4470	21.0663	21.6967	22.3496	23.0133	23.6992	24.4070	25.1482	25.9003	26.6746	27.4710	28.2896
14	19.6506	20.2477	20.8452	21.4865	22.1282	22.7919	23.4776	24.1748	24.8935	25.6237	26.3982	27.1943	28.0130	28.8537	29.7274
15	20.6240	21.2544	21.8961	22.5486	23.2234	23.9091	24.6281	25.3804	26.1213	26.9069	27.7034	28.5440	29.4069	30.2807	31.1766
16	21.6526	22.3163	22.9799	23.6769	24.3849	25.1150	25.8670	26.6414	27.4267	28.2563	29.0973	29.9710	30.8669	31.7960	32.7475
17	22.7478	23.4335	24.1415	24.8606	25.6016	26.3870	27.1722	27.9907	28.8316	29.6944	30.5905	31.5087	32.4489	33.4220	34.4176
18	23.8872	24.5839	25.3361	26.0993	26.8847	27.6922	28.5219	29.3737	30.2587	31.1656	32.1058	33.0683	34.0527	35.0814	36.1322
19	25.0706	25.8228	26.5971	27.3938	28.2122	29.0750	29.9489	30.8449	31.7738	32.7252	33.6988	34.7165	35.7561	36.8290	37.9243
20	26.3205	27.1169	27.9246	28.7652	29.6281	30.5132	31.4310	32.3713	33.3447	34.3402	35.3800	36.4421	37.5260	38.6542	39.8050
21	27.6396	28.4728	29.3208	30.2037	31.1095	32.0388	33.0024	33.9399	35.0118	36.0572	37.1492	38.2641	39.4022	40.5859	41.7949
22	29.0217	29.8965	30.7869	31.7180	32.6649	33.6406	34.6526	35.6893	36.7624	37.8600	39.0065	40.1774	41.3724	42.6153	43.8849
23	30.4728	31.3914	32.3263	33.2994	34.2982	35.3226	36.3853	37.4739	38.6005	39.7530	40.9569	42.1860	43.4411	44.7460	46.0790
24	31.9965	32.9609	33.9425	34.9644	36.0130	37.0888	38.2046	39.3475	40.5305	41.7407	43.0048	44.2954	45.6130	46.9834	48.3830
25	33.5962	34.6091	35.6396	36.7126	37.8138	38.9432	40.1149	41.3148	42.5571	43.8277	45.1552	46.5103	47.8937	49.3325	50.8021
26	35.2759	36.3394	37.4217	38.5483	39.7043	40.8906	42.1206	43.3806	44.6850	46.0190	47.4129	48.8356	50.2885	51.7990	53.3422
27	37.0397	38.1564	39.2927	40.4756	41.6895	42.9350	44.2265	45.5496	46.9191	48.3201	49.7834	51.2775	52.8027	54.3891	56.0092
28	38.8919	40.0641	41.2573	42.4994	43.7739	45.0817	46.4378	47.8272	49.2653	50.7362	52.2727	53.8413	55.4428	57.1086	58.8098

Increase in Steps only

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Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
1	10.4141	10.7348	11.0557	11.3875	11.7305	12.0733	12.4382	12.8145	13.2016	13.5889	13.9981	14.4184	14.8497	15.3032	15.7567
2	14.0000	14.4200	14.8526	15.2982	15.7571	16.2298	16.7167	17.2182	17.7348	18.2668	18.8148	19.3793	19.9607	20.5595	21.1763
3	14.0000	14.4200	14.8526	15.2982	15.7571	16.2298	16.7167	17.2182	17.7348	18.2668	18.8148	19.3793	19.9607	20.5595	21.1763
4	14.0000	14.4200	14.8526	15.2982	15.7571	16.2298	16.7167	17.2182	17.7348	18.2668	18.8148	19.3793	19.9607	20.5595	21.1763
5	14.0000	14.4200	14.8526	15.2982	15.7571	16.2298	16.7167	17.2182	17.7348	18.2668	18.8148	19.3793	19.9607	20.5595	21.1763
6	14.0000	14.4200	14.8526	15.2982	15.7571	16.2298	16.7167	17.2182	17.7348	18.2668	18.8148	19.3793	19.9607	20.5595	21.1763
7	14.0000	14.4200	14.8526	15.2982	15.7571	16.2298	16.7167	17.2182	17.7348	18.2668	18.8148	19.3793	19.9607	20.5595	21.1763
8	14.6616	15.0932	15.5467	16.0223	16.4980	16.9958	17.5044	18.0243	18.5664	19.1196	19.6837	20.3030	20.9115	21.5088	22.1282
9	15.4028	15.8565	16.3320	16.8188	17.3276	17.8476	18.3783	18.9314	19.4957	20.0819	20.6902	21.3099	21.9401	22.6039	23.2898
10	16.1661	16.6528	17.1504	17.6594	18.1902	18.7323	19.2966	19.8715	20.4689	21.0882	21.7190	22.3716	23.0465	23.7320	24.4400
11	16.9736	17.4934	18.0135	18.5555	19.1084	19.6837	20.2810	20.8993	21.5088	22.1502	22.8252	23.5000	24.2079	24.9378	25.6900
12	17.8032	18.3563	18.9204	19.4847	20.0708	20.6682	21.2875	21.9291	22.5817	23.2564	23.9644	24.6835	25.4133	26.1769	26.9623
13	18.7213	19.2742	19.8607	20.4470	21.0663	21.6967	22.3496	23.0133	23.6992	24.4070	25.1482	25.9003	26.6746	27.4710	28.2896
14	19.6506	20.2477	20.8452	21.4865	22.1282	22.7919	23.4776	24.1748	24.8935	25.6237	26.3982	27.1943	28.0130	28.8537	29.7274
15	20.6240	21.2544	21.8961	22.5486	23.2234	23.9091	24.6281	25.3804	26.1213	26.9069	27.7034	28.5440	29.4069	30.2807	31.1766
16	21.6526	22.3163	22.9799	23.6769	24.3849	25.1150	25.8670	26.6414	27.4267	28.2563	29.0973	29.9710	30.8669	31.7960	32.7475
17	22.7478	23.4335	24.1415	24.8606	25.6016	26.3870	27.1722	27.9907	28.8316	29.6944	30.5905	31.5087	32.4489	33.4220	34.4176
18	23.8872	24.5839	25.3361	26.0993	26.8847	27.6922	28.5219	29.3737	30.2587	31.1656	32.1058	33.0683	34.0527	35.0814	36.1322
19	25.0706	25.8228	26.5971	27.3938	28.2122	29.0750	29.9489	30.8449	31.7738	32.7252	33.6988	34.7165	35.7561	36.8290	37.9243
20	26.3205	27.1169	27.9246	28.7652	29.6281	30.5132	31.4310	32.3713	33.3447	34.3402	35.3800	36.4421	37.5260	38.6542	39.8050
21	27.6396	28.4728	29.3208	30.2037	31.1095	32.0388	33.0024	33.9399	35.0118	36.0572	37.1492	38.2641	39.4022	40.5859	41.7949
22	29.0217	29.8965	30.7869	31.7180	32.6649	33.6406	34.6526	35.6893	36.7624	37.8600	39.0065	40.1774	41.3724	42.6153	43.8849
23	30.4728	31.3914	32.3263	33.2994	34.2982	35.3226	36.3853	37.4739	38.6005	39.7530	40.9569	42.1860	43.4411	44.7460	46.0790
24	31.9965	32.9609	33.9425	34.9644	36.0130	37.0888	38.2046	39.3475	40.5305	41.7407	43.0048	44.2954	45.6130	46.9834	48.3830
25	33.5962	34.6091	35.6396	36.7126	37.8138	38.9432	40.1149	41.3148	42.5571	43.8277	45.1552	46.5103	47.8937	49.3325	50.8021
26	35.2759	36.3394	37.4217	38.5483	39.7043	40.8906	42.1206	43.3806	44.6850	46.0190	47.4129	48.8356	50.2885	51.7990	53.3422
27	37.0397	38.1564	39.2927	40.4756	41.6895	42.9350	44.2265	45.5496	46.9191	48.3201	49.7834	51.2775	52.8027	54.3891	56.0092
28	38.8919	40.0641	41.2573	42.4994	43.7739	45.0817	46.4378	47.8272	49.2653	50.7362	52.2727	53.8413	55.4428	57.1086	58.8098

Increase in Steps carried out

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Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
1	10.4141	10.7348	11.0557	11.3875	11.7305	12.0733	12.4382	12.8145	13.2016	13.5889	13.9981	14.4184	14.8497	15.3032	15.7567
2	14.0000	14.4200	14.8526	15.2982	15.7571	16.2298	16.7167	17.2182	17.7348	14.2746	14.6951	15.1372	15.5909	16.0665	16.5532
3	14.7000	15.1410	15.5952	16.0631	16.5450	17.0413	17.5526	14.1307	14.5512	14.9824	15.4359	15.9006	16.3762	16.8629	17.3607
4	15.4350	15.8981	16.3750	16.8662	17.3722	17.8934	14.4184	14.8497	15.2924	15.7459	16.2214	16.7081	17.2058	17.7258	18.2567
5	16.2068	16.6930	17.1937	17.7096	14.2635	14.6951	15.1372	15.5909	16.0555	16.5310	17.0287	17.5377	18.0687	18.6109	19.1750
6	17.0171	17.5276	14.1087	14.5180	14.9493	15.4028	15.8674	16.3654	16.8520	17.3607	17.8805	18.4116	18.9646	19.5398	20.1262
7	17.8679	14.3850	14.8165	15.2590	15.7125	16.1883	16.6748	17.1724	17.6816	18.2126	18.7655	19.3187	19.9048	20.5023	21.1218
8	14.6616	15.0932	15.5467	16.0223	16.4980	16.9958	17.5044	18.0243	18.5664	19.1196	19.6837	20.3030	20.9115	21.5088	22.1282
9	15.4028	15.8565	16.3320	16.8188	17.3276	17.8476	18.3783	18.9314	19.4957	20.0819	20.6902	21.3099	21.9401	22.6039	23.2898
10	16.1661	16.6528	17.1504	17.6594	18.1902	18.7323	19.2966	19.8715	20.4689	21.0882	21.7190	22.3716	23.0465	23.7320	24.4400
11	16.9736	17.4934	18.0135	18.5555	19.1084	19.6837	20.2810	20.8893	21.5088	22.1502	22.8252	23.5000	24.2079	24.9378	25.6900
12	17.8032	18.3563	18.9204	19.4847	20.0708	20.6682	21.2875	21.9291	22.5817	23.2564	23.9644	24.6835	25.4133	26.1769	26.9623
13	18.7213	19.2742	19.8607	20.4470	21.0663	21.6967	22.3496	23.0133	23.6992	24.4070	25.1482	25.9003	26.6746	27.4710	28.2896
14	19.6506	20.2477	20.8452	21.4865	22.1282	22.7919	23.4776	24.1748	24.8935	25.6237	26.3982	27.1943	28.0130	28.8537	29.7274
15	20.6240	21.2544	21.8961	22.5486	23.2234	23.9091	24.6281	25.3804	26.1213	26.9069	27.7034	28.5440	29.4069	30.2807	31.1766
16	21.6526	22.3163	22.9799	23.6769	24.3849	25.1150	25.8670	26.6414	27.4267	28.2563	29.0973	29.9710	30.8669	31.7960	32.7475
17	22.7478	23.4335	24.1415	24.8606	25.6016	26.3870	27.1722	27.9907	28.8316	29.6944	30.5905	31.5087	32.4489	33.4220	34.4176
18	23.8872	24.5839	25.3361	26.0993	26.8847	27.6922	28.5219	29.3737	30.2587	31.1656	32.1058	33.0683	34.0527	35.0814	36.1322
19	25.0706	25.8228	26.5971	27.3938	28.2122	29.0750	29.9489	30.8449	31.7738	32.7252	33.6988	34.7165	35.7561	36.8290	37.9243
20	26.3205	27.1169	27.9246	28.7652	29.6281	30.5132	31.4310	32.3713	33.3447	34.3402	35.3800	36.4421	37.5260	38.6542	39.8050
21	27.6396	28.4728	29.3208	30.2037	31.1095	32.0388	33.0024	33.9399	35.0118	36.0572	37.1492	38.2641	39.4022	40.5859	41.7949
22	29.0217	29.8965	30.7869	31.7180	32.6649	33.6406	34.6526	35.6893	36.7624	37.8600	39.0065	40.1774	41.3724	42.6153	43.8849
23	30.4728	31.3914	32.3263	33.2994	34.2982	35.3226	36.3853	37.4739	38.6005	39.7530	40.9569	42.1860	43.4411	44.7460	46.0790
24	31.9965	32.9609	33.9425	34.9644	36.0130	37.0888	38.2046	39.3475	40.5305	41.7407	43.0048	44.2954	45.6130	46.9834	48.3830
25	33.5962	34.6091	35.6396	36.7126	37.8138	38.9432	40.1149	41.3148	42.5571	43.8277	45.1552	46.5103	47.8937	49.3325	50.8021
26	35.2759	36.3394	37.4217	38.5483	39.7043	40.8906	42.1206	43.3806	44.6850	46.0190	47.4129	48.8356	50.2885	51.7990	53.3422
27	37.0397	38.1564	39.2927	40.4756	41.6895	42.9350	44.2265	45.5496	46.9191	48.3201	49.7834	51.2775	52.8027	54.3891	56.0092
28	38.8919	40.0641	41.2573	42.4994	43.7739	45.0817	46.4378	47.8272	49.2653	50.7362	52.2727	53.8413	55.4428	57.1086	58.8098

Increase in Steps and Grade within \$14 min only

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Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
1	10.4141	10.7348	11.0557	11.3875	11.7305	12.0733	12.4382	12.8145	13.2016	13.5889	13.9981	14.4184	14.8497	15.3032	15.7567
4	14.0000	14.4200	14.8526	15.2982	15.7571	16.2298	16.7167	17.2182	17.7348	18.2668	18.8148	19.3793	19.9607	20.5595	21.1763
5	14.7000	15.1410	15.5952	16.0631	16.5450	17.0413	17.5526	18.0791	18.6215	19.1802	19.7556	20.3482	20.9587	21.5874	22.2351
6	15.4350	15.8981	16.3750	16.8662	17.3722	17.8934	18.4302	18.9831	19.5526	20.1392	20.7433	21.3656	22.0066	22.6668	23.3468
7	16.2068	16.6930	17.1937	17.7096	18.2408	18.7881	19.3517	19.9323	20.5302	21.1461	21.7805	22.4339	23.1070	23.8002	24.5142
8	17.0171	17.5276	18.0534	18.5950	19.1529	19.7275	20.3193	20.9289	21.5567	22.2034	22.8695	23.5556	24.2623	24.9902	25.7399
9	17.8679	18.4040	18.9561	19.5248	20.1105	20.7138	21.3353	21.9753	22.6346	23.3136	24.0130	24.7334	25.4754	26.2397	27.0269
10	18.7613	19.3242	19.9039	20.5010	21.1161	21.7495	22.4020	23.0741	23.7663	24.4793	25.2137	25.9701	26.7492	27.5517	28.3782
11	19.6994	20.2904	20.8991	21.5261	22.1719	22.8370	23.5221	24.2278	24.9546	25.7033	26.4744	27.2686	28.0866	28.9292	29.7971
12	20.6844	21.3049	21.9441	22.6024	23.2804	23.9789	24.6982	25.4392	26.2023	26.9884	27.7981	28.6320	29.4910	30.3757	31.2870
13	21.7186	22.3702	23.0413	23.7325	24.4445	25.1778	25.9331	26.7111	27.5125	28.3378	29.1880	30.0636	30.9655	31.8945	32.8513
14	22.8045	23.4887	24.1933	24.9191	25.6667	26.4367	27.2298	28.0467	28.8881	29.7547	30.6474	31.5668	32.5138	33.4892	34.4939
15	23.9448	24.6631	25.4030	26.1651	26.9500	27.7585	28.5913	29.4490	30.3325	31.2425	32.1797	33.1451	34.1395	35.1637	36.2186
16	25.1420	25.8962	26.6731	27.4733	28.2975	29.1465	30.0208	30.9215	31.8491	32.8046	33.7887	34.8024	35.8465	36.9219	38.0295
17	26.3991	27.1911	28.0068	28.8470	29.7124	30.6038	31.5219	32.4675	33.4416	34.4448	35.4782	36.5425	37.6388	38.7680	39.9310
18	27.7190	28.5506	29.4071	30.2893	31.1980	32.1340	33.0980	34.0909	35.1137	36.1671	37.2521	38.3696	39.5207	40.7063	41.9275
19	29.1050	29.9781	30.8775	31.8038	32.7579	33.7407	34.7529	35.7955	36.8693	37.9754	39.1147	40.2881	41.4968	42.7417	44.0239
20	30.5602	31.4771	32.4214	33.3940	34.3958	35.4277	36.4905	37.5852	38.7128	39.8742	41.0704	42.3025	43.5716	44.8787	46.2251
21	32.0883	33.0509	34.0424	35.0637	36.1156	37.1991	38.3151	39.4645	40.6484	41.8679	43.1239	44.4177	45.7502	47.1227	48.5364
22	33.6927	34.7034	35.7446	36.8169	37.9214	39.0590	40.2308	41.4377	42.6809	43.9613	45.2801	46.6385	48.0377	49.4788	50.9632
23	35.3773	36.4386	37.5318	38.6577	39.8175	41.0120	42.2423	43.5096	44.8149	46.1594	47.5441	48.9705	50.4396	51.9528	53.5113
24	37.1462	38.2606	39.4084	40.5906	41.8083	43.0626	44.3545	45.6851	47.0557	48.4673	49.9213	51.4190	52.9616	54.5504	56.1869
25	39.0035	40.1736	41.3788	42.6202	43.8988	45.2157	46.5722	47.9694	49.4084	50.8907	52.4174	53.9899	55.6096	57.2779	58.9963
26	40.9537	42.1823	43.4477	44.7512	46.0937	47.4765	48.9008	50.3678	51.8789	53.4352	55.0383	56.6894	58.3901	60.1418	61.9461
27	43.0013	44.2914	45.6201	46.9887	48.3984	49.8503	51.3458	52.8862	54.4728	56.1070	57.7902	59.5239	61.3096	63.1489	65.0434
28	45.1514	46.5059	47.9011	49.3382	50.8183	52.3428	53.9131	55.5305	57.1964	58.9123	60.6797	62.5001	64.3751	66.3064	68.2955

Adjust Entire Chart Excluding Grade 1 and Removing Grade 2 & 3

As described in the current Grand County Handbook, the Grand County Salary Chart is essential in identifying pay rates assigned to specific job descriptions (grades) and an individual's ability to move up the chart based on performance (steps). For example, Library Clerk is a grade 5 position. I have six Library Clerks that range from Step 1 to Step 9 within grade 5. Again, the County Handbook describes an individual's ability to move up a step, primarily through the two optional merit systems of the Pay for Performance Program. Each grade is approximately 5% more than the one listed above it. Each step is approximately 3% more than the one to the left of it within a given grade.

The first chart (Chart #1) is the salary chart that was in effect at the end of 2017. As there was no COLA adjustment, this chart would be used for the 2018 year. Otherwise, the chart would have been adjusted throughout for the % cost of living adjustment.

Chart #2 shows the \$14 minimum as implemented by the Council to start 2018. As High School Apprentice positions were excluded from the motion, Grade 1 remains the same as 2017. Grade 2 through Grade 7 have at least one step that was raised to \$14. These are highlighted in yellow. Chart #2 is essentially the directive of the Council. However, it has created numerous day-to-day operation issues:

For example, "John" is a Library Clerk that has worked for the Library for seven years. He is at a Grade 5, Step 3 and was previously making \$13.45. "Jane" is a Library Clerk that has worked for the library less than 6 months. As a Step 1, she was making \$12.67. They are now making the same hourly rate at \$14.00. While grateful for the increase, "John" is frustrated that his seven years of experience isn't being compensated and he feels undervalued. This will hold true for any new hire from Grade 2 to Grade 7 - they will be making the same as someone that has potentially been working for the County for numerous years.

Also, "Jill" is a Library Clerk that was hired in February 2015 at Step 1 (\$12.67). Her annual performance review in 2016 indicated that she had caught on quickly and was self-motivated. At that time, she opted to participate in the Exemplary part of the Pay for Performance program. She received a milestone Step increase in 2017 that moved her up to Step 2 (\$13.05). Based on two years of participating in the Exemplary part of the Pay for Performance program, she would be eligible for the Performance Review Committee to review her plan. If approved, she would move up to Step 3 (\$13.45) in February 2018. However, as indicated in the second chart, she will now be moving from \$14 to \$14. This certainly doesn't seem fair and wasn't what was agreed upon when entering the Pay for Performance program. She performed above-and-beyond by accomplishing agreed upon written goals during these last two years, while other employees may have opted out of the Exemplary program during the same time period. Again, they are all now making the same wage.

Chart #3 shows what would happen if the Pay for Performance increases were continued at the 3% increase. It places each Step 1 at \$14, Step 2 at \$14 plus 3% of \$14, etc. It fixes the problem until an employee is out of the yellow range of the chart. Then they would see a decrease in hourly wage as they settle back into the original 2017 chart. Chart #4 shows a possible solution of continuing the step increase to the end of the chart which currently goes to Step 15 (those adjustments are highlighted in green) thereby eliminating the issue of potentially making less per hour as an employee moves up the steps of the chart.

However, Chart #4 has the same fundamental flaw as chart #2 (as implemented by the council) and Chart #3 (step adjustments for those at \$14). Positions with more responsibility, authority, and demands

are being paid the same as positions with less responsibility, etc. Every new hire from Grade 2 to Grade 7 would start at the same wage - \$14. This will seriously hamper a supervisor's ability to hire for some positions. As Library Assistants are Grade 7 and Library Clerks are Grade 5, I find it hard to imagine trying to hire for a position which requires more education and experience for the same wage as one that accepts less education and experience.

Chart #5 attempts to fix that flaw but fails. When Step 1 for Grades 2 through 7 are adjusted by the expected 5% difference in Chart #5, the effect of coming out of the yellow range is even more dramatic in that Grade 8 Step 1, for example, drops more than \$2/hour from Grade 7 Step 1. At that point, Chart #6 is one possible solution to fix the Salary Chart - it eliminates Grade 2 and 3 (to the best of my knowledge there is no position county-wide that falls into either of those grades anyway) and starts the \$14 minimum at Grade 4, Step 1 with the 5% increases between Grades and 3 % increases between Steps. Chart #6 creates other issues, however, that would need to be addressed.

Nonetheless, one big question remains - Are employees that were adjusted to the \$14 minimum to remain on the current chart? And if so, where (which chart)? If a different chart is implemented than the current chart, those employees at \$14/hour will need to be classified into a spot (Grade/Step). Depending on their original (current) step, they could potentially be making more than \$14 assuming they would keep that step. As a supervisor, I have seen first-hand, the frustration the \$14 minimum caused. Morale is at a low that I haven't seen in a while and limiting a supervisor's ability to honestly answer the question, "Is it going to get fixed???" is causing massive communication breakdown in my department -- and undoubtedly in others.

Report Criteria:
[Report].Schedule =

Grade	Sequence	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	
2017 1.5% COLA			2	3	4	5	6	7	8	9	10	11	12	13	14		
1	1	10.4141	10.7348	11.0557	11.3875	11.7305	12.0733	12.4382	12.8145	13.2016	13.5889	13.9981	14.4184	14.8497	15.3032	15.7567	
2	2	10.9340	11.2659	11.6086	11.9516	12.3167	12.6816	13.0578	13.4558	13.8541	14.2746	14.6951	15.1372	15.5909	16.0665	16.5532	
3	3	11.4872	11.8299	12.1840	12.5489	12.9252	13.3121	13.7104	14.1307	14.5512	14.9824	15.4359	15.9006	16.3762	16.8629	17.3607	
4	4	12.0733	12.4273	12.8145	13.2016	13.5998	13.9981	14.4184	14.8497	15.2924	15.7459	16.2214	16.7081	17.2058	17.7258	18.2567	
5	5	12.6707	13.0467	13.4450	13.8541	14.2635	14.6951	15.1372	15.5909	16.0555	16.5310	17.0287	17.5377	18.0687	18.6109	19.1750	
6	6	13.3012	13.6995	14.1087	14.5180	14.9493	15.4028	15.8674	16.3654	16.8520	17.3607	17.8805	18.4116	18.9646	19.5398	20.1262	
7	7	13.9647	14.3850	14.8165	15.2590	15.7125	16.1883	16.6748	17.1724	17.6816	18.2126	18.7655	19.3187	19.9048	20.5023	21.1218	
8	8	14.6616	15.0932	15.5467	16.0223	16.4980	16.9958	17.5044	18.0243	18.5664	19.1196	19.6837	20.3030	20.9115	21.5088	22.1282	
9	32,031.82 9	15.4028	15.8565	16.3320	16.8188	17.3276	17.8476	18.3783	18.9314	19.4957	20.0819	20.6902	21.3099	21.9401	22.6039	23.2898	40,442.78
10	33,625.49 10	16.1661	16.6528	17.1504	17.6594	18.1902	18.7323	19.2966	19.8715	20.4689	21.0882	21.7190	22.3716	23.0465	23.7320	24.4400	60,835.20
11	35,325.09 11	16.9736	17.4934	18.0135	18.5555	19.1084	19.6837	20.2810	20.8893	21.5088	22.1502	22.8252	23.5000	24.2079	24.9378	25.6900	53,435.20
12	37,030.66 12	17.8032	18.3563	18.9204	19.4847	20.0708	20.6682	21.2875	21.9291	22.5817	23.2564	23.9644	24.6835	25.4133	26.1769	26.9623	56,081.58
13	38,940.30 13	18.7213	19.2742	19.8607	20.4470	21.0663	21.6967	22.3496	23.0133	23.6992	24.4070	25.1482	25.9003	26.6746	27.4710	28.2896	58,842.37
14	41,146.85 14	19.6506	20.2477	20.8452	21.4865	22.1282	22.7919	23.4776	24.1748	24.8935	25.6237	26.3982	27.1943	28.0130	28.8537	29.7274	
15	42,897.92 15	20.6240	21.2544	21.8961	22.5486	23.2234	23.9091	24.6281	25.3804	26.1213	26.9069	27.7034	28.5440	29.4069	30.2807	31.1766	44,847.33
16	44,027.41 16	21.6526	22.3163	22.9799	23.6769	24.3849	25.1150	25.8670	26.6414	27.4267	28.2563	29.0973	29.9710	30.8669	31.7960	32.7475	68,114.8
17	47,365.42 17	22.7478	23.4335	24.1415	24.8606	25.6016	26.3870	27.1722	27.9907	28.8316	29.6944	30.5905	31.5087	32.4489	33.4220	34.4176	71,588.61
18	49,146.85 18	23.8872	24.5839	25.3361	26.0993	26.8847	27.6922	28.5219	29.3737	30.2587	31.1656	32.1058	33.0683	34.0527	35.0814	36.1322	
19	52,146.85 19	25.0706	25.8228	26.5971	27.3938	28.2122	29.0750	29.9489	30.8449	31.7738	32.7252	33.6988	34.7165	35.7561	36.8290	37.9243	
20	20	26.3205	27.1169	27.9246	28.7652	29.6281	30.5132	31.4310	32.3713	33.3447	34.3402	35.3800	36.4421	37.5260	38.6542	39.8050	
21	21	27.6396	28.4728	29.3208	30.2037	31.1095	32.0388	33.0024	33.9899	35.0118	36.0572	37.1492	38.2641	39.4022	40.5859	41.7949	
22	22	29.0217	29.8965	30.7869	31.7180	32.6649	33.6406	34.6526	35.6893	36.7624	37.8600	39.0065	40.1774	41.3724	42.6153	43.8849	
23	23	30.4728	31.3914	32.3263	33.2994	34.2982	35.3226	36.3853	37.4739	38.6005	39.7530	40.9569	42.1860	43.4411	44.7460	46.0790	
24	24	31.9965	32.9609	33.9425	34.9644	36.0130	37.0888	38.2046	39.3475	40.5305	41.7407	43.0048	44.2954	45.6130	46.9834	48.3830	
25	25	33.5962	34.6091	35.6396	36.7126	37.8138	38.9432	40.1149	41.3148	42.5571	43.8277	45.1552	46.5103	47.8937	49.3325	50.8021	
26	26	35.2759	36.3394	37.4217	38.5483	39.7043	40.8906	42.1206	43.3806	44.6850	46.0190	47.4129	48.8356	50.2885	51.7990	53.3422	
27	27	37.0397	38.1564	39.2927	40.4756	41.6895	42.9350	44.2265	45.5496	46.9191	48.3201	49.7834	51.2775	52.8027	54.3891	56.0092	
28	28	38.8919	40.0641	41.2573	42.4994	43.7739	45.0817	46.4378	47.8272	49.2653	50.7362	52.2272	53.8413	55.4428	57.1086	58.8098	

Two possibilities for implementing the County wide \$14 per hour minimum

At the last leadership meeting Carrie Valdez pointed out the issues that have been created for the County's step and grade system with the introduction of a \$14 per hour minimum (excluding high school apprentice positions, grade 1). There is uncertainty right now about how the new minimum affects the entire step and grade system but especially the employees in grades where step 1 was less than \$14. The following possibilities are ideas that try to preserve much of the current step and grade system while also creating certainty for employees and supervisors on how everyone has been affected. I am not recommending a particular course of action, but thought it might be helpful to outline some possible routes for implementation. This is not intended to be a comprehensive list of options, but instead two possibilities based on the County's Employee Handbook.

Per the Employee Handbook (pg. 24), compensation can change in the following ways:

1. Cost of living increases
2. Performance increases
 - Merit increases (pay for performance)
 - Milestone increases (eligible every two years)
3. Reclassification/Promotion/Demotion
 - promotions
 - demotions
 - position re-classification

It might be useful for the Council to determine which of the categories the new \$14 minimum was enacted under. In my opinion promotion and re-classification are the only ones that might possibly fit.

Possibility #1 – Promotion

Under this possibility, when the Council enacted the \$14 minimum they were in effect promoting all of the individuals making less than \$14 to a new higher step within their current grade. This possibility leaves the step and grade chart intact but has the following issues:

1. Compression has been created within each of the effected grades. Currently, some long term employees are being paid essentially the same as a new hire in the same position. For example, someone in grade 5-step 5 (\$14.26) who has been at the County for 5-10 years is now making essentially the same as a new hire (\$14).
2. Grades 2-7 all now start at the same wage regardless of differences in the responsibilities and duties of the positions. Some of this issue may be addressed in the future using data from the salary survey for everyone's job descriptions.
3. Exactly \$14 per hour does not exist as a step in any grade. To integrate these promoted employees into the chart, the easiest route would be to move everyone now at exactly \$14 into the next step closest to but not lower than \$14. For example a current grade 5-step 2, who made \$13.05 in 2017 and is currently making \$14, would be moved to grade 5-step 5 making \$14.26.
4. All newly hired employees in any position that starts at less than \$14 (namely grades 2-7) would need to be immediately promoted to the lowest step that is at or above \$14. I assume the Council could empower HR to make these promotions automatically.

5. A new hire in Grades 2-7 would also “cap out” sooner than other grades. For example a new hire in grade 5 would start at step 5 and would only have 10 more steps before capping out at step 15 beyond which no further raises are possible (Employee Handbook pg. 24). Other new hires in grades 8 and higher would still have 15 steps before capping out.

Possibility #2 – Re-classification

Under this possibility, when the Council enacted the \$14 minimum they were in effect re-classifying all county positions that start at less than \$14 (namely grades 2-7) to a new grade that starts at exactly \$14 (see the step chart below). I will call the new grade 7.5 for purposes of this discussion. Grades 2-7 would effectively be eliminated as no positions would be in those grades. Grade 1, for high school apprentices stays the same as do all grades 8 and above. This possibility has the benefit of keeping a majority of the step and grade chart intact but has the following issues:

1. The elimination of grades 2-7 means that all positions previously in those grades are now valued the same regardless of the differences that may exist in job responsibilities/duties. Maybe some of this issue will be addressed in the future using data from the salary survey for everyone’s job descriptions?
2. A decision has to be made about how to integrate employees currently in grades 2-7 into the new grade 7.5. I see two options for this integration:
 - Keep these employees at their current step but in the new grade. This would mean pay increases for most but would acknowledge the years of service they have already given to the County and alleviate compression within grades. For example a current grade 6-step 6 making \$15.40 would be moved to new grade 7.5-step 6 making \$16.23. In this scenario you do not have long term employees being paid the same wage as a new hire in the same position.
 - Or you could demote these current employees to whatever lower step in the new grade 7.5 is the closest to their current pay without lowering their pay. For example, a current grade 6-step 6 making \$15.40 would be moved to new grade 7.5-step 5 making \$15.76. All employees now making the \$14 minimum would be moved to the new grade 7.5-step 1. This has the same compression problem mentioned in Possibility #1 where you will have long term employees making the same as a new hire. Re-classifying in this manner would also have fairness implications for other reclassifications in the future. In the future, if other positions end up being reclassified due to the salary survey data, would long term employees be demoted to lower steps without an increase or would they receive a proportional increase?

Steps for new grade 7.5 based on 3% increase per step, amounts are approximate.

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
\$14.00	\$14.42	\$14.85	\$15.30	\$15.76	\$16.23	\$16.72

Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
\$17.22	\$17.74	\$18.27	\$18.82	\$19.38	\$19.96	\$20.56	\$21.18

C. Position Compensation

Grand County Council determines compensation levels for all Elected Officials following a public hearing as per State law. Grand County Council also approves compensation levels for positions according to a step and grade chart maintained by the Human Resource Director. The Human Resource Director comparatively evaluates a set of common factors and assigns each Grand County position a step and grade classification that encompasses a specific salary range.

The compensation for employees is set according to each position's classification on the step and grade chart. No compensation will be approved for any individual hired to fill a position unless the compensation conforms to the approved classification and compensation plan. All employees will be hired at the entry compensation level and will progress through the salary range based upon performance.

Note, an applicant with eight (8) years or more of service with other employers directly relevant to Grand County's job position may receive a one (1) step increase or equity adjustment, for each eight (8) years. (Resolution #2916)

D. Reclassification

If a position's duties and responsibilities change significantly, the Human Resource Director will re-evaluate the position to determine if it should be reclassified on the step and grade chart. Reclassifying a position to a different step and pay grade will not generally result in a decrease to an incumbent employee's pay. Normally, the position's pay will be adjusted to a step within the new pay range equal to, or above, the employee's current salary. Only when a position's grade is adjusted during the reclassification will Grand County Council need to approve the change. Step adjustments must be determined by the Human Resource Director and approved by the Elected Official, or the Council Administrator and Department Heads, with a verification of available funds within the budget.

Reclassification of an existing position may also occur due to office reorganization that results in the elimination of current positions or the establishment of new positions. When an existing position is eliminated, Grand County may, at its discretion, implement any of the following options depending upon the availability of alternative positions:

1. Employees occupying eliminated positions may be reassigned or transferred to open, existing, comparable positions at the same step and pay grade.
2. Employees occupying eliminated positions may be reassigned to an available position that the employee previously held before occupying the eliminated position. In such a case, if the employee's compensation in the eliminated position is greater than the maximum pay allowed on the step and grade chart for the previously held position, the employee may be paid the maximum pay grade specified on the step and grade chart for the previously held position.
3. If no comparable or previously held position is open, an employee occupying an eliminated position may apply for other open positions for which the employee is qualified at the step and pay grade appropriate to the position.
4. If no such position is available, the employee's employment will be terminated.

E. Promotion

Amended: 12/12/2008 Resolution#:2859

It is the policy of Grand County to foster the advancement of its employees. It is Grand County's goal to ensure maximum opportunity for promotion from within, consistent with the commitment to Grand County needs and excellence, and equal opportunity. Upon receiving a promotion, the employee shall receive a new job description, and, if applicable, receive an increase in compensation as a result of a higher step or grade classification.

For the purpose of this policy statement, a promotion is defined as advancement to a different position within the department/office which has increased responsibilities and classification to a higher wage grade. All Grand County employees who have successfully completed the introductory period specified by conditions of employment in this policy, who are qualified for the position and who express their interest in an open position in writing are eligible to be considered for promotion. Exceptions to promotion prior to the completion of the introductory period shall be approved by the Council Administrator for Council Departments or the applicable Elected Official based on a legitimate department need. The Human Resource Director must be consulted to ensure that the exception is in compliance with policy and any applicable rules or regulations.

1. Process

When job or promotion opportunities are announced, internal candidates may be solicited in any of the following ways:

- a. **Employee application:** Employees may submit requests to be considered for new positions to Human Resources. In such requests current employees must document their motivation, experience, ability, and skills required to fill the open position.
- b. **Managerial recommendation:** Elected Officials or the Council Administrator and Department Heads may suggest employees for open positions, with the employee's approval.
- c. **Surveys of Human Resources:** Employee inventories may be utilized to identify employees with skills, potential, and the desire for promotion.

2. Criteria for Selection

The Elected Official, or Council Administrator and Department Head to whom the employee will report has ultimate responsibility for reviewing employee promotion candidates. No promotions will be completed without the consent of the Human Resource Director and the approval of the Council Administrator or the applicable Elected Official. The Human Resource Director will ensure that employee selection is based on clear objectives and nondiscriminatory standards which may include, but are not limited to, the following:

- a. Past performance including performance appraisals, corrective action, and attendance records.
- b. The employee's ability to perform essential job functions with or without reasonable accommodation.
- c. Qualifications including former experience or education.
- d. Elected Official, Council Administrator, or Department Head recommendations.
- e. Promotion interviews may be used as deemed appropriate by Elected Officials, the Council Administrator, or Department Head and must be accepted by Human Resource Director.

To promote internal mobility, external advertisement may be waived with the approval of the Human Resource Director.

SECTION VII - COMPENSATION-ALL EMPLOYEES

Amended: 08/05/2008 Resolution#:2840

A. Compensation Philosophy

Grand County Council sets, with the recommendation of the Human Resource Director, and approves all compensation paid to Grand County employees. Grand County employees are compensated pursuant to a compensation step and grade plan based upon similarity of duties performed and responsibilities assumed. Through the step and grade plan, Grand County strives to compensate positions in the same class based upon the qualifications required and the responsibility and difficulty of the work. Grand County seeks to maintain a high quality public work force by considering the comparative pay and benefits needed to compete in the labor market and to stay in proper alignment with other similar governmental units. Grand County Council makes all compensation decisions consistent with the public trust inherent in administering Grand County budget. The compensation plan is developed by the Human Resource Director and approved by Grand County Council.

Grand County Council may alter pay rates or compensation methods at any time at its discretion.

B. Initial Grade and Step Assignment

Employees' compensation is determined by the grade associated with the job position and step assignment within the grade. Typically, new employees are placed at the beginning step of the appropriate grade; however, exceptions may occur:

- If an employee cannot be recruited for the position at the beginning step, or
- If the employee exceeds the minimum qualifications and is expected to perform at a level equal to that of other individuals paid at a higher step.
- Has previous related experience. Employees hired with eight (8) years or more of service with other employers directly relevant to the job position generally will receive a one (1) step increase for each unit of eight (8) years (Resolution #2916).
- Or if an existing employee, to consider every four (4) years of service will generally receive a one (1) step increase (Resolution #2916).

C. Changes in Compensation

An employee's compensation can change in the following ways:

1. Cost of Living Adjustment (COLA) Increase

Grand County Council may at its discretion grant a general compensation increase to Grand County employees to reflect market trends and changes in cost of living. Such increases take effect on the date determined by Grand County Council.

2. Performance Increases

Performance increases may be awarded to employees based on evaluation criteria established and included within these policies (Section VII, Item J). Performance increases are subject to the position's pay grade scale. Once an employee has reached the top step of a position's grade, the employee is no longer eligible for further performance increases.

3. Reclassification/Promotion/Demotion

Employees' compensation may change in connection with a promotion, demotion, or reclassification of the position.

Grand County Council must approve all Cost of Living Increases and Reclassification/ Promotion/Demotion Grade adjustments before they take effect. The Clerk/Auditor must verify funds are available. Performance evaluation (Milestone or Exemplary) increases are approved by the Elected Official or Council Administrator with the agreement of the Human Resource Director, or if applicable, the Performance Review Committee.

D. Compensatory Time Off

It is the policy of Grand County to discourage Elected Officials, the Council Administrator and Department Heads from having employees work overtime except in circumstances where overtime is necessary to complete an important task or assignment. All overtime must be approved by Elected Officials or the Council Administrator and Department Heads in advance. Grand County complies with the Fair Labor Standards Act (FLSA) regarding minimum wage and overtime compensation. Unless otherwise specified, Grand County compensates those employees covered by the FLSA who are non-exempt from its provisions by awarding compensatory time off in lieu of monetary overtime compensation at a rate of one and one-half hours of compensatory time for each hour of overtime worked. Overtime, according to the Utah Department of Labor, consists of any hours worked in excess of forty (40) hours per week.

An employee with accrued compensatory time may take time off to use the compensatory time within a reasonable period after making a request so long as the time off is not unduly disruptive to the operations of the employee's department/office. Grand County encourages employees to use compensatory time within a reasonable timeframe after accruing it, preferably within the same pay period. Accrued compensatory time must always be used before using accrued vacation time. In order to keep accrued compensatory time to a minimum, the employee may be directed to use accrued compensatory time at the discretion of Grand County (i.e. without a request by the employee).

The maximum amount of compensatory time an employee may accrue is twenty-four (24) hours. Employees who have accrued twenty-four (24) hours of compensatory time will be paid for any additional overtime worked at the rate of one and one-half times their regular hourly rate for each hour of overtime worked.

Upon termination of employment for any reason, employees who have unused accrued compensatory time will be paid for their unused compensatory time at their regular hourly rate for each hour.

E. Overtime Pay For Public Safety

In lieu of compensatory time off, Grand County may elect to pay Public Safety (Sworn Officers) employees overtime pay at one and one-half times their regular hourly rate for each hour of overtime worked in excess of eighty (80) hours in a two (2) week work period.

F. FLSA Exempt Employees

Some Grand County employees are not covered by the FLSA (Fair Labor Standards Act). These employees include Elected Officials, policy-making appointees, and legal advisers, who are exempt from the FLSA's minimum wage and overtime requirements.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
FEBRUARY 20, 2018

Agenda Item: C

TITLE:	Approving updated Capital Improvement Projects List for government entities within Grand County as a prerequisite to applying for funding by the Utah Permanent Community Impact Fund Board (CIB), and ranking 2018-2019 projects, Postponed from February 6, 2018
FISCAL IMPACT:	
PRESENTER(S):	Ruth Dillon, Council Administrator

Prepared By:

Ruth Dillon
Council Administrator
435-259-1347

FOR OFFICE USE ONLY:
Attorney Review:

N/A

RECOMMENDATION:

I move to approve the updated Capital Improvement Projects List for government entities within Grand County as a prerequisite to applying for funding by the Permanent Community Impact Fund Board (CIB), and prioritization of 2018-2019 projects as discussed, and authorize the Chair to sign all associated documents.

BACKGROUND:

The Council last approved the list on September 19, 2017, with prioritization of 2017-2018 projects. This was specifically done just prior to budget season even though the list is not due until March 1, 2018. Since then the list has been updated via email requests to the various entities (which includes the county departments which have approaching CIB applications).

Of note, the various entities will also have an opportunity to prioritize the projects for 2018-2019 during a meeting to be scheduled in March by Southeastern Utah Association of Local Governments (SEUALG). See attached letter.

The Council may wish to discuss whether or not you want the SEUALG to proceed with averaging the County Council rankings together with the entity rankings for each project as this appears to be their process.

ATTACHMENT(S):

1. County's updated 2018-2019 CIB List – redlined and clean
2. SEUALG letter announcing a capital projects prioritization meeting of entities to be held March 2018

PERMANENT COMMUNITY IMPACT FUND BOARD (CIB) – GRAND COUNTY CAPITAL IMPROVEMENT PROJECT LIST FOR STATE ~~FY2018/FY2019~~ FY 2019-20

Prioritized and Approved by Grand County Council 9-19-2017 (for county project priorities), updated draft for 2-6-2018

GRAND COUNTY: SHORT TERM – 2018-2019 / MEDIUM TERM 2020-2039										
Applicant Priority	County Priority	Entity	Project Description	Estimated Total Cost	Revenue		Request		Application Submission Date	Revenue Source for Loan Payoff
					Sources	Shares	Grant	Loan		
A		Moab Valley Fire Protection District	New Fire and Rescue Truck Tactical Tender <u>Fire Truck</u>	\$400,000	MVFD	\$200,000	\$200,000		6/2018	
					CIB	\$200,000				
A	3	Grand County Municipal Building Authority for Old Spanish Trail Arena or Grand County Recreation SSD	Replace Existing Well with Larger One for New <u>Ballfields Irrigation</u>	\$ 150 180,000	County	\$ 0 90,000	\$15090,000		2018	
					CIB	\$1590,000				

PERMANENT COMMUNITY IMPACT FUND BOARD (CIB) – GRAND COUNTY CAPITAL IMPROVEMENT PROJECT LIST FOR STATE ~~FY2018~~/FY2019FY 2019-20
 Prioritized and Approved by Grand County Council 9-19-2017 (for county project priorities), updated draft for 2-6-2018

GRAND COUNTY: SHORT TERM – 2018-2019 / MEDIUM TERM 2020-2039										
Applicant Priority	County Priority	Entity	Project Description	Estimated Total Cost	Revenue		Request		Application Submission Date	Revenue Source for Loan Payoff
					Sources	Shares	Grant	Loan		
A	2	Grand County Municipal Building Authority for EMS	New EMS facility including <u>ambulance bays, administration, and training rooms, and sleeping quarters</u>	\$4,000,000 <u>7,400,000</u>	Local	\$600,000	\$1,000,000 <u>2,500,000</u>	\$2,450,000	26/2018	EMS Fund Balance/ health care sales tax/TRT
					CDFA	<u>\$1,800,000</u>				
					CIB	\$3,400,000 <u>5,000,000</u>				
A	4	Grand County for Road Dept. FUNDED	Jackson Street Drainage Mitigation Project Phase I – Design & Construction of Detention Basin <u>In-process. Offered 2.5% loan</u>	\$484,376 (assumes State designation of "High Hazard," yet to be determined)	Local	\$241,376	\$242,000		10/2017	
					CIB	\$242,000				
A		Grand County for Road Department	Obtaining "D" road easements on State Institutional Trust Lands (SITLA)	\$114,000- <u>\$125,000</u>	CIB	<u>\$114,000-\$125,000</u>	\$114,000- <u>\$125,000</u>		TBD	

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Applicant Priority	County Priority	Entity	Project Description	Estimated Total Cost	Revenue		Request		Application Submission Date	Revenue Source for Loan Payoff
					Sources	Shares	Grant	Loan		
C		Castle Valley Town	Update 1988 Drainage Study & Recommendations	\$35,000	Local		\$35,000		TBD	
					CIB	\$35,000				
A	4	Grand County for Community and Economic Development and Road Department	Spanish Valley Drive Bike & Pedestrian Path Multi-use Pathway	\$2,850,000	CIB	TBD 25%	\$2,137,500		2018 2019	
					UDOT SB 277 Funding	75%				
A		City of Moab	Stewart Canyon/Hwy 191 Drainage Improvements	\$5,000,000	City	\$1,500,000	\$1,000,000 (grant)		6/2018	
					State Division of water Quality					
					UDOT	\$2,500,000				
					CIB	\$1,000,000				

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					Sources	Shares	Grant	Loan		
B		Grand County for Road Dept.	Re-Alignment Improvements to Spanish Valley Drive and Millcreek Drive Intersection (including Storm Drainage)	\$1,500,000	Local Impact Fees UDOT Small Urban Road Funds	TBD66%	TBD\$1,000,000		TBD2019	
					CIB	TBD33%	\$500,000			
B		City of Moab	Culinary Water Storage Tank	\$2,500,000	Division of Drinking Water	\$2,000,000	\$500,000 (grant)		TBD	
					City Impact Fees					
					CIB	\$500,000				
A	5	Grand County	Half-Mile Gap of Colorado River Pathway (Phase A, paved path & high retaining wall)	\$2,510,000	Local	TBD	TBD		20182019	
					FLAP	TBD				
					CIB	TBD				
					UDOT	TBD				

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					Sources	Shares	Grant	Loan		
A		Grand County	Half-Mile Gap of Colorado River Pathway (Phase B, elevated paved path/bridge)	\$4,334,000	CIB	TBD	TBD		TBD	
B	B	Grand County for Canyonlands Field Airport	Expansion and Paving of Car Parking Lot at Airport	\$750,000	CIB	TBD	TBD		2018	
A		Castle Valley Fire District	Fire Protection Water Well	\$175,000	CIB	<u>\$175,000</u>	\$175,000		TBD	
A		Castle Valley Fire District	Castle Valley Fire Station and Interagency Regional Center	\$750,000	CIB	<u>\$750,000</u>	\$750,000		<u>2017</u> TBD	
A		Solid Waste District	Improvements for Recycling Center and	\$250,000	Local	\$125,000	\$62,500	\$62,500	6/2018	

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					Sources	Shares	Grant	Loan		
			Above Ground Truck Scale		CIB	\$125,000				
A		Town of Castle Valley	Ingress/Egress Improvement Project (Note: Culvert under Castle Valley Drive)	\$230,000	Local	\$30-50,000	\$130,000		TBD	
					USDA	\$50,000				
					CIB	TBD				
B		City of Moab, Grand Co., San Juan Co., & Grand Water & Sewer Service Agency, USGS	Ground Water Study – Mathematical Modeling	\$300,000	City of Moab	TBD	TBD		TBD	
					Grand County	TBD				
					San Juan	TBD				
					GWSSA	TBD				
					CIB	TBD				
					USGS	TBD				
B		Grand County	Jackson Street Drainage Mitigation Project Phase II – Conveyance System to Pack Creek	\$950,000	Local	TBD	TBD		2018	
					CIB	TBD				

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Applicant Priority	County Priority	Entity	Project Description	Estimated Total Cost	Revenue		Request		Application Submission Date	Revenue Source for Loan Payoff
					Sources	Shares	Grant	Loan		
C		Canyonlands Health Care SSD	Parking and Landscaping for Extension of the Long Term Care Center	\$1,500,000	SSD	\$250,000	\$1,250,000		6/2019	
					CIB	\$1,250,000				
C		Spanish Valley Water & Sewer	Sewer Main Line Upgrade for USU Development Property	\$5,000,000	Local	\$1,000,000		\$4,000,000	TBD	
					CIB	\$4,000,000				
C		USU- Moab & Grand County School District	Votech Center for Adults and College, Combined with the High School's New Facility (Technical, Science and Art Center)	\$5,000,000	GCS D Land	TBD		\$5,000,000	2020	
					CIB	\$5,000,000				
B		Grand County	New Airport Terminal	\$12,000,000	TBD	TBD	TBD		2039	

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					Sources	Shares	Grant	Loan		
		Municipal Building Authority for Canyonlands Field Airport			TBD	TBD				
						TBD	TBD			
A		Castle Valley	Utah Geological Survey Isotope Water Study	\$55,000	UGS	\$27,500	\$12,500		6/2018	Castle Valley/taxes
	Castle Valley				\$5,000					
	DWR				\$5,000					
	DWQ				\$5,000					
	CIB				\$12,500					
		City of Moab	Wastewater Reclamation Plant Outfall Line Replacement and Realignment	\$5,000,000	City Sewer Enterprise Fund		\$1,000,000			
		City of Moab	South Sewer Trunk Line (WRF to Uranium Avenue)	\$5,000,000	City Sewer Enterprise Fund		\$3,000,000			

PERMANENT COMMUNITY IMPACT FUND BOARD (CIB) – GRAND COUNTY CAPITAL IMPROVEMENT PROJECT LIST FOR STATE [FY2018/FY2019](#) [FY 2019-20](#)
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Applicant Priority	County Priority	Entity	Project Description	Estimated Total Cost	Revenue		Request		Application Submission Date	Revenue Source for Loan Payoff
					Sources	Shares	Grant	Loan		
		City of Moab	Kane Creek Boulevard Construction	\$2,000,000	City General Fund Class C Road Fund City Sewer Enterprise Fund City Water Enterprise Fund		\$1,000,000			
		City of Moab	Moab Golf Course Irrigation System Improvements	\$1,500,000			\$1,500,000			
		City of Moab	USU, Mill Creek Drive and Spanish Valley Intersection Improvements (Phase 2)	\$3,000,000	City County USU UDOT		\$1,500,000			
		City of Moab	Public Works Administration Building	\$1,000,000	City General Fund City Enterprise Fund		\$750,000			

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Applicant Priority	County Priority	Entity	Project Description	Estimated Total Cost	Revenue		Request		Application Submission Date	Revenue Source for Loan Payoff
					Sources	Shares	Grant	Loan		
		City of Moab	Moab City Hall Renovations	\$1,000,000	City General Fund			\$800,000		
		City of Moab	Center Street Gym Renovations	\$500,000	City General Fund			\$500,000		

Deleted projects per 9-8-2017 workshop: museum building renovation \$3,000,000 (not eligible due to non-profit staffing); airport CCTV security system \$75,000.

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Applicant Priority	County Priority	Entity	Project Description	Estimated Total Cost	Revenue		Request		Application Submission Date	Revenue Source for Loan Payoff
					Sources	Shares	Grant	Loan		
A		Moab Valley Fire Protection District	New Tactical Tender Fire Truck	\$400,000	MVFD	\$200,000	\$200,000		6/2018	
					CIB	\$200,000				
A	3	Grand County Municipal Building Authority for Old Spanish Trail Arena or Grand County Recreation SSD	Replace Existing Well with Larger One for Ballfield Irrigation	\$180,000	County	\$90,000	\$90,000		2018	
					CIB	\$90,000				

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					Sources	Shares	Grant	Loan		
A	2	Grand County Municipal Building Authority for EMS	New EMS facility including ambulance bays, administration and training rooms, and sleeping quarters	\$ 7,400,000	Local	\$600,000	\$ 2,500,000	\$2,500,000	6/2018	EMS Fund Balance/ health care sales tax/TRT
					CDFA	\$1,800,000				
					CIB	\$ 5,000,000				
		Grand County for Road Dept. FUNDED	Jackson Street Drainage Mitigation Project Phase I – Design & Construction of Detention Basin							
A		Grand County for Road Department	Obtaining "D" road easements on State Institutional Trust Lands (SITLA)	\$114,000-\$125,000	CIB	\$114,000-\$125,000	\$114,000-\$125,000		TBD	

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					Sources	Shares	Grant	Loan		
C		Castle Valley Town	Update 1988 Drainage Study & Recommendations	\$35,000	Local		\$35,000		TBD	
					CIB	\$35,000				
A	4	Grand County for Community and Economic Development and Road Department	Spanish Valley Drive Multi-use Pathway	\$2,850,000	CIB	25%	\$2,137,500		2019	
					UDOT SB 277 Funding	75%				
A		City of Moab	Stewart Canyon/Hwy 191 Drainage Improvements	\$5,000,000	City	\$1,500,000	\$1,00,000 (grant)		6/2018	
					State Division of water Quality					
					UDOT	\$2,500,000				
					CIB	\$1,000,000				

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					Sources	Shares	Grant	Loan		
B		Grand County for Road Dept.	Re-Alignment Improvements to Spanish Valley Drive and Millcreek Drive Intersection (including Storm Drainage)	\$1,500,000	UDOT Small Urban Road Funds	66%	\$1,000,000		2019	
					CIB	33%	\$500,000			
B		City of Moab	Culinary Water Storage Tank	\$2,500,000	Division of Drinking Water	\$2,000,000	\$500,000 (grant)		TBD	
					City Impact Fees					
					CIB	\$500,000				
A	5	Grand County	Half-Mile Gap of Colorado River Pathway (Phase A, paved path & high retaining wall)	\$2,510,000	Local	TBD	TBD		2019	
					FLAP	TBD				
					CIB	TBD				
					UDOT	TBD				

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A		Grand County	Half-Mile Gap of Colorado River Pathway (Phase B, elevated paved path/bridge)	\$4,334,000	CIB	TBD	TBD		TBD	
B	B	Grand County for Canyonlands Field Airport	Expansion and Paving of Car Parking Lot at Airport	\$750,000	CIB	TBD	TBD		2018	
A		Castle Valley Fire District	Fire Protection Water Well	\$175,000	CIB	\$175,000	\$175,000		TBD	
A		Castle Valley Fire District	Castle Valley Fire Station and Interagency Regional Center	\$750,000	CIB	\$750,000	\$750,000		TBD	
A		Solid Waste District	Improvements for Recycling Center and	\$250,000	Local	\$125,000	\$62,500	\$62,500	6/2018	

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					Sources	Shares	Grant	Loan		
			Above Ground Truck Scale			CIB	\$125,000			
A		Town of Castle Valley	Ingress/Egress Improvement Project (Note: Culvert under Castle Valley Drive)	\$230,000	Local	\$30-50,000	\$130,000		TBD	
					USDA	\$50,000				
					CIB	TBD				
B		City of Moab, Grand Co., San Juan Co., & Grand Water & Sewer Service Agency, USGS	Ground Water Study – Mathematical Modeling	\$300,000	City of Moab	TBD	TBD		TBD	
					Grand County	TBD				
					San Juan	TBD				
					GWSSA	TBD				
					CIB	TBD				
					USGS	TBD				
B		Grand County	Jackson Street Drainage Mitigation Project Phase II – Conveyance System to Pack Creek	\$950,000	Local	TBD	TBD		2018	
					CIB	TBD				

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C		Canyonlands Health Care SSD	Parking and Landscaping for Extension of the Long Term Care Center	\$1,500,000	SSD	\$250,000	\$1,250,000		6/2019	
					CIB	\$1,250,000				
C		Spanish Valley Water & Sewer	Sewer Main Line Upgrade for USU Development Property	\$5,000,000	Local	\$1,000,000		\$4,000,000	TBD	
					CIB	\$4,000,000				
C		USU- Moab & Grand County School District	Votech Center for Adults and College, Combined with the High School's New Facility (Technical, Science and Art Center)	\$5,000,000	GCSD Land	TBD		\$5,000,000	2020	
					CIB	\$5,000,000				
B		Grand County	New Airport Terminal	\$12,000,000	TBD	TBD	TBD		2039	

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					Sources	Shares	Grant	Loan		
		Municipal Building Authority for Canyonlands Field Airport			TBD	TBD				
					TBD	TBD				
A		Castle Valley	Utah Geological Survey Isotope Water Study	\$55,000	UGS	\$27,500	\$12,500		6/2018	Castle Valley/taxes
					Castle Valley	\$5,000				
					DWR	\$5,000				
					DWQ	\$5,000				
					CIB	\$12,500				
		City of Moab	Wastewater Reclamation Plant Outfall Line Replacement and Realignment	\$5,000,000	City Sewer Enterprise Fund		\$1,000,000			
		City of Moab	South Sewer Trunk Line (WRF to Uranium Avenue)	\$5,000,000	City Sewer Enterprise Fund		\$3,000,000			

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		City of Moab	Kane Creek Boulevard Construction	\$2,000,000	City General Fund		\$1,000,000			
					Class C Road Fund					
					City Sewer Enterprise Fund					
					City Water Enterprise Fund					
		City of Moab	Moab Golf Course Irrigation System Improvements	\$1,500,000			\$1,500,000			
		City of Moab	USU, Mill Creek Drive and Spanish Valley Intersection Improvements (Phase 2)	\$3,000,000	City		\$1,500,000			
					County					
					USU					
					UDOT					
		City of Moab	Public Works Administration Building	\$1,000,000	City General Fund		\$750,000			
					City Enterprise Fund					

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					Sources	Shares	Grant	Loan		
		City of Moab	Moab City Hall Renovations	\$1,000,000	City General Fund		\$800,000			
		City of Moab	Center Street Gym Renovations	\$500,000	City General Fund		\$500,000			

Deleted projects per 9-8-2017 workshop: museum building renovation \$3,000,000 (not eligible due to non-profit staffing); airport CCTV security system \$75,000.

Bruce Adams
Board Chair

Geri Gamber
Executive Director



Providing Services in Carbon, Emery, Grand, and San Juan Counties

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Fiscal Year 2019 Capital Improvements (CIB) List Schedule

Good Afternoon Everyone,

I am writing to inform you that the CIB list collection process for **fiscal year 2019** is underway and lists are due to me by **March 1st 2018** if you haven't already submitted them to me.

We will hold a county list prioritization meeting in your respective counties on a date to be scheduled in March. Remember that every eligible entity shall be invited to this meeting. Then **those present** at the meeting will vote for each project on the list, with the idea in mind that if only one project was done within the county during the year, then what project would be of most need regardless of who the applicant is. The voting process will continue in like manner if only two, three, four and so on projects were funded within the county for the year.

To see a copy of your counties current list visit <http://seualg.utah.gov/index.php/administration/reports-forms/cib-lists/>

This same process should also be conducted within your own entities to improve the applicant priority ranking.

This is why it is crucial that I get your project lists ASAP so that I can schedule these meetings for the list prioritization process.

If you have any questions feel free to call or email me.

Thank you,

Michael Bryant

Regional Planner

435-613-0035

mbryant@seualg.utah.gov

**GRAND COUNTY COUNCIL
Special Meeting
125 East Center Street
Moab, Utah**

December 27, 2017

The Grand County Council met in Special Session on the above date in the Grand County Council Chambers of the Courthouse located at 125 East Center Street, Moab, Utah. The meeting was called to order by Chair Jaylyn Hawks at 6:13 p.m. In attendance were Council Members Jaylyn Hawks, Patrick Trim, Curtis Wells and Evan Clapper along with Clerk/Auditor Diana Carroll and Council Administrator Ruth Dillon. Council Members Rory Paxman, Mary McGann and Greg Halliday were absent.

MOTION: Motion by Council Member Curtis Wells to amend the agenda to hear Future Consideration prior to other Council Business. Motion seconded by Council Member Evan Clapper carried 4 – 0.

Future Considerations:

Grand County Emergency Manager, Rick Bailey spoke regarding the possible federal declaration of Grand County as a disaster area due to current and future drought conditions.

Action Items - Discussion and Consideration of:

A. Adopting Proposed Resolution Amending the 2017 Budget (Diana Carroll, Clerk/Auditor)

MOTION: Motion by Council Member Curtis Wells to adopt the proposed resolution amending the 2017 Grand County Budget and authorize the Chair to sign all associated documents. Motion seconded by Council Member Patrick Trim carried 4 – 0.

B. Adopting Proposed Resolution Adopting the 2018 Budget (Diana Carroll, Clerk/Auditor)

MOTION: Motion by Council Member Curtis Wells to adopt the proposed resolution adopting the 2018 Grand County Budget and authorize the Chair to sign all associated documents. Motion seconded by Council Member Patrick Trim.

SUBSTITUTE MOTION: Motion by Council Member Curtis Wells to amend the proposed resolution to include funding the Economic Development Department \$11,000 for economic development special projects, Director position at a Grade 25, 1 FTE Community and Economic Development Specialist in the Community Development Department, 2 FTE in the EMS Department, increase hourly rate in the Sheriff's Office Corrections and Patrol Officers Class 1, 2 or 3 to match the recommendations of Human Resource Director, approach the salary survey with the approval of all full-time and part-time employees, with the exception of High School Apprentices and Interns and grant funded positions using general fund money to fill the gap. Motion seconded by Council Member Patrick Trim carried. Council Member Curtis Wells amended the previously stated motion to include reducing the EMS budget for salaries from \$628,584 to \$592,000 and benefits from \$356,103 to \$280,000. Motion seconded by Council Member Patrick Trim carried 4 – 0.

ADJOURN

MOTION: Motion by Council Member Curtis Wells to adjourn the meeting at 7:00 p.m. Motion seconded by Council Member Patrick Trim carried 4 – 0.

Grand County Council Chair
Jaylyn Hawks

ATTEST:

Diana Carroll
Grand County Clerk/Auditor



GRAND COUNTY COUNCIL REGULAR MEETING

Grand County Council Chambers
125 East Center Street, Moab, Utah

Tuesday, January 2, 2018

The Grand County Council met in Regular Session on the above date in the County Council Chambers located at 125 East Center Street, Moab, Utah. Chair Jaylyn Hawks called the meeting to order at 4:00 p.m. In attendance were Council Members Jaylyn Hawks, Greg Halliday, Mary McGann, Evan Clapper, Curtis Wells (arrived at 4:17 p.m.), Rory Paxman, along with Clerk Representative John West and Council Administrator Ruth Dillon. Tyler Moreau, GCHS Government Student, led the Pledge of Allegiance.

Nomination and Appointments of Council Chair and Vice Chair for 2018 (2017 Chairwoman Hawks)

MOTION: Motion by Council Member Patrick Trim to nominate Mary McGann and Curtis Wells as Chair and Vice Chair respectively. Motion seconded by Council Member Evan Carried 6 – 0.

Council Chair McGann thanked out-going Chair Hawks for her service.

Approval of Minutes (Diana Carroll, Clerk/Auditor)

- A. October 3, 2017 (County Council Meeting),
- B. October 4, 2017 (Joint Meeting with Moab City for the Governor's Visit),
- C. October 17, 2017 (County Council Meeting)
- D. November 8, 2017 (County Council Meeting)
- E. November 14, 2017 (County Council Special Meeting: Canvass of the Election),
- F. November 21, 2017 (County Council Meeting),
- G. December 5, 2017 (County Council Special Meeting: Compensation Study)
- H. December 5, 2017 (County Council Meeting)
- I. December 18, 2017 (County Council Special Meeting: Compensation/Budget Workshop)
- J. December 19, 2017 (County Council Meeting)
- K. December 27, 2017 (County Council Special Meeting: Budget Adoption)

MOTION: Motion by Council Member Evan Clapper to postpone action until the next meeting. Motion seconded by Council Member Patrick Trim carried 6 – 0.

Ratification of Payment of Bills

MOTION: Motion by Council Member Patrick Trim to approve payment of bills presented in the amount of \$1,356,880.85. Accounts payable check numbers 99441 - 99561 totaling \$1,156,868.53 and payroll in the amount of \$200,012.32. Clerk/Auditor Diana Carroll confirmed all bills presented were within budgeted appropriations. Motion seconded by Council Member Rory Paxman carried 6 - 0 by roll-call vote.

Council Administrator Report

Ruth Dillon reported she continues to work on employee evaluations.

Department Reports

L. Update on Moab Area Economic Development Strategy and Action Plan (Zacharia Levine, Community Development Director)

Community Development Director Zacharia Levine gave an update on the work currently in progress on the Strategy and Action Plan. There is an upcoming meeting scheduled with the Governor and his staff on January 18, 2018. Council Members Wells and McGann will attend along with Zacharia Levine.

Agency Reports

M. 2017 Honey Bee Inspection Report (Jerry Shue, Grand County Bee Inspector)

Grand County Bee Inspector Jerry Shue reported during 2017 activity included inspections, wild honey sampling, beekeeper survey, colony losses, and attended the Annual Honey Bee Inspectors meeting. Grand

County and one other county are the only unpaid bee inspectors. Jerry presented a draft job description with a suggested salary of \$2,000/annually.

Airport Manager Judd Hill reported that the airport is now closed. Construction is now in full swing on the terminal and runway.

Citizens to Be Heard

Don Oblak, a resident of Blu Vista Subdivision, spoke regarding increased off-road traffic and the impact of the proposed Sky Ranch Development.

Chuck Nichols resident of the area, spoke in opposition of the Sky Ranch Development.

Carl Spielman resident of the area, spoke in opposition of the Sky Ranch Development. Requested help creating a dialog with San Juan County.

Bonita Cole resident of the Kerby Lane area, spoke in opposition of the Sky Ranch Development.

Mike Bynum, owner of the Sky Ranch Development. The airport will allow for UPS airfreight and emergency fixed wing aircraft in the interim closure of the Canyonlands Field Airport. The proposed development will be for private use.

Judy Nichols resident of the area, spoke regarding low-flying aircraft in the area.

Presentations

N. Presentation on Arches National Park proposal requiring advanced reservations (Michael Liss, Arches for the People Initiative)

Arches for the People Initiative spokesman Michael Liss presented information regarding a proposed alternative to a reservation system for Arches National Park which included a letter to Sue Masica, Intermountain Regional Director for the National Park Service.

General Business- Action Items- Discussion and Consideration of:

O. Approving proposed letters to the local newspapers from the Moab Area Travel Council Board opposing 1) the proposed traffic congestion management plan / reservation system and 2) the proposed peak season fee increases, both at Arches National Park (Elaine Gizler, Travel Council Executive Director (by phone))

MOTION: Motion by Council Member Jaylyn Hawks to approve the proposed letters to the local newspapers from the Moab Area Travel Council Board regarding the proposed Congestion Management Plan and the proposed Peak Season Fee Increase both at Arches National Park, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Curtis Wells carried 5 – 1 with Council Member Clapper opposed and Council Member Paxman recusing himself from the vote.

P. Approving proposed renewal of the Moab Information Center Sublease Agreement between Grand County and Canyonlands Natural History Association (CNHA) through December 31, 2022 (Ruth Dillon, Council Administrator, Elaine Gizler, Travel Council Executive Director (by phone) and Roxanne Bierman, CNHA Executive Director)

MOTION: Motion by Council Member Curtis Wells to approve the five-year renewal of the Moab Information Center Sublease Agreement between Grand County and Canyonlands Natural History Association through December 31, 2022, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Rory Paxman carried 7 – 0.

Q. Approving a business nominee as Grand County's candidate for "County Rural Business of the Year" as sponsored by the Governor's Office of Economic Development for the 2018 Rural Day on the Hill to be held February 2nd (Zacharia Levine, Community Development Director)

MOTION: Motion by Council Member Curtis Wells to select Moab Brewery as the Grand County Rural Business of the Year for 2018 and authorize the Chair to sign all associated documents. Motion seconded by Council Member Patrick Trim carried 7 – 0.

R. Adopting proposed resolution allocating 2018 rural healthcare sales and use tax (Kirstin Petersen, Chair of Canyonlands Health Care Special Service District and Andy Smith, Emergency Medical Services Director)

MOTION: Motion by Council Member Jaylyn Hawks to adopt the proposed resolution allocating 2018 rural healthcare sales and use tax with 75/25% going to Canyonlands Health Care Special Service District and Grand County EMS respectively and authorize the Chair to sign all associated documents. Motion seconded by Council Member Patrick Trim carried 7 – 0.

S. Approving Volunteer Appointments to District and County Boards and Commissions (Council Liaison to the Board or Ruth Dillon, Council Administrator):

1. Canyonlands Health Care Special Service District Board

MOTION: Motion by Council Member Jaylyn Hawks to approve the appointments of Joette Langianese and Kirstin Peterson to serve on the Canyonlands Health Care Special Service District Board, with terms expiring 12/31/2021 and authorize the Chair to sign all associated documents. Motion seconded by Council Member Patrick Trim carried 7 – 0.

2. Housing Authority of Southeastern Utah Board

MOTION: Motion by Council Member Jaylyn Hawks to approve the appointments of Courtney Kizer and Judy Powers to serve on the Housing Authority of Southeastern Utah Board of Commissioners, with terms expiring 12/31/2021 and authorize the Chair to sign all associated documents. Motion seconded by Council Member Greg Halliday carried 7 – 0.

3. Library Board

MOTION: Motion by Council Member Evan Clapper to approve the appointments of Alanna Simmons-Cameron and Frank Stewart to serve on the Library Board, with terms expiring 12/31/2021 and authorize the Chair to sign all associated documents. Motion seconded by Council Member Curtis Wells carried 7 – 0.

4. Moab Area Travel Council Advisory Board

MOTION: Motion by Council Member Curtis Wells to approve the appointment of Zach Bynum, with term expiring 12/21/2021 and for the min-term appointment of Cherie Major, with term expiring 12/31/2018, both to serve on the Moab Area Travel Council Advisory Board and authorize the Chair to sign all associated documents. Motion seconded by Council Member Jaylyn Hawks carried 7 – 0.

5. Planning Commission

MOTION: Motion by Council Member Evan Clapper to approve the appointments of Emily Campbell, Kevin Walker and Gerrish Willis to serve on the Planning Commission, with the terms expiring 12/31/2021, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Greg Halliday carried 4 – 2 with Council Members Wells and Paxman opposed and Council Member Trim abstaining from the vote.

T. Approving assignments of County Council Representatives/Liaisons to District and County Boards, Commissions and Committees and other agencies (Council Chair)

Approval of the assignments of County Council Representatives/Liaisons to District and County Boards, Commissions and Committees and other agencies as discussed today: Travel Council – Jaylyn Hawks, Public Health Board – Patrick Trim, Trail Mix – Evan Clapper, Film Commission – Curtis Wells, Chamber of Commerce – Rory Paxman.

MOTION: Motion by Council Member Curtis Wells BLM/Forest Service – Curtis Wells with Greg Halliday as alternate. Motion seconded by Council Member Jaylyn Hawks carried 4 – 3 with Council Members Halliday, Clapper and McGann opposed.

Consent Agenda- Action Items

U. Ratifying minor corrections to the Council-approved Resolution of Intent to Establish the Grand County Emergency Medical Services Special District

V. Ratifying Chair's signature on amended Interlocal Agreement with Southeast Utah Health Department

W. Ratifying the Chair's signature on amended 2017 Victims of Crime Advocate Grant

MOTION: Motion by Council Member Curtis Wells to approve the Consent Agenda as presented and authorize the Chair to sign all associated documents. Motion seconded by Council Member Rory Paxman carried 7 – 0.

Discussion Items

X. Discussion on calendar items and public notices (Bryony Hill, Council Office Coordinator)

General Council Reports and Future Considerations

Council Member Wells

- Attended the Water Board meeting.
- Attended AOG meeting.

Council Member Hawks

- Attended Health Care Special Service District Board meeting.

Council Member Halliday

- Interagency Fire and Dispatch Center will be moving to Richfield.
- Attended the Local Emergency Planning Committee meeting.

Future Considerations

Council Member Clapper requested a legislative update regarding current bills of interest.

Adjourn

MOTION: Motion by Council Member Evan Clapper to adjourn at 7:05 p.m. Motion seconded by Council Member Curtis Wells carried 7 – 0.

Mary McGann
Grand County Council Chair

ATTEST:

Diana Carroll
Grand County Clerk/Auditor

GRAND COUNTY BILLS TO BE APPROVED
2/20/2018

100004-100088	A/P Checks	2/9/2018	\$259,016.05
100089-100165	A/P Checks	2/15/2018	\$210,424.89

TOTAL BILLS **\$469,440.94**

21618101-21618291	1/29/2018-2/11/2018	2/16/2018	\$198,406.41
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TOTAL PAYROLL **\$198,406.41**

TOTAL BILLS & PAYROLL **\$667,847.35**

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor.Last Check Number = 100004-100088

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
AJOULES, INC							
100005	34304	AJOULES, INC	10102-2018	TREASURER	575.00	575.00	02/09/2018
100005	34304	AJOULES, INC	10102-2018	CLERK	575.00	575.00	02/09/2018
100005	34304	AJOULES, INC	10102-2018	ASSESSOR	575.00	575.00	02/09/2018
100005	34304	AJOULES, INC	10102-2018	RECORDER	575.00	575.00	02/09/2018
Total AJOULES, INC:					2,300.00	2,300.00	
AMAZON							
100006	10530	AMAZON	457985436796	EMS	27.56	27.56	02/09/2018
100006	10530	AMAZON	955795566935	EMS	77.49	77.49	02/09/2018
Total AMAZON:					105.05	105.05	
AMERIGAS-GREEN RIVER							
100007	10615	AMERIGAS-GREEN RIVER	3074560521	airport propane/200781332	387.19	387.19	02/09/2018
Total AMERIGAS-GREEN RIVER:					387.19	387.19	
ARCHIPLEX GROUP, LLC							
100008	34821	ARCHIPLEX GROUP, LLC	1702.01-12	AIRPORT TERMINAL PROJECT	110.88	110.88	02/09/2018
100008	34821	ARCHIPLEX GROUP, LLC	1702.01-12	AIRPORT TERMINAL PROJECT	2,840.88	2,840.88	02/09/2018
Total ARCHIPLEX GROUP, LLC:					2,951.76	2,951.76	
BROADWAY MEDIA SLC							
100010	34258	BROADWAY MEDIA SLC	IN-1180157874	MOAB TRAVEL COUNCIL	3,000.00	3,000.00	02/09/2018
Total BROADWAY MEDIA SLC:					3,000.00	3,000.00	
BRODART CO							
100011	12105	BRODART CO	491425	library	78.08	78.08	02/09/2018
Total BRODART CO:					78.08	78.08	
BUDGET LOCK & KEY							
100012	12205	BUDGET LOCK & KEY	729293	FAMILY SUPPORT	165.50	165.50	02/09/2018
Total BUDGET LOCK & KEY:					165.50	165.50	
CAMUNEZ, PASCUAL							
100013	35700	CAMUNEZ, PASCUAL	2118	RESTITUTION/DAVID RICHARD	25.00	25.00	02/09/2018
Total CAMUNEZ, PASCUAL:					25.00	25.00	
CANYONLANDS ADVERTISING							
100014	12505	CANYONLANDS ADVERTISING	120549	SHERIFF	18.12	18.12	02/09/2018
100014	12505	CANYONLANDS ADVERTISING	31441	SEARCH & RESCUE	661.80	661.80	02/09/2018
100014	12505	CANYONLANDS ADVERTISING	120659	SHERIFF	21.34	21.34	02/09/2018
100014	12505	CANYONLANDS ADVERTISING	31395	SANDFLATS	710.00	710.00	02/09/2018
100014	12505	CANYONLANDS ADVERTISING	120611	SHERIFF	19.12	19.12	02/09/2018
100014	12505	CANYONLANDS ADVERTISING	120578	SHERIFF	10.88	10.88	02/09/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
100014	12505	CANYONLANDS ADVERTISING	31444	OSTA EXPENSE	20.00	20.00	02/09/2018
Total CANYONLANDS ADVERTISING:					1,461.26	1,461.26	
CANYONLANDS AUTO							
100086	12515	CANYONLANDS AUTO	497680	ems	5.49	5.49	02/09/2018
100086	12515	CANYONLANDS AUTO	497997	ROAD	6.40	6.40	02/09/2018
100086	12515	CANYONLANDS AUTO	498367	ROAD	61.46	61.46	02/09/2018
100086	12515	CANYONLANDS AUTO	496802	WEED	29.99	29.99	02/09/2018
100086	12515	CANYONLANDS AUTO	498151	emERGENCY MANAGEMENT	10.99	10.99	02/09/2018
100086	12515	CANYONLANDS AUTO	496619	ROAD	1,422.97	1,422.97	02/09/2018
100086	12515	CANYONLANDS AUTO	496616	emERGENCY MANAGEMENT	136.99	136.99	02/09/2018
100086	12515	CANYONLANDS AUTO	496240	ems	50.97	50.97	02/09/2018
100086	12515	CANYONLANDS AUTO	496501	ROAD	164.38	164.38	02/09/2018
100086	12515	CANYONLANDS AUTO	496837	ROAD	98.87	98.87	02/09/2018
100086	12515	CANYONLANDS AUTO	497272	ROAD	623.80	623.80	02/09/2018
100086	12515	CANYONLANDS AUTO	496797	WEED	29.99	29.99	02/09/2018
100086	12515	CANYONLANDS AUTO	496851	CEMETERY	16.47	16.47	02/09/2018
100086	12515	CANYONLANDS AUTO	497167	sheriff	194.02	194.02	02/09/2018
100086	12515	CANYONLANDS AUTO	497285	ROAD	63.90	63.90	02/09/2018
100086	12515	CANYONLANDS AUTO	497408	ROAD	13.16	13.16	02/09/2018
100086	12515	CANYONLANDS AUTO	497682	ems	101.00	101.00	02/09/2018
100086	12515	CANYONLANDS AUTO	498175	ROAD	244.79	244.79	02/09/2018
100086	12515	CANYONLANDS AUTO	498465	ROAD	115.08	115.08	02/09/2018
100086	12515	CANYONLANDS AUTO	497676	ems	108.30	108.30	02/09/2018
100086	12515	CANYONLANDS AUTO	497705	ems	222.60	222.60	02/09/2018
100086	12515	CANYONLANDS AUTO	498184	WEED	2.53	2.53	02/09/2018
100086	12515	CANYONLANDS AUTO	496753	WEED	27.95	27.95	02/09/2018
100086	12515	CANYONLANDS AUTO	498061	WEED	9.48	9.48	02/09/2018
100086	12515	CANYONLANDS AUTO	498354	CEMETERY	49.99	49.99	02/09/2018
100086	12515	CANYONLANDS AUTO	497815	OSTA	53.99	53.99	02/09/2018
100086	12515	CANYONLANDS AUTO	497816	CEMETERY	13.99	13.99	02/09/2018
100086	12515	CANYONLANDS AUTO	496605	emERGENCY MANAGEMENT	149.98	149.98	02/09/2018
100086	12515	CANYONLANDS AUTO	496837	ROAD	55.35	55.35	02/09/2018
100086	12515	CANYONLANDS AUTO	497247	ROAD	7.96	7.96	02/09/2018
100086	12515	CANYONLANDS AUTO	497350	ROAD	7.99	7.99	02/09/2018
100086	12515	CANYONLANDS AUTO	497189	ROAD	.85	.85	02/09/2018
100086	12515	CANYONLANDS AUTO	497319	ROAD	479.85	479.85	02/09/2018
100086	12515	CANYONLANDS AUTO	497642	ROAD	6.74	6.74	02/09/2018
100086	12515	CANYONLANDS AUTO	497683	ems	77.44	77.44	02/09/2018
100086	12515	CANYONLANDS AUTO	498184	ROAD	1.04	1.04	02/09/2018
100086	12515	CANYONLANDS AUTO	498208	sheriff	24.99	24.99	02/09/2018
100086	12515	CANYONLANDS AUTO	497355	ROAD	96.16	96.16	02/09/2018
Total CANYONLANDS AUTO:					4,727.92	4,727.92	
CANYONLANDS HEALTH CARE SPECIAL							
100015	33940	CANYONLANDS HEALTH CARE	DEC 2017	PTIF	121,443.78	121,443.78	02/09/2018
Total CANYONLANDS HEALTH CARE SPECIAL:					121,443.78	121,443.78	
CCJJ							
100016	33652	CCJJ	1708640	S. MALLON/181700002	1,620.80	1,620.80	02/09/2018
Total CCJJ:					1,620.80	1,620.80	
CENTURYLINK							
100018	33538	CENTURYLINK	1431649549	911 WIRELESS	1.19	1.19	02/09/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
Total CENTURYLINK:					1.19	1.19	
CHANNING BETE CO INC							
100019	12950	CHANNING BETE CO INC	53466514	ems supplies-textbooks	962.18	962.18	02/09/2018
Total CHANNING BETE CO INC:					962.18	962.18	
CODALE ELECTRIC SUPPLY, INC.							
100020	32821	CODALE ELECTRIC SUPPLY, IN	S6240678.001	COURTHOUSE	66.12	66.12	02/09/2018
Total CODALE ELECTRIC SUPPLY, INC.:					66.12	66.12	
CREATIVE CULTURE INSIGNIA, LLC							
100021	33053	CREATIVE CULTURE INSIGNIA,	6845	HACKWELL/CLOTHING	98.75	98.75	02/09/2018
Total CREATIVE CULTURE INSIGNIA, LLC:					98.75	98.75	
CTS LANGUAGE LINK							
100022	34691	CTS LANGUAGE LINK	119930	911	7.00	7.00	02/09/2018
Total CTS LANGUAGE LINK:					7.00	7.00	
CYMAX STORES USA, LLC							
100023	35772	CYMAX STORES USA, LLC	VRC121-15645	EMERGENCY MANAGEMENT	1,187.98	1,187.98	02/09/2018
Total CYMAX STORES USA, LLC:					1,187.98	1,187.98	
DELTA RIGGING & TOOLS, INC.							
100024	13890	DELTA RIGGING & TOOLS, INC.	GRA_PSI0003	ROAD	22.06	22.06	02/09/2018
100024	13890	DELTA RIGGING & TOOLS, INC.	GRA_PSI0003	ROAD	261.75	261.75	02/09/2018
Total DELTA RIGGING & TOOLS, INC.:					283.81	283.81	
DEPARTMENT OF HEALTH							
100025	33305	DEPARTMENT OF HEALTH	18EM0000000	EMS	200.00	200.00	02/09/2018
100025	33305	DEPARTMENT OF HEALTH	18EM0000000	EMS	40.00	40.00	02/09/2018
Total DEPARTMENT OF HEALTH:					240.00	240.00	
DESERT WEST OFFICE SUPPLY							
100026	14375	DESERT WEST OFFICE SUPPL	203157	CEMETERY DISTRICT	57.98	57.98	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203484	MMAD	4.99	4.99	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203160	Assessor	10.14	10.14	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203266	cjc	6.64	6.64	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203319	justcie court supplies	20.56	20.56	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203411	BUILDING INSP	79.98	79.98	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203701	Clerk	29.99	29.99	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203735	PLANNING & ZONING	68.94	68.94	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203869	OSTA	29.22	29.22	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	204069	Clerk	65.98	65.98	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	204126	LIBRARY	163.22	163.22	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203420	CEMETERY DISTRICT	2.99	2.99	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203907	jail	119.57	119.57	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	204123	Road	129.14	129.14	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203216	council supplies	22.48	22.48	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203211	SHERIFF	124.97	124.97	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203348	justcie court supplies	8.99-	8.99-	02/09/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
100026	14375	DESERT WEST OFFICE SUPPL	203600	SHERIFF	24.99	24.99	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203200	justcie court supplies	415.96	415.96	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203431	EMS	52.72	52.72	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203450	Road	17.45	17.45	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203600	jail	45.99	45.99	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203707	EMS	4.48	4.48	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203571	SEARCH & RESCUE	64.06	64.06	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203740	justcie court supplies	25.26	25.26	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203837	justcie court supplies	39.25	39.25	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	204039	jail	27.00	27.00	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203706	AIRPORT	13.00	13.00	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203024	cjc	413.97	413.97	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203091	MAINTENANCE	27.46	27.46	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203213	FAMILY SUPPORT	81.02	81.02	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203238	justcie court supplies	10.49	10.49	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203343	Assessor	19.70	19.70	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203370	SHERIFF	110.51	110.51	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203453	treasurer	17.69	17.69	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203641	Recorder	17.58	17.58	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203433	EMS	21.99	21.99	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203657	TRAVEL COUNCIL	370.36	370.36	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203736	pLANNING & ZONING	8.97	8.97	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203743	Clerk	430.28	430.28	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	203948	SEARCH & RESCUE	5.98	5.98	02/09/2018
100026	14375	DESERT WEST OFFICE SUPPL	204134	treasurer	2.58	2.58	02/09/2018
Total DESERT WEST OFFICE SUPPLY:					3,196.54	3,196.54	
EBSCO SUBSCRIPTION SERVICES							
100027	14845	EBSCO SUBSCRIPTION SERVI	0409211	LIBRARY	1,417.74	1,417.74	02/09/2018
Total EBSCO SUBSCRIPTION SERVICES:					1,417.74	1,417.74	
EMERGENCY MEDICAL PRODUCTS INC							
100028	15005	EMERGENCY MEDICAL PRODU	1963872	ems supplies	16.18	16.18	02/09/2018
Total EMERGENCY MEDICAL PRODUCTS INC:					16.18	16.18	
EVAPORIGHT BRINE COMPANY, LLC							
100029	35476	EVAPORIGHT BRINE COMPANY	006	ROAD	9,184.42	9,184.42	02/09/2018
Total EVAPORIGHT BRINE COMPANY, LLC:					9,184.42	9,184.42	
FACIL HR							
100030	35734	FACIL HR	1201	HR	375.00	375.00	02/09/2018
Total FACIL HR:					375.00	375.00	
FERRELLGAS							
100032	35707	FERRELLGAS	1099450656	THOMPSON SPRINGS FIRE DIS	519.96	519.96	02/09/2018
100032	35707	FERRELLGAS	1099112206	THOMPSON SPRINGS FIRE DIS	1,213.48	1,213.48	02/09/2018
100032	35707	FERRELLGAS	1099710960	THOMPSON SPRINGS FIRE DIS	538.83	538.83	02/09/2018
Total FERRELLGAS:					2,272.27	2,272.27	
FINLEY HOLIDAY FILM CORP							
100033	35677	FINLEY HOLIDAY FILM CORP	1958	MOAB TRAVEL COUNCIL	3,100.00	3,100.00	02/09/2018

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Total FINLEY HOLIDAY FILM CORP:					3,100.00	3,100.00	
GEARHEADS OUTDOOR STORES							
100034	16035	GEARHEADS OUTDOOR STOR	119129	SEARCH & RESCUE	25.18	25.18	02/09/2018
Total GEARHEADS OUTDOOR STORES:					25.18	25.18	
GRAND TIRE PROS							
100036	13035	GRAND TIRE PROS	79892	ROAD	25.00	25.00	02/09/2018
100036	13035	GRAND TIRE PROS	80153	sheriff	1,052.00	1,052.00	02/09/2018
100036	13035	GRAND TIRE PROS	79861	ROAD	4,203.72	4,203.72	02/09/2018
100036	13035	GRAND TIRE PROS	79975	ROAD	232.47	232.47	02/09/2018
100036	13035	GRAND TIRE PROS	79881	weed	326.00	326.00	02/09/2018
100036	13035	GRAND TIRE PROS	80142	ROAD	46.08	46.08	02/09/2018
100036	13035	GRAND TIRE PROS	80040	ROAD	15.00	15.00	02/09/2018
Total GRAND TIRE PROS:					5,900.27	5,900.27	
GUESTGUIDE PUBLICATIONS							
100037	35402	GUESTGUIDE PUBLICATIONS	1024-M	MOAB TRAVEL COUNCIL	2,584.00	2,584.00	02/09/2018
Total GUESTGUIDE PUBLICATIONS:					2,584.00	2,584.00	
HENDERSON LEASING CO LLC							
100038	31151	HENDERSON LEASING CO LLC	18671	EMS	17.55	17.55	02/09/2018
100038	31151	HENDERSON LEASING CO LLC	18702	CEMETERY	28.50	28.50	02/09/2018
100038	31151	HENDERSON LEASING CO LLC	18637	EMS	195.46	195.46	02/09/2018
100038	31151	HENDERSON LEASING CO LLC	18647	OSTA	127.23	127.23	02/09/2018
Total HENDERSON LEASING CO LLC:					368.74	368.74	
HESS, KENT							
100039	35233	HESS, KENT	2120	RESTITUTION/KAYLONI SPAIN	200.00	200.00	02/09/2018
Total HESS, KENT:					200.00	200.00	
HILLSIDE ELECTRIC							
100040	17445	HILLSIDE ELECTRIC	8011	courthouse	129.00	129.00	02/09/2018
Total HILLSIDE ELECTRIC:					129.00	129.00	
HONOUR, JOSHUA C.							
100041	34409	HONOUR, JOSHUA C.	02022018	CLOTHING REIMBURSEMENT	87.98	87.98	02/09/2018
Total HONOUR, JOSHUA C.:					87.98	87.98	
INTERSTATE BATTERY OF MESA CO							
100042	32697	INTERSTATE BATTERY OF MES	60016644	ROAD	553.60	553.60	02/09/2018
Total INTERSTATE BATTERY OF MESA CO:					553.60	553.60	
KIMBALL MIDWEST							
100043	32638	KIMBALL MIDWEST	5981351	ROAD	114.48	114.48	02/09/2018
100043	32638	KIMBALL MIDWEST	6103229	ROAD	327.32	327.32	02/09/2018
Total KIMBALL MIDWEST:					441.80	441.80	

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LANGSTON, BRENT							
100044	29425	LANGSTON, BRENT	02072018	DEPUTY LEGAL SERVICES	337.50	337.50	02/09/2018
Total LANGSTON, BRENT:					337.50	337.50	
LARRY H MILLER FORD							
100045	30980	LARRY H MILLER FORD	1548139W	WEED	47.44	47.44	02/09/2018
100045	30980	LARRY H MILLER FORD	154601W	SHERIFF	867.58	867.58	02/09/2018
100045	30980	LARRY H MILLER FORD	CM188971	SHERIFF	250.00	250.00	02/09/2018
100045	30980	LARRY H MILLER FORD	1546482W	SHERIFF	57.30	57.30	02/09/2018
100045	30980	LARRY H MILLER FORD	1547208W	SHERIFF	2.94	2.94	02/09/2018
Total LARRY H MILLER FORD:					725.26	725.26	
LEADSONLINE LLC							
100046	34756	LEADSONLINE LLC	244454	SHERIFF	1,758.00	1,758.00	02/09/2018
Total LEADSONLINE LLC:					1,758.00	1,758.00	
LEGRAND JOHNSON CONSTRUCTION							
100047	32515	LEGRAND JOHNSON CONSTRU	436124	OSTA	40.00	40.00	02/09/2018
100047	32515	LEGRAND JOHNSON CONSTRU	433817	ROAD	269.06	269.06	02/09/2018
100047	32515	LEGRAND JOHNSON CONSTRU	433094	ROAD	108.19	108.19	02/09/2018
100047	32515	LEGRAND JOHNSON CONSTRU	437034	OSTA	40.00	40.00	02/09/2018
100047	32515	LEGRAND JOHNSON CONSTRU	433818	ROAD	91.65	91.65	02/09/2018
100047	32515	LEGRAND JOHNSON CONSTRU	433095	ROAD	116.84	116.84	02/09/2018
100047	32515	LEGRAND JOHNSON CONSTRU	433096	ROAD	442.02	442.02	02/09/2018
100047	32515	LEGRAND JOHNSON CONSTRU	433819	ROAD	93.29	93.29	02/09/2018
100047	32515	LEGRAND JOHNSON CONSTRU	433816	ROAD	212.39	212.39	02/09/2018
100047	32515	LEGRAND JOHNSON CONSTRU	433097	ROAD	1,010.88	1,010.88	02/09/2018
Total LEGRAND JOHNSON CONSTRUCTION:					2,424.32	2,424.32	
LIFE ASSIST							
100048	32666	LIFE ASSIST	839065	EMS	34.48	34.48	02/09/2018
100048	32666	LIFE ASSIST	839472	EMS	103.04	103.04	02/09/2018
100048	32666	LIFE ASSIST	838687	EMS	1,768.85	1,768.85	02/09/2018
100048	32666	LIFE ASSIST	839024	EMS	531.85	531.85	02/09/2018
Total LIFE ASSIST:					2,438.22	2,438.22	
LITTLE AMERICA HOTEL							
100049	31382	LITTLE AMERICA HOTEL	1708097	TAX	26.36	26.36	02/09/2018
100049	31382	LITTLE AMERICA HOTEL	1708097	LODGING/CURTIS WELLS	204.00	204.00	02/09/2018
Total LITTLE AMERICA HOTEL:					230.36	230.36	
MAVERICK COUNTRY STORE							
100050	34582	MAVERICK COUNTRY STORE	2121	RESTITUTION CODY ARTHUR	50.00	50.00	02/09/2018
Total MAVERICK COUNTRY STORE:					50.00	50.00	
MECH TECH TOOLS, LLC							
100051	34906	MECH TECH TOOLS, LLC	1690	ROAD	34.90	34.90	02/09/2018
Total MECH TECH TOOLS, LLC:					34.90	34.90	

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MEFRET, MICHELLE							
100052	34629	MEFRET, MICHELLE	02052018	MILEAGE	124.26	124.26	02/09/2018
100052	34629	MEFRET, MICHELLE	02052018	REIMBURSEMENT	18.90	18.90	02/09/2018
100052	34629	MEFRET, MICHELLE	02052018	REIMBURSEMENT	36.00	36.00	02/09/2018
Total MEFRET, MICHELLE:					179.16	179.16	
MILE HIGH OUTDOOR							
100053	33444	MILE HIGH OUTDOOR	191718	TRAVEL COUNCIL	250.00	250.00	02/09/2018
Total MILE HIGH OUTDOOR:					250.00	250.00	
MOAB AUTO PARTS INC							
100054	34633	MOAB AUTO PARTS INC	14910-109390	MAINTENANCE	29.74	29.74	02/09/2018
100054	34633	MOAB AUTO PARTS INC	14910-108927	TRAVEL COUNCIL	32.62	32.62	02/09/2018
100054	34633	MOAB AUTO PARTS INC	14910-108097	AIRPORT	37.38	37.38	02/09/2018
100054	34633	MOAB AUTO PARTS INC	14910-108244	SAR	369.96	369.96	02/09/2018
100054	34633	MOAB AUTO PARTS INC	14910-109391	TRAVEL COUNCIL	12.47	12.47	02/09/2018
Total MOAB AUTO PARTS INC:					482.17	482.17	
MOAB SEPTIC							
100055	33547	MOAB SEPTIC	0590	AIRPORT	679.00	679.00	02/09/2018
Total MOAB SEPTIC:					679.00	679.00	
NICHOLAS AND COMPANY							
100056	21780	NICHOLAS AND COMPANY	6207791	JAIL	152.34	152.34	02/09/2018
100056	21780	NICHOLAS AND COMPANY	6223420	JAIL	1,068.38	1,068.38	02/09/2018
100056	21780	NICHOLAS AND COMPANY	6239524	JAIL	808.98	808.98	02/09/2018
100056	21780	NICHOLAS AND COMPANY	6199301	JAIL	1,418.06	1,418.06	02/09/2018
100056	21780	NICHOLAS AND COMPANY	6216439	JAIL	1,662.86	1,662.86	02/09/2018
100056	21780	NICHOLAS AND COMPANY	6230827	JAIL	1,528.79	1,528.79	02/09/2018
100056	21780	NICHOLAS AND COMPANY	6184569	JAIL	21.18-	21.18-	02/09/2018
100056	21780	NICHOLAS AND COMPANY	6207791	JAIL	127.23	127.23	02/09/2018
100056	21780	NICHOLAS AND COMPANY	6230827	JAIL	46.89	46.89	02/09/2018
100056	21780	NICHOLAS AND COMPANY	6207791	JAIL	960.49	960.49	02/09/2018
100056	21780	NICHOLAS AND COMPANY	6216439	JAIL	106.19	106.19	02/09/2018
100056	21780	NICHOLAS AND COMPANY	6232639	JAIL	140.30	140.30	02/09/2018
Total NICHOLAS AND COMPANY:					7,999.33	7,999.33	
NIELSON CONSTRUCTION & MATERIALS							
100087	35771	NIELSON CONSTRUCTION & M	4537111	ROAD	73.06	73.06	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4531388	ROAD	179.01	179.01	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4530671	ROAD	239.21	239.21	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4528207	ROAD	85.18	85.18	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4535524	ROAD	125.32	125.32	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4535528	ROAD	181.36	181.36	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4531387	ROAD	121.60	121.60	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4530674	ROAD	102.99	102.99	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4537115	ROAD	564.20	564.20	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4528206	ROAD	143.26	143.26	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4535526	ROAD	120.79	120.79	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4537112	ROAD	144.20	144.20	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4536239	ROAD	771.87	771.87	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4528205	ROAD	120.00	120.00	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4535525	ROAD	113.39	113.39	02/09/2018

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Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
100087	35771	NIELSON CONSTRUCTION & M	4537110	ROAD	64.12	64.12	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4535530	ROAD	117.84	117.84	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4543997	ROAD	2,359.14	2,359.14	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4535527	ROAD	108.53	108.53	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4537113	ROAD	125.56	125.56	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4540377	ROAD	718.41	718.41	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4531385	ROAD	234.65	234.65	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4530672	ROAD	233.94	233.94	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4535529	ROAD	122.80	122.80	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4543995	ROAD	340.87	340.87	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4531386	ROAD	187.87	187.87	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4530673	ROAD	233.07	233.07	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4526860	ROAD	188.16	188.16	02/09/2018
100087	35771	NIELSON CONSTRUCTION & M	4526859	ROAD	140.95	140.95	02/09/2018
Total NIELSON CONSTRUCTION & MATERIALS:					8,261.35	8,261.35	
OLYMPUS INSURANCE AGENCY							
100004	22180	OLYMPUS INSURANCE AGENC	14471	AVIATION LIABILITY	3,196.00	3,196.00	02/09/2018
Total OLYMPUS INSURANCE AGENCY:					3,196.00	3,196.00	
OVERDRIVE, INC.							
100057	33832	OVERDRIVE, INC.	01506CO1801	LIBRARY	159.00	159.00	02/09/2018
Total OVERDRIVE, INC.:					159.00	159.00	
PIZZA HUT							
100058	22895	PIZZA HUT	98336	TAX CREDIT/MMAD	4.55	4.55	02/09/2018
100058	22895	PIZZA HUT	19	EMS	102.00	102.00	02/09/2018
Total PIZZA HUT:					97.45	97.45	
POSTMASTER							
100059	32293	POSTMASTER	1268-2018	TREASURER/BOX RENTAL	214.00	214.00	02/09/2018
Total POSTMASTER:					214.00	214.00	
RICKS GLASS							
100060	23855	RICKS GLASS	3715	WEED	205.00	205.00	02/09/2018
100060	23855	RICKS GLASS	3742	road supplies	59.00	59.00	02/09/2018
100060	23855	RICKS GLASS	3823	OSTA	153.00	153.00	02/09/2018
Total RICKS GLASS:					417.00	417.00	
RIM SUPPLY							
100061	23875	RIM SUPPLY	156837	WEED	29.98	29.98	02/09/2018
100061	23875	RIM SUPPLY	156860	WEED	15.00	15.00	02/09/2018
100061	23875	RIM SUPPLY	156756	WEED	39.05	39.05	02/09/2018
100061	23875	RIM SUPPLY	156881	WEED	91.71	91.71	02/09/2018
100061	23875	RIM SUPPLY	156748	WEED	63.36	63.36	02/09/2018
100061	23875	RIM SUPPLY	156851	WEED	15.99	15.99	02/09/2018
Total RIM SUPPLY:					255.09	255.09	
RIVERSIDE PLUMBING & HEATING							
100062	23930	RIVERSIDE PLUMBING & HEATI	170232	osta supplies	20.85	20.85	02/09/2018
100062	23930	RIVERSIDE PLUMBING & HEATI	170233	osta supplies	32.60	32.60	02/09/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
100062	23930	RIVERSIDE PLUMBING & HEATI	170231	osta supplies	28.45	28.45	02/09/2018
100062	23930	RIVERSIDE PLUMBING & HEATI	170226	osta supplies	9.65	9.65	02/09/2018
100062	23930	RIVERSIDE PLUMBING & HEATI	170153	CEMETERY	150.60	150.60	02/09/2018
Total RIVERSIDE PLUMBING & HEATING:					242.15	242.15	
ROYCES ELECTRONICS, INC							
100063	24195	ROYCES ELECTRONICS, INC	10312443	osta	7.75	7.75	02/09/2018
100063	24195	ROYCES ELECTRONICS, INC	10312371	AIRPORT	59.95	59.95	02/09/2018
100063	24195	ROYCES ELECTRONICS, INC	10312429	road dept supplies	79.99	79.99	02/09/2018
100063	24195	ROYCES ELECTRONICS, INC	10312347	EXTENSION	9.95	9.95	02/09/2018
Total ROYCES ELECTRONICS, INC:					157.64	157.64	
SHOPKO STORES							
100064	34768	SHOPKO STORES	03755	FAMILY SUPPORT	59.98	59.98	02/09/2018
Total SHOPKO STORES:					59.98	59.98	
SOWELL, SHERILYN							
100065	32376	SOWELL, SHERILYN	01232018	REIMBURSEMENT	25.00	25.00	02/09/2018
Total SOWELL, SHERILYN:					25.00	25.00	
THE APPRAISERS, INC.							
100067	32492	THE APPRAISERS, INC.	2471 FEB	ASSESSOR	10,000.00	10,000.00	02/09/2018
Total THE APPRAISERS, INC.:					10,000.00	10,000.00	
THE DATA CENTER							
100068	32155	THE DATA CENTER	41665	TREASURER	571.16	571.16	02/09/2018
Total THE DATA CENTER:					571.16	571.16	
THE LAW OFFICE OF STEPHEN STOCKS							
100069	35567	THE LAW OFFICE OF STEPHEN	144	00065-LOPEZ-WATKINS	15.00	15.00	02/09/2018
100069	35567	THE LAW OFFICE OF STEPHEN	143	00102-SHEETS	210.00	210.00	02/09/2018
Total THE LAW OFFICE OF STEPHEN STOCKS:					225.00	225.00	
TIEFENBACH NORTH AMERICAN, LLC							
100070	35086	TIEFENBACH NORTH AMERICA	364242	ROAD	19.50	19.50	02/09/2018
100070	35086	TIEFENBACH NORTH AMERICA	364057	ROAD	56.25	56.25	02/09/2018
Total TIEFENBACH NORTH AMERICAN, LLC:					75.75	75.75	
TIMES INDEPENDENT							
100071	26580	TIMES INDEPENDENT	24781	ADMIN	290.63	290.63	02/09/2018
100071	26580	TIMES INDEPENDENT	24781	emS	1,042.50	1,042.50	02/09/2018
100071	26580	TIMES INDEPENDENT	24781	sandflats	271.88	271.88	02/09/2018
100071	26580	TIMES INDEPENDENT	24781	ADMIN	112.50	112.50	02/09/2018
100071	26580	TIMES INDEPENDENT	24781	MAINT	78.75	78.75	02/09/2018
100071	26580	TIMES INDEPENDENT	24781	CLERK ENVELOPES	198.00	198.00	02/09/2018
100071	26580	TIMES INDEPENDENT	24781	ROAD	172.50	172.50	02/09/2018
100071	26580	TIMES INDEPENDENT	24781	ASSESSOR AD	82.50	82.50	02/09/2018
100071	26580	TIMES INDEPENDENT	24781	planning	236.25	236.25	02/09/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
Total TIMES INDEPENDENT:					2,485.51	2,485.51	
TORGERSON LAW OFFICES, P.C.							
100072	33296	TORGERSON LAW OFFICES, P.	895	PUBLIC DEFENDER	6,666.66	6,666.66	02/09/2018
100072	33296	TORGERSON LAW OFFICES, P.	895	PARENTAL DEFENDER	4,333.34	4,333.34	02/09/2018
Total TORGERSON LAW OFFICES, P.C.:					11,000.00	11,000.00	
TRAVEL ALLIANCE PARTNERS, LLC							
100073	35267	TRAVEL ALLIANCE PARTNERS,	5712	MOAB TRAVEL COUNCIL	500.00	500.00	02/09/2018
Total TRAVEL ALLIANCE PARTNERS, LLC:					500.00	500.00	
TURNER LUMBER COMPANY							
100074	26920	TURNER LUMBER COMPANY	1801-021933	osta	17.18	17.18	02/09/2018
100074	26920	TURNER LUMBER COMPANY	1801-023115	MAINT SUPPLIES	8.99	8.99	02/09/2018
100074	26920	TURNER LUMBER COMPANY	1801-024627	osta	54.99	54.99	02/09/2018
100074	26920	TURNER LUMBER COMPANY	1801-020864	road	19.77	19.77	02/09/2018
100074	26920	TURNER LUMBER COMPANY	1801-022396	JAIL	31.98	31.98	02/09/2018
100074	26920	TURNER LUMBER COMPANY	01182018	osta	134.97	134.97	02/09/2018
100074	26920	TURNER LUMBER COMPANY	1801-021324	osta	28.90	28.90	02/09/2018
100074	26920	TURNER LUMBER COMPANY	1801-022410	osta	14.78	14.78	02/09/2018
100074	26920	TURNER LUMBER COMPANY	1801-023465	osta	1,203.33	1,203.33	02/09/2018
100074	26920	TURNER LUMBER COMPANY	1801-021454	osta	79.90	79.90	02/09/2018
100074	26920	TURNER LUMBER COMPANY	1801-023015	JAIL	29.97	29.97	02/09/2018
100074	26920	TURNER LUMBER COMPANY	1801-023222	osta	7.97	7.97	02/09/2018
Total TURNER LUMBER COMPANY:					1,632.73	1,632.73	
UNDERGROUND SERVICES & HYDRAU							
100075	27075	UNDERGROUND SERVICES &	51363	road supplies	566.81	566.81	02/09/2018
100075	27075	UNDERGROUND SERVICES &	10910R	road supplies	4,557.43	4,557.43	02/09/2018
Total UNDERGROUND SERVICES & HYDRAU:					5,124.24	5,124.24	
UTAH ASSOCIATION OF COUNTIES							
100076	27405	UTAH ASSOCIATION OF COUN	5622	ASSESSMENT FOR PUBLIC LA	3,500.00	3,500.00	02/09/2018
Total UTAH ASSOCIATION OF COUNTIES:					3,500.00	3,500.00	
UTAH STATE TREASURER							
100077	27740	UTAH STATE TREASURER	JAN 2018	wildlife resources	18.42	18.42	02/09/2018
100077	27740	UTAH STATE TREASURER	JAN 2018	MARRIAGE LICENSE	40.00	40.00	02/09/2018
100077	27740	UTAH STATE TREASURER	JAN 2018	35% surcharge	4,902.22	4,902.22	02/09/2018
100077	27740	UTAH STATE TREASURER	JAN 2018	OFF-HIGHWAY VEHICLES	1,115.87	1,115.87	02/09/2018
100077	27740	UTAH STATE TREASURER	JAN 2018	80%OF \$32 COURT SECURITY	8,346.11	8,346.11	02/09/2018
100077	27740	UTAH STATE TREASURER	JAN 2018	90% SURCHARGE	4,475.28	4,475.28	02/09/2018
Total UTAH STATE TREASURER:					18,897.90	18,897.90	
WALKER DRUG							
100078	29324	WALKER DRUG	153536	MMAD EXPENSE	5.99	5.99	02/09/2018
100078	29324	WALKER DRUG	153848	SHERIFF SUPPLIES	17.99	17.99	02/09/2018
100078	29324	WALKER DRUG	153647	EMS EXPENSE	26.46	26.46	02/09/2018
100078	29324	WALKER DRUG	153813	EXTENSION	15.47	15.47	02/09/2018
100078	29324	WALKER DRUG	153746	EMS EXPENSE	9.37	9.37	02/09/2018
100078	29324	WALKER DRUG	153681	EMS EXPENSE	3.00	3.00	02/09/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
100078	29324	WALKER DRUG	153853	LIBRARY	67.92	67.92	02/09/2018
Total WALKER DRUG:					146.20	146.20	
WALKERS TRUE VALUE HARDWARE							
100088	28255	WALKERS TRUE VALUE HARD	753602	road	7.49	7.49	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	753794	BUILDING DEPT	6.79	6.79	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	754542	MAINT	43.96	43.96	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	753793	road	8.99	8.99	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	754507	road	53.58	53.58	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	754864	EMS	14.90	14.90	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	755178	sheriff	20.99	20.99	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	755410	osta	58.97	58.97	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	756000	MAINT	9.97	9.97	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	755939	library	41.97	41.97	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	756092	WEED	30.98	30.98	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	756694	MAINT	165.14	165.14	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	756745	osta	24.99	24.99	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	753602	road	34.55	34.55	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	754279	airport	189.99	189.99	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	754545	WEED	15.99	15.99	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	755090	MAINT	58.97	58.97	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	755242	library	10.99	10.99	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	754430	MMAD	6.99	6.99	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	754736	osta	31.03	31.03	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	755112	library	21.98	21.98	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	755290	osta	49.34	49.34	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	755940	MAINT	60.39	60.39	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	756093	sandflats	18.99	18.99	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	755308	sheriff	59.77	59.77	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	755237	MAINT	15.28	15.28	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	755724	JAIL	20.47	20.47	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	756026	GRAND CENTER	147.00	147.00	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	756134	sandflats	3.96	3.96	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	753754	road	11.96	11.96	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	756103	road	10.98	10.98	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	756755	WEED	60.97	60.97	02/09/2018
100088	28255	WALKERS TRUE VALUE HARD	731387	osta	6.90	6.90	02/09/2018
Total WALKERS TRUE VALUE HARDWARE:					1,307.42	1,307.42	
WARNER TRUCK CENTER							
100079	28340	WARNER TRUCK CENTER	X101145088:0	road	532.00	532.00	02/09/2018
100079	28340	WARNER TRUCK CENTER	X101143432:0	road	1,212.78	1,212.78	02/09/2018
Total WARNER TRUCK CENTER:					680.78	680.78	
WASH IT EXPRESS							
100080	30367	WASH IT EXPRESS	JAN 2018	SHERIFF	53.22	53.22	02/09/2018
100080	30367	WASH IT EXPRESS	JAN 2018	EMS	87.69	87.69	02/09/2018
100080	30367	WASH IT EXPRESS	JAN 2018	SHERIFF	114.84	114.84	02/09/2018
Total WASH IT EXPRESS:					255.75	255.75	
WELLS, CURTIS							
100081	35447	WELLS, CURTIS	01122018	MILEAGE	53.41	53.41	02/09/2018
100081	35447	WELLS, CURTIS	01172018	PER DIEM	277.99	277.99	02/09/2018
100081	35447	WELLS, CURTIS	02072018	PER DIEM	221.99	221.99	02/09/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
Total WELLS, CURTIS:					553.39	553.39	
WF COMMUNICATIONS							
100082	28915	WF COMMUNICATIONS	250187	sheriff	42.50	42.50	02/09/2018
Total WF COMMUNICATIONS:					42.50	42.50	
WILLIAMS, RYAN DAN							
100083	35773	WILLIAMS, RYAN DAN	2119	REFUND OF BAIL	80.00	80.00	02/09/2018
Total WILLIAMS, RYAN DAN:					80.00	80.00	
WORKFORCE QA, LLC							
100084	34690	WORKFORCE QA, LLC	523221	EMS-POST ACCIDENT	90.00	90.00	02/09/2018
100084	34690	WORKFORCE QA, LLC	523221	SAR-PRE-EMPLOYMENT	90.00	90.00	02/09/2018
100084	34690	WORKFORCE QA, LLC	523221	DISPATCH PRE-EMP	45.00	45.00	02/09/2018
100084	34690	WORKFORCE QA, LLC	523221	LIBRARY-PRE-EMPLOYMENT	45.00	45.00	02/09/2018
Total WORKFORCE QA, LLC:					270.00	270.00	
XEROX CORPORATION							
100085	29100	XEROX CORPORATION	092129833	recorder	28.75	28.75	02/09/2018
Total XEROX CORPORATION:					28.75	28.75	
Grand Totals:					259,016.05	259,016.05	

Dated:

Feb 20th 2018

County Auditor: _____

Council Chairperson: _____

Council: _____

Council: _____

Check No. _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor.Last Check Number = 100004-100088

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor.Last Check Number = 100089-100165

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
4IMPRINT, INC.							
100089	31163	4IMPRINT, INC.	6026871	TRAVEL COUNCIL	2,408.76	2,408.76	02/15/2018
Total 4IMPRINT, INC.:					2,408.76	2,408.76	
A & E ELECTRIC							
100090	10055	A & E ELECTRIC	18686	OSTA	33.74	33.74	02/15/2018
Total A & E ELECTRIC:					33.74	33.74	
ATLANTIC TACTICAL							
100091	34683	ATLANTIC TACTICAL	SI-80613463	WHITNEY/CLOTHING	125.97	125.97	02/15/2018
100091	34683	ATLANTIC TACTICAL	SI-80612513	WHITNEY/CLOTHING	49.99	49.99	02/15/2018
Total ATLANTIC TACTICAL:					175.96	175.96	
BACK OF BEYOND BOOKS							
100092	32887	BACK OF BEYOND BOOKS	2306	LIBRARY	65.46	65.46	02/15/2018
Total BACK OF BEYOND BOOKS:					65.46	65.46	
BAKER & TAYLOR							
100093	32963	BAKER & TAYLOR	T74165370	LIBRARY	178.34	178.34	02/15/2018
100093	32963	BAKER & TAYLOR	T74234650	LIBRARY	17.96	17.96	02/15/2018
100093	32963	BAKER & TAYLOR	T74464610	LIBRARY	8.98	8.98	02/15/2018
100093	32963	BAKER & TAYLOR	T73655130	LIBRARY	71.93	71.93	02/15/2018
100093	32963	BAKER & TAYLOR	T74545160	LIBRARY	62.93	62.93	02/15/2018
Total BAKER & TAYLOR:					340.14	340.14	
CANYON COLOR GRAPHICS							
100094	30518	CANYON COLOR GRAPHICS	00007701	SAND FLATS	146.07	146.07	02/15/2018
Total CANYON COLOR GRAPHICS:					146.07	146.07	
CDW GOVERNMENT INC.							
100095	12830	CDW GOVERNMENT INC.	LPD6735	EMERGENCY MANAGEMENT	85.59	85.59	02/15/2018
100095	12830	CDW GOVERNMENT INC.	LHQ0972	BUILDING INSP	1,147.13	1,147.13	02/15/2018
100095	12830	CDW GOVERNMENT INC.	LQB1777	RECORDERS	260.55	260.55	02/15/2018
Total CDW GOVERNMENT INC.:					1,493.27	1,493.27	
CENTER POINT LARGE PRINT							
100096	29790	CENTER POINT LARGE PRINT	1550762	LIBRARY	42.54	42.54	02/15/2018
Total CENTER POINT LARGE PRINT:					42.54	42.54	
CHEMSEARCH							
100097	29331	CHEMSEARCH	3015439	COURTHOUSE MAINTENANCE	439.70	439.70	02/15/2018
Total CHEMSEARCH:					439.70	439.70	

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
CROOKSTON, SCOTT							
100098	34856	CROOKSTON, SCOTT	02192018	PER DIEM	119.00	119.00	02/15/2018
Total CROOKSTON, SCOTT:					119.00	119.00	
CULLIGAN WATER TEK, INC							
100099	13815	CULLIGAN WATER TEK, INC	121290	ROAD DEPT	12.00	12.00	02/15/2018
100099	13815	CULLIGAN WATER TEK, INC	505887	ROAD DEPT	25.41	25.41	02/15/2018
100099	13815	CULLIGAN WATER TEK, INC	121289	CEMETERY	16.00	16.00	02/15/2018
Total CULLIGAN WATER TEK, INC:					53.41	53.41	
DOMINION ENERGY							
100100	35579	DOMINION ENERGY	JAN2018	Bus GR 75%	215.96	215.96	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	Grand Center/50% Senior	512.68	512.68	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	EOC	317.69	317.69	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	Museum	228.20	228.20	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	Star Hall	808.96	808.96	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	Bus GR 25%	71.99	71.99	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	Grand Center/50% Civic	512.68	512.68	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	EMS	207.08	207.08	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	MMAD 80%	92.51	92.51	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	Travel Council	130.19	130.19	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	Civic Center/EMS	583.19	583.19	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	Grand County Cemetery	7.56	7.56	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	Family Support Center	249.05	249.05	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	OSTA	504.36	504.36	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	Weed	59.67	59.67	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	Civic Center/EMS	6.95	6.95	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	Courthouse	2,421.09	2,421.09	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	Grand Co. Trans	334.30	334.30	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	Road Shop	227.66	227.66	02/15/2018
100100	35579	DOMINION ENERGY	JAN2018	Weed 20%	23.13	23.13	02/15/2018
Total DOMINION ENERGY:					7,512.90	7,512.90	
DOUBLE E CONSTRUCTION, INC.							
100101	35373	DOUBLE E CONSTRUCTION, IN	02072018	GRAND CENTER PAVILION	9,066.52	9,066.52	02/15/2018
Total DOUBLE E CONSTRUCTION, INC.:					9,066.52	9,066.52	
DOWD, DEBBIE							
100102	14615	DOWD, DEBBIE	02122018	PETTY CASH	28.00	28.00	02/15/2018
Total DOWD, DEBBIE:					28.00	28.00	
EMERY TELCOM							
100103	14995	EMERY TELCOM	FEB 2018	1007100 - SEARCH & RESCUE	72.55	72.55	02/15/2018
100103	14995	EMERY TELCOM	FEB 2018	1141900 - EMS	124.47	124.47	02/15/2018
100103	14995	EMERY TELCOM	FEB 2018	3197000 - OSTA	146.76	146.76	02/15/2018
100103	14995	EMERY TELCOM	FEB 2018	3207000 - GRAND CENTER	77.60	77.60	02/15/2018
100103	14995	EMERY TELCOM	FEB 2018	1106500 - LIBRARY	391.13	391.13	02/15/2018
100103	14995	EMERY TELCOM	FEB 2018	3196900 - AIRPORT	175.88	175.88	02/15/2018
100103	14995	EMERY TELCOM	FEB 2018	3207000 - GRAND CENTER	77.59	77.59	02/15/2018
100103	14995	EMERY TELCOM	FEB 2018	1052200 - COURTHOUSE INTER	840.00	840.00	02/15/2018
100103	14995	EMERY TELCOM	FEB 2018	1105700 - SHERIFF	74.47	74.47	02/15/2018
100103	14995	EMERY TELCOM	FEB 2018	3066900 - CJC	75.00	75.00	02/15/2018
100103	14995	EMERY TELCOM	FEB 2018	3206900 - ROAD	106.16	106.16	02/15/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
100103	14995	EMERY TELCOM	FEB 2018	3304000 - JAIL RENTAL HOUSE	45.74	45.74	02/15/2018
100103	14995	EMERY TELCOM	FEB 2018	1082600 - EMS	101.79	101.79	02/15/2018
100103	14995	EMERY TELCOM	FEB 2018	3315200 - CEMETERY	110.73	110.73	02/15/2018
100103	14995	EMERY TELCOM	FEB 2018	3197100 - WEED	106.16	106.16	02/15/2018
100103	14995	EMERY TELCOM	FEB 2018	3207200 - EOC	100.88	100.88	02/15/2018
Total EMERY TELCOM:					2,626.91	2,626.91	
FEDEX							
100104	15375	FEDEX	6-082-44165	TRAVEL COUNCIL	5.10	5.10	02/15/2018
Total FEDEX:					5.10	5.10	
FRONTIER							
100105	15810	FRONTIER	JANUARY 201	e911/0386	981.14	981.14	02/15/2018
100105	15810	FRONTIER	JANUARY 201	e911-435-196-1799	278.21	278.21	02/15/2018
100108	15815	FRONTIER	JANAURY 201	LIBRARY/2599998	108.20	108.20	02/15/2018
Total FRONTIER:					1,367.55	1,367.55	
GARY CROASMUN							
100107	15985	GARY CROASMUN	174680	BUILDING INSPECTOR	50.00	50.00	02/15/2018
Total GARY CROASMUN:					50.00	50.00	
GIZLER, ELAINE							
100108	34892	GIZLER, ELAINE	02212018	PER DIEM	118.00	118.00	02/15/2018
Total GIZLER, ELAINE:					118.00	118.00	
GOVCONNECTION INC							
100109	30872	GOVCONNECTION INC	55476442	IT	54.61	54.61	02/15/2018
100109	30872	GOVCONNECTION INC	55482200	IT	16.63	16.63	02/15/2018
Total GOVCONNECTION INC:					71.24	71.24	
GRAND COUNTY SOLID WASTE							
100110	16460	GRAND COUNTY SOLID WASTE	2388	ROAD	8.00	8.00	02/15/2018
100110	16460	GRAND COUNTY SOLID WASTE	2335	ROAD	32.00	32.00	02/15/2018
100110	16460	GRAND COUNTY SOLID WASTE	105236	cEMETERY DISTRICT	8.50	8.50	02/15/2018
Total GRAND COUNTY SOLID WASTE:					48.50	48.50	
GRAND RENTAL CENTER, INC.							
100111	16505	GRAND RENTAL CENTER, INC.	60192	CEMETERY	30.00	30.00	02/15/2018
Total GRAND RENTAL CENTER, INC.:					30.00	30.00	
GRAND WATER & SEWER S A							
100112	16530	GRAND WATER & SEWER S A	JAN2018	OSTA - SEWER	715.00	715.00	02/15/2018
100112	16530	GRAND WATER & SEWER S A	JAN2018	OSTA - BALL FIELD	58.70	58.70	02/15/2018
100112	16530	GRAND WATER & SEWER S A	JAN2018	EOC	86.95	86.95	02/15/2018
100112	16530	GRAND WATER & SEWER S A	JAN2018	OSTA - IRRIGATION	78.50	78.50	02/15/2018
100112	16530	GRAND WATER & SEWER S A	JAN2018	CEMETERY	58.70	58.70	02/15/2018
100112	16530	GRAND WATER & SEWER S A	JAN2018	ROAD	90.55	90.55	02/15/2018
Total GRAND WATER & SEWER S A:					1,088.40	1,088.40	

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
GREEN SOLUTIONS							
100113	29815	GREEN SOLUTIONS	19766	GRAND CENTER	45.00	45.00	02/15/2018
100113	29815	GREEN SOLUTIONS	19767	LIBRARY	60.00	60.00	02/15/2018
100113	29815	GREEN SOLUTIONS	19768	HUB	52.50	52.50	02/15/2018
Total GREEN SOLUTIONS:					157.50	157.50	
HEAT N COOL							
100114	35775	HEAT N COOL	14152	INFO CENTER	193.50	193.50	02/15/2018
100114	35775	HEAT N COOL	14186	STARHALL	60.00	60.00	02/15/2018
100114	35775	HEAT N COOL	14185	SHERIFF OFFICE	119.24	119.24	02/15/2018
100114	35775	HEAT N COOL	14187	OLD SENIOR CENTER	109.94	109.94	02/15/2018
Total HEAT N COOL:					482.68	482.68	
HIGGS, TIM							
100115	17375	HIGGS, TIM	02192018	per diem	93.00	93.00	02/15/2018
Total HIGGS, TIM:					93.00	93.00	
HOMEWOOD SUITES							
100116	35464	HOMEWOOD SUITES	1	LODGING/PARRS BROWN GEE	1,023.00	1,023.00	02/15/2018
100116	35464	HOMEWOOD SUITES	1	TAX	150.04	150.04	02/15/2018
100116	35464	HOMEWOOD SUITES	1	SUITE SHOP	2.00	2.00	02/15/2018
Total HOMEWOOD SUITES:					1,175.04	1,175.04	
HONNEN EQUIPMENT							
100117	32556	HONNEN EQUIPMENT	926366	ROAD	637.73	637.73	02/15/2018
Total HONNEN EQUIPMENT:					637.73	637.73	
HSI COMPREHENSIVE EMS CLAIMS MGMT							
100118	35211	HSI COMPREHENSIVE EMS CL	100654	EMS	2,158.00	2,158.00	02/15/2018
Total HSI COMPREHENSIVE EMS CLAIMS MGMT:					2,158.00	2,158.00	
HULSE, WILLIAM							
100119	30934	HULSE, WILLIAM	02192018	PER DIEM	152.00	152.00	02/15/2018
Total HULSE, WILLIAM:					152.00	152.00	
INGRAM LIBRARY SERVICES							
100120	18085	INGRAM LIBRARY SERVICES	32592779	LIBRARY	160.05	160.05	02/15/2018
100120	18085	INGRAM LIBRARY SERVICES	32803251	LIBRARY	145.58	145.58	02/15/2018
100120	18085	INGRAM LIBRARY SERVICES	32614047	LIBRARY	714.65	714.65	02/15/2018
100120	18085	INGRAM LIBRARY SERVICES	32829405	LIBRARY	283.57	283.57	02/15/2018
100120	18085	INGRAM LIBRARY SERVICES	32696803	LIBRARY	317.32	317.32	02/15/2018
100120	18085	INGRAM LIBRARY SERVICES	32667511	LIBRARY	78.08	78.08	02/15/2018
100120	18085	INGRAM LIBRARY SERVICES	32936978	LIBRARY	85.66	85.66	02/15/2018
Total INGRAM LIBRARY SERVICES:					1,784.91	1,784.91	
INTERNATIONAL CODE COUNCIL							
100121	18165	INTERNATIONAL CODE COUNCIL	3182612	ASSOCIATE MEMBER/BILL HUL	55.00	55.00	02/15/2018
Total INTERNATIONAL CODE COUNCIL:					55.00	55.00	

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
KELLERSTRASS OIL COMPANY							
100122	33554	KELLERSTRASS OIL COMPANY	JAN2018	ext agent/mike	64.68	64.68	02/15/2018
100122	33554	KELLERSTRASS OIL COMPANY	JAN2018	travel council	151.79	151.79	02/15/2018
100122	33554	KELLERSTRASS OIL COMPANY	JAN2018	Cemetery	272.81	272.81	02/15/2018
100122	33554	KELLERSTRASS OIL COMPANY	JAN2018	road volume discount	1.14-	1.14-	02/15/2018
100122	33554	KELLERSTRASS OIL COMPANY	JAN2018	Sheriff-State Tax	74.08	74.08	02/15/2018
100122	33554	KELLERSTRASS OIL COMPANY	JAN2018	airport/Judson Hill	12.42	12.42	02/15/2018
100122	33554	KELLERSTRASS OIL COMPANY	JAN2018	MMAD 2175924	136.28	136.28	02/15/2018
100122	33554	KELLERSTRASS OIL COMPANY	JAN2018	Ems- State Tax	57.69	57.69	02/15/2018
100122	33554	KELLERSTRASS OIL COMPANY	JAN2018	EMS FUEL	543.33	543.33	02/15/2018
100122	33554	KELLERSTRASS OIL COMPANY	JAN2018	sheriff	1,210.85	1,210.85	02/15/2018
Total KELLERSTRASS OIL COMPANY:					2,522.79	2,522.79	
KENWORTH SALES COMPANY							
100123	35364	KENWORTH SALES COMPANY	PRIIN2693533	ROAD	359.10	359.10	02/15/2018
Total KENWORTH SALES COMPANY:					359.10	359.10	
L.N. CURTIS & SONS							
100124	32698	L.N. CURTIS & SONS	INV84736	HACKWELL/CLOTHING	129.45	129.45	02/15/2018
Total L.N. CURTIS & SONS:					129.45	129.45	
LES OLSON COMPANY							
100125	34276	LES OLSON COMPANY	EA763221	SHERIFF	637.52	637.52	02/15/2018
100125	34276	LES OLSON COMPANY	EA765095	TRAVEL COUNCIL	750.09	750.09	02/15/2018
Total LES OLSON COMPANY:					1,387.61	1,387.61	
LEVEL 42 SPORTS							
100126	35135	LEVEL 42 SPORTS	02082018	JAIL/WARD	165.30	165.30	02/15/2018
Total LEVEL 42 SPORTS:					165.30	165.30	
LYNN'S EMBROIDERY							
100127	34333	LYNN'S EMBROIDERY	073722	SHERIFF	228.00	228.00	02/15/2018
100127	34333	LYNN'S EMBROIDERY	073722	HACKWELL/CLOTHING	29.00	29.00	02/15/2018
Total LYNN'S EMBROIDERY:					257.00	257.00	
MACOMBER, MEGAN							
100128	33719	MACOMBER, MEGAN	02132018	REIMBURSEMENT	70.40	70.40	02/15/2018
Total MACOMBER, MEGAN:					70.40	70.40	
MADBRO SPORTS							
100129	30957	MADBRO SPORTS	57661	SEARCH & RESCUE	905.74	905.74	02/15/2018
100129	30957	MADBRO SPORTS	57628	SEARCH & RESCUE	368.20	368.20	02/15/2018
100129	30957	MADBRO SPORTS	57627	SEARCH & RESCUE	429.29	429.29	02/15/2018
Total MADBRO SPORTS:					1,703.23	1,703.23	
MARLIN BUSINESS BANK							
100130	35766	MARLIN BUSINESS BANK	1251014	EMERGENCY MANAGEMENT	10,000.00	10,000.00	02/15/2018
Total MARLIN BUSINESS BANK:					10,000.00	10,000.00	

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
MOAB CITY INC.							
100132	20755	MOAB CITY INC.	JAN2018	Grand Center/Senior	163.42	163.42	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	Star Hall	149.14	149.14	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	Travel Council	90.14	90.14	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	Family Support Center	88.02	88.02	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	Recycle 50%	27.07	27.07	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	Grand Center/Civic	163.42	163.42	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	Museum	67.14	67.14	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	EMS	71.14	71.14	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	Bus GR 75%	41.68	41.68	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	Weed 10%	5.41	5.41	02/15/2018
100132	20755	MOAB CITY INC.	259259	17/18 FY 50% FILM COMMISSIO	81,091.00	81,091.00	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	Old Library	154.80	154.80	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	Sprinkler System	25.00	25.00	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	Bus GR 25%	13.90	13.90	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	MMAD40%	21.66	21.66	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	New Library	156.46	156.46	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	Courthouse	841.80	841.80	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	128 E 100 N	20.00	20.00	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	Old Senior Center	137.14	137.14	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	CEMETERY	4.54	4.54	02/15/2018
100132	20755	MOAB CITY INC.	JAN2018	city fines	2,786.41	2,786.41	02/15/2018
Total MOAB CITY INC.:					86,119.29	86,119.29	
MOAB HEAT N COOL, LLC							
100133	30302	MOAB HEAT N COOL, LLC	14082	GRAND CENTER	854.47	854.47	02/15/2018
100133	30302	MOAB HEAT N COOL, LLC	14098	GRAND CENTER	646.37	646.37	02/15/2018
Total MOAB HEAT N COOL, LLC:					1,500.84	1,500.84	
MOAB MUSIC FESTIVAL							
100134	20890	MOAB MUSIC FESTIVAL	02142018	STAR HALL DEPOSIT REFUND	225.00	225.00	02/15/2018
Total MOAB MUSIC FESTIVAL:					225.00	225.00	
MOAB VALLEY MULTICULTURAL CENTER							
100135	34610	MOAB VALLEY MULTICULTURA	00087	JUSTICE COURT	90.00	90.00	02/15/2018
Total MOAB VALLEY MULTICULTURAL CENTER:					90.00	90.00	
MOAB VETERINARY CLINIC							
100136	20995	MOAB VETERINARY CLINIC	636506	SHERIFF/ROCKY	105.99	105.99	02/15/2018
100136	20995	MOAB VETERINARY CLINIC	636736	SHERIFF/ROCKY	66.96	66.96	02/15/2018
Total MOAB VETERINARY CLINIC:					172.95	172.95	
MONUMENT WASTE SERVICES LLC							
100137	35004	MONUMENT WASTE SERVICES	JAN2018	CMA000035-ARENA	273.00	273.00	02/15/2018
100137	35004	MONUMENT WASTE SERVICES	JAN2018	CMA000037-CEMETERY	60.00	60.00	02/15/2018
100137	35004	MONUMENT WASTE SERVICES	JAN2018	MCC000118-EMS	32.00	32.00	02/15/2018
100137	35004	MONUMENT WASTE SERVICES	JAN2018	CMA000151-JAIL	81.00	81.00	02/15/2018
100137	35004	MONUMENT WASTE SERVICES	JAN2018	CMA000041-SENIOR CENTER	45.00	45.00	02/15/2018
100137	35004	MONUMENT WASTE SERVICES	JAN2018	CMA000039-EOC	40.00	40.00	02/15/2018
100137	35004	MONUMENT WASTE SERVICES	JAN2018	ROF000024-AIRPORT	90.00	90.00	02/15/2018
100137	35004	MONUMENT WASTE SERVICES	JAN2018	CMA000040-ROAD	105.00	105.00	02/15/2018
100137	35004	MONUMENT WASTE SERVICES	JAN2018	ROF000046-SANDFLATS	90.00	90.00	02/15/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
Total MONUMENT WASTE SERVICES LLC:					816.00	816.00	
MYERS, KAITLIN							
100138	35314	MYERS, KAITLIN	02082018	REIMBURSEMENT	54.67	54.67	02/15/2018
Total MYERS, KAITLIN:					54.67	54.67	
NANCE, ELIZABETH							
100139	35395	NANCE, ELIZABETH	02132018	REIMBURSEMENT	414.39	414.39	02/15/2018
100139	35395	NANCE, ELIZABETH	02132018	REIMBURSEMENT	29.99	29.99	02/15/2018
Total NANCE, ELIZABETH:					444.38	444.38	
NEOPOST USA INC.							
100140	35053	NEOPOST USA INC.	PPLN01 001	7900044080240843-POSTAGE	1,000.00	1,000.00	02/15/2018
Total NEOPOST USA INC.:					1,000.00	1,000.00	
OMG NATIONAL							
100141	34859	OMG NATIONAL	N1042098	SHERIFF	682.77	682.77	02/15/2018
Total OMG NATIONAL:					682.77	682.77	
PACKARD WHOLESALE DIST							
100142	22400	PACKARD WHOLESALE DIST	INV110917	osta supplies	69.83	69.83	02/15/2018
100142	22400	PACKARD WHOLESALE DIST	INV111328	jail	115.25	115.25	02/15/2018
100142	22400	PACKARD WHOLESALE DIST	INV111430	airport supplies	65.30	65.30	02/15/2018
100142	22400	PACKARD WHOLESALE DIST	INV110909	ROAD	131.62	131.62	02/15/2018
100142	22400	PACKARD WHOLESALE DIST	INV111326	jail	3.50	3.50	02/15/2018
100142	22400	PACKARD WHOLESALE DIST	INV111364	GRAND CENTER	435.80	435.80	02/15/2018
100142	22400	PACKARD WHOLESALE DIST	INV110809	COURTHOUSE	397.93	397.93	02/15/2018
100142	22400	PACKARD WHOLESALE DIST	INV111250	library supplies	125.88	125.88	02/15/2018
100142	22400	PACKARD WHOLESALE DIST	INV111326	jail	42.58	42.58	02/15/2018
100142	22400	PACKARD WHOLESALE DIST	INV110808	COURTHOUSE/HILL	75.17	75.17	02/15/2018
100142	22400	PACKARD WHOLESALE DIST	INV111030	MAINTENANCE	135.61	135.61	02/15/2018
100142	22400	PACKARD WHOLESALE DIST	INV111326	jail	132.03	132.03	02/15/2018
100142	22400	PACKARD WHOLESALE DIST	INV110923	jail	42.58	42.58	02/15/2018
Total PACKARD WHOLESALE DIST:					1,773.08	1,773.08	
PARR BROWN GEE & LOVELESS							
100143	34946	PARR BROWN GEE & LOVELES	850173	ATTORNEY	15,513.31	15,513.31	02/15/2018
Total PARR BROWN GEE & LOVELESS:					15,513.31	15,513.31	
PROSOURCE SPECIALTIES							
100144	34312	PROSOURCE SPECIALTIES	32617DT	MOAB LIBRARY	306.47	306.47	02/15/2018
Total PROSOURCE SPECIALTIES:					306.47	306.47	
PUBLIC EMPLOYEE							
100145	23205	PUBLIC EMPLOYEE	DEC 2017	MMAD HEALTH INS	2,626.14	2,626.14	02/15/2018
100145	23205	PUBLIC EMPLOYEE	JAN 2018	MMAD HEALTH INS	2,757.44	2,757.44	02/15/2018
100145	23205	PUBLIC EMPLOYEE	NOV 2017	MMAD HEALTH INS	2,626.14	2,626.14	02/15/2018
Total PUBLIC EMPLOYEE:					8,009.72	8,009.72	

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
QUILL CORPORATION							
100146	32271	QUILL CORPORATION	4591459	LIBRARY	70.99	70.99	02/15/2018
100146	32271	QUILL CORPORATION	4605245	LIBRARY	56.59	56.59	02/15/2018
Total QUILL CORPORATION:					127.58	127.58	
ROCKY MOUNTAIN POWER							
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	Thompson Street Lights	169.10	169.10	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	MMAD	102.21	102.21	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	ROAD DEPT	553.86	553.86	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	DISPATCH TEMP SERVICE	10.56	10.56	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	COURTHOUSE	3,365.80	3,365.80	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	EMS-BUS BARN	55.12	55.12	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	MUSEUM	191.97	191.97	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	WILLOW BASIN ROAD	181.43	181.43	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	OSTA - OUTDOOR ARENA	10.26	10.26	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	ELGIN/Grand County Lights	483.83	483.83	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	EOC	494.29	494.29	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	N. HWY 191Street Lts.	16.20	16.20	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	Sheriff	1,441.58	1,441.58	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	Civic Center/EMS	272.12	272.12	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	AIRPORT	376.10	376.10	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	EMS-BUS BARN	165.37	165.37	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	MMAD/LIGHT	17.13	17.13	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	Road/Maint Shop	877.20	877.20	02/15/2018
100147	27655	ROCKY MOUNTAIN POWER	JAN2018	WEED	25.55	25.55	02/15/2018
Total ROCKY MOUNTAIN POWER:					8,809.68	8,809.68	
SAFETY SUPPLY & SIGN CO							
100148	24280	SAFETY SUPPLY & SIGN CO	162663	EMERGENCY MANAGEMENT	582.40	582.40	02/15/2018
100148	24280	SAFETY SUPPLY & SIGN CO	162533	EMERGENCY MANAGEMENT	555.74	555.74	02/15/2018
Total SAFETY SUPPLY & SIGN CO:					1,138.14	1,138.14	
SALT LAKE WHOLESALE SPORTS							
100149	24380	SALT LAKE WHOLESALE SPOR	42870	SHERIFF SUPPLIES	1,033.20	1,033.20	02/15/2018
Total SALT LAKE WHOLESALE SPORTS:					1,033.20	1,033.20	
SCHMIDT SIGNS SERVICES, INC.							
100150	34788	SCHMIDT SIGNS SERVICES, IN	T71684	EMERGENCY MANAGEMENT	125.00	125.00	02/15/2018
Total SCHMIDT SIGNS SERVICES, INC.:					125.00	125.00	
SEEKHAVEN FAMILY CRISIS							
100151	24685	SEEKHAVEN FAMILY CRISIS	02122018	GRAND CENTER DEPOSIT REF	500.00	500.00	02/15/2018
Total SEEKHAVEN FAMILY CRISIS:					500.00	500.00	
SHOWCASES							
100152	32270	SHOWCASES	304465	LIBRARY	97.20	97.20	02/15/2018
Total SHOWCASES:					97.20	97.20	
SNAP-ON TOOLS							
100153	25240	SNAP-ON TOOLS	02121830876	ROAD	72.00	72.00	02/15/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
Total WHITE, STEVEN:					146.56	146.56	
WHITNEY, JEFF							
100164	28745	WHITNEY, JEFF	02192018	per diem	152.00	152.00	02/15/2018
Total WHITNEY, JEFF:					152.00	152.00	
ZIONS FIRST NAT'L BANK							
100165	29255	ZIONS FIRST NAT'L BANK	3239111-APRI	TRUST #3239111 - PRINCIPAL	24,000.00	24,000.00	02/15/2018
100165	29255	ZIONS FIRST NAT'L BANK	3239111-APRI	TRUST #3239111 - LESS CASH	359.76-	359.76-	02/15/2018
100165	29255	ZIONS FIRST NAT'L BANK	3239111-APRI	TRUST #3239111 - INTEREST	1,225.00	1,225.00	02/15/2018
Total ZIONS FIRST NAT'L BANK:					24,865.24	24,865.24	
Grand Totals:					210,424.89	210,424.89	

Dated: Feb 20th 2018

County Auditor: _____

Council Chairperson: _____

Council: _____

Council: _____

Check No. _____

Report Criteria:
 Detail report.
 Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 Vendor.Last Check Number = 100089-100165

Total AIRPORT:	3	.00	.00	4,765.22
Total AMBULANCE:	27	.00	.00	22,221.38
Total ASSESSOR:	4	.00	.00	4,042.53
Total ATTORNEY:	5	.00	.00	7,434.49
Total BUILDING INSPECTOR:	4	.00	.00	5,757.93
Total CEMETARY DISTRICT:	3	.00	.00	4,513.53
Total CHILD JUST CTR:	1	.00	.00	1,540.00
Total CLERK/AUDITOR:	6	.00	.00	5,436.19
Total COUNTY ADMINISTRATOR:	4	.00	.00	5,842.37
Total COUNTY COUNCIL:	7	.00	.00	2,966.02
Total COURTHOUSE:	6	.00	.00	6,253.93
Total FAMILY SUPPORT CENTE:	6	.00	.00	4,343.56
Total HUMAN RESOURCES:	1	.00	.00	1,756.18
Total JAIL:	14	.00	.00	17,689.76
Total JUSTICE COURT:	4	.00	.00	3,646.07
Total LIBRARY:	16	.00	.00	11,400.64
Total MOAB MOSQUITO DISTRI:	1	.00	.00	1,455.01
Total MOAB PROMOTION:	4	.00	.00	4,945.49
Total PLANNING & ZONING:	4	.00	.00	4,548.41
Total RECORDER:	3	.00	.00	3,393.75
Total ROADS - CLASS B:	18	.00	.00	22,619.71
Total SANDFLATS RECREATION:	3	.00	.00	3,294.24
Total SEARCH & RESCUE:	11	.00	.00	3,467.04
Total SENIOR CITIZENS:	7	.00	.00	5,870.45
Total SHERIFF:	18	.00	.00	27,665.19
Total SPANISH TRAIL ARENA:	5	.00	.00	5,087.77
Total TREASURER:	2	.00	.00	2,866.48
Total WEED CONTROL:	4	.00	.00	3,583.07
Grand Totals:	191	.00	.00	198,406.41

Dated: 02-20-2018
 County Auditor: Dana Council
 Council Chair:
 Council:
 Council: 21018101-21018091
 Check #:

Spanish Valley Area Plan –

Update from GC Community and Economic Development Director

Feb. 13th Draft Plan Open House held at GWSSA

- Well attended – standing room only
- Draft plan now on website: <http://www.ldi-ut.com/spanishvalley.html>
- Comment period open for another week: comment form on website; can also call/e-mail directly

- Rural Community Consultants will be coordinating an update to SJC's general plan. The SV area plan is intended to become a chapter in the SJC general plan.

- The adoption process going forward is outlined on the website. Essentially, the consultant has presented the draft area plan to the county commission and steering committee. It will present the draft and any comments submitted during this two-week period to the SJC planning and zoning commission in March (2nd Thursdays of each month).

I'm not sure if the County will hold its public hearing at the P&Z commission or county commission meeting ... ultimately, the county commission will need to adopt it into the county's general plan.

Once adopted, the consultants will be directed to create either development guidelines/recommendations or ordinances/regulations.

- My highlights:
 - Still a lot of questions!
 - Envisioned as a "bedroom community" to Moab...although not entirely clear how to realize such an identity.
 - Plan will not address STRs!
 - Most of the build-out is dependent upon availability, development, and delivery of water resources.
 - Goal is to require north to south development and avoid leapfrog development.
 - Economic analysts hired by LDI were not bullish on the commercial development opportunities along Hwy 191. Logic – commercial follows rooftops.
 - Phasing: 6 residential, 3 flexible...assumptions behind phasing on website.
 - Full build-out: about 14,000 residents



Airport Construction Update

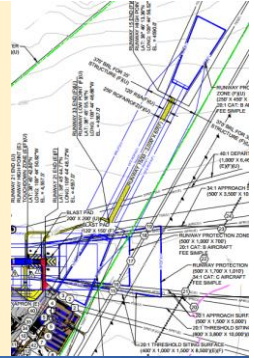
- Runway Upgrade
- New Crosswind (non-paved) runway
- Stormwater Drainage Plan
- Taxiway Asphalt Crack Repair
- Terminal Building
- Ramp Hardstands
- Ramp Expansion
- Future Projects

Runway Upgrade - \$13,713,220



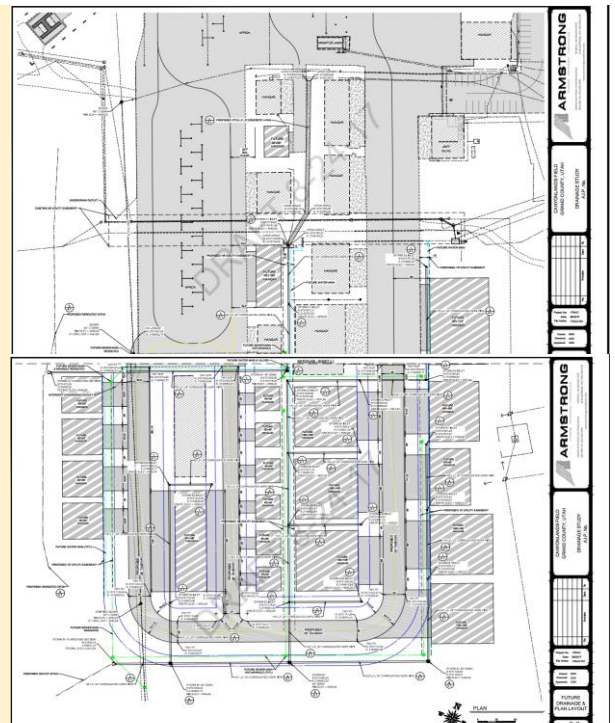
Cross-Wind Runway - \$40,000

- Negotiated deal with runway construction to build 2nd runway in exchange for water use.
 - CNY well is monitored daily to ensure no negative impact.
- \$0 cost for initial construction



Drainage Plan

- Currently posted Request for Bids (RFB)
- Closing 3/1/18
- Tentative award at next council meeting



Asphalt Crack Repair

- UDOT – Aeronautics funding
- \$307,000 grant (estimated at \$350k)
- \$34,100 Local Match (estimated \$35k)
- Publishing RFB this week



Terminal Expansion - \$1,677,830 + extras



- Value engineering
- Change orders
- Chairs/cameras/displays
- Inspections
- Parking lot/pay collection***



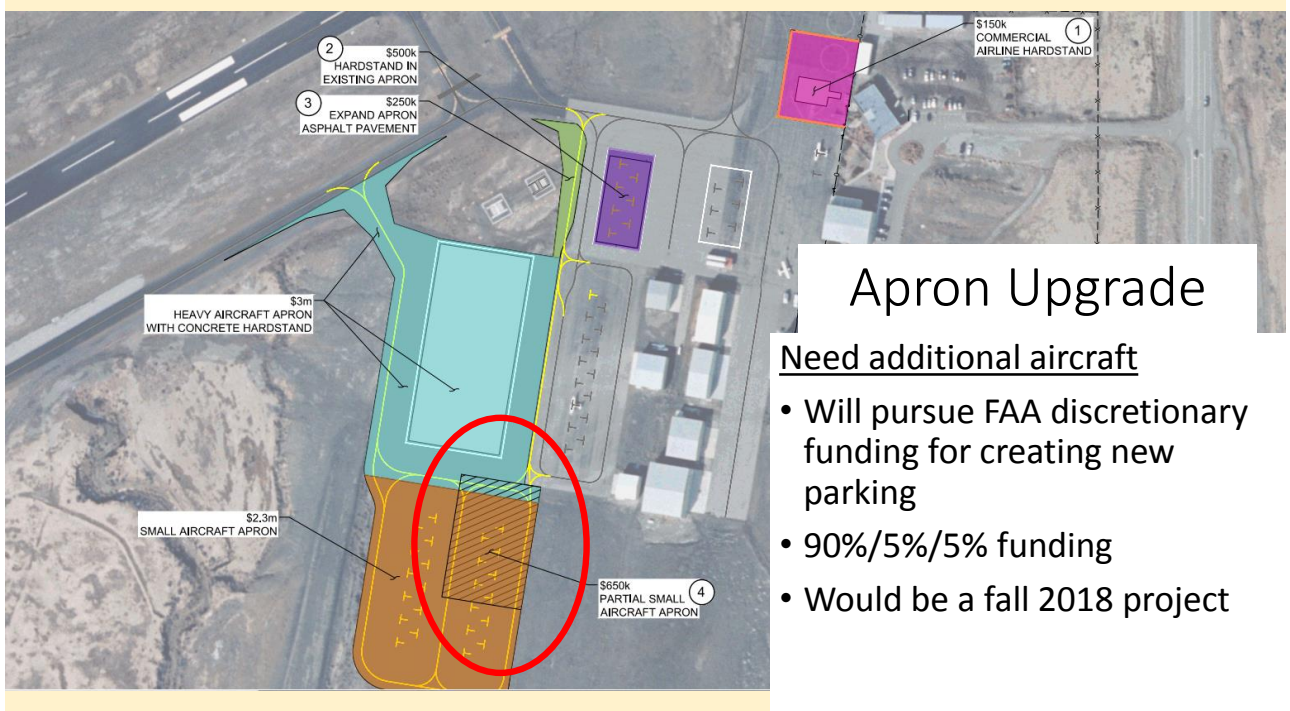
Apron Upgrade

Need parking for large aircraft

- \$500,000 Project in 2018 (est)
- 90% FAA grant
- 5% UDOT grant
- 5% Grand County

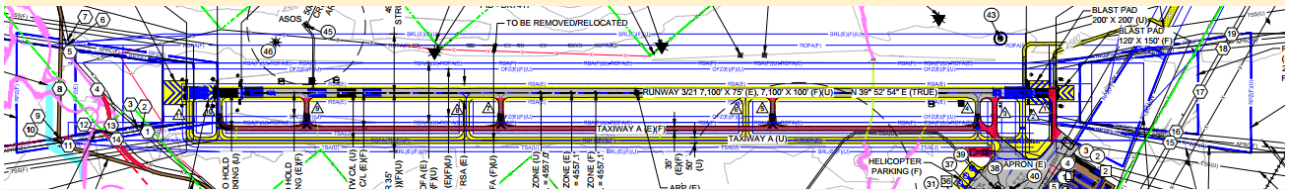
Ramp/Apron Upgrade

- 1,751 FAA discretionary grants in 2017, we received \$12.43M; only 53 grants in nation larger (eg. LAX, ORD, IAH, ATL, JFK).
- We have \$150,000 in annual entitlement funding, thus need \$300,000 discretionary grant for expansion
- Aprons are significantly lower priority for funding (runways are top priority)
- Began discussions with Utah Department of Transportation about other options



Extended Future (2-10 yrs)

- **Phase II Runway**
 - Move Blue Hills Rd. and wash, remove displaced thresholds
 - \$750,000 est.
- **Expand Apron**
- **Phase III runway**
 - New Taxiway \$25,000,000
- **Total projects: \$26,000,000 (est.)**
- **County share: \$2,600,000**





GARY R. HERBERT
Governor
SPENCER J. COX
Lieutenant Governor

State of Utah

DEPARTMENT OF NATURAL RESOURCES
Division of Water Rights

MICHAEL R. STYLER
Executive Director

KENT L. JONES
State Engineer/Division Director

DRAFT

ORIGINAL DRAFT: 12/12/2017
REVISION: 12/12/2017

Moab / Spanish Valley Groundwater Management Plan Adoption Date: ##, ##, 20##

Introduction

Describes the intent of the plan (to limit groundwater withdrawals to the safe yield); lists the pertinent statutory provisions; describes the area included in the plan; introduces the safe yield established for the plan.

Appropriation Policy Changes

Describes the policy changes for permanent new appropriations, change applications and temporary applications.

Water Regulation

Describes the methodology being adopted by the plan for regulation of rights within the valley to prevent overuse of the groundwater resource.

Water Quality & Source Protection Considerations

Describes considerations related to water quality and source protection.

Depletion Calculations

Defines the way depletions are accounted for on various uses (irrigation, municipal, livestock, etc.) throughout the valley.

Adaptive Management

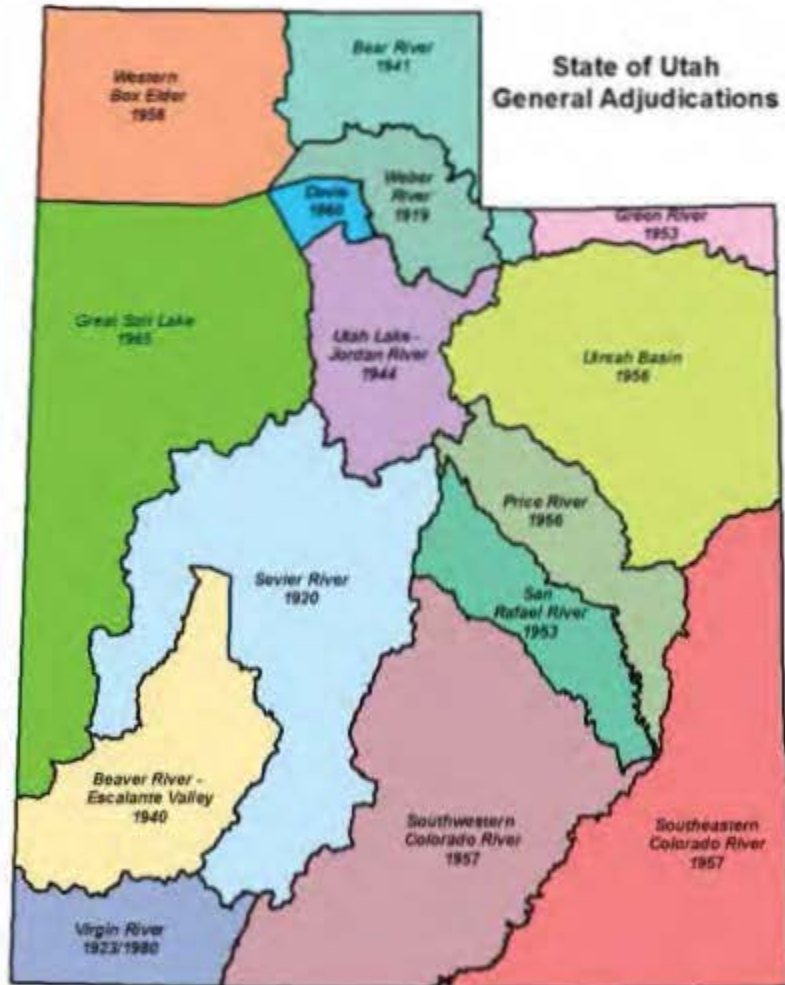
Describes the methodology to monitor changes within the valley aquifers and the means by which amendments can be made to the plan in the future.

Voluntary Arrangements

Describes any voluntary arrangements entered into by water users in the valley to accomplish the objectives of the plan based on strategies other than reductions by priority date.



What is a General Stream Adjudication?



What it IS...

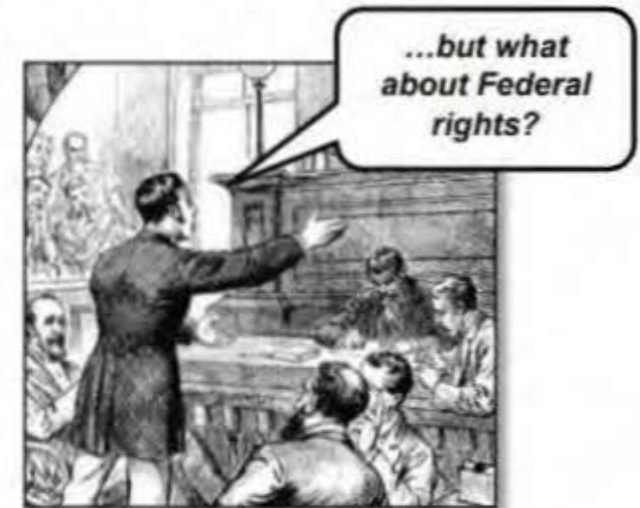
- Action in State District Court
- Binds water users and the State Engineer (Division of Water Rights)
- Governed by Utah State Code: Title 73, Chapter 4.
- The first General Stream Adjudications took place in the 1920s – Sevier, Weber and the Virgin River basins.



Why Do We Conduct General Adjudications?

1. Bring all claims on to the permanent record:

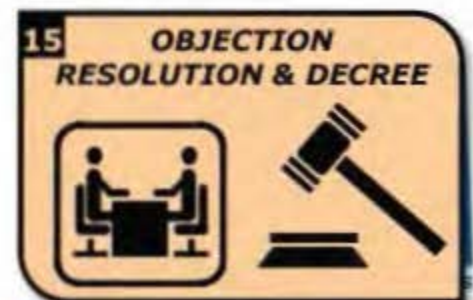
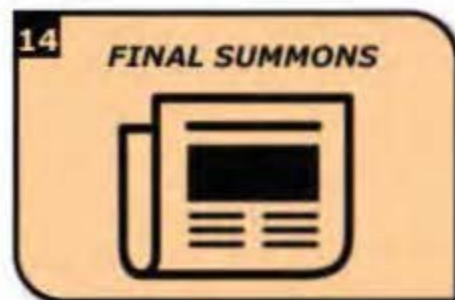
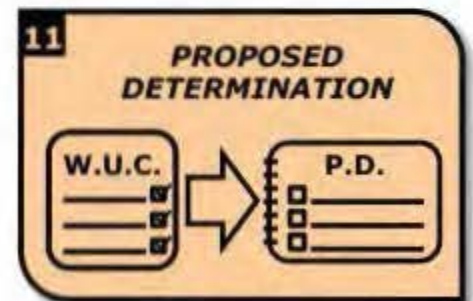
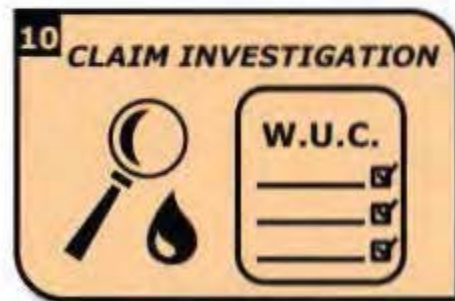
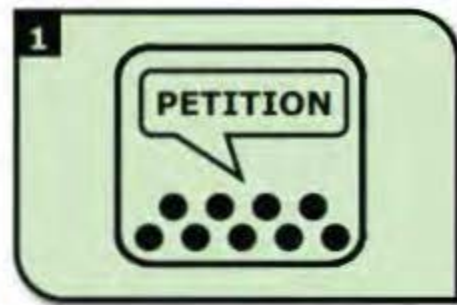
- Pre-Statutory Claims
 - *Diligence Claims (1903)*
 - *Underground Water Claims (1935)*
- Federal Reserve Rights
 - *Winter's Doctrine (1908)*
 - *McCarran Amendment (1952)*



2. To prevent a "multiplicity of suits" and bring clarity to the water rights picture.
3. Remove/reduce rights which have been wholly or partially abandoned or forfeited through non-use.
4. To obtain final comprehensive decrees on all water rights within the respective drainage.



The Adjudication Process



Filing your Water User's Claim

Notice to Submit Claims

1



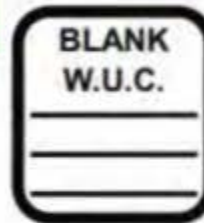
Mailed
to water right
owners and
property owners



Published
in a local
newspaper

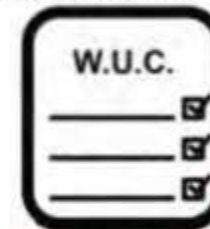
Water User's Claim Forms

2



**Property
Owners**
A blank water
user's claim will
be mailed to
property owners

**Water Right
Owners**
A pre-filled water
user's claim
mailed to water
right owners



Filing Your Water User's Claim

3



**District
Court
or
State
Engineer**

Claimants will have **90 days** to complete/review and file their water user's claims with the **District Court** or **State Engineer**. Claimants can request one **30-day extension** from the State Engineer prior to the conclusion of the 90-day period.

4



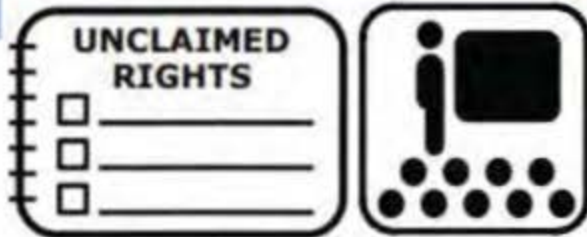
Water user's claims that are filed are **investigated** and **mapped** by the State Engineer. This investigation forms the basis of the State Engineer's recommendation to the District Court.



List of Unclaimed Rights

List of Unclaimed Rights (L.U.R.)

5



Water rights of record for which **no claim was filed** within the 90-day period will be included in the **List of Unclaimed Rights**. A **public meeting** is held once the List of Unclaimed Rights is published / filed with the court.

Objections to the L.U.R.

6



Claimants will have 90 days to file an **objection** to the List of Unclaimed Rights with the District Court. They must also file **a water user's claim** with the court and the State Engineer.

Objection Resolution (as needed)

7



The State Engineer may choose to **litigate**, file a **concurring motion**, or **remain silent**. If the court allows the claim, the State Engineer will evaluate the claim in the Proposed Determination.

Judicial Decree

8

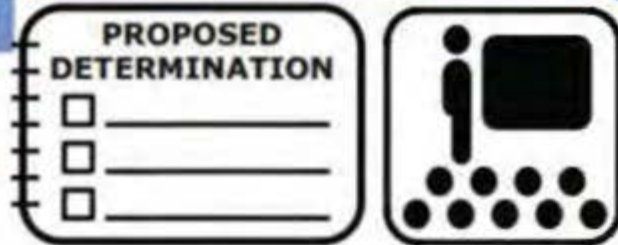


Once objections (if any) are resolved, the court renders a judgment that the **rights on the L.U.R. are abandoned** with the exception of those allowed as a result of a successful objection. It may also **prohibit future diligence claims** from being filed.

Proposed Determination

Proposed Determination (P.D.)

9



Water user's claims that are filed are **investigated** and **mapped** by the State Engineer and included in the Proposed Determination. A **public meeting** is held once the Proposed Determination is published / filed with the court.

Objections to the P.D.

10



Claimants will have 90 days to file an **objection** to the Proposed Determination with the District Court.

Objection Resolution (as needed)

11



The State Engineer may choose to **litigate** against any objections, **negotiate** a settlement, or **seek a voluntary withdrawal**.

Judicial Decree

12



Once objections (if any) are resolved, the court renders a judgment **confirming** the Proposed Determination or **modifying** it based on any objections filed.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
FEBRUARY 20, 2018

Agenda Item: K

TITLE:	9 Million Ton Milestone for Moab UMTRA Project
FISCAL IMPACT:	None
PRESENTER(S):	Lee Shenton, Grand County Liaison to the Moab UMTRA Project

Prepared By:

Lee Shenton,
UMTRA Liaison,
Community
Development
Department,
259-1795

FOR OFFICE USE ONLY:

Attorney Review:

PURPOSE:

Presentation to Council of plaque piece commemorating removal of 9 million tons of tailings.

BACKGROUND:

The Moab UMTRA Project began removing tailings from the old Atlas mill site in April, 2009, transporting them to a disposal cell near Crescent Junction. Today the project team reached the 9 million ton milestone.

HIGHLIGHTS:

Two plaques on the wall of Council Chambers represent progress in removing the uranium tailings pile from the former mill site adjacent to the Colorado River. Russell McCallister, Federal Cleanup Director, US Department of Energy, will present the plaque piece representing 9 million tons removed, about 56% of the estimated 16 million tons of tailings in the pile.

Attachment(s):

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
FEBRUARY 20, 2018

Agenda Item: L

TITLE:	Approving Proposed Contract Award for Service and Maintenance of Heating, Ventilation, and Air Conditioning (HVAC) Systems in County Facilities
FISCAL IMPACT:	Scheduled maintenance visits will have an hourly rate of \$65/hour (within budget)
PRESENTER(S):	Marvin L. Day, Facilities Supervisor

Prepared By:

Marvin Day
Facilities Supervisor
435-259-1314
mday@grandcountyutah.net

FOR OFFICE USE ONLY:

Attorney Review:

N/A

RECOMMENDATION:

I move to approve the proposed bid award for service and maintenance of the HVAC systems at County Owned Buildings to Moab Heat –N- Cool for the amount of \$65/hour, for five years, and authorize the Chair to sign all associated documents.

BACKGROUND:

We have worked with this company for quite some time now, and they have proven to do a great job.

No other bids were received.

ATTACHMENT(S):

1. Proposal
2. Request for Bids (RFB)
3. Bid Breakdown
4. Notice

Grand County
125 E. Center
Moab, Utah 84532



Moab Heat -N- Cool
1105 S. Hwy 191 Ste 3
Moab , Utah 84532
435.259.1519

Moab Heat -N- Cool agrees to service and maintain the HVAC systems at the following locations:

- 1-Court House- 23 HVAC Systems, Sally Port Heater, 23 exhaust fans, and Carrier Control System
- 2- Moab Information Center- 1 HVAC System.
- 3- Dan O' Laurie Museum- 1 HVAC System.
- 4- Grand County Sheriffs Office- 2 HVAC Systems.
- 5- Spanish Trail Arena- 2 HVAC Systems.
- 6- Star Hall- 4 HVAC Systems.
- 7- Travel Council- 1 HVAC Systems.
- 8-Library- 8 Heat pumps and 1 exhaust fan.
- 9-Grand Center- 13 HVAC Systems.
- 10-EOC Building- 1 heating unit. 3-Swamp Coolers

The following services will be performed at each location:

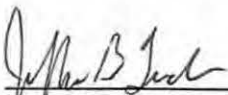
- ⊙ Supply and replace all filters and belts as needed.
- ⊙ Lubricate all moving parts.
- ⊙ Keep both indoor and outdoor coils washed and cleaned.
- ⊙ Check all operating controls.
- ⊙ Test cycle each unit individually checking for correct operation in each mode, making adjustment as necessary.
- ⊙ Perform all minor repairs such as loose or burnt electrical connections, wiring problems, etc.
- ⊙ Major repairs will be billed separately on a permission only basis.
- ⊙ The goal is to catch problems before they become serious, to improve the performance and efficiency of the equipment, and to obtain the maximum life of the equipment.
- ⊙ We also hope to minimize the amount of break-down nuisance calls, but no guarantee can be made on these type of calls.

Maintenance visits will be performed on the following schedule


- ⊙ All maintenance visits will be done quarterly.
- ⊙ The three jail HVAC systems will require a filter replacement every month and 1/2 due to large amount of outdoor make up air.

These services will be provided for a cost of:

- ⊙ All scheduled maintenance visits will have an hourly rate of \$65.00 (down from our normal commercial rate of \$80.00)
- ⊙ All filters, belts and other maintenance items will be given Priority Discount Pricing.
- ⊙ Once this agreement is signed, all additional service calls will be given Priority Discount Pricing and Priority Service, (this means you jump to the front of the line)!
- ⊙ As a valued customer, **NO OVERTIME CHARGES EVER!!**
- ⊙ This contract will be valid for five years from date of acceptance and will be re-negotiated at that time.


Service Manager
Moab Heat -N- Cool

Date 2-7-18


Supervisor

Date 2-13-18

GRAND COUNTY

Service and Maintenance of HVAC Systems of all County Buildings

REQUEST FOR BIDS & STATEMENT OF QUALIFICATIONS

Start 3-1-2018 and run through 3-1-2023

Bids are due by
2-12-2018 **NEED TO HAVE ATLEAST 21 DAY NOTICE**
5:00 p.m.

SEND ONE (1) COPY OF THE BID TO:

Clerk Auditor's Office
Diana Carroll, Clerk Auditor
125 E Center Street
Moab, UT 84532
Phone: 435-259-1322
Fax: 435-259-2959
Email: dcarroll@grand.state.ut.us

SEND TECHNICAL INQUIRIES

Maintenance Department
Marvin Day, Facility Supervisor
125 E. Center Street
Moab, UT 84532
Phone: 435-259-7386
Email: mday@grand.state.ut.us

IMPORTANT NOTICE TO ALL BIDDERS: Grand County reserves the right to: disqualify incomplete bids, waive minor defects as it deems applicable in the written bids, request additional information from any respondent, change or modify the scope of the project at any time without penalty, negotiate terms with one or more of the respondents, reject any or all bids without penalty, and take any steps necessary to act in the County's best interest. The County also reserves the unilateral right to order, in writing, changes in the work within the scope of the contract and changes in the time of performance of the contract that do not alter the scope of the contract work. Bids will not be considered for award if received by Grand County after the official closing date and time

Part 1 Project Description;

Service and Maintenance of all County Buildings, which are as follows:

1. **Courthouse:**
2. **Moab Information Center:**
3. **Dan O'Laurie Museum:**
4. **Sheriff's Office/ County Att.**
5. **Old Spanish Trail Arena:**
6. **Star Hall:**
7. **Travel Council:**
8. **Grand Center:**
9. **New Library:**
10. **Old Senior Center:**
11. **E.O.C. Building:**

These buildings are to be serviced quarterly and maintained when repairs are needed.

Special requirements-licensed contractor and bonded, show proof of both.

The following services will be performed at each location:

1. **Supply and replace all filters and belts as needed:**
2. **Lubricate all moving parts:**
3. **Keep both indoor and outdoor coils washed and cleaned:**
4. **Check all operating controls:**
5. **Test cycle each unit individually checking for correct operation in each mode, making adjustments as necessary:**
6. **Performing all minor repairs such as loose or burnt electrical connections, wiring problems etc:**
7. **Major repairs will be billed separately on a permission only basis:**
8. **The walk-in refrigerator and freezer and free standing refrigerator and freezer at the senior center and the jail kitchen facilities.**

A contractor's license should be verified:

Insured

Should be bonded:

Bid will be for a 5 year contract

PART II- RESPONDING TO RFB.

BID OPENINGS: Bids shall be opened publicly by a representative from the Clerk Auditor's Office and in the presence of at least one witness on 2-13-2018, at 8:30am in the County Council Chambers located at 125 E. Center Street, Moab UT 84532. The amount of each bid and any other relevant information, and the name of each bidder shall be recorded. The record and each bid shall be open in public inspection.

INSTRUCTION FOR RESPONDING TO THIS RFB: It is incumbent upon each respondent to carefully examine these specifications, terms and conditions. Any clarification or additional information shall be made in writing to the appropriate person called out on the cover page. When appropriate the County will respond through written means.

If it becomes necessary to revise or amend any part of this RFB, notice will be given to all respondents that who are registered when receiving this bid package. Bidders must acknowledge receipt of the amendment in their bid. Each bidder should ensure that they have received all amendments to this RFB before submitting their bids. Please check the Grand County web site at www.grandcountyutah.net for any amendments.

BIDS AND STATEMENT OF QUALIFICATIONS CONTENT: Attached bid forms are to be completed as instructed and one (1) are to be returned in response to this RFB. The bids shall be sealed and marked "Cleaning Services RFB".

- Company Profile (optional)
- Listing of proposed subcontractors, if any, and scope of work they will perform
- Past and current cleaning services provided of a similar size, scope, etc. and the name & telephone number of a contact person from that entity, who will be familiar enough with the past project to give a reference
- Business license and employees bonded to perform work
- Any unique suggestions or requirements that may be helpful in the analysis of the bid.
- Submission of FORM 1 Public Records Law
- Submission of FORM 2 Cost Breakdowns - The bidder must provide an itemized bid of the work to be completed and include the maximum cost for the project.

FORM 1 Public Records Law

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR BID

Compliance with Public Records Law Form

Upon selection of the award, submittals become "public records" and shall be subject to public disclosure consistent with the Governmental Records Management Act. Those who submit must invoke the exemptions to disclosure provided by law in the response to the solicitation, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary.

If you submit information exempt from public disclosure, you must identify with specificity which page(s)/paragraph(s) of your bid package is (are) exempt from the Governmental Records Management Act and identify the specific exemption section that applies to each. The protected information must be submitted to the County in a separate envelope marked accordingly. By submitting an offer in response to this solicitation, you specifically agree to defend and indemnify Grand County, County Council, and its officers, employees and agents, and hold them harmless from any claim or liability and defend any action brought against them for their refusal to disclose copyrighted material, trade secrets or other proprietary information to any person making a request therefore.

Company Name: Moab Heat N Cool

Authorized representative (printed): Jeffrey B Tucker, Service Manager

Authorized representative (signature): 

Date: 2-7-18

FORM 2 Bid Breakdowns

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR BID

Respondents are asked to use the following format. I, Moab Heat N Cool
agrees to provide Grand County with cleaning services according to the following: See attached

Travel Council Building¹

Tasks

Task

Courthouse

Tasks

1.18 HVAC systems, control system, Sally Port Heater and 23 Exhaust Fans \$ _____

Moab Information Center:

Tasks

1.1 HVAC system \$ _____

Dan O'Laurie Museum

Tasks

1.1 HVAC system: \$ _____

Sheriff's Office/ County Att.

Tasks

1 2 HVAC systems \$ _____

Old Spanish Trail Arena:

Tasks

1 2 HVAC systems \$ _____

Star Hall:

Tasks

1 4 Cooling Condensers and 2 Heating units \$ _____

Grand Center:

Tasks

1 13 HVAC systems \$ _____

New Library:

Tasks

1 HVAC 8 heat pumps and 1 Exhaust \$ _____

E.O.C. Building:

Tasks

1 Heating Unit \$ _____

Note ¹ Respondents may elect to submit bids on individual facilities or all of the facilities. Preference may be given to respondents that submit bids on more than one of the facilities.

PART III- SELECTION PROCESS.

SELECTION SCHEDULE: Each bid will be reviewed by a selection committee that may include but is not limited to elected officials, County staff members, and invitees of the County. The committee will evaluate the written bids and rank each bid on the considerations noted in RFB. The committee may request the top bidders to attend an interview and provide additional information to the committee. Such a request will be made, in writing, to the organization(s)'s designee, as listed in the bids.

AREAS OF CONSIDERATION IN THE SELECTION PROCESS: The selection of the successful bidder will be based upon the following criteria:

- Compliance with and information provided in the RFB.
- The company's recent experience with providing services of similar size and scope and the satisfaction of previous client(s).
- Licenses and bonds required to perform work within the state of Utah.
- Demonstrated attention to detail.
- Cost of service.
- The number of facilities that a respondent submits bids on.
- All other criteria deemed pertinent by the committee in review of the bids.

The County will endeavor to negotiate a contract with the successful bidder. In the event that a mutually agreeable contract cannot be negotiated with other the first bidder, it is anticipated that negotiations will begin with the next highest rated bidder and so on until a mutually agreeable contract can be negotiated.

PART IV- REQUIREMENTS/STANDARDS GOVERNING RFB.

SCOPE: The following terms and conditions, including in Part IV- Requirements/Standards Governing RFB shall govern the submission of bids. Any conflict with the terms and conditions contained in Part IV- Requirements/Standards Governing RFB and Part V Contract shall be controlled by the stricter term or condition. The County reserves the right to reject any bid, which takes exception to the terms or conditions in Part IV or Part V of this document.

COMPLETING BID: Bids must be submitted with the required forms herein and all forms must be completed in accordance with the instructions. Any and all corrections and/or erasures must be initialed and dated by the respondent. Each bid must be manually signed in ink by an authorized respondent and all required information must be provided. Each respondent may submit only one (1) bid. The contents of the bid submitted by the successful respondent will become part of any contract awarded as a result of this request.

CONFIDENTIALITY OF BID INFORMATION: Each bid must be securely sealed to provide confidentiality of the bid information prior to the bid opening. The submitted bid envelope must be prominently marked in the lower left hand corner "REQUEST FOR BID and PROJECT TITLE" along with the bid submission date and time. Failure to mark bid envelopes as required is cause for bid rejection as the County may not consider bids improperly marked that are inadvertently opened as routine correspondence prior to the time and date set for the bid submission.

All bids become public information after the bid opening and are available for inspection by the general public in accordance with the Government Records Management Act.

REQUEST FOR INFORMATION: Any request for clarification or additional information deemed necessary by any respondent to present a proper bid shall be submitted in writing to Grand County, 125 E. Center Street Moab, UT 84532. To be considered, any such request must be received in time to allow for the County sufficient time to prepare and disseminate a written response. When appropriate valid requests received in accordance with the foregoing will be responded to in writing from the County in the form of an addendum addressed to all prospective respondents.

ADDENDUM: All changes in connection with this request for bids will be issued by the County's in the form of a written addendum. Signed acknowledgment of receipt of each addendum should be submitted with the bids response.

TAX EXEMPT: Grand County is exempt from federal and state taxes. DO NOT include taxes in the bid.

CONDITIONAL BIDS: Conditional bids are subject to rejection in whole, or in part, at the sole discretion of Grand County.

LATE BIDS AND MODIFICATIONS OR WITHDRAWALS: Bids received after the date and time indicated on the cover sheet shall not be considered and shall be returned (unopened if sealed) if the respondent is identified on the bid envelope. Bids may be withdrawn or modified in writing prior to the bid submission deadline. Bids that are resubmitted or modified must be sealed and submitted to the County prior to the bid submission deadline. After bid opening no changes in bid prices or other provisions of bids prejudicial to the interest of the County or fair competition shall be permitted.

BIDS BINDING: All bids submitted shall be binding upon the respondent if accepted by Grand County within ninety (90) calendar days of the bid submission date. Negligence upon the part of the respondent in preparing the bid confers no right of withdrawal after the time fixed for the submission of bids.

NEGOTIATION: The County reserves the right to negotiate any and all elements of this bid.

TIME LIMIT TO EXECUTE CONTRACT: The respondent must successfully execute a contract within the specified time after the County's notification to enter into contract. If the respondent fails to execute a contract within the required time, award to that respondent may be withdrawn and award made to the next highest rated respondent.

CODES AND REGULATIONS: All deliverables and work within the scope of this request shall be completed by the respondent in conformance with all applicable codes and regulations.

SAFETY: All practices and goods furnished as a result of this request shall comply with the federal Occupational Safety and Health Act, as well as any pertinent federal, state and/or local safety or environment codes.

NON-LIABILITY: The respondent shall not be liable for delay or failure to deliver services when such delay or failure is the result of fire, flood, strike, act of God, act of government, act of an alien enemy or by any other circumstances which, in Grand County's opinion, is beyond the control of the respondent. Under such circumstances, however, Grand County may cancel the contract if such action is deemed to be in the best interest of the County.

ASSIGNMENT OF CONTRACTUAL RIGHTS: Successful respondent shall not assign, transfer, convey or otherwise dispose of any contractual rights derived from this quotation request or its right, title or interest in or to the same, or any part thereof, without the previous written consent of Grand County.

INVOICE: Invoices shall be prepared and submitted in duplicate to Grand County Clerk Auditor's Office, 125 E. Center Street Moab, UT 84532.

COLLUSIVE BIDS: The respondent certifies, by submission of a bid, that their bid is made without any previous understanding, agreement or connection with any person, firm or corporation making a bid for the same products or services with prior knowledge of competitive prices, and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action. Any evidence of collusion among respondents and prospective respondents acting to illegally restrain freedom of competition by agreement to offer a fixed price, or otherwise, will render the bids of such respondent void.

CONFLICT OF INTEREST: The award hereunder is subject to provisions of Utah State Statutes and Grand County ordinances and policies. All respondents must disclose with their bid the name of any officer, director, or agent who is also an employee of Grand County, Utah. Further, all respondents must disclose the name of any Grand County employee who owns, directly or indirectly, any interest in the respondent's firm or any of its branches.

No person involved in making the award decisions may have personal investments in any business entity that will create a substantial conflict between their private interests and their public duties. Any person involved in making procurement decisions is guilty of a felony if the person asks, receives, or offers to receive any emolument, gratuity, contribution, loan, or reward, or any promise thereof, either for the person's own use or the use of benefit of any other person or organization from any person or organization interested in selling to the County.

DISCLAIMER OF LIABILITY: Grand County or any of its agencies will not hold harmless or indemnify any respondent for any liability whatsoever.

HOLD HARMLESS: The respondent agrees to protect, defend, indemnify, and hold the Grand County, and its officers, council members, commissions, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character resulting from the error, omission, or negligent act of the respondent, its agents, employees or representatives, in the performance of the respondent duties under any agreement resulting from award of this bid. The respondent further shall agree to investigate, handle, respond to, provide defenses for and defend any such claims, etc., even if such claim in groundless, false or fraudulent.

ANTI-DISCRIMINATION CLAUSE: No respondent on this bid request shall in any way, directly or indirectly, discriminate against any person because of age, race, color, handicap, sex, national origin, or religious creed.

ACCURACY OF BID: Each bid is publicly opened and is made part of the public record of Grand County's, Clerk Auditor's Office. Therefore, it is necessary that any and all information presented is accurate and will be that by which the respondent will complete the contract. If there is a discrepancy between the unit price and extended total, the unit price will prevail. If there is a discrepancy between the estimated quantities of work in a contract and actual quantities, the estimated quantities shall prevail.

PUBLIC RECORD: Grand County is governed by the Governmental Record Management Act (except from exemptions allowed by state law). Information or data pertinent to the respondent's bid and of a confidential nature must be bound and placed in a separate sealed envelope and included with each copy of the respondent's bid. Grand County requests that a minimum amount of confidential material be used by the respondent in preparing responses to the bid. Materials consisting merely of general descriptive information will not be considered confidential under any circumstances.

SUBSTITUTIONS: No substitutions will be accepted for goods proposed after award, without the prior approval of Grand County. Any substitutions allowed will be supplied at no more than the contract bid prices.

DISCOUNTS: Any and all discounts must be incorporated as a reduction in the bid price and not shown separately. The price as shown on the bid shall be the price used in determining award or awards.

INCURRED EXPENSES: This bid does not commit Grand County to make an award, nor shall the County be responsible for any cost or expenses which may be incurred by any respondent in preparing and submitting any offer, or expenses incurred by any respondent prior to the execution of a purchase order or contract agreement.

SILENCE OF SPECIFICATIONS: The apparent silence of these specifications or any supplemental specifications as to details or the omission from same of any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size and design are to be used. All workmanship shall be first quality. All interpretations of specifications shall be made upon the basis of this statement. All specifications shall seek to promote overall economy and best use for the purpose intended and encourage competition in satisfying the County's needs.

LOCAL VENDORS. Where practical and reasonable, and within the scope of this article, Utah products and local vendors shall be given preference. Specifically, County Departments are encouraged to determine whether or not local merchants can meet prices quoted by out-of-county vendors. The purchasing agent is not required to purchase goods at the lowest price if there is an offsetting or added expense for travel, shipping, or other inconvenience associated with as out-of-County purchase.

NO WAIVER OF FUTURE RIGHTS: No provision in this document or in the respondent's bid shall be construed, expressly or by implication, as a waiver by Grand County of any existent or future right and/or remedy available by law in the event of any claim or default or breach of contract.

BOND AMOUNTS. Upon the award of all construction contracts, the following bonds or security shall be delivered to the County: (a) A performance bond in an amount equal to 100% of the contract price; or (b) A payment bond in an amount equal to 100% of the contract price to serve as protection of all persons or companies supplying labor and/or material to the contractor or its subcontractors for the performance of the contract.

RFB DISCLAIMER. Grand County reserves the right to disqualify incomplete bids, waive minor defects, as it deems applicable, in the written bids, to request additional information from any respondent, change or modify the scope of the project at any time, without any penalty, negotiate terms with one or more of the respondents, reject any or all bids, without a penalty, and take any steps necessary to act in the County's best interest. The County also reserves the unilateral right to order, in writing, changes in the work within the scope of the contract and changes in the time of performance of the contract that do not alter the scope of the contract work.

SUSPENSION & TERMINATION. Through written notification the County may order an immediate suspension of work with or without cause. The contract may be terminated in accordance to the provision contained in the contract.

PART V- CONTRACT

The successful bidder will be required to sign the attached contract approved by the County Council. This respondent's bid along with this RFB will be attached to the contract as an Exhibit A.

AGREEMENTS FOR INDEPENDENT CONTRACTORS

1. GENERAL. Grand County duly organized and existing under the laws of the State of Utah, with its primary place of business located at 125 E. Center Street, Moab UT 84532, Utah (hereinafter referred to as County) and Moab Heat N Cool license number 8667816-5501 (hereinafter referred to as Contractor) located at 1105 S Hwy 191 #3 herewith enter into this agreement for services, effective upon this date: 3-1-2018.

2. RECITALS. The parties recite and declare:
 - A. Contractor is willing to provide services to County, and County is willing to accept services from and compensate Contractor for said services subject to the terms, covenants and conditions set forth in this agreement.
 - B. For the reasons set forth above, and in consideration of the mutual promises and agreements set forth in this agreement, County and Contractor agree as follows:

3. SERVICES.
 - A. Contractor herewith agrees to perform the services as described in the Scope of Work (Exhibit A):
 - (1) See Attached
 - (2) _____
 - (3) _____
 - (4) _____
 - (5) _____
 - B. Contractor shall be responsible to ensure that the services set forth above are performed in a timely manner as established in this agreement.
 - C. Contractor shall perform such duties as specified by this agreement and that are customarily performed during the course of performing the above noted services.

4. BEST EFFORT OF CONTRACTOR. Contractor agrees that they will at all times faithfully, industriously, and to the best of their ability, experience, and talents, perform all of the duties that may be associated with the services set forth above and shall perform said services to the reasonable satisfaction of County.

5. TERM OF AGREEMENT. This agreement shall be in effect beginning 3-1-2018 and ending on, or at any time before, 3-1-2023.

6. TERMINATION OF AGREEMENT. This agreement shall expire on or before 3-1-2023. In addition, either party shall have the right to terminate this agreement without cause by providing thirty (30) days written notice to the other party. Either party immediately may terminate this agreement for cause by providing written notice stating the legal grounds for termination of the agreement.

7. **COMPENSATION OF CONTRACTOR.** County shall pay Contractor, and Contractor shall accept from County, in full payment for Contractor's services under this agreement, \$ See Attached. The County shall pay for services rendered as set forth in Exhibit A upon their completion.
8. **RETURN OF EQUIPMENT ON TERMINATION OF SERVICES.** On termination of this agreement by either party, or at the termination of Contractor, all County property in the possession of Contractor shall be promptly returned to County by Contractor.
9. **CONTRACTOR INDEPENDENCE.** Contractor is an independent contractor with respect to all services performed under this Contract. Contractor accepts full and exclusive liability for the payment of any and all premiums, contributions, or taxes for workers compensation, Social Security, unemployment benefits, or other employee benefits now and hereinafter imposed under any state or federal law which are measured as wages, salaries or other remuneration paid to persons employed by Consultant on work performed under the terms of this Contract. Contractor shall defend, indemnify and save harmless the County from any claims or liability for such contributions or taxes. Nothing contained in this Contract nor any act of the County or Contractor, shall be deemed or construed to create any third-party beneficiary or principal and agent association or relationship involving the County. The Contractor has no authority to take any action or execute any documents on behalf of the County.
10. **HOLD HARMLESS/INDEMNIFICATION.** Contractor herewith agrees to indemnify and hold the County, its officers, agents, officials and employees, harmless from any action, causes of action, claims for relief, demands, damages, expenses, costs, fees, or compensation, whether or not said actions, causes of action, claims for relief, demands, damages, costs, fees, expenses and/or compensations are known or unknown, are in law or equity, and without limitation, all claims of relief which can be set forth through a complaint or otherwise that may arise out of the acts or omissions, negligent or otherwise of the contractor, the County or their respective officers, officials, agents, or employees, or any person or persons.
11. **NO AGREEMENTS OUTSIDE OF AGREEMENT.** This agreement contains the complete agreement concerning the contracted service arrangement between the parties and shall, as of the effective date hereof, supersede all other agreements between the parties. The parties stipulate that neither of them has made any representations with respect to the subject matter of this agreement or any representations including the execution and delivery of this agreement except such representations as are specifically set forth in this agreement and each of the parties acknowledges that they or it have relied on its own judgment in entering into this agreement. The parties further acknowledge that any payments or representations that may have been made by either of them to the other prior to the date of executing this

agreement are of no effect and that neither of them has relied thereon in connection with their or its dealings with the other.

The Contractor may subcontract out a portion of the work to another party only with the express written permission of Grand County. It is acknowledge that any agreement between the Contractor and Subcontractor is not binding on Grand County.

12. **MODIFICATION OF AGREEMENT.** Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be binding only if evidenced by writing signed by each party or an authorized representative of each party.
13. **DISPUTES.** Should any disputes arise with respect to this Contract, the Contractor and the County agrees to act immediately to resolve any such disputes. Time is of the essence in the resolution of disputes. The Contractor agrees that the existence of a dispute notwithstanding, it will continue without delay to carry out all its responsibilities under this Contract in the accomplishment of all non-disputed work, any additional costs incurred by the Contractor or County as a result of such failure to proceed shall be borne by the Contractor; and the Contractor shall not make a claim against the County for such costs.
14. **CHOICE OF LAW.** It is the intention of the parties to this agreement that this agreement and the performance under this agreement, and all suits and special proceedings under this agreement, be construed in accordance with and under and pursuant to the laws of the State of Utah and that, in any action, administrative action, special proceeding or other proceeding that may be brought arising out of, in connection with, or by reason of this agreement, the laws of the State of Utah shall be applicable and shall govern to the exclusion of the law of other forums. Any such action shall be brought in the 7th Judicial District, State of Utah, Grand County.
15. **NO WAIVER.** The failure of either party to this agreement to insist upon the performance of any of the terms and conditions of this agreement, or the waiver of any breach of any of the terms and conditions of this agreement, shall not be construed as thereafter waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.
16. **SEVERABILITY.** The invalidity of any portion of this agreement for any reason with not and shall not be deemed to affect the validity of any other provision. In the event that any provision of this agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both parties subsequent to the severing of the invalid provision.
17. **LIABILITY AND WORKERS COMPENSATION INSURANCE.** Contractor warrants that Contractor has obtained and will maintain liability insurance sufficient to support Contractor's duty to indemnify, described in this agreement. Contractor further warrants that contractor has obtained and will maintain workers compensation insurance as may be required by State law. Evidence of such insurance are attached as Exhibit "B".
18. **UNDERSTANDING AND EFFECT OF AGREEMENT.**
 - A. Parties acknowledge that they have been advised to consult legal counsel and have had the opportunity to consult with legal counsel prior to entering into agreement.
 - B. Parties warrant that they enter into this agreement with full knowledge of the meaning and future effect of the promises, releases and waivers contained herein.
 - C. And, Parties warrant that they have entered into the releases and waivers contained in this Agreement voluntarily and that they make them without any duress or undue influence of any nature by any person.

Contractor's Contact Information

Name: Moab Heat N Cool
Title: _____
Address: 1105 S HWY 191 #3
Moab, UT 84532
Phone: (435) 859-1519
Fax: (435) 259-1518
Email: info@moabhc.com

County's Assigned Project Manager

Name: MARVIA L. DAY
Title: FACILITIES SUPERVISOR
Address: 125 EAST CENTER
_____, Moab UT 84532
Phone: (435) 229-9286
Fax: _____
Email: _____

Exhibit "A"
Scope of Work

Contractor herewith agrees to perform the services as set forth in this Exhibit

Exhibit "B"
Professional License(s) and Insurance

Contractor shall be in possession of all professional licenses required to perform work and insurances prior to the commencement of the work and are attached in this Exhibit.

Notice Content

Invitation to Bid

Sealed bids will be received at the Grand County Clerk's Office until 5:00 p.m. February 12, 2018 for Service & Maintenance of HVAC Systems for County owned facilities located in Grand County.

Please Contact Marvin Day, Facilities Supervisor Grand County Maintenance for Bid specifications.

Grand County Council reserves the right to reject any or all bids, to waive informality in any bid, which in the opinion of the Grand County Council shall best serve the interest of Grand County. Send bids to Clerk/Auditors Office, 125 East Center, Moab, Utah 84532, clearly marked on the outside of envelope "HVAC System Maintenance".

Witness my hand seal this 10th day of January 2018.

Diana Carroll, Clerk/Auditor

Publish in The Times-Independent, Moab, Utah, January 18 and 25, 2018.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
FEBRUARY 20, 2018

Agenda Item: M

TITLE:	Renewing Resolution No. 2018-3130 – RESOLUTION DECLARING THE EXISTENCE OF A DROUGHT EMERGENCY IN GRAND COUNTY, UTAH PURSUANT TO U.C.A. 17-8-7 Originally Approved January 18, 2018
FISCAL IMPACT:	Undetermined
PRESENTER(S):	Rick M. Bailey, Grand County Emergency Manager

Prepared By:
RICK M. BAILEY
GRAND COUNTY
EMERGENCY
MANAGER

RECOMMENDATION: I MAKE A MOTION TO RENEW RESOLUTION No. 2018-3130 – RESOLUTION DECLARING THE EXISTENCE OF A DROUGHT EMERGENCY IN GRAND COUNTY, UTAH PURSUANT TO U.C.A. 17-8-7 ORIGINALLY APPROVED JANUARY 18, 2018 AND AUTHORIZE THE CHAIR TO SIGN ALL APPLICABLE DOCUMENTS.

BACKGROUND: UTAH STATE STATUTE REQUIRES LOCAL GOVERNMENT TO RENEW ALL EMERGENCY DECLARATIONS EVERY THIRTY 30 DAYS.

ATTACHMENT(S)
RESOLUTION 2018-3130
U.C.A 17-8-7
SNOWPACK MAP
DROUGHT MAP
U.C.A. 53-2A-208

FOR OFFICE USE ONLY:
 Attorney Review:

RESOLUTION NO. 2018-3130

RESOLUTION DECLARING THE EXISTENCE OF A DROUGHT EMERGENCY IN GRAND COUNTY, UTAH PURSUANT TO U.C.A. 17-8-7

WHEREAS, the drought conditions thus far in 2018, creating a threat to human health and safety, the environment, the agricultural industry, potential wildfire risk, impacts to culinary, secondary and agriculture water supplies; as well as the general economy of Grand County; and

WHEREAS, the continued lack of adequate snowpack and moisture has resulted in lower stream and well water flows, little or no flows into reservoirs and pond levels, decreasing the culinary water supply and reducing supplies of available irrigation water necessary for cultivation of crops, livestock feed resources, and other public uses; and

WHEREAS, the ongoing drought has caused many livestock producers in Grand County and throughout Eastern Utah to reduce the size of their herds and forced many of them to import feed from other states which has created a major financial impact on livestock producers; and

WHEREAS, the continued lack of adequate precipitation, coupled with insect infestations and plant stress will likely result in less than normal agricultural production upon Grand County farms and ranches through 2018, as well as a reduction of forage growth on the public and private rangelands within Grand County; and

WHEREAS, the use of public and private rangelands within Grand County have been and will likely be severely restricted or even temporarily suspended as a result of the continued lack of precipitation; and

WHEREAS, the long range weather forecast does not predict significant increases in precipitation in Grand County and the State of Utah in general during 2018; and

WHEREAS, it is anticipated that if the current conditions continue into the spring and summer, fire restrictions will be put into place and that the availability for firefighting resources are expected to be limited; and

WHEREAS, fire restrictions, drought conditions will likely impact the visitor and tourism industry as many will make plans to go to other areas; and

WHEREAS, drought conditions will impact the ability of the Grand County Road Department to properly and adequately maintain the county's roads;

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

Section 1. **DECLARATION OF DROUGHT EMERGENCY.** Pursuant to 17-8-7, Utah Code Annotated, 1953, as amended, we, the Grand County Council, do hereby declare that a drought emergency exists within the jurisdictional boundaries of Grand County, Utah.

Section 2. The provisions of this resolution and the provision adopted or incorporated by reference are severable and the provision of other resolutions in conflict with this resolution are hereby repealed.

Section 3. In the opinion of the County Council of Grand County, it is necessary for the preservation of the peace, health, and safety of the County and the inhabitants thereof that this resolution take effect immediately after approval and adoption.

Section 4. Appoint Rick M. Bailey, Grand County Emergency Manager as the Grand County Drought Response Coordinator during this emergency declaration.


PASSED AND ADOPTED by the County Council of Grand County, State of Utah on the 18th day of January 2018.

GRAND COUNTY, a political subdivision of the State of Utah.


Mary McGann, Council Chairperson

[SEAL]

ATTEST:



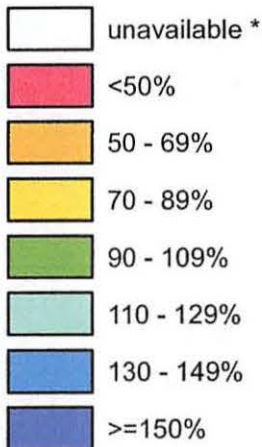
Diana Carroll
Grand County Clerk & Auditor

Utah

SNOTEL Current Snow Water Equivalent (SWE) % of Normal

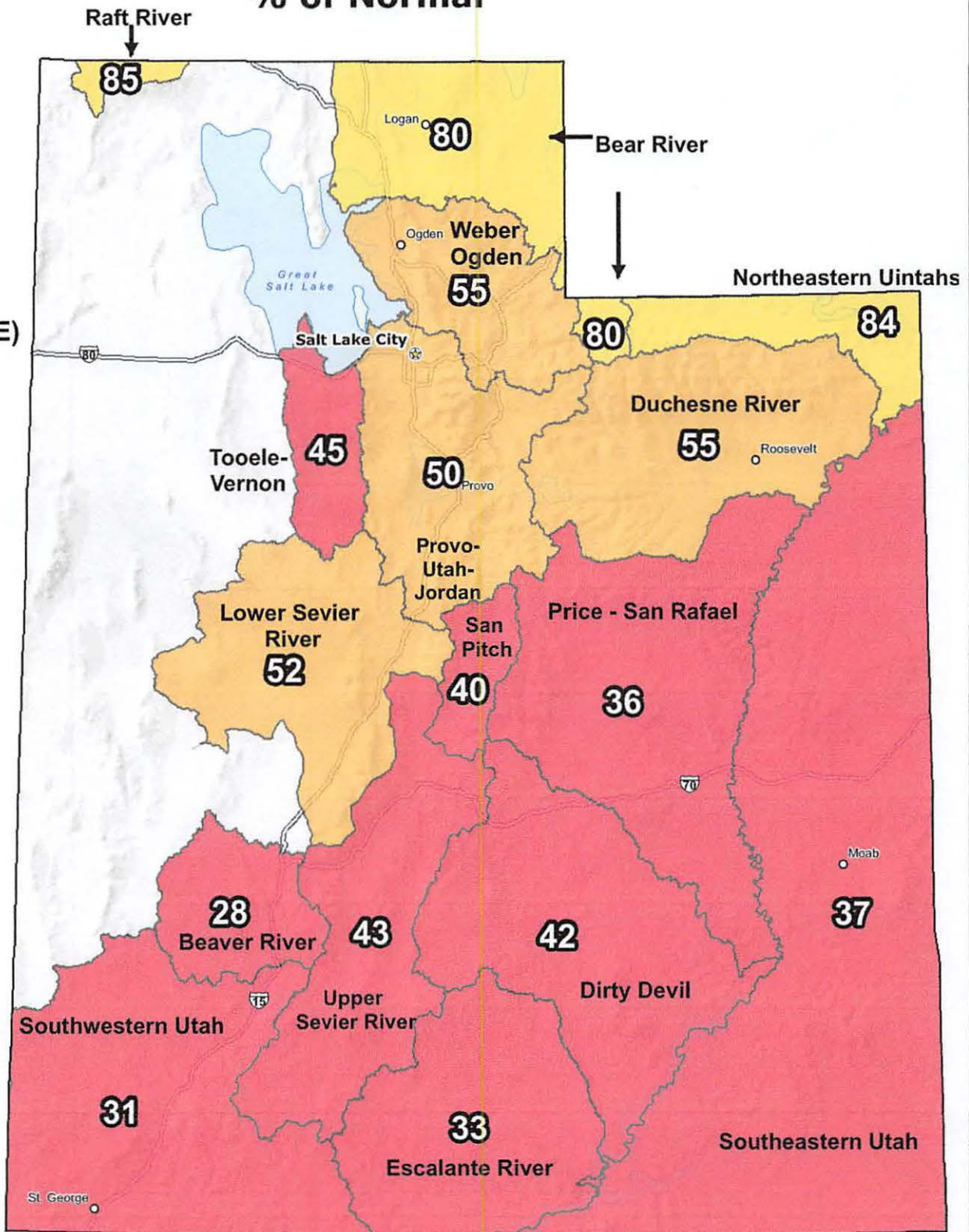
Feb 08, 2018

Snow Water Equivalent (SWE) Basin-wide Percent of 1981-2010 Median



* Data unavailable at time of posting or measurement is not representative at this time of year

*Provisional Data
Subject to Revision*



The snow water equivalent percent of normal represents the current snow water equivalent found at selected SNOTEL sites in or near the basin compared to the average value for those sites on this day. Data based on the first reading of the day (typically 00:00).

Prepared by:
USDA/NRCS National Water and Climate Center
Portland, Oregon
<http://www.wcc.nrcs.usda.gov>

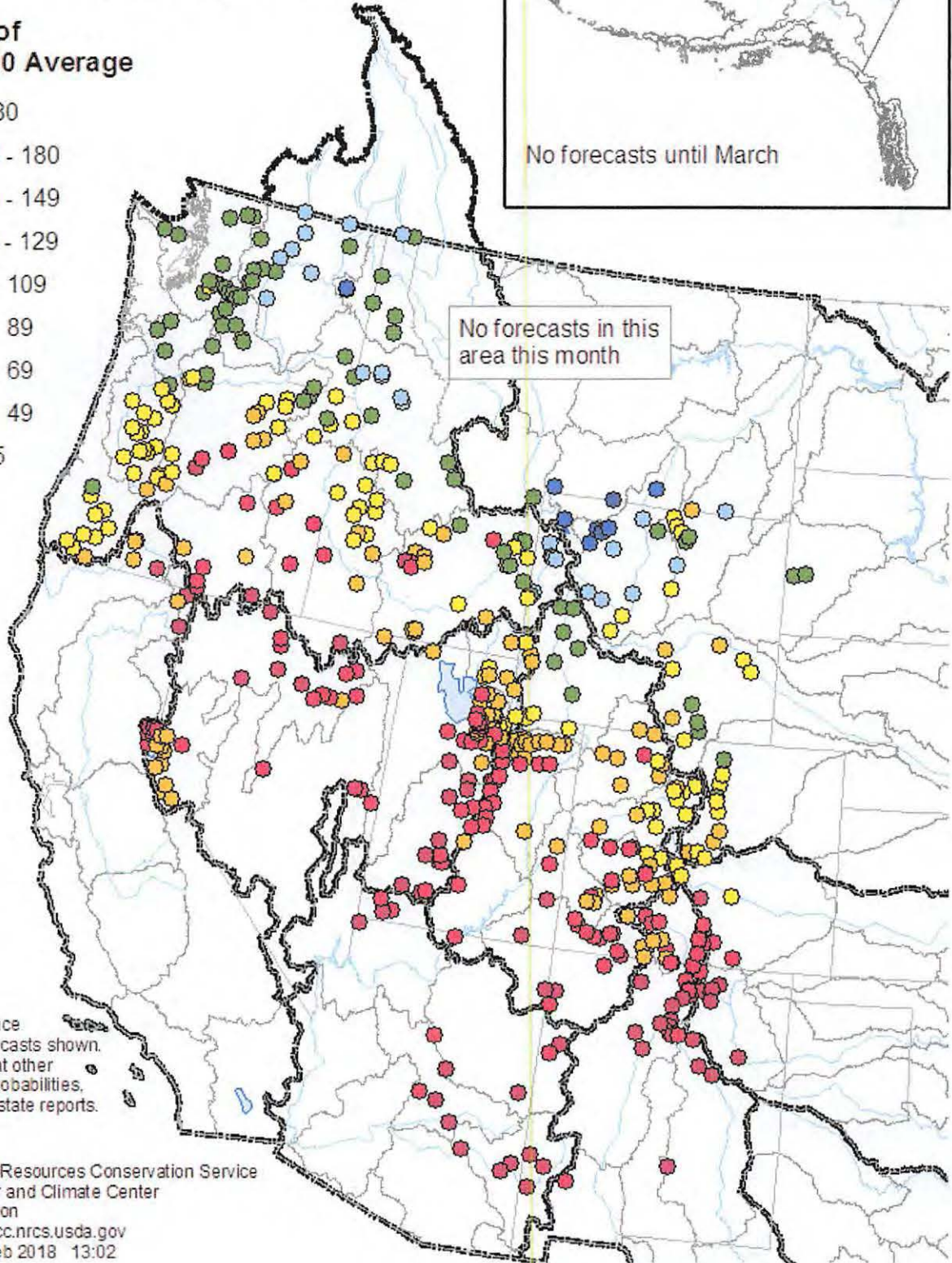
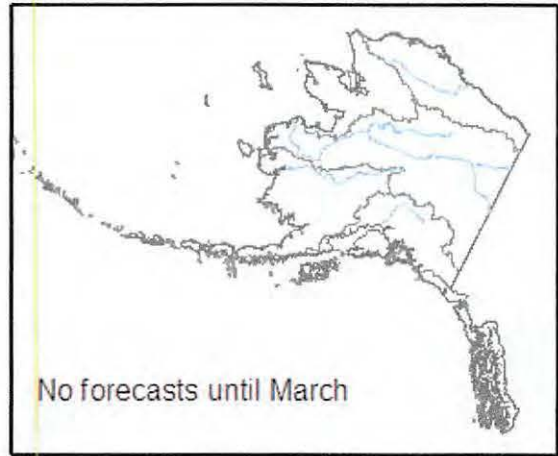
SOUTH EASTERN UTAH

Lonesome Beaver	9410	0.0	N/A	*	2.3	N/A	*
Lasal Mountain	9578	4.0	8.0	50	5.2	12.7	41
Buckboard Flat	8924	2.6	N/A	*	3.5	N/A	*
Camp Jackson	8858	1.9	8.2	23	2.6	12.0	22
Lasal Mountain-Lower	8783	2.9	N/A	*	3.8	N/A	*
East Willow Creek	8302	1.9	4.8	40	2.6	7.6	34
Basin Index (%)				37			32

Spring and Summer Streamflow Forecasts as of February 1, 2018

Percent of 1981-2010 Average

- > 180
- 150 - 180
- 130 - 149
- 110 - 129
- 90 - 109
- 70 - 89
- 50 - 69
- 25 - 49
- < 25



50% exceedance probability forecasts shown. For forecasts at other exceedance probabilities, see individual state reports.

Prepared by:
USDA Natural Resources Conservation Service
National Water and Climate Center
Portland, Oregon
<https://www.wcc.nrcs.usda.gov>
Created: 7 Feb 2018 13:02

Utah

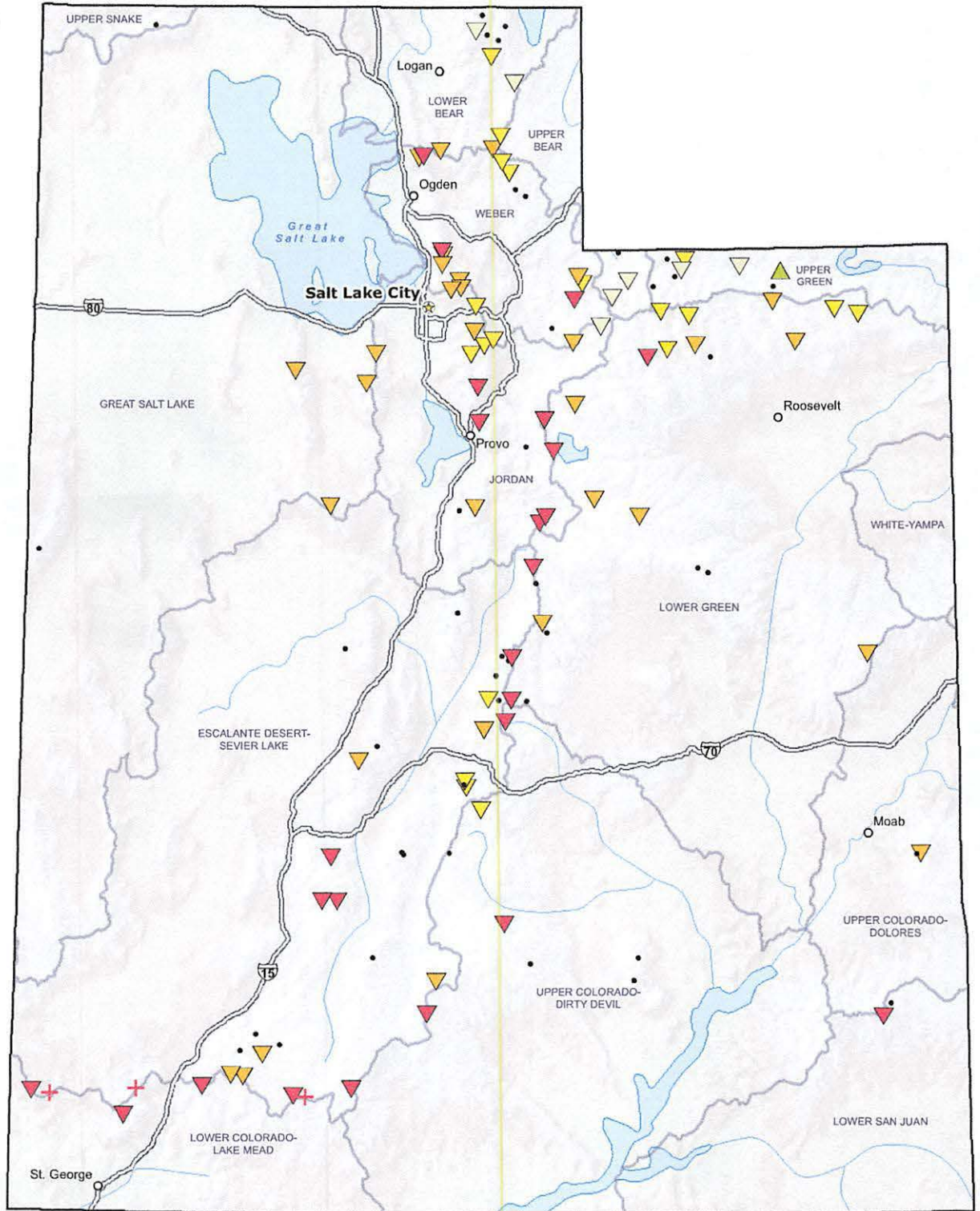
SNOTEL Snow Water Equivalent (SWE) % of Normal

Feb 08, 2018

**Current SWE
% of 1981-2010
Median**

- ▲ > 160%
- ▲ 140-160%
- ▲ 120-139%
- ▲ 100-119%
- ▼ 80-99%
- ▼ 60-79%
- ▼ 40-59%
- ▼ 1-39%
- +
- Unavailable*

*Provisional Data
Subject to Revision*



Miles
0 10 20 40 60 80 100



Prepared by:
USDA/NRCS National Water and Climate Center
Portland, Oregon
<http://www.wcc.nrcs.usda.gov>

** Data unavailable at time of posting or
unavailable long-term normal.*

Effective 5/12/2015

53-2a-208 Local emergency -- Declarations.

- (1)
 - (a) A local emergency may be declared by proclamation of the chief executive officer of a municipality or county.
 - (b) A local emergency shall not be continued or renewed for a period in excess of 30 days except by or with the consent of the governing body of the municipality or county.
 - (c) Any order or proclamation declaring, continuing, or terminating a local emergency shall be filed promptly with the office of the clerk of the affected municipality or county.
- (2) A declaration of a local emergency:
 - (a) constitutes an official recognition that a disaster situation exists within the affected municipality or county;
 - (b) provides a legal basis for requesting and obtaining mutual aid or disaster assistance from other political subdivisions or from the state or federal government;
 - (c) activates the response and recovery aspects of any and all applicable local disaster emergency plans; and
 - (d) authorizes the furnishing of aid and assistance in relation to the proclamation.
- (3) A local emergency proclamation issued under this section shall state:
 - (a) the nature of the local emergency;
 - (b) the area or areas that are affected or threatened; and
 - (c) the conditions which caused the emergency.
- (4) The emergency declaration process within the state shall be as follows:
 - (a) a city, town, or metro township shall declare to the county;
 - (b) a county shall declare to the state;
 - (c) the state shall declare to the federal government; and
 - (d) a tribe, as defined in Section 23-13-12.5, shall declare as determined under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. Sec. 5121 et seq.
- (5) Nothing in this part affects:
 - (a) the governor's authority to declare a state of emergency under Section 53-2a-206; or
 - (b) the duties, requests, reimbursements, or other actions taken by a political subdivision participating in the state-wide mutual aid system pursuant to Title 53, Chapter 2a, Part 3, Statewide Mutual Aid Act.

Amended by Chapter 352, 2015 General Session

Effective 1/1/2015

17-8-7 Declaration of drought emergency -- Appropriation -- Tax levy.

- (1) The county legislative body of each county may at any regular meeting or at a special meeting called for such purpose, declare that an emergency drought exists in said county; and thereupon may appropriate from the money not otherwise appropriated in the county general fund such funds as shall be necessary for the gathering of information upon, and aiding in any program for increased precipitation within said county or in conjunction with any other county or counties, or that if there are not sufficient funds available in the county general fund for such purpose, the county legislative body may, during any such emergency so declared by them, assess, levy, and direct the county to collect annually to aid in any program of increased precipitation.
- (2) The provisions of Chapter 19a, County Auditor, relating to budgeting do not apply to appropriations necessitated by such an emergency.

Amended by Chapter 17, 2012 General Session

MEMORANDUM OF UNDERSTANDING
Between
GRAND COUNTY
And
MOAB VALLEY FIRE PROTECTION DISTRICT

PURPOSE – This memorandum of understanding (MOU) by and between Grand County (hereinafter called County) and the Moab Valley Fire Protection District (hereinafter called District) is for the purpose of outlining the duties of District in providing fire protection and suppression to those areas of the County lying outside of the District's boundaries and outlining the duties of District in providing emergency medical service support, search and rescue support, and SCUBA rescue / recovery services both within and outside of the District's boundaries.

OBJECTIVE – The District maintains and operates a fire protection and suppression organization in the areas outlined as the District boundaries (see attached map) and is responsible for the suppression of fires of all types within these boundaries. County wishes to enter into an agreement with District that will provide fire suppression services for those areas of County outside of the District boundaries and this MOU will clarify to what level and how this aid will be provided by District. This MOU will also clarify to what level and how emergency medical service support and SCUBA rescue / recovery will be provided by District both within and outside of the District's boundaries.

County is charged with the responsibility of providing fire suppression services to areas not incorporated in a District, of which there are three in the County: Moab Valley Fire Protection District, Thompson Springs Special Service District, and Castle Valley Special Service District for Fire Protection.

County is charged with the responsibility to provide Emergency Medical Services and Search and Rescue Services to all areas of the County.

BENEFITS – It will be beneficial to County to enter into an agreement with District so not to duplicate efforts of fire suppression in the County where it is feasible for District to perform such functions.

(CONTINUED)

AGREEMENT:

A. The District and County agree:

1. Upon request of authorized County officials, the District will respond to fires outside of the District boundaries and to assist other agencies or be sole suppression agency. The District will not be expected to deplete its own capabilities for fire suppression within its boundaries and such decisions to respond to out-of-District fires will be at the sole discretion of the Chief of the District. The limits of such suppression activities will be solely to render aid in areas in which the District's personnel have been trained. District will not render aid in the County for situations that the Chief deems to be detrimental to District personnel, vehicles, or equipment, beyond the capabilities of the personnel, vehicles, or equipment, or unsafe for personnel, vehicles, or equipment.

2. Fire suppression aid will be rendered to the County when it is determined by the Chief that such aid will be a benefit to the County and that the incident is of a nature that the District's resources will make a difference in the outcome of the incident. Incidents that the Chief determines are too distant from District boundaries, too inaccessible, beyond the scope of the District's capabilities or any other situation the Chief deems inappropriate for a District response, will not be responded to or will be responded to with the minimum assistance available or appropriate.

3. County and District will form a task force made up of three District officials including the Chief and three County officials including the Sheriff to determine the exact level of service to be provided for any perceived incidents. This task force will determine the appropriate areas for District response and will set protocol for interaction with other responding agencies.

(CONTINUED)

4. It is understood by both the County and the District that the primary duties and responsibilities of the District are to protect the people and properties within District boundaries. Any aid rendered outside of the District boundaries will utilize manpower and resources that the Chief determines are appropriate for use outside of District boundaries. The Chief will be responsible for determining what level and for what period of time District resources will be committed to aid given outside of District boundaries.

5. County will hold District harmless for any incident arising with District personnel, vehicles, equipment, or other resources.

6. All agencies that have a need to know will be informed of this MOU and the specific duties each is expected to perform concerning fire suppression outside of District boundaries.

7. It is understood by the County that the District may withhold aid to County at the sole discretion of the Chief if, for any reason, the Chief feels that rendering said aid would jeopardize District personnel, vehicles, equipment, or other resources or that a response would not provide reasonable fire protection to those areas within District boundaries.

8. It is understood that the District will make every reasonable attempt to render aid to County and if aid is not rendered, the Chief will make a report to the County as to the reasons why aid was not rendered.

9. The task force herein formed will meet at least annually and at any other times as the task force deems necessary for the purpose of reviewing this agreement and making changes when necessary.

(CONTINUED)

10. District will provide support services to Grand County Emergency Medical Service when needed at any time within District boundaries or anywhere the Grand County Emergency Medical Service responds with the approval of the Chief including but not limited to: personnel, equipment, supplies, vehicles, or other resources reasonably and readily available from District

11. District will provide support services to Grand County Search and Rescue when needed at any time within District boundaries or anywhere the Grand County Search and Rescue responds with the approval of the Chief including but not limited to: personnel, equipment, supplies, vehicles, or other resources reasonably and readily available from District.

12. District will provide SCUBA rescue / recovery services when needed at any time within District boundaries or anywhere the Grand County Sheriff or Deputy-in-charge requests with the approval of the Chief.

13. District will provide support services to any other Grand County agency when requested at any time within District boundaries or anywhere else in Grand County with the approval of the Chief including but not limited to: personnel, equipment, supplies, vehicles, or other resources reasonably and readily available from District.

~~14. County will compensate District for fire suppression services or support services described herein as follows: \$207,219.00 annually. 28.69% of the District calls are in the County (see attached District incidents) utilizing all District personnel, equipment, supplies, vehicles, and other resources. 28.69% of the District budget of \$722270.00 equals \$207,219.00.~~

14. County will compensate District for fire suppression services or any support services described herein as follows: Any response by the District will be billed at the flat rate of \$1,800.00 per incident. The District will have a set minimum of \$50,000.00 per year. Complete records for any and all resources committed to the incident will be provided to the County at the time of billing.

15. The terms of this agreement will be for 3 years and may be extended by agreement of both the County and the District for additional terms as both parties deem desirable.

(CONTINUED)

MOU/GC – MVFPD/PAGE 5

16. This MOU may be terminated by either party prior to the expiration date herein specified at the request of an authorized official of either party. A written request of termination will be made available to the other party at least 30 days prior to the termination date.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the date hereinafter written.

Tom Shellenberger, Commission Chair
Moab Valley Fire Protection District

Date: _____

Phillip Mosher, Chief
Moab Valley Fire Protection District

Date: _____

Jaylyn Hawks, Chair
Grand County Council

Date: _____

Steve White
Grand County Sheriff

Date: _____

**CITY OF MOAB, TOWN OF CASTLE VALLEY, AND GRAND
COUNTY, UTAH
RESOLUTION NO. _____, SERIES 2018**

**RESOLUTION TO MAINTAIN LOCAL ZONING AUTHORITY OVER
SHORT-TERM RENTAL USES**

WHEREAS, the Grand County, Moab City and Castle Valley Town Councils (herein "the Councils") have each adopted their own General Plans;

WHEREAS, the Councils have each adopted Land Use Code for the purpose of regulating land use, subdivision and development in accordance with their respective General Plans;

WHEREAS, the Councils are charged with enacting policies that protect the health, safety, and welfare of their citizens;

WHEREAS, the Councils agree that local authority in the application of zoning regulations is necessary to protect the health, safety, and welfare of their citizens;

WHEREAS, the Governor of Utah on a visit with the City and County Councils in Moab October 4, 2017 expressed support for local zoning control;

WHEREAS, the Councils recognize that short-term rentals (herein "STRs") that conform with local zoning can benefit communities;

WHEREAS, the Councils also acknowledge: that every community is unique; that local government by virtue of being closest to its constituents can be most responsive to their needs; and that local control is important in deciding how and where uses like STRs fit in a community - rather than applying a one-size-fits-all approach to all of Utah;

WHEREAS, the Land Use Code in Moab City and Grand County indeed allows for STRs in specific zones, and the Town of Castle Valley allows rentals when greater than 25 days;

WHEREAS, the 2017 Moab Area Affordable Housing Plan indicates that 30% of housing units in Grand County are either STRs or second homes;

WHEREAS, resort communities including Moab, Castle Valley and Grand County have also experienced negative impacts from STRs, particularly in residentially zoned neighborhoods;

WHEREAS, such impacts include but are not limited to: a decrease in affordable and residential housing (as STRs convert housing to a more profitable commercial use, they can outcompete residential uses, displace long-term tenants, and put the long term viability of communities at risk); erosion of neighborhood attributes (eg commercialization of residential zones, a more transient population); increased noise; refuse; unresponsive owners or managers; speeding, parking conflicts and other traffic concerns;

WHEREAS, the Councils thus agree that the operation of STRs has the potential to adversely affect the health, safety, and welfare of their citizens, the integrity of neighborhoods in their jurisdictions, and the overall quality of life in their communities;

WHEREAS, the Senator and two Representatives representing Grand County have asked for a joint resolution confirming the Councils' agreement on this matter;

WHEREAS, the Councils endeavor to make clear and certain to the Utah Legislature and State Leadership their position on this matter;

WHEREAS, the passing of HB 253 in 2017 has benefited illegal STRs while making it more expensive and labor-intensive for communities to hold them accountable;

WHEREAS, the Councils have heard and considered all evidence and testimony presented in regard to the maintenance of local zoning authority with respect to all forms of STR uses (both owner-occupied and non-owner-occupied); and

WHEREAS, the Grand County, Moab City and Castle Valley Town Councils considered this item in public meetings held respectively on February 6, 2018, February 12, 2018 and February 7, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Grand County Council, Moab City Council and Castle Valley Town Council that they do hereby approve this resolution calling upon the State of Utah:

- 1) To allow local governments to regulate local land use including short-term rentals.
- 2) To rescind HB 253 which the legislature passed last session (February 2017) prohibiting enforcement of short-term rentals through the use of internet advertisement.

APPROVED by the Moab City Council, Castle Valley Town Council and Grand County Council in open session this _____, day of _____ 2018, this _____, day of _____ 2018, and this _____ day of _____ 2018, respectively by the following votes

City of Moab

Those voting aye: _____

Those voting nay: _____

Those absent: _____

Town of Castle Valley

Those voting aye: _____

Those voting nay: _____

Those absent: _____

Grand County

Those voting aye: _____

Those voting nay: _____

Those absent: _____

ATTEST:

City of Moab

Rachel Stenta, Recorder

Emily Niehaus, Mayor

ATTEST:

Town of Castle Valley

Jocelyn Buck, Clerk

Jazmine Duncan, Mayor

ATTEST:

Grand County

Diana Carroll, Clerk/Auditor

Mary McGann, Council Chair

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
FEBRUARY 20, 2018

Agenda Item: P

TITLE:	Approving proposed job description for the Travel Council TRT/Business Monitoring Specialist (renamed from Administrative Assistant), as redrafted and reformatted by Personnel Systems and Services
FISCAL IMPACT:	None
PRESENTER(S):	Elaine Gizler, Executive Director, Moab Area Travel Council

Prepared By:

Elaine Gizler
Executive Director
Moab Area Travel
Council.
84 No. 100 E.
435-259-1370
director@discovermoab.com

FOR OFFICE USE ONLY:

Attorney Review:

RECOMMENDATION:

I move to approve the proposed updated 2018 Job Description for the TRT/Business Monitoring Specialist/ Administrative Assistant, and authorize the Chair to sign all associated documents.

BACKGROUND:

The current Grand County approved job description from 2012 is for an Administrative Assistant, attachment #3. When the Salary Survey was being completed for Grand County, Callie Whitney, and Elaine Gizler reviewed the 2012 current Job Description. Changes were made and approved by County Council, then forwarded to Mike Swallow. See attachment #2. What came back from Mike Swallow was attachment #1. I have reviewed attachment #1 and made updates to Knowledge, Skills, and Ability to have HR post this position for recruitment.

ATTACHMENT(S):

Attachment #1 Grand County Job Description redlined to be approved and HR can post the open position.
Attachment #2 The Job Description that was sent to Mike Swallow for the Salary Survey .
Attachment #3 The original Job Description for Administrative Assistant from 2012.

|



Grand County

Job Description

Title:	TRT/Business Monitoring Specialist	Job Code:	2715
Division:	Administration	Effective Date:	9/2017
Department:	Travel Council	Last Revised:	

GENERAL PURPOSE

Acts as the sole **state-authorized specialist** to monitor Transient Room Tax collections and perform required reporting to the Utah State Tax Commission. Collaborates with other employees regarding decision making of office and current projects in the absence of the Executive Director. Performs a variety of **working level administrative support and accounting and duties** to expedite the day to day operations of the Grand County Travel Council.

SUPERVISION RECEIVED

Works under the direct supervision of the Travel Council Executive Director.

SUPERVISION EXERCISED

None

ESSENTIAL FUNCTIONS

Transient Room Tax: Works closely with the Utah State Tax Commission to insure all properties are reporting and collecting TRT. Obtains TRT reports, validates reports for accuracy and reports discrepancies to the Utah State Tax Commission. Interfaces with the Grand County Assessor's office, Grand County Clerk's office Community Development Department and Code Enforcement officer. Utilizes custom software to track overnight rentals and coordinate with STR Helper (Bear Cloud Software) for compliances. Participate on the Community Action Team in the absence of, or in addition to, the Travel Council Executive Director.

Notify the Utah State Tax Commission of any jurisdiction changes that need to be made; oversees the protecting of confidential, proprietary business and Transient Room Tax information given by the Utah State Tax Commission.

Accounting: Computes and records revenue and expenses from budget and keeps on-going record of individual accounts in budget; manages accounts payable and receivable; prepares vouchers and purchase orders; collects invoices and statements to have vouchers made for payment and inspects to assure proper billing has been made; oversees the petty cash fund; assists with the preparation and tracking of office expenses, billings, and accounts receivable; maintains records and documentation for grants received from state, federal, and other agencies.

Administrative Support: Performs clerical, customer service, public relations and clerical duties to include; answer, track, and respond to incoming phone calls, e-mails and other communiqués from callers and clients; greets clients or walk-in visitors, assists them with general tourist and travel information, and direct them to appropriate destination(s).

Provides administrative support; takes minutes of meetings; performs transcription functions pertaining to interviews, meetings, and other events; organize and maintain files, mailing lists, and calendar information from local and state organizations, newspapers, and community groups.

Types letters, memos, reports, and other documents; restocks tourist literature and souvenir/gift items; receives and distributes mail, and prepares and mails various mailings; maintains database of tourism inquiries; maintains calendar, schedules, and timesheet/payroll records; assists with compilation of program and statistical reports under the direction of the Tourist Director.

Maintains inventory of advertising brochures; mail and delivers brochures; contacts appropriate state, regional or federal agencies to replenish supplies; monitors brochure racks in motels, restaurants, etc., and provides contact information; prepares reports documenting program activities, and accomplishments.

Orders, files and distributes departmental literature and information; maintains inventory of office supplies and orders the same as needed; discards outdated material; photocopies newsletters, office letters, office letterhead, form letters, bulletins, etc.; mails the same according to existing mailing lists which are updated and printed on an on-going basis; maintains library.

Order and maintain department supplies, including an accurate inventory of brochures, gift shop supplies, and other office materials

Familiarization Tours: Works closely with Travel Council Director creating itineraries for Familiarization Tour participants; works with local businesses to secure lodging, activities and meals; works with outside agencies; secures complimentary amenities as gifts; research, order, and inventory gift items; creates database to use as a follow up tool; creates and executes follow up surveys with participants of Familiarization Tours. Report findings to Director and business participants.

Performs related duties as required.

MINIMUM QUALIFICATIONS

1. Education and Experience:

A. Two (2) years of specialized training in secretarial sciences, general business, education or some other related field;

AND

B. Four (4) years of related experience providing exposure to a variety of general office duties requiring the above type skills.

OR

C. An equivalent combination of education and experience.

2. Required Knowledge, Skills and Abilities:

Considerable knowledge of general office procedures, equipment, and methods, and general bookkeeping and budget, English, spelling, grammar, and punctuation; various software applications utilized in work processing, desktop publishing, Microsoft office Suite, Excel, Powerpoint, Word, accounting, Quick Books etc. **Some knowledge of** Transient Room Tax (TRT), how it is collected and disbursed.

Skill in ~~photography~~, brochure development, prepare brochure copy, trade show, attendance, set up and take down, and general merchandising; ~~photographic skills in use of a digital camera.~~

Ability to operate standard office equipment such as desktop computers, copy machines, typewriters, calculators, paper folder, etc.; ability to follow verbal and written instructions; ability to perform clerical and secretarial work involving departmental operations; ability to organize, develop, and maintain filing and other record keeping systems; ability to perform under stress of time deadlines, frequent changes in programs and seasonal demands; ability to use computerized art layout and design related to bulletins, announcements, advertisements press releases, -etc.; ability to establish and maintain effective working relations with fellow employees and the public. Ability to lift 35 lbs, to load and unload brochures.

3. Special Qualifications:

Must have a current Utah driver's license.

4. Working Environment:

General office environment requiring variety of physical activities not generally involving muscular strain, such as walking, standing, stooping, sitting, reaching, hearing and seeing. Mental application utilizes memory for details, emotional stability and discriminating thinking and creative problem solving. Modest flexibility of schedule is necessary, as weekend and evening hours are sometimes needed, limited travel to accommodate delivery of brochures.

Disclaimer: The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I _____ have reviewed the above job description. Date _____

(Employee)

Grand County

Job Description

Job Title: Administrative Assistant		
Department: Travel Council		
Location: 84 North 100 East, Moab Utah		
Reports to (Title): Travel Council Executive Director		
Pay Range: 10 (subject to change pending compensation study)	Type of Position	Job Status
Revised: 08/2017	<input checked="" type="checkbox"/> Full-time	<input type="checkbox"/> Exempt
	<input type="checkbox"/> Part-time	<input checked="" type="checkbox"/> Non Exempt
	<input type="checkbox"/> Seasonal	<input type="checkbox"/> Safety Sensitive
	<input type="checkbox"/> Temporary	<input type="checkbox"/> On Call
	<input checked="" type="checkbox"/> Benefits	<input type="checkbox"/> Public Safety

Job Summary

The primary purpose of this position is to greet the public, maintain accounts payable and receivables, monitor the Transient Room Tax collections by the Utah State Tax Commission, work with the Utah State Tax Commission regarding collection status and reports, and assist with the day to day operation of the Travel Council Office.

Supervision

Received: This position is under the direct supervision of the Travel Council Director.

Given: In the absence of the Director for lengthy periods due to travel this position will collaborate with other employees on office and current projects.

Essential Duties

- Greets office visitors
- Receives, Screens and routes telephone calls and provides information
- Attends Travel Council Advisory Board meetings, takes minutes, prepares the minutes, and submits them with agendas and any other information relevant for the member packets and schedule meeting rooms annually.
- Manages accounts payable and accounts receivables. Prepares and submits all request for payment regarding any and all billing the Travel Council receives. Submits invoices, records payments and tracks payments. Mails out payments according the due dates.
- Responsible for working with office staff to maintain an accurate brochure inventory.
- Notifies Director of status at all times, orders brochures and records them when received.
- Review incoming event applications and final review for completion.
- Assist Director with preparation and attendance with Trade Shows.
- Manages the inventory of all office supplies and materials. Reorder, stock and maintain.

- Responsible for the petty cash fund
- Collaborates with other employees regarding decision making of office and current projects when the Director is out of the office.

Familiarization Tours

- Works closely with Travel Council Director creating itineraries for Familiarization Tour participants
- Works with local businesses to secure lodging, activities and meals
- Works with outside agencies.
- Secures complimentary amenities as gifts
- Research, order, and inventory gift items
- Creates database to use as a follow up tool
- Creates and executes follow up surveys with participants of Familiarization Tours. Report findings to Director and business participants

Transient Room Tax Duties

- Works closely with the Utah State Tax Commission to insure all properties are reporting and collecting TRT. Obtaining the Transient Room Tax collection reports, validating the reports for accuracy and completeness, reporting discrepancies to the Utah State Tax Commission, and following up with the Utah State Tax Commission to ensure that corrections are made.
- Notify the Utah State Tax Commission of any jurisdiction changes that need to be made.
- The only Travel Council staff that is responsible for protecting confidential, proprietary business and Transient Room Tax information given by the Utah State Tax Commission.
- Works closely with the Grand County Clerk's office in all matters pertaining to TRT collections and reporting.
- Works closely with the Grand County Assessor's office, Grand County Clerk's office and Community Development Department to help ensure compliance of overnight rentals.
- Prepares up to date TRT reports and statistical data.
- Tracks new overnight lodging properties and notifies them of collection procedures and accountability.
- Researches websites contain local overnight business
- Utilizes overnight rental software such as, STR Helper (Bear Cloud Software) to track vacation rental listings for compliance purposes.
- Participate on the Community Action Team in the absence of, or in addition to, the Travel Council Executive Director.

Knowledge, Skills & Abilities

Knowledge:

- Of attractions and visitor services in Grand County, the Canyonlands Region and the state of Utah.
- Of local economy and changes that occur with the businesses
- General working knowledge of all the office equipment

Skills

- Computer experience with Microsoft Office Software and Quick Books, internet, desktop publishing, accounting/budget, and ability to use varied software programs
- Good communication and interpersonal skills

Abilities

- Demonstrates ability to run/operate computer software programs and to learn new programs and equipment features
- To learn new pieces of equipment.

- Follow written and verbal instructions and establish effective working relationships with staff and general public.
- Demonstrate initiative in problem solving and ability to prioritize workload without constant supervision.
- Prepare financial reports.

Physical Demands

- Typically sit at a desk or table, occasionally walk, stand or stoop
- Work for sustained periods of time maintaining concentrated attention to detail.
- Occasionally lift, carry, push, pull or otherwise move objects weighing up to 30 pounds.

- On rare occasions will be required to lift, carry, push, pull or otherwise move objects weighing up to 70 pounds.
- Will be required to operate hand powered machinery in a warehouse setting.
- Requires occasional travel outside of the Moab/Grand County area

Working Conditions

- Work is performed in an office, computer or conference room, or other environmentally controlled room
- This position will require some out of town travel, varied hours as related to essential functions.
- Occasionally work will be performed in a warehouse.

Education & Experience

- High school diploma or equivalent and two years of post high school specialized training or an associate degree in a field related to accounting practices.
- Requires proficiency with Quickbooks and Excel programs
- Prefer advanced secretarial training including typing, word processing, bookkeeping, office procedures, telephone skills, and interpersonal communication and work experience performing secretarial functions.
- A twelve-month probationary period is a prerequisite to this position.
- Successful completion of pre-employment drug screening and background check is required.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Grand County is an EEO/ADA employer.

Grand County

Job Description

*Redline
send
Ruth file* 2017 (3)

Job Title: Administrative Assistant		
Department: Travel Council		
Location: 84 North 100 East, Moab Utah		
Reports to (Title):		
Pay Range: 10	Type of Position	Job Status
Revised: 04/2012	<input checked="" type="checkbox"/> Full-time	<input type="checkbox"/> Exempt
	<input type="checkbox"/> Part-time	<input checked="" type="checkbox"/> Non Exempt
	<input type="checkbox"/> Seasonal	<input type="checkbox"/> Safety Sensitive
	<input type="checkbox"/> Temporary	<input checked="" type="checkbox"/> On Call
	<input checked="" type="checkbox"/> Benefits	<input type="checkbox"/> Public Safety

*Being Revised by Callie 7/18/17
New Redline to be sent to John, Ruth & Elaine*


Job Summary

The primary purpose of this position is to greet the public, maintain accounts payable and receivables, monitor the Transient Room Tax collections by the Utah State Tax Commission, work with the Utah State Tax Commission regarding collection status and reports, and assist with the day to day operation of the Travel Council Office.

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Received: This position is under the direct supervision of the Travel Council Director.
Given: In the absence of the Director for lengthy periods due to travel this position will collaborate with other employees on office and current projects.

Essential Duties

- Greets office visitors
- Receives, Screens and routes telephone calls and provides information
- Attends Travel Council Advisory Board meetings, takes minutes, prepares the minutes, and submits them with agendas and any other information relevant for the member packets and schedule meeting rooms annually.
-  Collects and compiles visitor statistics on a monthly basis from the Thompson Welcome Center, Park Service, State Parks and any other sources that provide monthly visitor statistics.
- Manages accounts payable and accounts receivables. Prepares and submits all request for payment regarding any and all billing the Travel Council receives. Submits invoices, records payments and tracks payments. Mails out payments according the due dates.
- Responsible for working with office staff to maintain an accurate brochure inventory.
- Notifies Director of status at all times, orders brochures and records them when received.
- Review incoming event applications and final review for completion.
- Assist Director with preparation, attendance and compilation of leads from Travel Shows. *(delete)*
- Manages the inventory of all office supplies and materials. Reorder, stock and maintain.

- Responsible for the petty cash fund
- Collaborates with other employees regarding decision making of office and current projects when the Director is out of the office.

Familiarization Tours

- Works closely with Travel Council Director creating itineraries for Familiarization Tour participants
- Works with local businesses to secure lodging, activities and meals
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- Secures complimentary amenities as gifts
- Research, order, and inventory gift items
- Creates database to use as a follow up tool
- Creates and executes follow up surveys with participants of Familiarization Tours. Report findings to Director and business participants

Transient Room Tax Duties

- Working closely with the Utah State Tax Commission to insure all properties are reporting and collecting TRT.
- Works closely with the Grand County Assessor's office and Grand County Clerk's office in all matters pertaining to TRT collections and reporting. - *Community Dev. office*
- Prepares up to date TRT reports and statistical data.
- Tracks new overnight lodging properties and notifies them of collection procedures and accountability.
- Researches websites contain local overnight business
← Member of Community Action Committee
** STR HelPer - Authorized USER BEAR Cloud software*

Knowledge, Skills & Abilities

Knowledge:

- Of attractions and visitor services in Grand County, the Canyonlands Region and the state of Utah.
- Of local economy and changes that occur with the businesses
- General working knowledge of all the office equipment

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- Computer experience with Microsoft Office Software and Quick Books, internet, desktop publishing, accounting/budget, and ability to use varied software programs
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- Demonstrates ability to run/operate computer software programs and to learn new programs and equipment features
- To learn new pieces of equipment.
- Follow written and verbal instructions and establish effective working relationships with staff and general public.
- Demonstrate initiative in problem solving and ability to prioritize workload without constant supervision.
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- A twelve-month probationary period is a prerequisite to this position.
- Successful completion of pre-employment drug screening and background check is required.

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AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
FEBRUARY 20TH, 2018

Agenda Item: Q

TITLE:	Approving the reduction of one-third of annual leases and/or rents for airport tenants to offset four month period of closure of Canyonlands Field Airport
FISCAL IMPACT:	\$24,864.03 to \$31,029.99 in reduced annual revenue
PRESENTER(S):	Judd Hill, Airport Director

Prepared By:

Judd Hill
 Airport Director
 435-259-4849
 jhill@grandcountyutah.net

FOR OFFICE USE ONLY:

Attorney Review:

RECOMMENDATION:

I move to approve the waiving of ground leases and rents from airport tenants during period of closure, and authorize the Chair to sign all associated documents.

BACKGROUND:

There are multiple established hangars and businesses operating out of the airport. There are also multiple leases under contract for future developments that are in various stages of design/development and construction.

Some of the entities and contracts are completely displaced and shut down due to the airport closure, others are partially affected, and others are not affected by the closure.

The attached spreadsheet with a revenue breakdown is separated by:

- Active Businesses or Hangars Affected by Closure
- Ground Leases (Not Complete/not started)
- Active Businesses or Hangars Displaced by Closure
- Entities Where Closure Has No Effect

The 'Fiscal Impact' (above) range notes the difference as to the inclusion or removal of the 'Entities where closure has no effect'.

The airport board discussed the topic of addressing the leases and rents in November 2017, and tabled the issue until there was a final determination issued by the Federal Aviation Administration of whether a crosswind runway could be built; this determination was made in January 2018. At the February 5th Airport Board meeting, the topic was again discussed. Specific points were made in the discussion regarding whether any waiver would only last until a non-paved crosswind runway was built. It was also noted that even if such a runway was built, not all of the affected entities would be able to utilize it. The board voted to recommend a waiver/rebate of 4 months of payments for airport stakeholders. The board voted 5 in favor, 1 opposed, and 1 abstain.

ATTACHMENT(S):

- 1) Spreadsheet of Annual Payments to County (monthly billing calculated to annual) for leases and rent at Canyonlands Field Airport.

Entity	Item	Annual Rate	Proposed Reduction	Note
Active Businesses or Hangars Affected by Closure				
CC Rentals LLC	Hangar ground lease + utilities	\$ 1,536.43	\$ 512.09	(Carroll hangar)
Dell Keys	Hangar ground lease + utilities	\$ 887.19	\$ 295.70	
Eagle North Shore LLC	Hangar ground lease	\$ 1,352.72	\$ 450.86	(Bartell hangar) utilities billed with billboards
Hawley Hangar (small)	Hangar ground lease + utilities	\$ 1,031.38	\$ 343.76	
Hawley Hangar (t-hangars)	Hangar ground lease + utilities	\$ 2,436.00	\$ 811.92	
Henderson	Hangar ground lease	\$ 881.97	\$ 293.96	Utilities paid by Skydive Moab and Pinnacle Helo
Jay Zuckerman	Hangar ground lease + utilities	\$ 266.88	\$ 88.95	
Mandes Hangar	Hangar ground lease + utilities	\$ 2,265.20	\$ 754.99	
Redtail Air	Terminal, Hangar, and utilities Rent	\$ 54,171.12	\$ 18,055.23	New Lease to be established; No payment
Skydive Moab	Landing Maintenance	\$ 2,400.00	\$ 800.00	
Skydive Moab	Utilities	\$ 793.92	\$ 264.61	
	TOTAL	\$ 68,022.81	\$ 22,672.08	

Ground Leases (Not Complete/not started)		Annual Rate	Proposed Reduction	Note
Arches Aviation LLC	Hangar ground lease	\$ 1,840.00	\$ 613.27	(Byrd/Taylor hangar) no utilities
Dust Devil LLC	Hangar ground lease	\$ 920.00	\$ 306.64	(Fleischman hangar) - no utilities
Pinnacle Helicopters LLC	Hangar ground lease	\$ 851.00	\$ 283.64	(Black hangar) - no utilities
Redtail Air	Hangar ground lease	\$ 2,753.00	\$ 917.57	no utilities
Redtail Air	Fuel Farm ground lease	\$ 672.52	\$ 224.15	no utilities
Madison Snow Hangar	Hangar ground lease	\$ 2,300.00	\$ 766.59	no utilities
	TOTAL	\$ 6,576.52	\$ 2,191.95	

Active Businesses or Hangars Displaced by Closure		Annual Rate	Proposed Reduction	Note
Canyonlands Car and Jeep	Car Rental	\$ 2,022.00	\$ -	Month-month; New Lease to be established 10%; No payment
Pinnacle Helicopters LLC	Terminal rent + utilities	\$ 4,739.88	\$ -	Month-month; New Lease to be established 10%; No payment
Enterprise	Car Rental	\$ -	\$ -	10% Gross sales
Vista signs				No lease - new lease to be established
Moab Sun News				No lease - new lease to be established
Vending Machines				No lease - new lease to be established 10%
Moab Times Independent				No lease - new lease to be established
SkyWest Airlines				No lease - new lease to be established
T.S.A.				No lease - new lease to be established

Entities Where Closure Has No Effect		Annual Rate	Proposed Reduction	Note
Airinc	Radio Transmition	\$ 2,292.00	\$ 763.92	
Airport Garage Co.	Storage Garages + utilities	\$ 1,862.56	\$ 620.79	garbage only
USGS	climate change study sites	\$ 225.96	\$ 75.31	
Vasailla	weather monitoring system	\$ 756.00	\$ 251.97	
Skydive Moab	Billboards	\$ 8,352.00	\$ 2,783.72	
Pinnacle Helicopters LLC	Billboard	\$ 1,670.40	\$ 556.74	
Canyonlands Ballooning	Billboard and hangar utilities	\$ 3,340.80	\$ 1,113.49	Also Eagle North Shore LLC (Bartell) Hangar
	TOTAL	\$ 18,499.72	\$ 6,165.96	

AGENDA SUMMARY
GRAND COUNTY COUNCIL
FEBRUARY 20, 2018

Agenda Item: R

TITLE:	Adopting proposed ordinance approving a rezone of .45 acres of Large Lot Residential (LLR) zone district to Highway Commercial (HC) zone district located at 2109 South Highway 191
FISCAL IMPACT:	
PRESENTER(S):	Community Development Staff

Prepared By:
MARY HOFHINE
GRAND COUNTY
COMMUNITY
DEVELOPMENT STAFF

FOR OFFICE USE ONLY:
Attorney Review:

N/A

RECOMMENDATION:

Adopting proposed ordinance approving a rezone of .45 acres of Large Lot Residential (LLR) zone district to Highway Commercial (HC) zone district located at 2109 South Highway 191 and authorize the Chair to sign all associated documents.

PLANNING COMMISSION RECOMMENDATION

The Grand County Planning Commission reviewed the referenced application in a public hearing on January 9, 2018 and voted 6-1 to forward to the Grand County Council a *favorable* recommendation for the rezone of .45 of an acre located at 2151 South Highway 191, Moab, Utah, finding, that due to constraints on the land, the property can only be accessed via another commercial property owned by the applicant. The planning commissioner who voted against the rezone cited concerns about residential to commercial rezones in light of Grand County's housing shortages.

BACKGROUND:

Amendments to the Grand County Zoning map are legislative decisions that should be supported by the Grand County General Plan, Future Land Use Plan, evolving community needs, and health, safety, and welfare.

When voting, the Council may:

1. Approve the rezone request, stating reasons for approval,
2. Deny the rezone request, by not voting in the affirmative, or
3. Table the rezone request, stating reasons for tabling.

BACKGROUND:

See staff report attached.

ATTACHMENT(S):

1. Staff Report and accompanying materials



STAFF REPORT

COMMUNITY DEVELOPMENT DEPARTMENT

GRAND COUNTY

DATE: February 6, 2018

TO: Grand County Council

SUBJECT: Rezone of .45 of an acre of property from Large Lot Residential (LLR) to Highway Commercial (HC)

PROPERTY OWNER Heart Rock Family Partnership – David Knowles

PROP. OWNER REP. David Knowles

ENGINEER N/A

PROPERTY ADDRESS 2151 South Highway 191, Moab, Utah

SIZE OF PROPERTY One acre – requesting .45 of acre for rezone

EXISTING ZONE Large Lot Residential (LLR)

EXISTING LAND USE Vacant

ADJACENT ZONING AND LAND USE

Large Lot Residential (LLR) and Highway Commercial (HC)

APPLICATION TYPE

Rezone from Large Lot Residential to Highway Commercial (HC)

SUMMARY OF REQUEST

The Application is submitted by Dave Knowles for the Heart Rock Family Partnership.

The property currently possesses a split zone of Highway Commercial (HC) and Large Lot Residential (LLR); the applicant is requesting the entire site be zoned HC. Approximately .45 acre in the front is currently zoned HC; the back .45 acre is zone LLR. The current use on the property is vacant, but is taxed as commercial land.

SITE IMPROVEMENTS / ADDITIONS / CHANGES

All utilities are available to the property. The current lot is only accessible through the Highway Commercial lot owned by the applicant.

APPLICATION PROCEDURE

<input type="checkbox"/> Administrative	
<input checked="" type="checkbox"/> Legislative	
<input checked="" type="checkbox"/> Public Hearing at	<input checked="" type="checkbox"/> Planning Commission
	<input checked="" type="checkbox"/> County Council
<input type="checkbox"/> Public Meeting at	<input type="checkbox"/> Planning Commission
	<input type="checkbox"/> County Council

ATTACHMENTS

- Approval Letters
- Site Plan
- Landscape Plan
- Vicinity Map
- Legal Notice
- Legal Description
- Public Comments
- Agency Comments
- Response to Standards
- Other:

STAFF RECOMMENDATION:

- Approve
 - Approve with Conditions
 - Deny
 - Postpone
- (see notes below)

Staff sees justifications for approval and denial. The future land use plan (FLUP) map shows a similar split zone as is currently applied to the property. However, the property in question was likely not evaluated closely in the FLUP mapping exercise and simply preserved the existing split zone on the property without regard to parcel boundaries. Despite the lack of clarity drawn from evaluating the future land use plan map, staff believes it is reasonable to rezone .45 acres of the property to match the zoning on the remainder of the property (HC) given that it is taxed commercially, is an existing split zone, possesses limited development potential under (LLR) zoning, and surrounding zones are not wholly incompatible. On the other hand, planning commission may want to consider that the parcel in question does provide a modest amount of buffering between commercial uses along the highway and residential uses on Plateau Dr.

Any additional development will require a site development plan application and review by staff, including all public /private facilities, interior roads/drives, parking, landscaping, signs, lighting, drainage, and fire.

CONSIDERATIONS FOR APPROVAL, DENIAL, AND/OR POSTPONEMENT

Amendments to the zoning map are legislative decisions. The State of Utah grants land use authorities the discretion to make zoning changes with guidance from their general plans, considerations of public health, safety and welfare, and changing community needs.

When making a motion and stating reasons for approval or denial the Commission should reference findings for Sec. 9.2.7 of the Land Use Code (LUC), Issues for Consideration, and consistency with the Future Land Use Plan.

Possible courses of action the Commission may elect to follow include:

1. The Commission may forward a recommendation to County Council to approve the rezone, stating reasons for approval.
2. The Commission may forward a recommendation to County Council to deny the rezone, stating reasons for denial.
3. The Commission may table the application for additional comment and review.

COMPATABILITY WITH GENERAL PLAN

The future land use plan (FLUP) map shows a similar split zone as is currently applied to the property. However, the property in question was likely not evaluated closely in the FLUP mapping exercise and simply preserved the existing split zone on the property without regard to parcel boundaries.

The requested rezone lies within the Highway Mixed Use corridor of the Future Land Use Plan, as defined in Figure 4.8 Highway Mixed Use, and Figure 4.15 Residential infill the 2012 Grand County General Plan. The Highway Commercial zone district permits 18 units per acre.

COMPATABILITY WITH LAND USE CODE (ZONING)

In addition to the policies outlined in the General Plan and Future Land Use Plan, the Land Use Code offers further guidance in Sec 9.2.7, Issues for Consideration. Staff’s response to these are included below.

LAND USE CODE REFERENCE SECTIONS

Section 9.2 Zoning Map Amendments, Grand County Land Use Code.

PROPERTY HISTORY

The parcel has historically been taxed commercially.

Sec. 9.2.7 Issues for Consideration

1. Was the existing zone for the property adopted in error? *Likely. The subject property has a split zone district because early zoning boundaries were drawn using a standard buffer distance from what is now US-191 without consideration of parcel boundaries. The lot is currently being taxed as commercial land.*
2. Has there been a change of character in the area (e.g. installation of public facilities, other zone changes, new growth trends, deterioration, development transitions, etc.)? *Somewhat. The highway commercial corridor has evolved and developed over time, especially to support tourism development and other commercial activities. The proposed USU Campus is across the highway north of the site.*
3. Is there a need for the proposed use(s) within the area or community? *The City and County have a limited supply of commercially zoned land. At this stage, staff cannot comment on a proposed use, but any development will need to provide a site development plan application to include public facilities, roads, parking, landscaping signs, lighting drainage and fire. Staff also notes the need for additional residential development in Grand County, which residential-to-commercial zone changes do not support. That said, with current zoning and access on the subject parcel, only one housing unit could be built today.*
4. Will there be benefits derived by the community or area by granting the proposed rezoning? *Possibly. The rezone is likely correcting a mistake in the current zone boundary. Because the applicant owns the adjacent property, rezoning the .45 acres to the back of the property may enable expansion and additional commercial activity. Staff believes that rezoning the entire parcel to HC is preferable to adding at most one residential unit.*
5. Is the proposal in conformance with the policies, intents and requirements of Grand County General Plan, specifically the Plan's zoning map amendment guidelines? *The proposed rezone is supported by the Future Land Use Plan identified in the General Plan as the general business corridor.*
6. Should the development be annexed to a City? *No, it is outside the City annexation boundaries and City services are not provided.*
7. Is the proposed density and intensity of use permitted in the proposed zoning district? *If the rezone is granted, any uses allowed in the HC zone district would be permissible in the area currently zoned LLR, including multi-family housing.*
8. Is the site suitable for rezoning based on a consideration of environmental and scenic quality impacts? *Staff believes multiple development typologies could be compatible with the surroundings.*
9. Are the proposed uses compatible with the surrounding area or uses; will there be adverse impacts; and/or can any adverse impacts be adequately mitigated? *Adverse impacts to adjacent residential properties are possible. Staff believes these can be minimized and mitigated.*
10. Are adequate public facilities and services available to serve development for the type and scope suggested by the proposed zone? If utilities are not available, could they be reasonably extended? Is the applicant willing to pay for the extension of public facilities and services necessary to serve the proposed development? *All public facilities are available to the site.*
11. Does the proposed change constitute spot zoning? *No.*

GRAND COUNTY, UTAH
ORDINANCE _____ (2017)

APPROVING A REZONE FROM LARGE LOT RESIDENTIAL TO HIGHWAY COMMERCIAL

WHEREAS, Heart Rock Family Partnership(Applicant), are the owners of record of approximately .90 acres of real property in Section 12, T 26 S, R 22 E, SLBM, Grand County, Utah, more specifically described as follows;

Beginning North 600 feet North of SW corner NW1/4 SE1/4,Section17, Township 26 South, Range 22 East, Salt Lake Base and Meridian; running thence East 12 Rods; and South 12 Rods;West 12 Rods; North 12 Rods to the point of beginning. Contains 39,204 sq. ft. OR 0.90 acres

WHEREAS, the Applicant have submitted an application requesting a rezone of the subject property from Large Lot Residential (LLR) to Highway Commercial (HC) as defined by the Grand County Land Use Code (LUC);

WHEREAS, the *Grand County Land Use Code* was adopted by the Grand County Council on January 4, 1999 with Ordinance No. 299, Series 1999, and codified with Resolution 468 on April 15, 2008 and as amended to date, for the purpose of regulating land use, subdivision and development in Grand County in accordance with the *General Plan*;

WHEREAS, in a public hearing on January 9, 2018 the Grand County Planning Commission considered all evidence and testimony presented with respect to the subject application and forwarded a favorable recommendation to the Grand County Council, as the proposed rezone is on a lot that is a split zone of commercial and residential zoning, the lot has been commercial taxes, and that due to constraints on the land, the property can only be accessed via another commercial property owned by the applicant;

WHEREAS, due notice was given that the Grand County Council would meet to hear and consider the proposed rezone in a public hearing on February 6, 2018;

WHEREAS, the County Council has heard and considered all evidence and testimony presented with respect to the subject application and has determined that the adoption of this ordinance is in the best interests of the citizens of Grand County, Utah;

NOW, THEREFORE, BE IT ORDAINED by the County Council that it does hereby approve the rezone of the subject property from Large Lot Residential, to Highway Commercial.

PASSED, ADOPTED, AND APPROVED by the Grand County Council in open session this 6th day of February 2018 by the following vote:

Those voting aye: _____

Those voting nay: _____

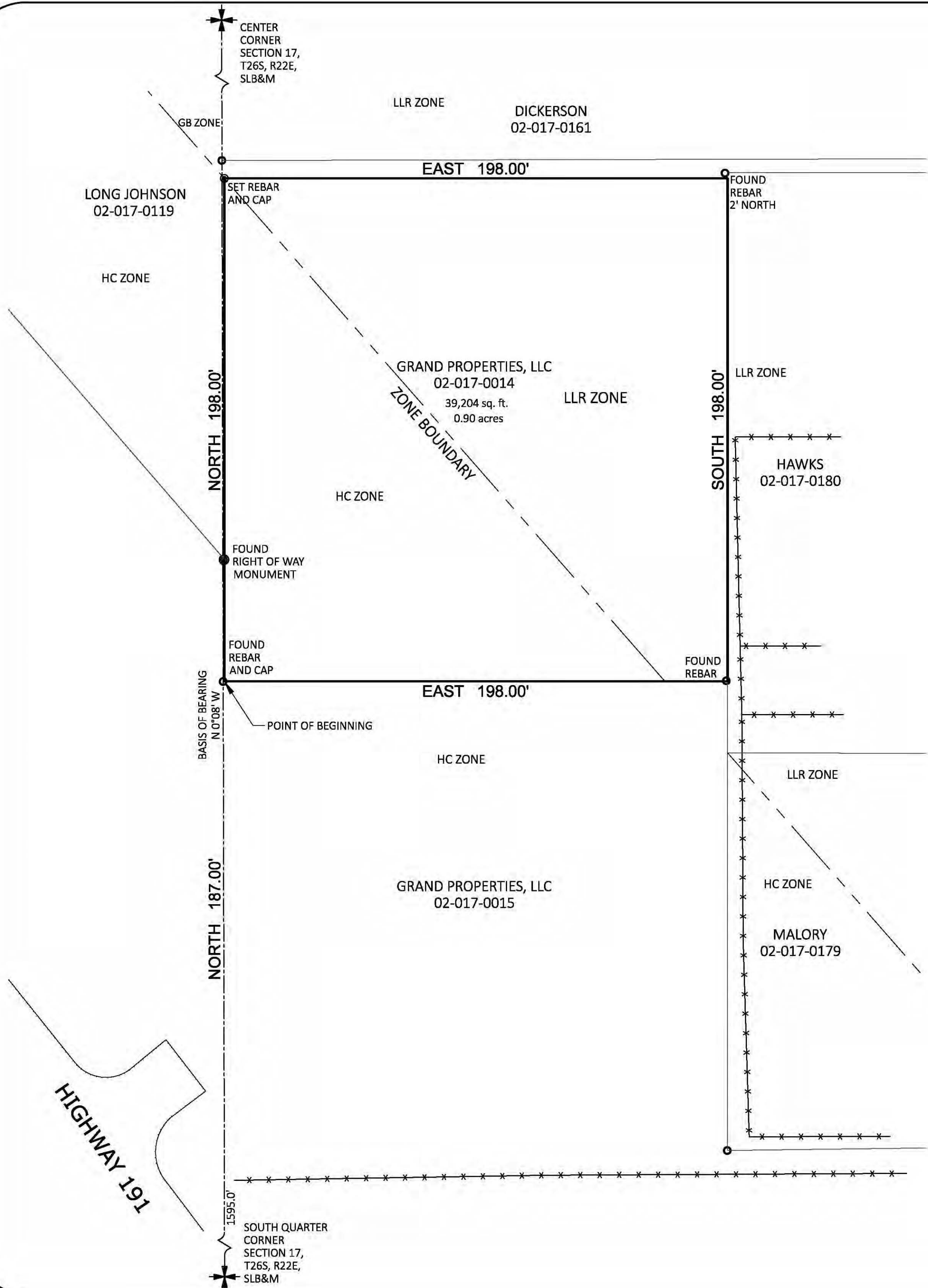
Those absent: _____

ATTEST:

Grand County Council

Diana Carroll, Clerk/Auditor

Mary McGann, Chair



Surveyor's Certificate

I, Lucas Blake, certify that I am a Professional Land Surveyor as prescribed under the laws of the State of Utah and that I hold license no. 7540504. I further certify that a land survey was made of the property described below, and the findings of that survey are as shown hereon.

Boundary Description

02-017-0014

Beginning North 600 feet North of SW corner NW1/4SE1/4, Section 17, Township 26 South, Range 22 East, Salt Lake Base and Meridian; running thence East 12 Rods; South 12 Rods; West 12 Rods; North 12 Rods to the point of beginning.

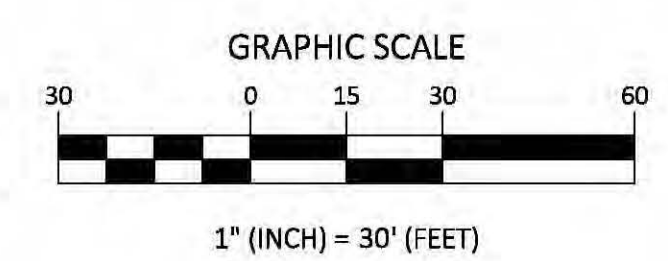
Contains 39,204 sq. ft. OR 0.90 acres

Lucas Blake
License No. 7540504

Narrative

The Basis of Bearings is North 0°08' West between the found South Quarter corner and the Center of Section 17, Township 26 South, Range 22 East, Salt Lake Base and Meridian.

The purpose of this survey is to retrace and monument the boundary of the above described property according to the official records and the location of pertinent existing improvements located on the ground.



LOCATED IN THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 26 SOUTH, RANGE 22 EAST, SALT LAKE BASE AND MERIDIAN

ZONE CHANGE SURVEY
2139 Highway 191
Moab, UT 84532
GRAND PROPERTIES



Project	099-15
Date	12/3/16
Sheet	1 of 1



Legend

Zoning

-  General Business
-  Highway Commercial
-  Large Lot Residential
-  Light Industrial
-  Multi-Family Residential
-  Mutli-Family Residential B
-  Neighborhood Commercial
-  Resort Commercial
-  Rural Residential
-  Small Lot Residential



AGENDA SUMMARY
GRAND COUNTY COUNCIL
FEBRUARY 20, 2018

Agenda Item: S

TITLE:	Adopting proposed ordinance approving a rezone of 112 acres of Range Grazing (RG) zone district to Resort Special (RS) zone district located at Mile Marker 140 North Highway 191
FISCAL IMPACT:	
PRESENTER(S):	Community Development Staff

Prepared By:
MARY HOFHINE
GRAND COUNTY
COMMUNITY
DEVELOPMENT STAFF

FOR OFFICE USE ONLY:
Attorney Review:

N/A

MOTION

Move to adopt the proposed ordinance approving the rezone of 112 acres located at MM 140, finding that the proposed rezone request is supported by the Future Land Use Plan as identified in the adopted 2012 General Plan and authorize the Chair to sign all associated documents.

PLANNING COMMISSION RECOMMENDATION

The Grand County Planning Commission reviewed the referenced application in a public hearing on January 9, 2018 and voted 4-3 to forward to the Grand County Council a *favorable* recommendation for the rezone of 112 acres located at MM 140, finding that the proposed rezone request is supported by the Future Land Use Plan as identified in the adopted 2012 General Plan.

Arguments made in opposition to the rezone included:

- Protecting visual integrity of the development area
- Exercising more fine grained discretion about rezones in the peri-urban (aka hinterlands) of the Moab Area despite general support from the future land use plan
- Rezoning fewer than the requested number of acres could balance the desire for development rights of the owner with protection of the area.
- Consideration of traffic and noise

Arguments made in favor of the rezone included:

- Support from the future land use plan
- Rezoning of similar properties in the north recreation corridor
- uncertainty surrounding future development (meaning it could be a positive)
- proximity to Canyonlands Field (with respect to visual impacts)

All planning commissioners agreed that further examination of land use plans for Grand County's hinterlands was warranted.

BACKGROUND:

County Council held the public hearing on February 6th, and held decision until the next regular meeting of the Council to act on the public hearing agenda item in order allow for additional public input. Additional letters from the public input have been received and attached.

Amendments to the Grand County Zoning map are legislative decisions that should

be supported by the Grand County General Plan, Future Land Use Plan, evolving community needs, and health, safety, and welfare.

When voting, the Council may:

1. Approve the rezone request, stating reasons for approval,
2. Deny the rezone request, by not voting in the affirmative, or
3. Table the rezone request, stating reasons for tabling.

BACKGROUND:

ATTACHMENT(S):

1. Draft Ordinance
2. Two letters from citizens regarding the rezone

STAFF REPORT

COMMUNITY DEVELOPMENT DEPARTMENT

GRAND COUNTY



DATE: February 6, 2018

TO: County Council

SUBJECT: Rezone property from Range Grazing (RG) to Resort Special (RS)

PROPERTY OWNER

Diane Norman Mack

PROPERTY OWNER REPRESENTATIVE

Eric Norman

ENGINEER

PROPERTY ADDRESS

MM 140 No. Highway 191, Moab, Utah

SIZE OF PROPERTY

112 Acres

EXISTING ZONE

Range Grazing (RG)

EXISTING LAND USE

Vacant

ADJACENT ZONING AND LAND USE

Adjacent zoning is Range Grazing

APPLICATION TYPE

Rezone

SUMMARY OF REQUEST

Applicant is requesting to rezone 112 acres of land from Range Grazing (RG), to Resort Special (RS). The property is vacant located at MM 140 No Highway 191, approximately half mile South of Mill Canyon Road.

APPLICATION PROCEDURE

- | | |
|---|---|
| <input type="checkbox"/> Administrative | <input checked="" type="checkbox"/> Planning Commission |
| <input checked="" type="checkbox"/> Legislative | <input checked="" type="checkbox"/> County Council |
| <input checked="" type="checkbox"/> Public Hearing at | |
| <input type="checkbox"/> Public Meeting at | <input type="checkbox"/> Planning Commission |
| | <input type="checkbox"/> County Council |

ATTACHMENTS

- Approval Letters
- Site Plan
- Landscape Plan
- Vicinity Map
- Legal Notice
- Legal Description
- Public Comments
- Agency Comments
- Response to Standards
- Other:

SITE IMPROVEMENTS / ADDITIONS / CHANGES

Other developments in the North Corridor have rezoned to Resort Special, including, Moab Under Canvas in 2013, Moab Giants Dinosaur Park in 2011, Archview Campground in 2012 and most recently, Handle Bar Ranch and Balsley's property.

There are no public water and sewer services in the area. Developments outside of the public systems are served by approved wells and septic systems. Approvals for water and sewer infrastructure are granted by the State of Utah.

STAFF RECOMMENDATION:

Approve

Approve with Conditions

Deny

Postpone

CONSIDERATIONS FOR APPROVAL, DENIAL, AND/OR POSTPONEMENT

The requested rezone is consistent with the General Plan future land use plan, designated as North Corridor Recreation. Rezone Criteria are outlined in Section 9.2.7 Issues for Considerations in the Land Use Code. Staff has reviewed the criteria and found the submitted application substantially consistent with the stated criteria.

Planning Commission discussed the following:

- Should the acreage be reduced due to the areas that are un-buildable due to washes and slopes?
 - Preserving view sheds, by limiting the area of commercial zones.
 - The parcel is on both sides of the highway, discussed development potential on both sides.
 - Identify the environmental impacts on the property before rezoning.
-

COMPATABILITY WITH GENERAL PLAN

The requested rezone is consistent with the General Plan and Future Land Use Plan, designated as North Corridor Recreation.

COMPATABILITY WITH LAND USE CODE (ZONING)

Rezone Criteria are outlined in Section 9.2.7 Issues for Considerations in the Land Use Code. Staff has reviewed the criteria and found the submitted application substantially consistent with the stated criteria. See Staff's comments below.

PROPERTY HISTORY

This property is undeveloped land

Sec. 9.2.7 Issues for Consideration

1. Was the existing zone for the property adopted in error? No, the parcel is in the unincorporated area of the county, the current zoning is the default zone for the north corridor.

2. Has there been a change of character in the area (e.g. installation of public facilities, other zone changes, new growth trends, deterioration, development transitions, etc.)? The North Corridor Future Land Use Plan, adopted in 2012, includes the site as a commercial node. There are no public facilities.
3. Is there a need for the proposed use(s) within the area or community? The proposed rezone will support recreation tourism in the area and is consistent with the 2012 the General Plan.
4. Will there be benefits derived by the community or area by granting the proposed rezoning? The General Plan anticipates use of the land for commercial use; commercial uses provide additional revenue to the County.
5. Is the proposal in conformance with the policies, intents and requirements of Grand County General Plan, specifically the Plan's zoning map amendment guidelines? The proposed rezone is supported by the Future Land Use Plan vision, goals, and strategies identified in the General Plan.
6. Should the development be annexed to a City? No, the City does not provide any services nor is it within proximity to city limits.
7. Is the proposed density and intensity of use permitted in the proposed zoning district? Yes, the proposed zone district RS, will allow the development of the parcel.
8. Is the site suitable for rezoning based on a consideration of environmental and scenic quality impacts? Staff assumes the rezone would facilitate a commercial use. The Land Use Code has design standards and district standards to mitigate environmental and scenic quality impacts at development.
9. Are the proposed uses compatible with the surrounding area or uses; will there be adverse impacts; and/or can any adverse impacts be adequately mitigated? The applicant has not proposed development at this time. Any adverse impacts to the adjacent properties will be addressed when the development application is processed.
10. Are adequate public facilities and services available to serve development for the type and scope suggested by the proposed zone? If utilities are not available, could they be reasonably extended? Is the applicant willing to pay for the extension of public facilities and services necessary to serve the proposed development? There are no public services in the area. Developments outside the public services are served by approved wells and septic systems.
11. Does the proposed change constitute spot zoning? The best way to avoid spot zoning is to make rezoning decisions based on the FLUP, future growth patterns, and community needs.

GRAND COUNTY, UTAH
ORDINANCE _____ (2018)

APPROVING A REZONE FROM RANGE GRAZING TO RESORT SPECIAL

WHEREAS, Annette Diane Norman, as Trustee of the Robert Ray Norman, Sr. Revocable Trust (Applicant), are the owners of record of approximately 120 acres of real property in Section 16, T 24 S, R 20 E, SLBM, Grand County, Utah, more specifically described as follows;

Beginning at the Southeast corner of Section 16, Township 24 South, Range 20 East, Salt Lake Base and Meridian, and running thence along the south section line North 89°52'09" West 2645.65 feet to the South Quarter corner of said Section 16; thence to 1/16 corner North 00°03'38" West 1319.64 feet; thence to 1/16 corner South 89°52'18" East 1322.50 feet; thence to 1/16 corner North 00°04'29" West 1319.70 feet; thence South 89°52'26" East 1322.18 to the East Quarter corner of said Section 16; thence along east section line South 00°05'19" East 2639.50 feet to the point of Beginning, and containing 120.20 Acres more or less.

Less and portion with in State Highway 191 or Rail Road right-of-way.

WHEREAS, the Applicant has submitted an application requesting a rezone of the subject property from Range Grazing to Resort Special (RS) as defined by the Grand County Land Use Code (LUC);

WHEREAS, the *Grand County Land Use Code* was adopted by the Grand County Council on January 4, 1999 with Ordinance No. 299, Series 1999, and codified with Resolution 468 on April 15, 2008 and as amended to date, for the purpose of regulating land use, subdivision and development in Grand County in accordance with the *General Plan*;

WHEREAS, in a public hearing on January 9, 2018 the Grand County Planning Commission considered all evidence and testimony presented with respect to the subject application and voted to forward to the Grand County Council a *favorable* recommendation for the rezone of 112 acres located at MM 140, finding that the proposed rezone request is supported by the Future Land Use Plan as identified in the adopted 2012 General Plan.

WHEREAS, due notice was given that the Grand County Council would meet to hear and consider the proposed rezone in a public hearing on February 6, 2018;

WHEREAS, the County Council has heard and considered all evidence and testimony presented with respect to the subject application and has determined that the adoption of this ordinance is in the best interests of the citizens of Grand County, Utah;

NOW, THEREFORE, BE IT ORDAINED by the County Council that it does hereby approve the rezone of the subject property from Range Grazing, to Resort Commercial.

PASSED, ADOPTED, AND APPROVED by the Grand County Council in open session this 6th day of February 2018 by the following vote:

Those voting aye: _____

Those voting nay: _____

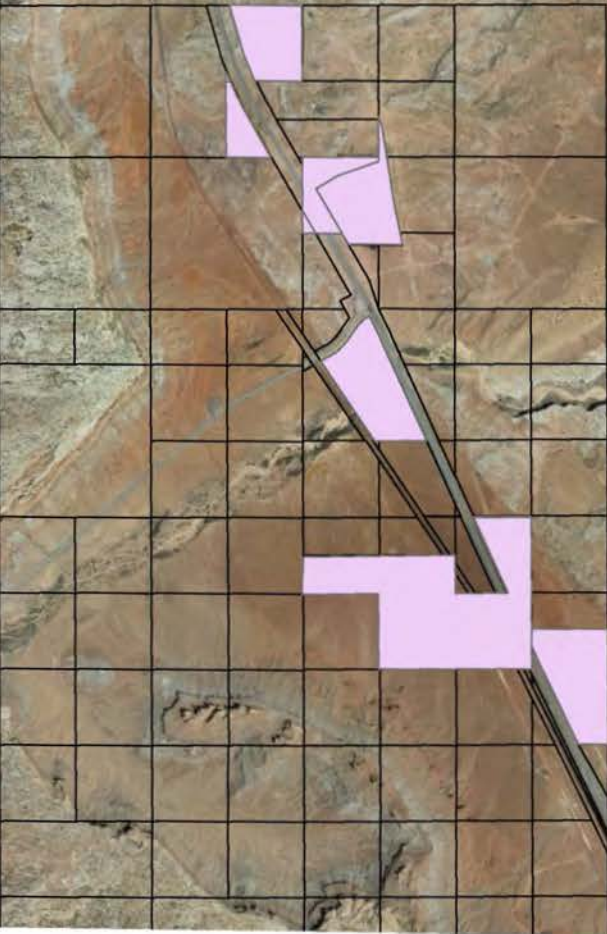
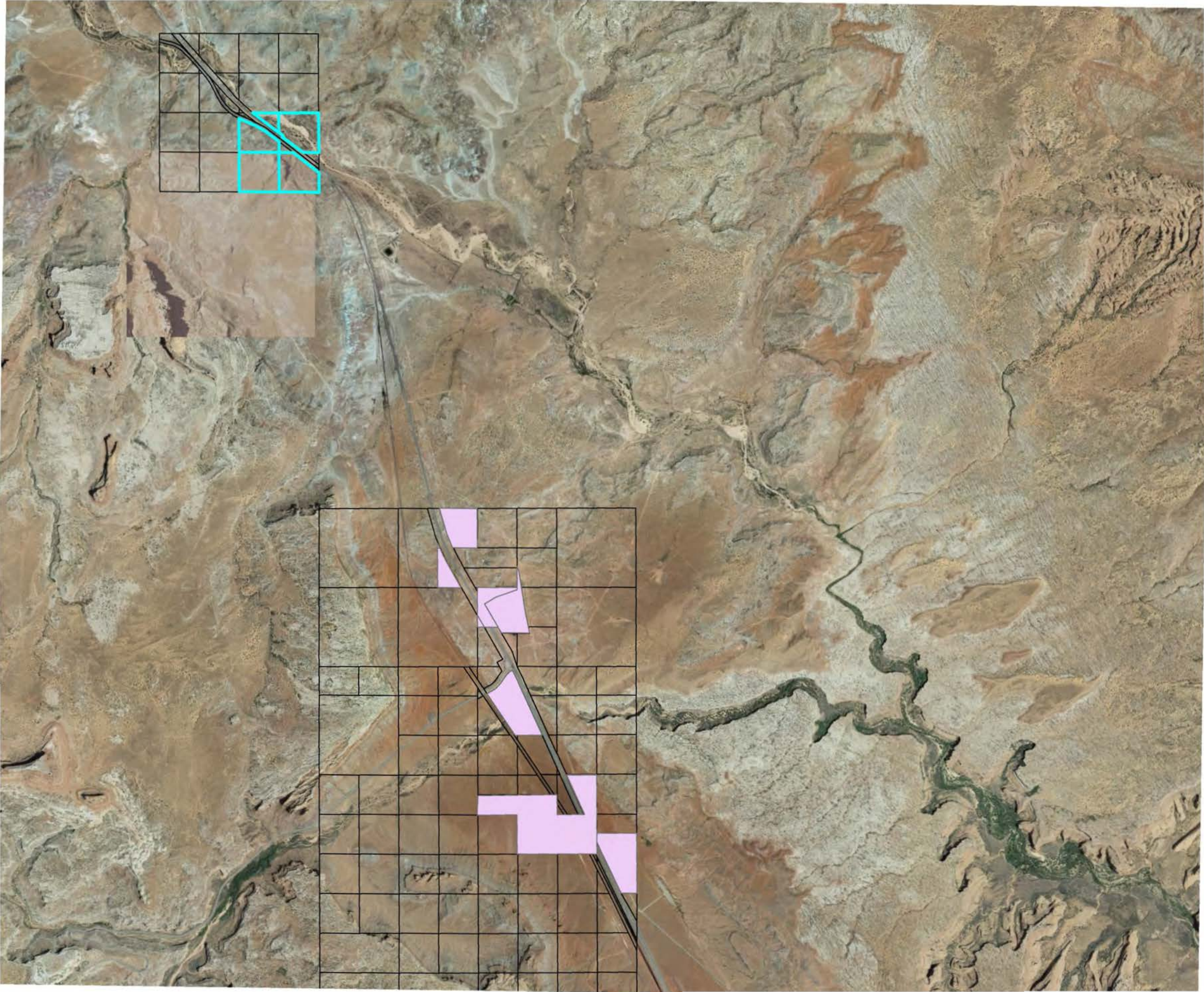
Those absent: _____

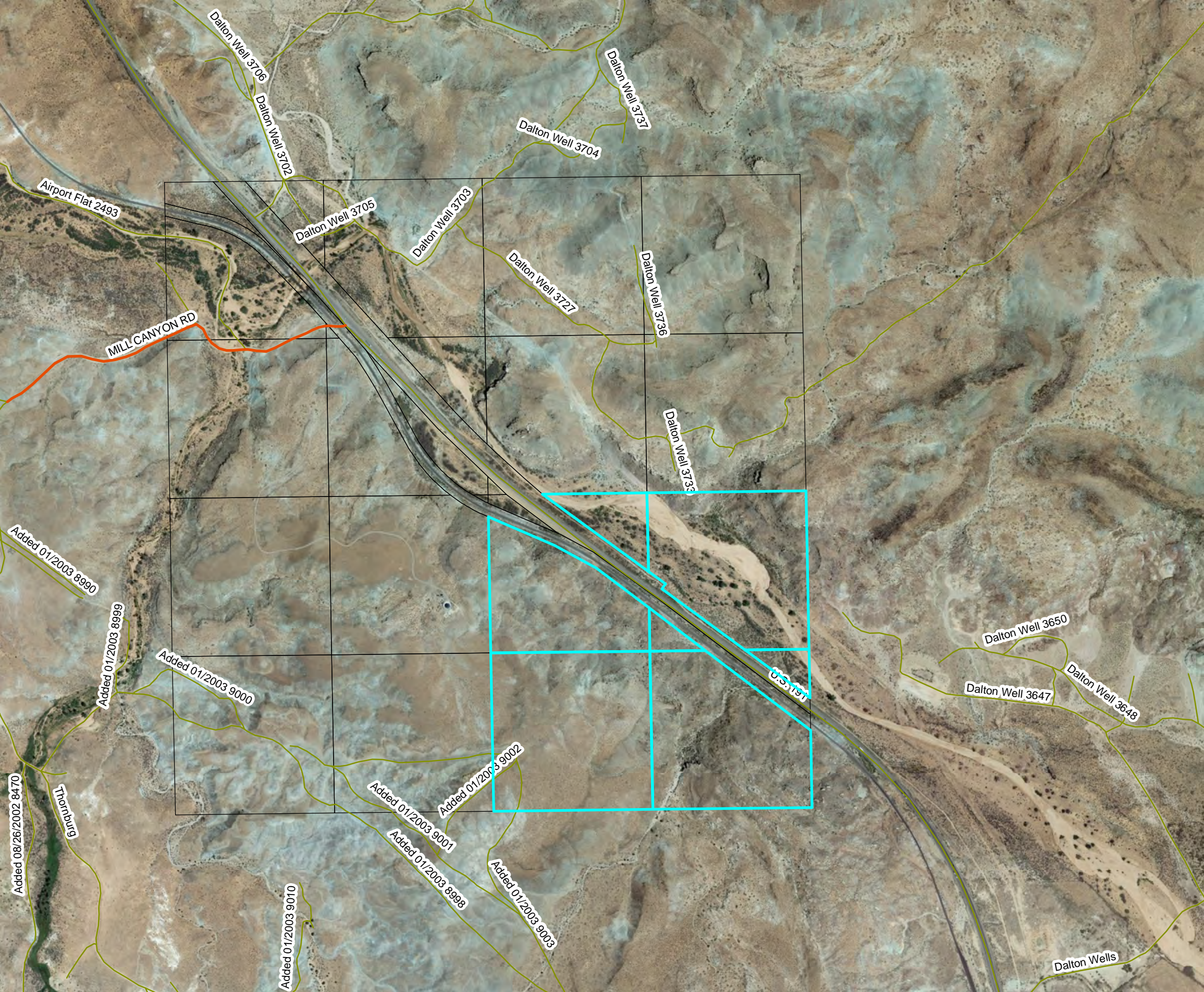
ATTEST:

Grand County Council

Diana Carroll, Clerk/Auditor

Mary McGann, Chair





Dalton Well 3706

Dalton Well 3702

Dalton Well 3737

Dalton Well 3704

Airport Flat 2493

Dalton Well 3705

Dalton Well 3703

Dalton Well 3727

Dalton Well 3736

MILL CANYON RD

Dalton Well 3733

Added 01/2003 8990

Added 01/2003 8999

Added 01/2003 9000

Dalton Well 3650

Dalton Well 3647

Dalton Well 3648

Added 08/26/2002 8470

Thornburg

Added 01/2003 9001

Added 01/2003 9002

Added 01/2003 8998

Added 01/2003 9003

Added 01/2003 9010

US 191

Dalton Wells

US-191

Moab, Utah



Google, Inc.

Street View - Aug 2013



Google

US-191

Moab, Utah

Google, Inc.

Street View - Aug 2013

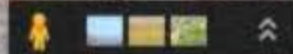


Google





2D



From: lisabatista@earthlink.net
To: [Grand County Council](#)
Subject: Rezone MM140 Highway 191
Date: Monday, February 12, 2018 1:42:51 PM
Attachments: [County Council MM140 Rezone](#)

February 9, 2018

council@grandcountyutah.net

Dear County Council Members:

I wanted to submit in writing a more concise account of my objections to the rezone of the 112 acre property located at MM 140 on North Highway 191 (owned by the Annette Diane Norman Revocable Trust).

1. The 2012 FLUP and these zone changes as I see it are **part** of an overall plan that considers such changes if the businesses proposed address or contribute to economic diversity, affordable housing and I would add a living wage (minimum \$15/hr) for the people who make Moab their home. **Not** a plan **to solely** create a commercial business district for 20-30 miles along Highway 191.

2. Given the visitor numbers we are experiencing (which continue to grow), the associated impacts to our community, and all of our current infrastructure issues is encouraging this type of development prudent at this time? **I don't think so.**

3. The only "*benefit derived by the community or area by granting the rezone*" listed in the Community Development Staff Report is "*commercial uses provide additional revenue for the county.*" **Ok, but at what cost?**

-Water, where does it come from if they have to haul it? Is this sustainable? If they drill for water how will increased commercial development impact the local aquifer? What is the cost benefit impact of commercial water use with the current and potential extended drought? What is the impact on Moab/Grand County's water supply? **Is it worth it?**

-Waste management, where does it go? Septic systems, solid waste, recycling? How much more does this add to infrastructure issues and costs?

-Traffic mitigation and sheer numbers on the highway. Increase in emergency responses. **Who pays for this?**

All of the factors I mentioned might not make a difference if the potential rezones were for one or two

properties, but we are talking a whole zone that extends 20-30 miles along Highway 191 alone.

Please do not grant this or any future rezones along this corridor until there is a better analysis on what the real costs or benefits will be fiscally and physically to our community.

Also, would it not be beneficial for the County Council and the County Planning Commission to review the 2012 FULP (the data is from 2008 and 2010) and the "Recreational Corridor" idea that encourages these substantial rezones (from Range Grazing to Resort Special/Commercial) which includes, restaurants, fast food, hotel/motel, nightly accommodations, certain office space, service stations and bars/clubs?

Thank you for your time and service.

Sincerely,

Lisa Carter

From: [Jordan Lister](#)
To: [Grand County Council](#)
Subject: Resort Special Rezone at Mile Marker 140 of Highway 191
Date: Monday, February 12, 2018 1:58:42 PM

Council,

I was at the meeting last week when the proposed ordinance to rezone the above mentioned land was discussed. I'm requesting that the council not grant the requested rezone.

The land owner claimed that part of this rezone request was to help ease the traffic downtown by giving OHV users an area to stay and camp, thus keeping them from adding to downtown congestion. This claim, however, does not seem logical. Just because a resort area would be built, does not mean that visitors to the area would not still need to come to town for food, information from the visitor center, outdoor equipment, and in the case of off road enthusiasts, vehicle maintenance. Furthermore, by arguing to corral a subset of visitors away from Main Street, we would be also arguing to keep walk-in business from downtown companies. In other words, it would be an argument to reduce the bottom line of the small businesses in Moab.

Additionally, the woman at last week's meeting who initially spoke up against the rezoning made a great point in discussing the effect this would have to the character of this part of Grand County. By zoning land on the northern stretch of 191 into resort land, you'd be allowing what is currently open, scenic country to be developed into, obviously, resorts. Moab isn't great because you can look past hotels and campgrounds to see the red rock; it's special because of the near instantaneous access to the natural beauty of the desert uninterrupted by such landscape mars. And not only is development in the northern area of the county inappropriate because of the door-opening attitude it would provide for sprawl, but it is even more inappropriate to do this in areas adjacent to the Courthouse Wash and Mill Canyon drainages which offer travel corridors for wildlife.

Thank you for your time and for hearing the comments of local citizens.

Sincerely,
Jordan Lister

REZONING MEETING

Response to comments

The land owner claimed that part of this rezone request was to help ease the traffic downtown by giving OHV users an area to stay and camp, thus keeping them from adding to downtown congestion. This claim, however, does not seem logical. Just because a resort area would be built, does not mean that visitors to the area would not still need to come to town for food, information from the visitor center, outdoor equipment, and in the case of off road enthusiasts, vehicle maintenance. Furthermore, by arguing to corral a subset of visitors away from Main Street, we would be also arguing to keep walk-in business from downtown companies. In other words, it would be an argument to reduce the bottom line of the small businesses in Moab.

The land owners have no intention to drive business away from Moab. We believe that we'll help with easing downtown congestion by providing secure oversize parking for trailers and toy haulers where they can be kept for the duration of the visit while visitors can go to Moab in their vehicles. We are also considering offering a shuttle service to and from downtown Moab to bring the visitor to the local businesses but not their vehicles. There are no immediate plans to build shops and restaurants on the property, so all visitors will still go into town to eat and shop.

By zoning land on the northern stretch of 191 into resort land, you'd be allowing what is currently open, scenic country to be developed into, obviously, resorts. Moab isn't great because you can look past hotels and campgrounds to see the red rock; it's special because of the near instantaneous access to the natural beauty of the desert uninterrupted by such landscape mars. And not only is development in the northern area of the county inappropriate because of the door-opening attitude it would provide for sprawl, but it is even more inappropriate to do this in areas adjacent to the Courthouse Wash and Mill Canyon drainages which offer travel corridors for wildlife.

As local residents who grew up in Moab we have special appreciation for the beauty of this land and the necessity to preserve as much of it as possible. That is why we have no intention of building large multilevel hotels and resorts and will focus our designs on complementing the surroundings and letting our visitors enjoy the landscape (creating a Moab experience). Most of our property is not visible from the highway, so there should be no concern about disturbing the nature views for people driving into Moab through the north corridor. In addition, by providing parking and housing options in this area we hope to lessen the number of RVs and campers who end up camping in areas along the Courthouse wash and Fallen Peace Officer trail, which will hopefully eventually lead to restoring those areas.

1. The 2012 FLUP and these zone changes as I see it are **part** of an overall plan that considers such changes if the businesses proposed address or contribute to economic diversity, affordable housing and I would add a living wage (minimum \$15/hr) for the people who make Moab their home. **Not** a plan to **solely** create a commercial business district for 20-30 miles along Highway 191.

Although RS zoning does not allow for residential housing, we can provide an option for on-site housing for local employees. Tourism industry is the primary source of income for many locals and we'd like to provide more employment opportunities for them rather than looking for talent outside of Moab.

2. Given the visitor numbers we are experiencing (which continue to grow), the associated impacts to our community, and all of our current infrastructure issues is encouraging this type of development prudent at this time? **I don't think so.**

We disagree. The number of visitors to Moab is growing every year whether we want this or not and it is not wise to try to slow down this growth. Tourism is the primary source of income and every new business that caters to the growing number of visitors creates tax revenue for the county which could in return contribute to the funds necessary for infrastructure improvements.

3. The only "benefit derived by the community or area by granting the rezone" listed in the Community Development Staff Report is "commercial uses provide additional revenue for the county." **Ok, but at what cost?**

-Water, where does it come from if they have to haul it? Is this sustainable? If they drill for water how will increased commercial development impact the local aquifer? What is the cost benefit impact of commercial water use with the current and potential extended drought? What is the impact on Moab/Grand County's water supply? **Is it worth it?**

We have secured rights to drill a water well on our property. The water will come from Green River, whereas Moab water comes from the La Sal Mountains therefore it will not deplete the water supply for Moab. In addition, since we would be putting in commercial water well, this could be potentially an additional source of water for Moab. This water well would also be accessible to fire trucks who could refill their water tanks without having to drive 20 miles back to Moab during wild fires thus cutting fire response time and fuel costs.

-Waste management, where does it go? Septic systems, solid waste, recycling? How much more does this add to infrastructure issues and costs?

Since we are not looking to build large multilevel hotels on our property, the waste will be very manageable.

We plan on installing our own septic system to avoid impact on Moab's already stressed system. We are also looking into an option for incinerating toilets, so all solid waste will be turned to ash. Trash will be recycled as much as possible and where possible biodegradable products will be used.

-Traffic mitigation and sheer numbers on the highway. Increase in emergency responses. **Who pays for this?**

We don't see a noticeable increase in traffic that would affect the flow or emergency response times. We will be using existing turning lanes off the highway or with approval from DOT will put in a new turning lane. Our land is located near several popular 4WD trails, so the efforts that are currently in place for traffic mitigation will be sufficient.

AGENDA SUMMARY
GRAND COUNTY COUNCIL
FEBRUARY 20, 2018

Agenda Item: T

TITLE:	Adopting proposed resolution approving a Conditional Use Permit for the Contractors' Roost Campground/RV Park located at 2380 South Highway 191
FISCAL IMPACT:	N/A
PRESENTER(S):	Community Development Staff

Prepared By:
MARY HOFHINE
GRAND COUNTY
COMMUNITY
DEVELOPMENT STAFF

FOR OFFICE USE ONLY:
Attorney Review:

N/A

MOTION

Move to approve the Conditional Use for RV Campground with the following conditions

1. A lighting plan and lighting cut sheets compliant with Sec. 6.6 must be reviewed and approved prior to issuance of a building permit,

and authorize the Chair to sign all associated documents.

PLANNING COMMISSION RECOMMENDATION:

The Grand County Planning Commission reviewed the referenced application in a public meeting on January 9, 2018 and voted to forward a favorable recommendation to approve the Conditional Use for RV Campground with the following conditions met prior to getting on the Council Agenda;

1. A lighting plan and lighting cut sheets compliant with Sec. 6.6 must be reviewed and approved.

BACKGROUND:

County Council held the public hearing on February 6th, and held decision until the next regular meeting of the Council to act on the public hearing agenda item in order allow for additional public input. No additional public input has been received.

ATTACHMENT(S):

1. Draft Resolution and associated packet materials



STAFF REPORT

COMMUNITY DEVELOPMENT DEPARTMENT

GRAND COUNTY

DATE: February 6, 2018
TO: Grand County Council
SUBJECT: Conditional Use - RV Park and Campground - "Contractors' Roost"

PROPERTY OWNER Dan Stott
PROP. OWNER REP.
ENGINEER Goff Engineering
PROPERTY ADDRESS 2380 So. Highway 191
SIZE OF PROPERTY 4.76 acres
EXISTING ZONE Highway Commercial (HC)
EXISTING LAND USE Warehouse

ADJACENT ZONING AND LAND USE

APPLICATION TYPE

Conditional Use Sec. 9.11 and RV Park Sec. 3.2.2(L)

SUMMARY OF REQUEST

The Application is submitted by Dan Stott, property owned. This is a request for a Condition Use and site plan approval for an RV Park and Campground.

The site plan includes:

- 34 RV (full hook-up) spaces,
- Manager's residence,
- Bath house, and
- Existing contractor's warehouse.

SITE IMPROVEMENTS / ADDITIONS / CHANGES

There is an existing warehouse on the site, which will be utilized by the applicant in addition to the installation of the RV park. UDOT is working with the applicant on the revised entrance to the site. GWSSA has approved the site plan for easement and installation of water and sewer. All camp sites will be full service.

APPLICATION PROCEDURE

- | | |
|---|---|
| <input type="checkbox"/> Administrative | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Legislative | <input checked="" type="checkbox"/> County Council |
| <input checked="" type="checkbox"/> Public Hearing at | |
| <input checked="" type="checkbox"/> Public Meeting at | <input checked="" type="checkbox"/> Planning Commission |
| | <input type="checkbox"/> County Council |

ATTACHMENTS

- Approval Letters
- Site Plan
- Landscape Plan
- Vicinity Map
- Legal Notice
- Legal Description
- Public Comments
- Agency Comments
- Response to Standards
- Other:

STAFF RECOMMENDATION:

Approve

Approve with Conditions

Deny

Postpone

Staff reviewed the site plan and recommends approval with the following items provided prior to issuance of building permit and final construction plans.

- Lighting plan for the site with lighting cut sheets.
- UDOT final approval of the access plan.
- Siting and screening of refuse area.

CONSIDERATIONS FOR APPROVAL

See below

COMPATABILITY WITH GENERAL PLAN

The parcel is within the approved commercial corridor. This is conditional use in the Highway Commercial zone district.

COMPATABILITY WITH LAND USE CODE (ZONING)

Setbacks in the HC zone district are 10 feet from sides and 20 feet from the front and rear lot lines. The RV Park and Campground will have full service sites and includes a bathhouse. The applicant has provided a plan that meets the criteria for the Conditional Use.

LAND USE CODE REFERENCE SECTIONS

- Section 3.1 Use Table = designated as conditional use in the HC zone district
- Sec. 3.2.3 (L) Recreational vehicle Parks and campgrounds
- Sec. 9.11 Conditional Use Permit

PROPERTY HISTORY

The site housed Outward Bound before being sold to the applicant. There were sheds and small buildings on the property that have been removed. The site has an existing large warehouse and concrete pads.

Recreational Vehicle/Travel Trailer Park

RECREATIONAL VEHICLE/TRAVEL TRAILER PARKS SHALL COMPLY WITH THE FOLLOWING STANDARDS:

1. Each space may be occupied only by persons using travel trailer, truck campers, small cabins (traditional KOA-style), and tents for overnight, short duration, or seasonal camping;
2. Each space RV/travel trailer space shall be at least 1200 square feet in area;
3. Each cabin or tent space shall be at least 800 square feet in area;
4. Each space shall be at least 30 feet in width;
5. Each park shall be served by public water and sewer facilities;
6. No space shall be located more than 200 feet from a water and sewage service building;
7. The county may require landscaping and screening pursuant to the provisions of sec. 6.4, landscaping and screening; and
8. One (1) tree of a species suitable of the area shall be provided for each 2 spaces, and shall be located in close proximity to those spaces. (existing trees on the site may be used to satisfy this requirement.)

9.11 Conditional Use Permit Standards

A conditional use because of its unique characteristics or potential impacts may not be compatible in some areas or may be compatible only if certain conditions are required that reasonably mitigate said impacts.

1. Effect on Environment
2. Compatible with Surrounding Area
3. External Impacts
4. Infrastructure Impacts Minimized
5. Consistent with the LUC and General Plan
6. Parcel Size

Staff findings= there are not substantial impacts anticipated with the proposed RV park. The parcel is in the commercial corridor, UDOT is working with the applicant for a new entrance to the site, and water and sewer are available and will be installed to each site in the RV Park and Campground. The applicant has provided a plan that substantially meets the criteria for the Conditional Use.

Prior to the issuance of a zoning development or building permit for commercial or multi-family uses, LUC Sec. 9.17 requires that the site plan be reviewed and approved as follows:

(Staff comments are italicized in green text)

- A. **Parking, loading and refuse areas** – *Each campsite shall include a vehicle parking site. Refuse site shall be set back 20 feet from the property line and screened.*
- B. **Driveways and access** – *There is an existing access off Highway 191 and internal driveways. UDOT is working with the applicant on the encroachment permit. Internal roads are 30 feet wide and approved by the Fire Department.*
- C. **Sidewalk or trail** – trails or sidewalks are required if the property is more than a mile from the city limits. *Sidewalks will not be required.*
- D. **Fences and walls** – *This site is in the Highway Commercial Corridor, there is a 50 foot wide power easement at the back of the lot that cannot be built in. The applicant is planning a 6 foot wood fence.*
- E. **Landscaping and screening** – Section 6.4 Landscaping and Screening – *The LUC requires a 15 foot wide front landscaping feature and landscaped as follows:*

Sec. 6.4.3.e. Landscaping Standards. All undeveloped areas of the street yard of each lot or tract and the adjacent right-of-way shall be landscaped with trees, shrubs, grasses, ground cover or other organic and inorganic materials that create an attractive appearance in accordance with the requirements of this section. Smooth concrete or asphalt surfaces are not considered landscaping.

- A. **Shrubs, trees and grasses.** Locally appropriate shrubs, trees and grasses shall be utilized in order to minimize the consumption of water.
 - (1) **Trees.** One tree with a minimum two (2) inch caliper shall be utilized per 1,000 sq. Ft., or fraction thereof (in no case closer than 35 feet apart) of required landscaped area; and,
 - (2) **Shrubs grasses, ground covers, and inorganic materials.** Any combination of low water use shrubs, grasses, ground covers, and inorganic materials may be used for the balance of the required landscaping at the discretion of the applicant.
- B. **Irrigation.** All required landscaped areas shall be required to include an irrigation system as defined herein to insure the health and growth of the landscape. Where possible, irrigation systems shall utilize untreated, irrigation water instead of treated water.

And;

4. **Parking areas.** The perimeter of all parking areas shall be screened to a minimum height of three (3) feet above the highest finished grade of the parking area. The minimum width of the landscaped street buffer from the street line to the parking area shall be 15 feet. Such screening may be accomplished by the use of plants, earth berms, walls or fences, or trees and shrubs in combination.
- F. **Locations and dimensions of structures and signs** - signage is subject to the requirements of Sec. 6.5. *Signage is limited to onsite signage only, a sign permit will be required prior to installation of a sign.*
- G. **Outdoor lighting** – lights shall meet the requirement of Sec. 6.6. *A lighting plan and cut sheets will need to be provided, and shall meet the requirement of the sec. 6.6 of the LUC.*

- H. **Drainage and floodplain** – Sec. 6.7 a drainage plan will be required before a building permit is issued the plan proposes more than 7,000 square foot of impervious area. *A drainage plan has been provided and approved by the County Engineer.*
- I. **General Site Planning Standards** – *No building permit will be issued until the County Engineer has reviewed and approved a drainage plan for the lot (See H above). Sec. 5.5.1 provides the minimum setback requirements for the lot: 20 feet in the front, 10 feet on sides, and 20 feet at the rear of the property.*
- J. **Compatibility Standards** – *See Sec. 6.10 of the LUC. Ensure screening of utilities, mechanical equipment (if any), and refuse.*
- K. **Operational Performance Standards** – *These are continuing obligations for all uses. Please see Sec. 6.12 of the LUC for details on operational performance standards.*
- L. **Restricted use of commercial and industrial district parking areas.** No automobile trailers, boats, detached campers, junk vehicle or any other object that will render a parking space in a commercial or industrial district unusable according to the purpose of this section shall be parked or stored in off-street parking areas. Junk vehicles shall be defined as those that lack a current license or are wrecked and/or dismantled.

CONCLUSION:

- Obtain sign permits for proposed signs (See Sec. 6.5) – This can be done after CUP approval, if necessary;
- A lighting plan is required (if new lighting is proposed), and lighting cut sheets must be provided.
- Because the parking lot is proposed to be gravel, check with the Building Code for required ADA parking spaces;
- Final approval of UDOT for construction of the access;
- Provide landscaping details, prior to building permit.

RESOLUTION _____ 2018

**A RESOLUTION OF THE GRAND COUNTY COUNCIL
APPROVING A CONDITIONAL USE PERMIT FOR
CONTRACTORS ROOST RECREATION VEHICLE PARK**

WHEREAS, Dan Stott, (Applicant) is the property owner and project developer of Parcel No. 02-0017-0026 located in Grand County, Utah;

WHEREAS, the property consists of approximately 4.76 acres of undeveloped land located at 2380 South Highway 191, in Grand County, Utah;

WHEREAS, the subject property is zoned Highway Commercial (HC) as more specifically described in the LUC;

WHEREAS, the Applicant has submitted a conditional use permit application for a Recreational Vehicle Park and Campground to include RV full hook-up spaces and additional overflow parking;

WHEREAS, the Applicants have met the requirements of the LUC for the HC zone district, the Conditional Use Permit criteria, as well as the use-specific standards for Recreational Vehicle Parks and Campgrounds, as submitted;

WHEREAS, the Grand County Planning Commission reviewed the subject application in a public meeting on January 9, 2018 and recommended approval to the County Council with the following conditions;

- 1. **Lighting Cut Sheets.** Applicant shall provide cut sheets for all exterior lighting to comply with Sec. 6.6 of the Grand County Land Use Code;

WHEREAS, due notice was given that the County Council would meet to hear and consider this application in a public hearing on February 6, 2018; and

WHEREAS, County Council has considered all evidence and testimony presented with respect to the subject application.

NOW THEREFORE BE IT RESOLVED, that the Grand County Council hereby approves the Conditional Use Permit for Contractors Roost RV Park as illustrated on the Site Plan dated December 6, 2017 from Goff Engineering and Surveying Inc., attached as Exhibit "A" with the following conditions:

- 1. **Lighting Cut Sheets.** Applicant shall provide cut sheets for all exterior lighting to comply with Sec. 6.6 of the Grand County Land Use Code;

APPROVED by the Grand County Council in open session this ____ day of February, 2018 by the following vote:

Those voting aye: _____
Those voting nay: _____
Absent: _____

ATTEST

Grand County Council

Diana Carroll, Clerk/Auditor

Mary McGann, Chair

Re: Moab RV Park project

1 message

Kurt McFarlane <kmcfarlane@utah.gov>

Thu, Nov 2, 2017 at 7:26 AM

To: Jim Farrell <jbfmoab@gmail.com>, danstottdrywall@gmail.com

Dan,

We are good with the last plan. I have attached a copy. If the green line is the UDOT ROW then I don't see a problem. When you have the final plan, then you can start an access permit. This is done online at <http://www.udot.utah.gov/main/f?p=100:pg:::1:T,V:675>.

If you have any questions feel free to contact me, this letter should serve to state UDOT is onboard with the last plan we talked about.


Thanks

Kurt McFarlane

UDOT - Permits

kmcfarlane@utah.gov

435-650-1156

 **Dan S RV.pdf**
5551K

2162 West Grove Parkway
Suite #400
Pleasant Grove, Utah 84062
www.horrocks.com



Tel: 801.763.5100
Salt Lake line: 532.1545
Fax: 801.763.5101
In state toll free: 800.662.1644

December 18, 2017

Mary Hofhine, Development Coordinator
Grand County
125 E. Center
Moab, Utah 84532

Subject: Contractors Roost Lodging and RV Park – Request for Drainage Plan Approval

Dear Mary:

I have reviewed the Final Drainage Report study dated October 16, 2017 for the Contractors Roost Lodging and RV Park.

The drainage plan meets the requirements of the Grand County Design Criteria for Drainage Studies within the Spanish Valley. Final design plans will need to be reviewed and approved prior to construction.

Per the Grand County Design Criteria for Drainage Studies within the Spanish Valley Section 2.3.2 Design requirements, "The peak discharge rate from the post-developed 100-yr 24 hour storm shall not exceed 0.03 cfs per acre for Region 1 or 0.3 cfs per acre for Region 2, when routed through the principal outlet." The study shows maximum discharge of 0.43 cfs meeting this requirement.

This review was for the drainage report and does not include a review of any other code requirement, as they were not part of the information submitted.

Please contact me if you have questions or need additional information.

Sincerely,
HORROCKS ENGINEERS

David Dillman, P.E.
Principal
cc: file

PROJECT INFORMATION

Project name: Contractor's Roost RV Park
General location of the property: 2380 S HWY 191 Moab Utah 84532
Size of the subject property: 4.76 acres Number of lots: _____
Surrounding land uses: Highway Commercial
Current Zoning: HC district Proposed Zoning: No Change district

REQUIRED SIGNATURES (or attach letter of approval by the agency)

Agency will review for ability to serve the lots and adequate existing and future easements.

Moab Valley Fire Department Fred Wash - need access road & turns to meet code
Grand County Road Supervisor or UDOT letter attached
Grand Water and Sewer Service Agency DeVane - will serve still required
Rocky Mountain Power [Signature]
UDOT - [Signature]



Goff Engineering & Surveying, Inc. expressly reserves the common law copyright and other property rights in these plans. These plans are not to be changed or copied in any form or manner whatsoever nor are they to be assigned to any third party without first obtaining written permission and consent of Goff Engineering & Surveying, Inc. ©

**CONTRACTORS ROOST
LODGING & RV PARK
DESERT MOON DEVELOPMENT**
2380 S HWY 191, GRAND COUNTY, UTAH

Issue Record:
FOR REVIEW 12/8/17

Revisions:

Project Number: 16-199

Drawn By: CTH

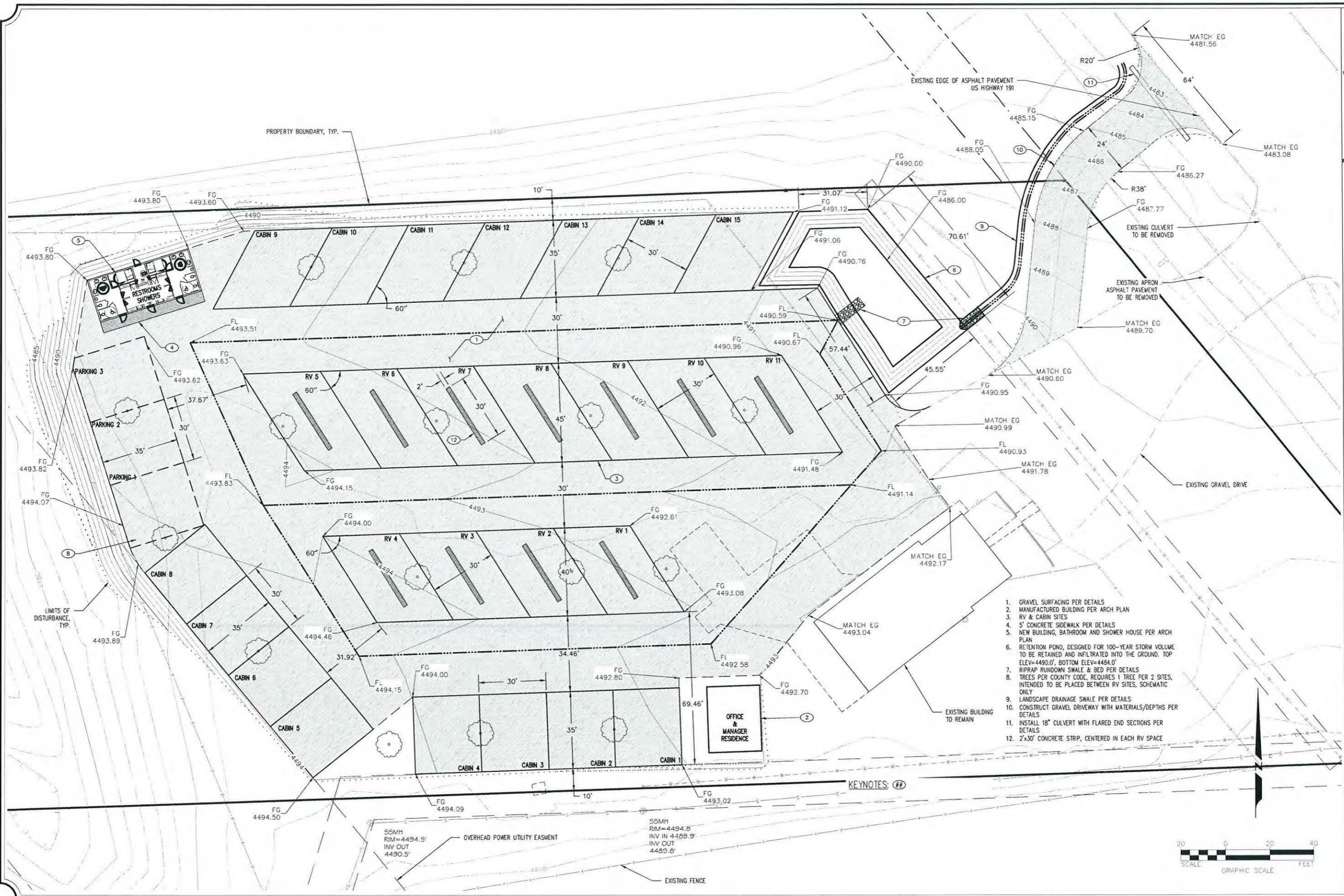
Designed by: CTH

Checked By: RSH

Sheet

C2.0

GRADING & DRAINAGE
SURVEY CONTROL



Contractors Roost RV park

Legend

- 500 yr Flood Plain
- A
- AE
- Feature 1
- Floodway
- Moab
- Shaded Zone X
- Untitled Path
- Untitled Path
- Untitled Path



AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
FEBRUARY 20, 2018

Agenda Item: U

TITLE:	Adopting proposed resolution approving amendments to Resolution No. 3043—a process to annually evaluate the Council Administrator’s performance—to include mandatory, anonymous, and confidential ratings by direct reports
FISCAL IMPACT:	None
PRESENTER(S):	Chairwoman McGann

Prepared By:

Ruth Dillon
Council Administrator
(435) 259-1347
rdillon@grandcountyutah.net

FOR OFFICE USE ONLY:

Attorney Review:

N/A

RECOMMENDATION:

I move to adopt the proposed resolution approving amendments to Resolution No. 3043—a process to annually evaluate the Council Administrator’s performance—to include mandatory, anonymous, and confidential ratings by direct reports via a “Council Administrator Annual 360 Evaluation Form,” and authorize the Chair to sign all associated documents.

BACKGROUND:

During the Administrator’s last performance evaluation in April 2017, there was a request by a Council Member to automate inclusion of direct report input as part of the Administrator’s performance evaluation. A proposed “Council Administrator Annual 360 Evaluation Form” is provided as a possible way for all 15 direct reports to easily and quickly provide valuable input to the Council anonymously and confidentially. The rating scale on the 360 form is already being utilized in annual performance evaluations throughout the county organization.

The Council may wish to revise the proposed 360 evaluation form, which is referenced in the proposed amended resolution. The form would remain separate from the resolution, just as the county’s standard supervisor evaluation form for the Administrator’s self-evaluation remains separate from the resolution. In this way, the 360 form may easily be revised by Council each year (including this year) without having to revise the resolution.

Note: As per the established resolution, Council Members have the opportunity each year to provide input on the Administrator’s performance to the Council Chair. Additionally, the Council will receive, during a closed session, the Administrator’s self-evaluation via the county’s approved supervisor evaluation form. This evaluation will include the Chair’s ratings and written summary for each of the 12 categories, as well as reference to the compilation of the 360 evaluations provided by direct reports.

ATTACHMENT(S):

1. Proposed revised resolution/Exhibit A including new proposed 360 evaluation form – redlined and clean

RESOLUTION NO. _____

RESOLUTION OF THE GRAND COUNTY COUNCIL AMENDING RESOLUTION NO. 3043 THAT ~~APPROVING~~ APPROVED A PROCESS TO ANNUALLY EVALUATE THE COUNCIL ADMINISTRATOR'S PERFORMANCE

WHEREAS, on April 7, 2015, the County Council adopted Resolution No. 3043 approving a process to annually evaluate the Council Administrator's performance; and

WHEREAS, the County Council wishes to automate inclusion of direct report evaluation of the Council Administrator; and

WHEREAS, under Grand County's Optional Plan for County Government, "the governing body of the County is a seven-member County Council ... established as a citizen body whose members serve on a part-time basis primarily in a legislative, policy-making role, and membership on the Council is not intended to be full-time positions involving extensive day-to-day administrative oversight of county operations and functions;" and

WHEREAS, the composition of the County Council has a high potential to change every two to four years due to staggering terms, elections and term limits; and

WHEREAS, according to the current Policies and Procedures of the Governing Body, "the Council shall make its best effort to appoint a different Council Member as Chair each year;" and

WHEREAS, according to the Council Administrator's ("Administrator") current job description, the supervisor of the Administrator is the "County Council as a Unit as communicated by the Chair;" and

WHEREAS, according to the current Policies and Procedures of the Governing Body, the Council Chair "does not represent the Council as a whole ~~body-Governing Body~~ unless directed by the majority of the Council Members during a lawful meeting...;" and

WHEREAS, according to the Administrator's current job description, the Administrator position is a regular employee (non-contract) position since October 22, 2012; and

WHEREAS, according to the Administrator's current job description, the Administrator supervises "all County Department Heads ~~and contract employees, including the IT Director, and contract employees~~ who are under the purview of the County Council; as well as the Council Office Coordinator; ~~the and~~ Council Office Assistant; ~~and the IT Director, excluding. This excludes~~ all Elected Officials and their deputies/staff" for a current total of 15 employees; and

WHEREAS, the current Grand County Employee Handbook includes a section on Performance Reviews, described as "a means for discussing, planning and reviewing the performance of each employee;" and

WHEREAS, the Administrator position is deserving of a consistent written procedure for annual performance evaluations which, among other purposes, "provide a basis for awarding compensation based on merit;" and

WHEREAS, the Administrator position is deserving of a consistent written procedure, if enrolled, for evaluation in the Exemplary Merit Program;" and

WHEREAS, a written procedure for streamlining the Administrator’s annual performance evaluation process and, if applicable, Exemplary Merit Program process, is presented in Exhibit A and made an integral part of this Resolution; and

WHEREAS, the timeline for the procedure for the current year will necessarily need to be modified, and late submission to the Human Resources Director of the evaluation and, as applicable, the [Individual Development Plan \(IDP\)](#) for the approaching year, will necessarily be allowed; and

WHEREAS, late submission to the Human Resources Director of the evaluation and, as applicable, the IDP, for any given year is accommodated for the Administrator due to scheduling of Council Meetings and due to requirements of a super majority for closed sessions.

NOW, THEREFORE, BE IT RESOLVED that the Grand County Council hereby approves the process illustrated in Exhibit A to annually evaluate the Council Administrator’s performance and, if applicable, the Administrator’s Exemplary Merit Program process, as presented, to be made effective immediately.

PASSED, ADOPTED, AND APPROVED by the Grand County Council in open session this ~~7th-20th~~ day of ~~April-February 2015~~2018, by the following vote:

Those voting aye: _____

Those voting nay: _____

Absent: _____

ATTEST:

Grand County Council

Diana Carroll, Clerk/Auditor

~~Elizabeth A. Tubbs~~Mary McGann, Chair

EXHIBIT A

Process to Annually Evaluate the Council Administrator's Performance

Annual Performance Evaluation

- Within 30 days prior to the Administrator's employment anniversary, the Administrator will perform a self-evaluation utilizing the County's "Supervisor Performance Standards Evaluation" by 1) rating self performance on a scale of 1 to 5 ("Rarely Achieves" to "Consistently Exceeds") for each of the twelve performance categories and 2) completing the employee section for each category. Performance categories currently include:
 1. Manages Employees
 2. Evaluates Employees
 3. Fiscal Responsibility
 4. Goals and Plans
 5. Teamwork
 6. Policies and Procedures
 7. Supervisor Development
 8. Communication
 9. Balance
 10. Dependability
 11. Flexibility
 12. Succession Planning

- The Administrator will immediately provide the written self-evaluation to the Chair.

- Within one week of receipt of the self-evaluation, the Chair will request all Council Members to provide open-ended written input to the Administrator's performance to be due one week from the request, and with the opportunity to decline or simply not respond to the request for any reason, noting that current policy requires that annual performance evaluations (and new Individual Development Plans) are due to the Human Resources Director 30 days following the employee's employment anniversary.

- The Chair will informally ask the Council Members whether a Council Member desires to have an agenda item for an approaching Council Meeting to establish a study committee of three Council Members for the purpose of having the committee, rather than the Chair, complete the ratings and the supervisor section of the evaluation form.
 - The study committee, if established and if so desired, ~~may will~~ informally direct the Council Office Coordinator, within one week of committee establishment, to request mandatory anonymous, sealed, confidential written input, in the form desired by the committee, or via the suggested "Council Administrator Annual 360 Evaluation" form, from all direct reports of the Administrator to be due one week from receipt, with late responses acceptable at the discretion of the study committee.
 - The Council Office Coordinator will provide all sealed responses to a representative of the study committee on the due date.
 - Within one week of receipt of the sealed responses, the study committee

will utilize written input from direct reports to complete the ratings and the supervisor section of each category of the evaluation form for forwarding to the Chair.

- If a study committee is not established for any reason, the Chair will then informally direct the Council Office Coordinator to request mandatory anonymous, sealed, and confidential input, via the suggested "Council Administrator Annual 360 Evaluation Form" from all direct reports to be due one week from receipt, with late responses acceptable at the discretion of the Chair.
- If a study committee is not established for any reason, within one week of receipt of written input from the direct reports and, if any, from the Council Members, the Chair will complete the ratings and the supervisor section of the evaluation form.
- The Chair will schedule and review the evaluation in person with the Administrator within one week of completion, whether prepared by the study committee or by the Chair.
- Following the review, the Administrator will be given the opportunity to provide an immediate written response, to be attached to the evaluation if a response is desired.
- Both the Chair and the Administrator will immediately sign the evaluation and initial any attachments.
- The Administrator will confidentially provide the completed evaluation and any attachments to all Council Members in preparation for an approaching closed session for summarization by the Chair and/or the Administrator.

Yearly Individual Development Plan & Quarterly Progress Report

If the Administrator is a Grand County Employee and is enrolled in the County's Exemplary Merit Program:

- Within 30 days prior to the Administrator's employment anniversary, the Administrator will schedule a meeting to provide the Chair with a review of goals of the prior year's Individual Development Plan (IDP) and the current (4th quarter) IDP progress for the Chair's signature.
- Closely following the completion of the current year's annual performance evaluation, the Chair will request, during an open public meeting, a motion for a closed session "for the purpose of discussing the character, professional competence or physical or mental health of an individual" as required by State Code, noting that such a motion requires the affirmative vote of a super majority (five) of Council Members.
- For the closed session, the Administrator will provide the Human Resources Director and all Council Members confidential copies of 1) up to two years of annual performance evaluations (including the current evaluation); 2) up to two years of IDPs; 3) proposed IDP goals for the coming year; and 4) the current Council Administrator job description for ensuring that goals are over and above the job description to qualify for the Exemplary Merit Program.
 - The Chair and/or Administrator will verbally summarize evaluation performance and IDP performance for attending Council Members, providing evidence of having reached IDP goals for the prior two years.
 - The Chair and/or Administrator will review aloud the proposed IDP goals for the coming year while soliciting input from Council Members.
 - Following the closed session, the Administrator will revise the IDP goals as necessary and obtain the Chair's signature or initials.

- Quarterly, the Administrator will schedule meetings with the Chair to review progress and obtain the Chair's signature on each quarterly review.

- If the Administrator is enrolled in the two-year Exemplary Merit Program and is in the second year of the program, the Chair and, if available, the immediate Past Chair, will verbally co-present the Administrator's annual performance and IDP performance for the prior two years at the next scheduled Performance Review Committee meeting; the Administrator will not be present at such Committee meeting.
- Upon learning of the Committee's findings as to whether an Exemplary Merit increase is approved, the Chair will notify the Administrator.
- Upon presentation, the Chair will sign a Personnel Action Form for the merit increase to be retroactive to the Administrator's employment anniversary.

RESOLUTION NO. _____

RESOLUTION OF THE GRAND COUNTY COUNCIL AMENDING RESOLUTION NO. 3043 THAT APPROVED A PROCESS TO ANNUALLY EVALUATE THE COUNCIL ADMINISTRATOR'S PERFORMANCE

WHEREAS, on April 7, 2015, the County Council adopted Resolution No. 3043 approving a process to annually evaluate the Council Administrator's performance; and

WHEREAS, the County Council wishes to automate inclusion of direct report evaluation of the Council Administrator; and

WHEREAS, under Grand County's Optional Plan for County Government, "the governing body of the County is a seven-member County Council ... established as a citizen body whose members serve on a part-time basis primarily in a legislative, policy-making role, and membership on the Council is not intended to be full-time positions involving extensive day-to-day administrative oversight of county operations and functions;" and

WHEREAS, the composition of the County Council has a high potential to change every two to four years due to staggering terms, elections and term limits; and

WHEREAS, according to the current Policies and Procedures of the Governing Body, "the Council shall make its best effort to appoint a different Council Member as Chair each year;" and

WHEREAS, according to the Council Administrator's ("Administrator") current job description, the supervisor of the Administrator is the "County Council as a Unit as communicated by the Chair;" and

WHEREAS, according to the current Policies and Procedures of the Governing Body, the Council Chair "does not represent the Council as a whole Governing Body unless directed by the majority of the Council Members during a lawful meeting..." and

WHEREAS, according to the Administrator's current job description, the Administrator position is a regular employee (non-contract) position since October 22, 2012; and

WHEREAS, according to the Administrator's current job description, the Administrator supervises "all County Department Heads, including the IT Director, and contract employees who are under the purview of the County Council, as well as the Council Office Coordinator and Council Office Assistant. This excludes all Elected Officials and their deputies/staff" for a current total of 15 employees; and

WHEREAS, the current Grand County Employee Handbook includes a section on Performance Reviews, described as "a means for discussing, planning and reviewing the performance of each employee;" and

WHEREAS, the Administrator position is deserving of a consistent written procedure for annual performance evaluations which, among other purposes, "provide a basis for awarding compensation based on merit;" and

WHEREAS, the Administrator position is deserving of a consistent written procedure, if enrolled, for evaluation in the Exemplary Merit Program; and

WHEREAS, a written procedure for streamlining the Administrator's annual performance evaluation process and, if applicable, Exemplary Merit Program process, is presented in Exhibit A and made an integral part of this Resolution; and

WHEREAS, the timeline for the procedure for the current year will necessarily need to be modified, and late submission to the Human Resources Director of the evaluation and, as applicable, the Individual Development Plan (IDP) for the approaching year, will necessarily be allowed; and

WHEREAS, late submission to the Human Resources Director of the evaluation and, as applicable, the IDP, for any given year is accommodated for the Administrator due to scheduling of Council Meetings and due to requirements of a super majority for closed sessions.

NOW, THEREFORE, BE IT RESOLVED that the Grand County Council hereby approves the process illustrated in Exhibit A to annually evaluate the Council Administrator's performance and, if applicable, the Administrator's Exemplary Merit Program process, as presented, to be made effective immediately.

PASSED, ADOPTED, AND APPROVED by the Grand County Council in open session this 20th day of February 2018, by the following vote:

Those voting aye: _____

Those voting nay: _____

Absent: _____

ATTEST:

Grand County Council

Diana Carroll, Clerk/Auditor

Mary McGann, Chair

EXHIBIT A

Process to Annually Evaluate the Council Administrator's Performance

Annual Performance Evaluation

- Within 30 days prior to the Administrator's employment anniversary, the Administrator will perform a self-evaluation utilizing the County's "Supervisor Performance Standards Evaluation" by 1) rating self performance on a scale of 1 to 5 ("Rarely Achieves" to "Consistently Exceeds") for each of the twelve performance categories and 2) completing the employee section for each category. Performance categories currently include:
 1. Manages Employees
 2. Evaluates Employees
 3. Fiscal Responsibility
 4. Goals and Plans
 5. Teamwork
 6. Policies and Procedures
 7. Supervisor Development
 8. Communication
 9. Balance
 10. Dependability
 11. Flexibility
 12. Succession Planning

- The Administrator will immediately provide the written self-evaluation to the Chair.

- Within one week of receipt of the self-evaluation, the Chair will request all Council Members to provide open-ended written input to the Administrator's performance to be due one week from the request, and with the opportunity to decline or simply not respond to the request for any reason, noting that current policy requires that annual performance evaluations (and new Individual Development Plans) are due to the Human Resources Director 30 days following the employee's employment anniversary.

- The Chair will informally ask the Council Members whether a Council Member desires to have an agenda item for an approaching Council Meeting to establish a study committee of three Council Members for the purpose of having the committee, rather than the Chair, complete the ratings and the supervisor section of the evaluation form.
 - The study committee, if established and if so desired, will informally direct the Council Office Coordinator, within one week of committee establishment, to request mandatory anonymous, sealed, confidential written input, in the form desired by the committee or via the suggested "Council Administrator Annual 360 Evaluation" form, from all direct reports of the Administrator to be due one week from receipt, with late responses acceptable at the discretion of the study committee. The Council Office Coordinator will provide all sealed responses to a representative of the study committee on the due date.

 - Within one week of receipt of the sealed responses, the study committee will utilize written input from direct reports to complete the ratings and the

supervisor section of each category of the evaluation form for forwarding to the Chair.

- If a study committee is not established for any reason, the Chair will then informally direct the Council Office Coordinator to request mandatory anonymous, sealed, and confidential input, via the suggested "Council Administrator Annual 360 Evaluation Form" from all direct reports to be due one week from receipt, with late responses acceptable at the discretion of the Chair.
- If a study committee is not established for any reason, within one week of receipt of written input from the direct reports and, if any, from the Council Members, the Chair will complete the ratings and the supervisor section of the evaluation form.
- The Chair will schedule and review the evaluation in person with the Administrator within one week of completion, whether prepared by the study committee or by the Chair.
- Following the review, the Administrator will be given the opportunity to provide an immediate written response, to be attached to the evaluation if a response is desired.
- Both the Chair and the Administrator will immediately sign the evaluation and initial any attachments.
- The Administrator will confidentially provide the completed evaluation and any attachments to all Council Members in preparation for an approaching closed session for summarization by the Chair and/or the Administrator.

Yearly Individual Development Plan & Quarterly Progress Report

If the Administrator is a Grand County Employee and is enrolled in the County's Exemplary Merit Program:

- Within 30 days prior to the Administrator's employment anniversary, the Administrator will schedule a meeting to provide the Chair with a review of goals of the prior year's Individual Development Plan (IDP) and the current (4th quarter) IDP progress for the Chair's signature.
- Closely following the completion of the current year's annual performance evaluation, the Chair will request, during an open public meeting, a motion for a closed session "for the purpose of discussing the character, professional competence or physical or mental health of an individual" as required by State Code, noting that such a motion requires the affirmative vote of a super majority (five) of Council Members.
- For the closed session, the Administrator will provide the Human Resources Director and all Council Members confidential copies of 1) up to two years of annual performance evaluations (including the current evaluation); 2) up to two years of IDPs; 3) proposed IDP goals for the coming year; and 4) the current Council Administrator job description for ensuring that goals are over and above the job description to qualify for the Exemplary Merit Program.
 - The Chair and/or Administrator will verbally summarize evaluation performance and IDP performance for attending Council Members, providing evidence of having reached IDP goals for the prior two years.
 - The Chair and/or Administrator will review aloud the proposed IDP goals for the coming year while soliciting input from Council Members.
 - Following the closed session, the Administrator will revise the IDP goals as necessary and obtain the Chair's signature or initials.
 - Quarterly, the Administrator will schedule meetings with the Chair

to review progress and obtain the Chair's signature on each quarterly review.

- If the Administrator is enrolled in the two-year Exemplary Merit Program and is in the second year of the program, the Chair and, if available, the immediate Past Chair, will verbally co-present the Administrator's annual performance and IDP performance for the prior two years at the next scheduled Performance Review Committee meeting; the Administrator will not be present at such Committee meeting.
- Upon learning of the Committee's findings as to whether an Exemplary Merit increase is approved, the Chair will notify the Administrator.
- Upon presentation, the Chair will sign a Personnel Action Form for the merit increase to be retroactive to the Administrator's employment anniversary.

Council Administrator Annual 360 Evaluation Form

To be Completed by All Direct Reports (Department Heads and Council Office Staff)

(mandatory, anonymous, and confidential for County Council use only)

UTR=Unable to rate

1= Rarely Achieves

2=Sometimes Achieves

3=Fully Achieves

4=Meets and Occasionally Exceeds

5=Consistently Exceeds

_____ Accessible / has an open door policy

_____ Addresses issues in a timely way

_____ Holds accountable

_____ Provides timely feedback

_____ Helps with problem solving / conflict resolution

_____ Communicates in open, candid and consistent manner (orally and in writing)

_____ Supportive as liaison to the County Council

_____ Provides leadership

_____ Collaborative / promotes teamwork

_____ Promotes professional development

_____ Evaluates fairly

_____ Communicates and upholds County policies & procedures

_____ Dependable for follow through

_____ Informative of important County matters

_____ Works to develop strong, productive relationships

_____ Competent at building and maintaining external relationships on the County's behalf

Remarks:

Ogden Pioneer Days Foundation

P.O. Box 150092
Ogden, Utah 84415



Agenda Item: V

February 8, 2018

Dear Community Leader:

In celebration of the "National Day of the American Cowboy," Utah Cowboys and Cowgirls ("the cowboy") representing all 29 Counties in the State of Utah will be honored on **Saturday, July 21, 2017**, during the Ogden Pioneer Days Rodeo. This day is designed to honor ranchers, working cowboys, rodeo athletes, Western musicians and artists, cowboy poets and others who contribute to the Western culture in Utah.

Activities include a pre-rodeo VIP reception, print and video presentation during the rodeo spotlighting each cowboy, special gifts and recognition from the Ogden Pioneer Heritage Foundation, and from national, state and local elected officials.

As a respected community leader, we invite you to nominate a deserving cowboy from within your County to receive this prestigious honor. Your nominee' should be someone whose life and work best represents the western heritage lifestyle and the preservation of Utah's western and cowboy culture for future generations.

Nominations are due March 8, 2018.

Please send your nomination to:
Ogden Pioneer Days Foundation
P.O. Box 150092
Ogden, Utah 84415

For additional information please contact Jackie Belnap 801-668-2555, or you may email us at Jackie_belnap@hotmail.com. We look forward to receiving your nomination, and thank you for helping make the "National Day of the American Cowboy" a success.

Respectfully,

Jackie Belnap
Executive Administrator

Alan Hall, Chairman
Dave Halverson, Rodeo Director



National Day of the American Cowboy Nomination Form

- Cowboy or Cowgirl ("The Cowboy") nominee must be a current resident of the County for which the nomination is submitted.
- The nominee shall have made an outstanding contribution to the western heritage lifestyle and to the preservation of Utah's western and cowboy culture for future generations.
- Nominee should personify courage, hard work honesty, integrity, and patriotism.
- Nominee' may include Working Cowboy, Rodeo Cowboy, Rancher, Cattleman, Cowboy Entertainer, Cowboy Artist, Cowboy Musician, Cowboy Author, and others who have contributed to Utah's Cowboy and Western culture.
- Any individual or organization may nominate a qualified person for consideration.
- Honoree' will be evaluated, selected and notified by the Ogden Pioneer Heritage Foundation National Day of the Cowboy organizing committee.

County: _____

Nominee' Name: _____

Address: _____

Phone: _____ Email: _____

Please describe why the nominee listed above should be the individual selected to represent your County on Saturday, July 21, 2018 during the National Day of the American Cowboy day of recognition for Utah's Cowboys at the Annual Ogden Pioneer Days Rodeo.

Note: Supplemental information not to exceed 300 words.

Individual/organization submitting the nomination:

Name: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

For questions or additional information please contact the Ogden Pioneer Heritage Foundation at 801-668-2555
jackie_belnap@hotmail.com

Please complete nomination form and return by **March 8th 2018** to:
Ogden Pioneer Heritage Foundation
P.O. Box 150092
Ogden, Utah 84415

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
FEBRUARY 20, 2018

Agenda Item: W-1

TITLE:	Approving Appointment(s) to District and County Boards and Commissions: 1. Moab Mosquito Abatement District
FISCAL IMPACT:	None
PRESENTER(S):	Council Member Clapper, Council Liaison to the Board

Prepared By:

Bryony Hill
Council Office
Coordinator

FOR OFFICE USE ONLY:

Attorney Review:

N/A

RECOMMENDATION:

I move to approve the appointment of Jeanette Kopell to serve on the Moab Mosquito Abatement District, with term expiring 12/31/2021 and authorize the Chair to sign all associated documents.

BACKGROUND:

The Moab Mosquito Abatement District met in an open meeting and reviewed one application submitted for one vacancy as of 12/31/2017. The Board voted to forward the recommendation of applicant Jeanette Kopell to the County Council for appointment, with term expiring 12/31/2021.

No other applications were received.

Resolution No. 3007 established a board appointment process and requirements of board members, commissioners, and committees. Board Members agree, in signing the application, to abide by Conflict of Interest Ordinance No. 462.

Upon appointment, the Council's Office will mail the appointee a letter congratulating them and inviting them to a training/orientation to be scheduled for 2018.

ATTACHMENT(S):

1. Board recommendation
2. Applications received

February 6, 2018

Grand County Council
125 E. Center Street
Moab, UT 84532

Re: Moab Mosquito Abatement District (MMAD) Recommendation Letter

Dear Grand County Council Members:

The MMAD received 1 application for 1 open vacancy. The MMAD Board met in an open meeting on February 5, 2018, interviewed the candidate Jeanette Kopell and voted to unanimously to recommend Jeanette Kopell to the Council for a term ending 12/31/2021.

Thank you,

A handwritten signature in black ink, appearing to read 'Tim Graham', is written over a light gray rectangular background.

Tim Graham, Chair



Board and Commission Application and Certification Form

RECEIVED
JAN 13 2018
BY: *RH*

Instructions: Complete and sign this form and return it to Grand County Council Office, 125 E. Center St., Moab, UT 84532; fax: 435-259-2574; or council@grandcountyutah.net

Board or Commission Position Applied For: MAD Commission

Name: Jeanette Koppell

Mailing Address: P.O. Box 820

City: Moab State: UT ZIP Code: 84532

Day Phone: 435-260-8948 Email Address: jeanettek2@gmail.com

In what year did you establish your current residency in Grand County? 98
(residency is required for all Boards; some District boards require residency within the District, which may not include Moab City limits; two years' residency prior to assuming board membership is required for Planning Commission)

If not Grand County, which county do you reside in? (applicable for Historical Preservation Commission and Housing Authority of Southeastern Utah) _____

Occupation or professional training: Rego Therapist

List your work experience that is relevant to your application for a position on the Board or Commission for which you are applying (if needed, attach a separate page):

Past Board Membership

Grand County Resolution 3007 (December 2013) contains the following Board Member requirements:

- Must be a Grand County resident (unless otherwise noted);
- Terms shall be for four years, unless a shorter period is required by law, or unless a mid-term vacancy is being filled;
- All terms shall end December 31st with the new member taking office the first meeting in January of the following year;
- Board Members shall have the appropriate expertise when required by law;
- Submit applications to the Council's Office in accordance with the requirements contained in the notice;
- Agree to abide by the County's Conflict of Interest Ordinance.

Additionally, the State Code has the following requirements for *Special Service Districts in Grand County*:

- No appointed member of the Board may be a full or part-time employee of the District while serving on the Board;
- No person employed by a Special Service District as a full-time or part-time employee may serve on the Governing Board of the District;
- A Board Member may not be compensated separately as a Board Member and as an employee for providing the same service;
- Each Trustee/Board Member appointed by the County legislative body shall be an elector (registered voter) of the District.

I have read, and I certify, that all the information on this form is true and correct and I meet the requirements listed above. Furthermore, if appointed, I agree to faithfully attend the meetings and adhere to the State laws, County ordinances, and adopted Bylaws that govern the Board or Commission on which I am appointed to serve. Additionally, I have read the County's Conflict of Interest Ordinance (No. 462, November 2007) and do not have any inherent conflicts in serving on the Board or Commission to which I have applied. I agree to abide by this Ordinance.

Signature: _____

Date: 1-3-14

CONSENT AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
FEBRUARY 20, 2018

Consent Agenda Item: X-BB

TITLE:	<p>X. Approving retail beer permit for OARS- Moab River Stories, located at 2540 US 191</p> <p>Y. Approving alcohol permit for PRCA Rodeo located at the Old Spanish Trail Arena</p> <p>Z. Approving annual grant award from the Utah Division of Emergency Management for the Grand County Community Emergency Response Team (CERT) program in the amount of \$3000 for December 1, 2017 through December 31, 2018</p> <p>AA. Approving proposed agreement with Election Systems and Software, election management vendor for the State of Utah to acquire the ExpressVote Universal Voting System</p> <p>BB. Approving proposed grant agreement with Utah Department of Agriculture and Foods, Phase III, for noxious weed control of the Giant Reed, <i>Arundo donax</i></p>
FISCAL IMPACT:	See Corresponding Agenda Summary, if any
PRESENTER(S):	None

Prepared By:

Bryony Hill
Council Office Coordinator
435-259-1346
bchamberlain@grandcountyutah.net

RECOMMENDATION:

I move to adopt the consent agenda as presented and authorize the Chair to sign all associated documents.

BACKGROUND:

See corresponding agenda summary, if any, and related attachments.

FOR OFFICE USE ONLY:

Attorney Review:
N/A

ATTACHMENT(S):

See corresponding agenda summary, if any, and related attachments.

agenda item X

GRAND COUNTY, A MUNICIPAL CORPORATION OF THE STATE OF UTAH

Application for Retail Beer License

TO THE HONORABLE BOARD OF COUNTY COUNCIL, GRAND COUNTY, UTAH

Name O.A.R.S. Canyonlands

Address 2540 U.S. 191, Moab, Utah 84532

Nature of Business Rafting Company

Address of Business 2540 U.S. 191, Moab, Utah 84532

Hereby applies for a license to vend light beer at retail for and on behalf of The OARS Family of Companies

whose { partners officers and directors } are as follows: Tyler Wendt, Clavey Wendt

and who have complied with the statutory requirements and possess the qualifications specified in the Liquor Control Act of Utah and request license to be issued for the following particular premises at 2540 U.S. 191, Moab, Utah 84532 in Moab, Utah, for a term of months, commencing the 17th day of March, 2018, and ending the 17th day of March, 2018

It is expressly understood that the County Council may with or without hearing refuse to grant the license herein applied for, or if allowed will be granted and accepted by Licensee on condition that it may be revoked at the will and pleasure of the County Council of said County, and no cause therefore need be stated when in their opinion such action is necessary for the protection of the public health, peace or morals, or for violation of law or ordinances relating to beer or the Licensee's conduct of licensed premises.

Dated this day of , 20

APPROVED BY GRAND COUNTY COUNCIL

Date 2/8/18 Sanitarian [Signature]

Date 2/11/18 Grand County Sheriff [Signature]

Date Council Chair

EVENT PERMIT
"TEMPORARY BEER"
Local Consent

PURPOSE: Local business licensing authority provides written consent to the Alcoholic Beverage Control Commission to issue an event permit to an organization for the purposes of storage, sale, offer for sale, furnish, or allow the consumption of an alcoholic product on the event premises

AUTHORITY: Utah Code 32B-9-201

Grand

Local business license authority

, [] City [] Town [X] County

hereby grants its consent to the issuance of a temporary beer event permit license to:

Applicant Entity/Organization: The OARS Family of Companies

Event Name: Moab River Stories at the OARS Boathouse

Event location address: 2540 U.S. 191 Moab Utah 84532
street city state zip

On the 17th day(s) of March, 2018
dates month year

during the hours of 6pm to 10pm, pursuant to the provision of Utah Code 32B-9.
defined hours from - to

Authorized Signature

Name/Title

Date

AS OF SEPTEMBER 1, 2015 THIS FORM MUST BE SUBMITTED TO THE DABC BY THE APPLICANT

agenda item 4

SINGLE EVENT PERMIT Local Consent

PURPOSE: Local business licensing authority provides written consent to the Alcoholic Beverage Control Commission to issue an event permit to an organization for the purposes of storage, sale, offer for sale, furnish, or allow the consumption of an alcoholic product on the event premises

AUTHORITY: Utah Code 32B-9-201

Grand, [] City [] Town [x] County
Local business license authority

hereby grants its consent to the issuance of a temporary single event permit license to:

Applicant Entity/Organization: Canyonlands PRCA Rodeo Club

Event Name: Canyonlands PRCA Rodeo Club

Event location address: 3641 S. Hwy. 191 Moab UT 84532
street city state zip

On the 31, 1, 2 day(s) of May, June, 2018
dates month year

during the hours of 5:00 pm to 12:00 am, pursuant to the provision of Utah Code 32B-9.
defined hours from - to

We recommend this entity as conducting a civic or community enterprise* [] Yes [] No
[] Not providing a recommendation

***As Part of local consent required by 32B-9-201(1)(c), the locality may provide a recommendation as to whether the entity is conducting a civic or community enterprise. A civic or community enterprise means a function that is in the nature of a temporary special event such as a social, business, religious, political, governmental, educational, recreational, cultural, charitable, athletic, theatrical, scholastic, artistic, or scientific event. A "civic or community enterprise" generally is a gathering that brings members of a community together for the common good. Single event permits may not be issued to or obtained by an entity or organization for the purpose of avoiding or attempting to avoid the requirement of state retail alcohol licensing.**

Authorized Signature

Name/Title

Date

This is a suggested format. A locally produced city, town, or county form is acceptable.

AS OF SEPTEMBER 1, 2015, LOCAL CONSENT MUST BE SUBMITTED TO THE DABC BY THE APPLICANT.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
FEBRUARY 20, 2018
 Agenda Item: Z

TITLE:	Approval annual grant award from the Utah Division of Emergency Management for the Grand County CERT program
FISCAL IMPACT:	\$3,000.00 Grant - \$3,000.00 Match which is in the 2018 budget
PRESENTER(S):	Rick M. Bailey

Prepared By:
 RICK M. BAILEY
 GRAND COUNTY
 EMERGENCY
 MANAGER

FOR OFFICE USE ONLY:
 Attorney Review:

RECOMMENDATION: I MAKE A MOTION TO APPROVE THE FY2017 CITIZENS CORPS SUPPLEMENTAL GRAND OBLIGATING DOCUMENT FOR THE AWARD IN THE AMOUNT OF \$3,000.00 FROM THE UTAH DIVISION OF EMERGENCY MANAGEMENT (DEM), UTAH DEPARTMENT OF PUBLIC SAFETY (DPS) AND AUTHORIZE THE CHAIR TO SIGN ALL APPLICABLE DOCUMENTS.

BACKGROUND: THE UTAH STATE DIVISION OF EMERGENCY MANAGEMENT ANNUALLY PROVIDE FUNDING FOR THE COMMUNITY EMERGENCY RESPONSE TEAM (CERT) PROGRAM. THE AMOUNT OF THE 2017 GRANT IS \$3,000.00 WITH THE MATCHING AMOUNT WHICH IS IN 2018 EMERGENCY MANAGEMENT BUDGET.

ATTACHMENT(S)
 2017 UTAH DIVISION OF EMERGENCY MANAGEMENT OBLIGATING DOCUMENT FOR AWARD/AMENDMENT.
 AGREEMENT NUMBER SHSP-2017-CIT-007; REGION VII CITIZENS CORP;
 CIT-FY17; CFDA 97.067

|

UTAH DEPARTMENT OF PUBLIC SAFETY (DPS) DIVISION OF EMERGENCY MANAGEMENT (DEM) STATE HOMELAND SECURITY GRANT Funding Entity: Federal Emergency Management Agency (FEMA) Federal Award Identification Number (FAIN): EMW-2017-SS-00080 Federal Award Date: 09/01/2017 OBLIGATING DOCUMENT FOR AWARD					FORM 76-10
1. AGREEMENT NO. SHSP-2017-CIT-007		2. RECIPIENT Region VII Citizen Corpse	3. TYPE OF ACTION [X] AWARD [] AMENDMENT		4. AMENDMENT NO. 1
5. RECIPIENT ADDRESS: Region VII Citizen Corpse Coordinator 125 E. Center Street Moab, Utah 84532			6. ISSUING STATE OFFICE AND ADDRESS: Utah Department of Public Safety Division of Emergency Management Box 141710 - 1110 State Office Building Salt Lake City, UT 84114-1710		
7a. NAME OF RECIPIENT PROJECT MANAGER Rick Bailey		7b. PHONE NO. 435-259-1310	8a. NAME OF STATE PROJECT COORDINATOR TANNER PATTERSON		8b. PHONE NO. 801.598.1610
9. EFFECTIVE DATE OF THIS ACTION September 1, 2017			10. METHOD OF PAYMENT State Reimbursement Check		
11. DESCRIPTION OF ACTION a. (Indicated funding data for awards or financial changes)					
PROGRAM NAME ABBREVIATION	ACCOUNTING DATA	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	PERFORMANCE PERIOD
CIT-17-17 CFDA 97.067 <i>Rick M. Bailey</i>	F2017 CITIZEN CORPS SUPPLEMENTAL GRANT STATE HOMELAND SECURITY PROGRAM GRANT ALLOCATION	\$0	\$3,000	\$3,000	December 1, 2017 thru December 31, 2018
b. To describe changes other than funding date or financial changes, attach schedule and check here _____					
12. RECIPIENT IS REQUIRED TO SIGN AND RETURN (1) ORIGINAL COPY OF THIS DOCUMENT TO THE STATE OFFICE IN BLOCK 6. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					
13. RECIPIENT SIGNATORY OFFICIAL (Name and Title): Mary McGann, Chairperson, Grand County Council					DATE 2/ /2018
14. STATE SIGNATORY OFFICIAL (Name and Title): <i>[Signature]</i> FOR KRIS J. HAMLET Kris J. Hamlet, Director					DATE 1-17-18

Rick M. Bailey

Rick M. Bailey 2/4/2018

**GRAND COUNTY
COUNTY COUNCIL MEETING
February 20, 2018**

TITLE:	Approval of Contract to Acquire ES&S Election Equipment
FISCAL IMPACT:	\$9,939.34/Annually
PRESENTER(S):	Grand County Clerk/Auditor, Diana Carroll

Prepared By:

Diana Carroll
Grand County
Clerk/Auditor

FOR OFFICE USE ONLY:
Attorney Review:

n/a

RECOMMENDATION:

MOTION: Move to approve the contract to acquire election equipment from ES&S under State Contract #AR2762 and authorize the Chair to sign all associated documents.

BACKGROUND:

Election Systems & Software has been selected as the new voting Election Management Vendor for the state of Utah. Their new ExpressVote Universal Voting System utilizes touch-screen technology that produces a paper-based record for tabulation. This new touchscreen will allow a voter to mark their provisional ballot using the touchscreen unit, and then print out a paper ballot that the voter will then cast in to a tabulator. The DS200 Precinct Tabulator is designed with patented IMR and PTRAC technology software to ensure that all ballots are read accurately and consistently. This new system was designed to be easier for the voters and election officials alike.

The cost of the equipment is not included in the election budget, that is however where the cost will come from. At the time of adopting our budget, the contract with the state was not even signed yet – we still do not know if the State of Utah will contribute funds to counties for the equipment purchases. The Clerk’s Association continues to lobby for funding, but there will be a slight budget adjustment to make during the 2018 amending process.

Attachment(s)

- **ExpressVote Information**
- **DS200 Precinct Scanner & Tabulator**
- **ES&S Contract & Price Quote**



ExpressVote®

2

Universal Voting System as a Marker



Multilingual

Touch Screen and Display

Allows voters to easily make vote selections and review their selection.



ExpressVote

Instruction Panel

A visual guide that shows voters how to use the ExpressVote.

Card Slot

Where the voter inserts their card to activate selections.

Visual Aids

High contrast and zoom functionality.

Front Access Panel

Headphone jack, a port for a Sip-and-Puff device or two-position rocker switch, and Audio-Tactile Keypad make the unit ADA friendly.



Audio-Tactile Keypad

Enables ADA voters to control audio and navigate the ballot.



ACTIVATING THE VOTE SESSION:

Election officials can configure the ExpressVote to best fit their needs. The voter receives an activation card to begin the process.

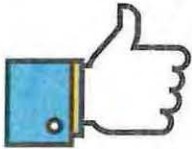
- If only one ballot style is programmed for the election, a blank card activates the vote session.
- Multiple ballot styles with a blank card prompt poll workers to select the correct ballot style for the voter.
- A card with an activation barcode displays the correct options for the voter if the election has multiple ballot styles.



ExpressVote Key Features

As a marker, the ExpressVote handles the entire marking process, eliminating marginal marks and the need for voter mark interpretation. Voters utilize the touch screen to mark their vote selections, receiving a verifiable paper vote record upon completion. Used in early vote centers and on Election Day in precincts or vote centers, the ExpressVote can serve every eligible voter, including those with special needs.

EASY TO SET UP AND USE



The one-step startup and poll-closing procedure make the ExpressVote an ideal device for poll workers. The intuitive design offers streamlined simplicity for poll workers and election staff. The ExpressVote is also small, lightweight and easy to move.

CONTROLLED AND REDUCED COSTS



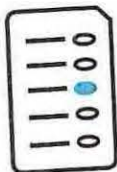
Traditional ballot printing costs can be significantly reduced by eliminating the need for pre-printed paper ballots. Voters activate their vote session, make their selections and receive a paper record to cast. This process consumes 70 percent less paper than traditional ballots.

INNOVATIVE DESIGN



Voters review a summary page and can make changes before receiving their verifiable paper vote record. The ExpressVote prevents overvotes and undervoting with prompts and on-screen feedback. ExpressVote in marking mode neither stores nor tabulates vote counts. The system produces a verifiable paper record for each voter.

VERIFIABLE PAPER RECORD



After all selections are made, a human- and machine-readable paper record is produced that includes text and an optical scan barcode. Votes are digitally scanned for tabulation on an ES&S DS200®, DS450® or DS850® device.

SECURE



The ExpressVote Universal Voting System utilizes a variety of functions to ensure election data and cast vote records are secure. In its current certification as a marking device, no vote data is stored in the device. Its system functions are only executable during election events, in the manner and order intended by election officials performing their duties.

For more information visit www.essvote.com



DS200[®]



Precinct Scanner & Tabulator



Protective Cover

Cover has heavy-duty rubber seal to shelter DS200 from elements during transport.

Easy to Set Up

Lid-up, power-on approach allows poll workers to easily open polls in one simple step.

Touch Screen and Display

Provides voters with instructions and immediate feedback. Tension bearings hold screen in place for custom positioning.

Ballot/Card Slot

Voters cast both ballots and vote summary cards here; accommodates up to 19-inch ballots.

Auxiliary Ballot Compartment

Main Ballot Compartment

Easy, hassle-free storage of up to 2,500 ballots.

11

The number of 14-inch flat ballots processed per minute

DS200 Key Features

The DS200 is a precinct-based scanner and vote tabulator equipped with the latest in ES&S' patented technology. Fully certified and compliant with EAC guidelines, the DS200 enhances the voting experience for voters and election officials alike. Our patented IMR™ and PTRAC™ technology ensures even the most poorly marked ballots are read accurately and consistently — protecting voter intent. All of this is designed to make everyone's job easier.

ACCURATE



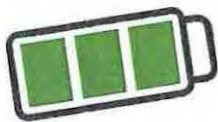
The DS200 combines the ES&S-patented Intelligent Mark Recognition (IMR™) and patented Positive Target Recognition & Alignment Compensation (PTRAC™) systems to accurately track and pinpoint target locations. This technology accommodates ballots inserted at angles or with erroneous marks to uphold voter intent. This precision improves the reliability of elections.

SECURE



Like all ES&S tabulation equipment, the DS200 includes physical security features such as locking panels and security seals to secure sensitive components and election files, and a key-locked case for transport and shipping. The DS200 operating system controls, limits and detects unauthorized access to all critical data. The system also includes safeguards, such as data encryption and digital signatures, that help protect sensitive data and verify authenticity, including certification of all firmware.

RELIABLE



Having both battery backup and thermal paper means you never have to worry about power outages or printer ink.

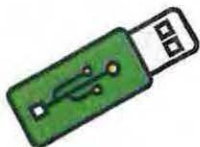
COMPATIBLE



Works in conjunction with:

- ExpressVote® Universal Voting System
- DS450® High-Throughput Scanner & Tabulator
- DS850® High-Speed Scanner & Tabulator
- Electionware® Election Management Software
- AutoMARK® Ballot Marking Device
- Election Reporting Manager®

COMPREHENSIVE



- Optional wireless modem results transfer with encryption
- Primary data storage device
- Backup data storage
- Data sent via Secure File Transfer Protocol (SFTP) server



11208 JOHN GALT BLVD
 OMAHA, NE 68137-2364
 (402) 593-0101

**Sales Order Form for use by the Counties and Local Units of
 Government in the State of Utah that have elected to acquire
 ES&S equipment under Contract #AR2762**

Customer P.O. #: _____

1st Election Date: 6/26/2018

Estimated Delivery Date: To be Agreed Upon by the Parties

Phone Number: 435-259-1321

Fax Number: 435-259-2959

Customer Contact, Title: Diana Carroll - County Clerk

County Name: Grand County, Utah

Bill To:
Grand County, Utah
Diana Carroll - County Clerk
125 E. Center Street
Moab, UT 84532

Ship To:
Grand County, Utah
Diana Carroll - County Clerk
125 E. Center Street
Moab, UT 84532

Item	Description	Qty	Unit Price with Discount	Total
Authorized Items for Purchase:				
HARDWARE:				
1	DS200 Tabulator	2	\$5,186.00	\$10,372.00
2	ExpressVote BMD Terminal	2	\$3,204.00	\$6,408.00
3	Election Management Hardware	1	\$3,975.00	\$3,975.00
INITIAL ANNUAL SOFTWARE LICENSE:				
4	Reporting Only Software	1	\$4,815.00	\$4,815.00
IMPLEMENTATION SERVICES:				
5	Equipment Installation	2	\$115.00	\$230.00
6	Equipment Installation	2	\$105.00	\$210.00
7	Support Services	1	\$1,650.00	\$1,650.00
8	Support Services	1	\$4,525.00	\$4,525.00
9	Training Services	2	\$1,650.00	\$3,300.00
10	Training Services	1	\$1,650.00	\$1,650.00
TRADE-IN ALLOWANCE:				
11	Trade-In Allowance	40	(\$50.00)	(\$2,000.00)
VALUE ADD ITEMS:				
12	Additional 4GB Thumb Drives	5	\$105.00	\$525.00
NOTE: Unless otherwise noted, items within the Value Added Features section do not include shipping & handling, which will be billed separately. These prices are subject to change pursuant to the terms and conditions of the agreement between the parties.				
Authorized Items for Purchase Total				\$35,660.00

Payment Terms: As per Contract Attachment A, Section 40: Payment

Warranty Period: As per Contract Attachment A, Section 23: Hardware Warranty and Section 24: Software Warranty

Annual Hardware and Software Maintenance and Support Fees (Beginning Upon Expiration of the Original Warranty Period):

Silver Hardware Maintenance (Maintenance Once Every 24 Months):				
1	DS200 Hardware Maintenance	2	\$170.00	\$340.00
2	ExpressVote BMD Hardware Maintenance	2	\$110.00	\$220.00
Annual Firmware Licenses:				
3	DS200 Firmware License	2	\$90.00	\$180.00
4	ExpressVote BMD Firmware License	2	\$75.00	\$150.00
Annual Software Licenses:				
5	ElectionWare Reporting Only	1	\$4,815.00	\$4,815.00
Total Post-Warranty Annual Hardware Maintenance & Software License Fees				\$5,705.00

ELECTION SYSTEMS AND SOFTWARE, LLC	COUNTY OR LOCAL UNIT OF GOVERNMENT
Authorized Signature	Authorized Signature
Richard J. Jablonski	
Printed Name	Printed Name
Vice President - Finance	
Title	Title
February 14, 2018	
Date	Date

Trade-In Equipment:
ES&S will provide a trade-in value for the old equipment (outlined in Contract Attachment B) and dispose of old equipment on or before delivery of the new equipment.

Special Notes:
Additional Discount: In the event that the Utah State Legislature provides funding for new voting systems, the State would make these funds available exclusively to counties that purchase new voting Tabulation System Hardware and Accessible Voting System Hardware from ES&S. ES&S will provide an 8 percent rebate on Tabulation System Hardware and Accessible Voting System Hardware purchased by any county that uses State funds, provided that the aforementioned county purchase and take delivery of the new Tabulation System Hardware and Accessible Voting System Hardware by no later than March 31, 2021.

o In the event that State funding is not made available prior to March 31, 2021, ES&S will provide the following rebates:

- 1-6 counties purchase ES&S equipment= 2% rebate
- 7-14 counties purchase ES&S equipment= 4% rebate
- 15-22 counties purchase ES&S equipment= 6% rebate
- 23-29 counties purchase ES&S equipment= 8% rebate

o All rebates described in the two bullet points above are to be provided retroactively contingent on sales and related deliveries completed by March 31, 2021.

Lease-Purchase Pricing: ES&S's affiliate, Nationwide Capital, can provide financing to Utah counties for terms ranging from 3 to 10 years. Interest rates are dependent upon the length of the financing term and applicable rates at the time the sale transaction between ES&S and the county is consummated. Please contact your ES&S sales representative for financing options.

This Sales Order is submitted by the County or Local Unit of Government pursuant to that certain Contract No. AR2762. The Deliverables ordered under this Sales Order and all rights and obligations of ES&S and the Local Unit of Government shall be governed by the terms and conditions of Contract No. AR2762.

Lease/Purchase Financing Options:	Annual Pmt
Annual Payment for a Four (4) Year Term	\$9,939.34

- Lease/Purchase Financing Notes:**
1. ES&S is able to provide direct financing for the Total Purchase Price.
 2. First Payment due at contract execution and annually thereafter.
 3. Payments do not include Annual Post-Warranty License and Maintenance and Support Fees which will be invoiced separately.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING

February 20, 2018

Agenda Item: BB

TITLE:	Approving proposed grant agreement with Utah Department of Agriculture and Foods, Phase III, for noxious weed control of the Giant Reed, <i>Arundo donax</i>
FISCAL IMPACT:	Employee's time and equipment use as match. (Within the budget)
PRESENTER(S):	Tim Higgs, Grand County Weed Supervisor

Prepared By:

Tim Higgs, Grand
County Weed
Supervisor
435-259-1369
[twhiggs@grandcountyu
tah.net](mailto:twhiggs@grandcountyu
tah.net)

FOR OFFICE USE ONLY:

Attorney Review:

RECOMMENDATION::

I move to approve the proposed grant agreement with the Utah Department of Agriculture and Foods, Phase III, for the control of Giant Reed or *Arundo donax* and authorize the Chair to sign or initial all associated documents.

BACKGROUND:

This is a continuation of controlling Giant Reed (*Arundo donax*) in Moab area and Thompson Springs. About 3-4 years ago the State of Utah declared Giant Reed as a noxious weed and we have been working with land owners in the Moab area to remove this plant. We will be continuing this and expanding it to Thompson which has only two infestations. This grant will also include spraying Russian knapweed on private property and on BLM land. We will also be spraying Perennial Pepperweed in the areas that we will be controlling knapweed. We will be having the land owner seeding their land and the grant will provide the seed. There will also be replacement plants in areas that the giant reed is taken out.

Attachment(s):

1. Award letter.
2. Contract



February 9, 2018

Grand County
Attention: Tim Higgs
125 East Center Street
Moab, UT 84532

Dear Tim Higgs,

Thank you for submitting your proposal for the Arundo donax Phase #3 & Russian Knapweed-Perennial Pepperweed ISM Project. The Department is pleased to inform you that it anticipates awarding Grand County \$66,330.00 for the Arundo donax Phase #3 & Russian Knapweed-Perennial Pepperweed described in your 2018 grant proposal submitted to the Utah Department of Agriculture and Food requesting funds from the Invasive Species Mitigation program.

Currently UDAF is working on a grant agreement to meet the needs of this project. We plan to present that agreement to Grand County on or before February 20, 2018 for your review and approval. *Award of these monies is contingent upon Grand County agreeing to the terms and conditions outlined in that grant agreement.* Please note that the terms and conditions include, but are not limited to, all statutory requirements under UCA 4-17-114 and UCA 4-17-115. In addition, Grand County must verify that it, its officer, agents, employees, contractors, sub-contractors and assigns are in full compliance with the State of Utah's cultural resource laws. A copy of those requirements is attached to this letter as Attachment A (Additional Terms and Conditions).

In addition, please be aware that as an awardee of funds, you may be subject to the auditing and other requirements outlined in UCA 51-2a-101 *et seq.*

Please be reminded that until the grant agreement is signed and dated by the parties, this grant award amount may be modified or reduced. Please also be reminded that this grant

award may be modified or reduced based on the availability of grant funds under UCA 4-17-114 and UCA 4-17-415. As such, until the grant agreement is finalized, there is no binding obligation to the State of Utah or any of its departments or divisions to provide Grand County with the above-mentioned funds: if Grand County, its officer, agents, employees, contractors, sub-contractors or assigns choose to begin work on this project or expend monies prior to the grant agreement being finalized, such monies may not be reimbursed by the State of Utah or the Department of Agriculture.

We look forward to working with you to put this important salinity control project in place. If you have any questions about the grant agreement, please contact Aaron Eagar at 801-538-7186 or via email at aeagar@utah.gov.

Sincerely,



Bracken Davis
Deputy Director, Plant Industry & Conservation
Utah Department of Agriculture and Food

Dear Invasive Species Mitigation Grant Recipient,

As indicated in the February 10th, 2018 email, you have been conditionally awarded funding through the Utah Department of Agriculture for the Arundo donax Phase #3 & Russian Knapweed-Perennial Pepperweed project under Utah's Invasive Species Mitigation Program under UCA 4-17-114 and UCA 4-17-115. In order to receive these funds and to proceed with the project outlined in your 2018 proposal, please complete the following items:

1. Attached is a partially completed grant agreement. Please review the entire agreement, including all attachments carefully. If there are errors or omissions, please contact Aaron Eagar at UDAF immediately to make any necessary changes.
2. If the information is correct, please initial each numbered paragraph, **including each paragraph on Attachment A, and sign and date the agreement on page 6 where indicated**. All signatures must be original: electronic signatures or copies are not accepted.
3. Also attached as Attachment C is a conflict of interest form. The State of Utah requires the individual signing the grant agreement to complete and sign this form in the presence of a notary public. If the Grantee or its principals hold any elected office, please indicate the office(s) held. If the Grantee or its principals do not hold any elected office or have no other conflicts, please indicate that by writing "do not hold any elected office" on Attachment C and sign in the presence of a notary public.

As a reminder, please ensure that all fields are filled in correctly as UDAF is unable to move forward with any funding absent a fully completed and executed agreement.

Once all of the requested information is complete, please mail the original copies of all documents to:

UDAF
Attn: Aaron Eagar
PO Box 146500
Salt Lake City, UT 84114-6500

After UDAF receives the completed grant agreement, including all attachments, your grant will be processed. You will be notified by mail when your grant is funded and work can begin.

If you have any questions or concerns, please contact Aaron Eagar at 801-538-7186 or via email at aeagar@utah.gov.

Thank you for your interest in this project and in promoting salinity control and water conservation in the State of Utah. We look forward to working with you to further these important goals.

Sincerely,



Bracken Davis
Deputy Director, Plant Industry and Conservation Division
Utah Department of Agriculture and Food

**UTAH DEPARTMENT OF AGRICULTURE AND FOOD
GRANT AGREEMENT**

1. **CONTRACTING PARTIES:** This Grant Agreement (Agreement), is between the Utah Department of Agriculture and Food ("UDAF"), Grantor, and the following Grantee:

Grantee Name: **Grand County,** Contact Person: **Diana Carroll,**

Street Address: **125 East Center Street** City: **Moab** State: **UT** Zip code: **84532**

A (please check one):

Sole Proprietor

Governmental Agency

Other-Specify Type _____

2. **GRANTEE IS AN INDEPENDENT CONTRACTOR:** The Grantee is an Independent Contractor, and has no authority, express or implied, to bind the State of Utah, UDAF, or any of their officers, agents, or employees.

3. **CERTIFICATION OF NON-DEBARMENT:** The Grantee certifies that neither it nor its principals, officers, agents, employees, contractors or sub-contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from entering into this Agreement by any governmental entity. If the Grantee cannot so certify, it shall submit a written explanation and shall obtain *prior* written approval for this Agreement from the UDAF Commissioner, or her designee. Failure of the Grantee to obtain such prior written approval shall be considered a material breach of this Agreement.

4. **PURPOSE OF AGREEMENT:** To pass funds to the Grantee for the following purpose: Invasive Species Mitigation fund for the Arundo donax Phase #3 & Russian Knapweed-Perennial Pepperweed project pursuant to UCA 4-17-114 and UCA 4-17-115.

5. **AGREEMENT PERIOD:** This Agreement is effective 2/20/2018 and expires 12/21/2018, unless terminated early due to a breach or other reason stated in this Agreement or extended or amended, at the Grantor's discretion and with the Grantor's approval.

6. **AGREEMENT AMOUNT:** The total amount the Grantee will receive pursuant to this Agreement is \$66,330.00.

7. **FUNDING:** The funding provided to the Grantee pursuant to this Agreement constitutes a grant of State money and/or federal pass through money as defined in Utah Code 63G-6a-103(38), 63J-1-220, and 51-2a-201.5. If Grantee is receiving any funding through any other source or is providing any amount of matching funds for this project, such funding must be disclosed and reported as set forth in paragraph 10 of this Agreement. As such, Grantee agrees to be bound by all applicable terms under those Utah Code sections, including, but not limited to, the auditing and reporting requirements set forth in 51-2a-101 *et seq.*

8. **EXPENDITURE OF FUNDS.** The Grantee shall expend the funds provided pursuant to this Agreement only for the purpose(s) stated in this Agreement and as outlined in Grantee's 2018 application for Invasive Species Mitigation Application (Attachment B).

9. **COMPLIANCE WITH STATE AND FEDERAL LAW.** The Grantee shall comply with all State and federal laws that apply to the subject matter and purpose of the Grant.

10. **GRANTEE REPORTING AND INSPECTION REQUIREMENTS:** The Grantee shall comply with the following reporting and inspection requirements:

A. The Grantee shall prepare and provide the Grantor with the reports below:

- (1) An annual written description and an itemized report detailing the expenditure of the state money, or the intended expenditure of any state money that has not been spent;
- (2) A final written itemized report when all the state money is spent;
- (3) Written certification that Grantee, as defined both in this Agreement and as defined in the Additional Terms and Conditions, agrees to, and is in compliance with, all stated terms and conditions set forth in Attachment A ("Additional Terms and Conditions");
- (4) An annual written description and an itemized report detailing the expenditure of any other funding anticipated, received or actually expended, including any such funding that has not been spent; and
- (5) A final written itemized report regarding any funds received or expended pursuant to subsection (4).

B. Upon request, Grantee will provide access to UDAF for inspection of the project during the planning, surveying, construction, testing and completion of the project.

11. **BILLING REQUIREMENTS:** Payments to the Grantee shall be made as follows:

A. The Grantee shall submit payment requests no more often than once a month. The Grantee will use the payment request form provided by the Grantor to request payments. Payment requests will be submitted to Aaron Eagar by mail (Utah Department of Agriculture and Food, Attn: Aaron Eagar, PO Box 146500, Salt Lake City, UT 84114-6500) or email (aeagar@utah.gov) and be signed by the Grantee and the contractor, sub-contractor, sub-grantee or assignee (if any) who either authorized, performed or oversaw the actual work completed, and has the legal authority to bind that specific entity.

- (1) The Grantee will maintain all invoices, receipts and any other documentation associated with the project until all work undertaken pursuant to this Agreement is complete, and a final report detailing the work completed is filed with UDAF.
- (2) The Grantee shall allow UDAF to examine any and all records under paragraph 11(A)(1) within a reasonable time upon request by Grantor. For purposes of this Agreement, a reasonable time shall not exceed thirty (30) days after the date of the original request.

B. The Grantor may delay or deny payment to the Grantee for billings or claims for services that do not meet the billing deadlines outlined below.

- (1) **Ongoing Billings:** The Grantee shall submit all billings for costs incurred on or before June 30th of a given fiscal year pursuant to paragraph (2) below.
- (2) **State Fiscal Year-End Billings:** The State Fiscal Year is from July 1st through June 30th. The Grantee shall submit all billings for costs incurred on or before June 30th of a given fiscal year **no later than July 10th** of the following fiscal year, regardless of the Grantee's billing period or the expiration or termination date of this Agreement.
- (3) **Final Agreement Billings:** The Grantee shall submit all final billings under this Agreement within 14 days of expiration or termination of the Agreement, regardless of the Grantee's billing period.

C. The Grantee and Grantor may negotiate a payment and billing budget to track payments and project progress. This budget shall not be effective or waive any provision in paragraph 11 unless it is in writing, signed and dated by both Grantee and Grantor, and unless the provision to be waived is specifically identified in that writing. In the absence of those requirements, all provisions in paragraph 11 remain in full force and effect and are legally binding and fully enforceable.

D. In accordance with Attachment A, UDAF will withhold 10% of the total grant award of \$66,330.00 until all work undertaken pursuant to this Agreement is complete, the project is approved by UDAF, GIS data of the treatment areas, and a final report detailing the work completed are filed with UDAF.

12. **REDUCTION OF FUNDS:** If the Grantor becomes subject to a legislative change, revocation of statutory authority, lack of appropriated funds or unavailability of funds, which would render the Grantee's delivery or performance under this Agreement impossible, or unnecessary, the Grantor may terminate this Agreement in whole or in part. If the legislature does not appropriate funds for paying the Grantor's obligations on this Agreement, or if funding to the Grantor is reduced due to an order by the Governor, or is required by State law, or if federal funding (when applicable) is not provided, or requires any return or "giveback" of funds required for the Grantor to continue payments or if the Executive Branch mandates any cuts or holdbacks in spending, or if UDAF decides to reduce the payments pursuant to this Agreement, the Grantor may terminate this Agreement or proportionately reduce the requirements of this Agreement and the amounts to be paid by the Grantor to the Grantee for meeting such requirements.

13. **INDEMNIFICATION:** The Grantee acknowledges that Grantor is a governmental entity as defined by the Utah Governmental Immunity Act, UCA 63G-7-101, *et. seq.* Grantor does not waive any defenses otherwise available under the Governmental Immunity Act. The Grantee shall indemnify, hold harmless, and release the State of Utah, and all of its officers, agents, employees and volunteers from and against any and all loss, damages, injury, liability, suits, and proceedings relating to this Agreement which are caused in whole or in part by the acts, omissions, or negligence of the Grantor or any of its officers, agents, employees and volunteers.

14. **COPYRIGHT:** The Grantee shall release, indemnify and hold the State, its officers, agents and employees harmless from liability of any kind or nature, including the Grantee's use of any copyrighted or un-copyrighted program, composition, secret process, patented or un-patented program, invention, article or appliance furnished or used in the performance of this Agreement.

15. **ASSIGNMENT:** The Grantee shall not assign, sell, sub-grant, or sub-contract its rights or responsibilities under this Agreement unless approved in writing by the Grantor. If the Grantee elects to so do, the Grantee does so with the express understanding that no provision under this Agreement is waived by the Grantor,

unless specifically acknowledged in writing, and that the Grantee is still bound and required to fulfill all obligations, terms and conditions set forth under this Agreement, whether performed by the Grantee, its officers, agents, employees, contractors or sub-contractors.

16. **AMENDMENTS:** The parties may modify this Agreement only by written amendment signed by both parties. Any amendments shall be attached to the original signed copy of this Agreement.

17. **REMEDIES:** If the Grantor determines that the Grantee, its officers, agents, employees, contractors or sub-contractors, have failed to comply with, or breached, any of the terms or conditions set forth in this Agreement (including the terms and conditions set forth in any attachments to this Agreement), the Grantor may pursue any of the following remedies against Grantee, and/or its officers, agents, employees, contractors or sub-contractors, at its discretion; including but not limited to:

- a. **Disallow Costs.** The Grantor may disallow any costs otherwise allowed under this Agreement to the Grantee and adjust its payments to the Grantee by deducting such disallowed costs.
- b. **Withhold Payment.** It may withhold funds from the Grantee for non-compliance with any of the terms of this Agreement, misuse of public funds, or failure to comply with State and federal law.
 - (1) If an audit finding or judicial determination is made that the Grantee misused public funds, the Grantor may also withhold funds otherwise allocated to the Grantee to cover the costs of any audits, attorneys' fees and other expenses. The Grantor shall give the Grantee prior written notice that the payment(s) will be withheld. The notice shall specify the reasons for such withholding. The Grantor shall inform the Grantee whether any amounts withheld may be released, and if so, the actions that the Grantee must take to bring about the release of any amounts withheld.
 - (2) If an independent CPA audit or Grantor review determines that the payments made by the Grantor to the Grantee were incorrectly paid or were based on incorrect information from the Grantee, the Grantor may adjust or withhold the Grantee's payments for the remainder of the contract period or until the Grantor fully recoups the funds.
- c. **Require Repayment.** Upon written request by the Grantor, any overpayments, disallowed costs, excess payments or questioned costs are immediately due and payable by the Grantee. In the alternative, the Grantor shall have the right to withhold any or all subsequent payments pursuant to this Agreement until it fully recoups these funds. In such cases, the Grantee shall not be relieved of meeting the requirements of this Agreement.
- d. **Require Corrective Action.** The Grantee shall comply with the terms of any corrective action plan required by the Grantor.
- e. **Pursue Any Legal Remedy.** The Grantor and the Grantee may avail themselves of all remedies allowed by state or federal law.
- f. **Terminate the Agreement.** The Grantor may terminate this Agreement in accordance with the termination provisions outlined below.

18. **RIGHT TO TERMINATE UPON THIRTY DAYS NOTICE.** Grantor may terminate this Agreement, with or without cause, in advance of the Agreement's expiration date, by giving the other party 30 days written notice.
19. **NO THIRD-PARTY BENEFICIARY RIGHTS.** No provision in this Agreement is intended or shall create any rights with respect to the subject matter of this Agreement in any third party.
20. **JURISDICTION:** The provisions of this Agreement shall be construed and governed by the laws of the State of Utah. The parties will submit to the jurisdiction of the courts of Utah for any dispute arising out of this Agreement or the breach thereof. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County, Utah.
21. **ENTIRE AGREEMENT:** This Agreement, including any attachments and/or documents referenced herein, constitutes the entire agreement between the parties and supersedes all prior and contemporaneous oral or written agreements.
22. **GRANTEE HAS NOT ALTERED THIS AGREEMENT:** By signing this Agreement, the Grantee represents that neither it nor its employees or representatives have in any way altered the language or provisions in the Agreement, and that this Agreement contains exactly the same provisions that appeared in this document and its exhibits when the Grantor originally sent it to the Grantee.
23. **AUTHORITY OF PERSON SIGNING FOR THE GRANTEE:** The Grantee represents that the person who has signed this Agreement on behalf of the Grantee has full legal authority to bind the Grantee and to execute this Agreement.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties executed this Agreement:

GRANTEE
Grand County

GRANTOR
(UTAH DEPARTMENT OF AGRICULTURE)

By: _____

By: _____

Type/Print Name: _____

Type/Print Name: _____

Title/Position: _____

Title/Position: _____

Date: _____

Date: _____

Required Approvals:

Program Manager Date

Director Division of Purchasing Date

UDAF Administrative Services Date

Director of Finance Date

UDAF Contact: Aaron Eagar Phone: 801.538.7186 Email: aeagar@utah.gov

UTAH DEPARTMENT OF AGRICULTURE AND FOOD INVASIVE SPECIES MITIGATION GRANT APPLICATION FY 2018 UDAF

PLEASE COMPLETE A SEPARATE APPLICATION FOR EACH INDIVIDUAL PROJECT AREA

Project Information Summary (to be completed by Applicant)

Applicant

Project Name			
Arundo donax Phase #3			
Organization Name (Applicant)		Contact Person (Project Manager)	
Grand County		Tim Higgs	
Mailing Address	City	State	Zip
125 East Center Street	Moab	Utah	84532
Telephone	Cell Phone	Email	
435-259-1369	435-210-0689	twhiggs@grandcountyutah.net	

Note: If the Fiscal Agent listed is from a different organization than Applicant, both the Applicant and the Fiscal Agent must sign the grant application in order for the application to be considered complete for ranking and funding. **In addition, if an independent organization is to be used by the Applicant as a Fiscal Agent, please review and complete Attachment A-1.**

Fiscal Agent (if different from Applicant):

Fiscal Agent		Contact Person (Financial Manager)	
Grand County		Diana Carroll	
Mailing Address	City	State	Zip
125 East Center Street	Moab	Utah	84532
Telephone	Cell Phone	Email	
435-259-1322	435-260-1204	dcarroll@grandcountyutah.net	

Must attach latest tax return showing Name, Address, and Federal Tax ID Number (may submit State of Utah Vendor Number in place of tax return). To receive funding from the State of Utah you must have a vendor number which ties received funding to a legal entity. Vendor numbers are linked to Federal Tax ID numbers and associated name and address.

The State Vendor Number can be found on copies of previous contracts with the State of Utah.

Proposed Project

Project Name		
Russian knapweed and perennial Pepper weed control on Private land and BLM		
Project Location	County	GPS Coordinates * (minimum project center point)
Along the Colorado River and the Dolores River	Grand	38 49'11.95 N 109 16'58.06 W 38 50'37.86 N 109 16'54.40 W 38 58'41.76 N 109 14'20.67 W 38 45'03.61 N 109 05'14.38 W 38 44'10.63 N 109 06'19.84 W
Noxious Invasive Weed Targeted		Total Number of Acres to be Treated
Primary Target Weed- Russian knapweed		232
Secondary Target Weed- Perennial pepperweed, Canada thistle		5
Description of Proposed Project (include history of project)		
<p>The areas we will be doing the work both on BLM and private will be used for wildlife or some grazing. These areas have been treated in the past and the land owners would like to see the noxious weeds gone. We are asking for this grant to help with the cost of the follow up from the work that has been done in the past. As most know that perennial weeds are not all killed in one year and the seed bank needs to be depleted. The BLM has given the county funds in the past to start the work on this project on their land. The private land owner had the Nature Conservancy get a grant and we sprayed the weeds on their land a few years ago. We have photos of the BLM part that will be sprayed and may have it for the private land. We will take photos before anything is sprayed and then take it later in the fall, and again in the spring when they should be up and growing. IN the fall we will seed the areas we treated of the Russian knapweed and perennial pepperweed.</p>		

* A map with the Project Area outlined over satellite/aerial photograph coverage showing treatment areas for Primary and Secondary Targets should also be provided.

Proposed Project

Early Detection Rapid Response(EDRR) Focus Species:

Project is targeting an invasive weed species which has been identified by the Utah Department of Agriculture and Food as an invasive species of concern for FY2018. These invasive species are: (not listed in order of importance)

Common crupina	<i>Crupina vulgaris</i>	Garlic mustard	<i>Alliaria petiolata</i>
African rue	<i>Peganum harmala</i>	Purple starthistle	<i>Centaurea calcitrapa</i>
African Mustard	<i>Brassica tournefortii</i>	Goatsrue	<i>Galega officinalis</i>
Small bugloss	<i>Anchusa arvensis</i>	Giant reed	<i>Arundo donax</i>
Mediterranean sage	<i>Salvia aethiopis</i>	Japanese knotweed	<i>Polygonum cuspidatum</i>
Spring millet	<i>Milium vernale</i>	Oxeye daisy	<i>Leucanthemum vulgare</i>
Syrian beancaper	<i>Zygophyllum fabago</i>	Vipers bugloss, blueweed	<i>Echium vulgare</i>
Ventenata (North Africa) grass	<i>Ventenata dubia</i>	Elongated mustard	<i>Brassica elongata</i>
Plumeless thistle	<i>Carduus acanthoides</i>	Common St. Johnswort	<i>Hypericum perforatum</i>
Malta starthistle	<i>Centaurea melitensis</i>	Sulfur cinquefoil	<i>Potentilla recta</i>
Camelthorn	<i>Alhagi maurorum</i>	African mustard	<i>Brassica tournefortii</i>
Cutleaf vipergrass	<i>Scorzonera laciniata</i>		

Other justifiable species (please list below and explain justification)

Locations of EDRR weeds must either be entered into EDDMaps (eddmmaps.org) or provide point data (shapefile or gpx file). The invasive population data must be included with the application.

conditions set forth in a separate agreement between the Applicant and the Fiscal Agent. Nevertheless, because the agreement between the Applicant and the Fiscal Agent is a separate agreement, it cannot independently be enforced by the State.

Please attach a copy of the agreement between the Applicant and Fiscal Agent with respect to the requested grant funds to this grant application. If no agreement is currently in place, a copy of the agreement must accompany a copy of the signed Grant Agreement in order for funds to be awarded and/or disbursed. The failure to do so may result in the Grant award being denied and/or rescinded.

By signing, the Applicant and Fiduciary attest that each person who has signed this Application has full legal authority to bind the Applicant and Fiduciary's organizations, respectively, and to execute this Agreement on each respective entity's behalf.

SIGNATURE OF APPLICANT

DATE

SIGNATURE OF FIDUCIARY

DATE

Please provide a detailed list of partners and define their role within the project.

Grand County we will be either doing the work or have it contracted out. The BLM has provide funds in the past as part of the Dolores River Partnership, currently will are working on a WRI grant that the BLM applied for to do work in the areas that are near these sites. They have given us funding in the past to treat the areas we will be spraying on their land as a follow up. The private land owner will let us use their seed spreader or they will do the seeding themselves. Some of the land owners with the Giant Reed will help remove some of the tops. The land owners are being told that it is their responsibility to remove any plants that may come back and they will doing the planting of the replacement plants. Utah Weed Supervisor Association will be buy or getting the Bio-control agents for the Giant Reed and more gall wasp for the Russian knapweed

Rehabilitation & Treatment:

- The project will have a positive impact to rehabilitate and treat an area that is infested with or impacted by an invasive species, has a fuel load that may contribute to a catastrophic wildland fire, or prevent catastrophic wildland fire through land restoration in a watershed.
- Has the potential to improve the grazing forage for domestic cows or wildlife.
- Addresses soil run-off, erosion, soil infiltration, and flooding to improve water quality and quantity.
- Can provide an economic benefit to project area.

The giant Reed and the Russian knapweed burn very hot and move very quickly. Russian knapweed burns as easy as Chet Grass. The reseeding is to improve wildlife feed, there is an Elk herd that using the river corridor all year long. The reseeding will help reduce the soil run off during heavy summer rains. This grant will help the nursery in Moab with funds to buy plants and in return pay their employees and they in turn spend money in the County. The areas along the Dolores River the reseeding will help for the cattle grazing that will be going on, on BLM land and will help the rancher by have more forge for his cattle.

We will take a photo or photos of the area before treatment during and after about one year. With the Giant Reed we will check at least once after the removal and several times the next year. We will be working with UDAF to establish multiple line transect monitoring for multi-year monitoring. These transect will establish baseline data which can be monitored for the next 3 to 5 years to establish a percent change within project area. We will also incorporate camera on a stick readings on these transects for baseline percent coverage readings for complete monitoring data.

Biological Control: Project contains a biological control method for controlling the target weed species. Planning and release of biological control agents to be coordinated with APHIS and UDAF.

Please explain in detail the location of your releases and the species. Outline the desired outcome of the release and how it will be monitored and measured.

We will be working with the Utah Weed Supervisor Association to release bio-control agents for the Giant Reed. We have both the gall midge and the gall wasp established in the county. The gall midge has spread at least a total 100 miles in the county along both the Dolores and Colorado Rivers.

The ability to bring multiple partner support and additional outside funding to the project will increase the likelihood of funding.

In the unlikely event that the ranking scores are tied, the following will be used to further validate the proposed projects to break the ties:

Project Administration Costs:

Treatment #1

Mechanical Treatment (Requires Supplemental GIS Data Layer and Approval)

Treatment		
Cutting the tops and digging up the roots of <i>Arundo donax</i>		
Acres Treated	Approximate Date of Treatment	Label of Treatment on GIS Data Layer
6	As soon as the snow if any is gone. January – March and in the fall if not completed in the spring.	Page #1-2
Description of Treatment		
<p><i>Please describe treatment in detail and list budget categories the treatment will draw from. If the description exceeds the space given in this form, please attach either another page of this form or a word document of the continued information.</i></p> <p>To say the acres is hard since many of these infestations are in peoples yards and in square feet. We would like to do at least 25 yard or property owners land. We have permission to do the only 2 infestation north of the Colorado River in Thompson Springs. We will cut either with clippers or a chain saw. Where possible we will use a small excavator to remove the roots. In some areas it is not possible to have this happen in the past we have had to did by hand with Pulaski's and we haul the tops and roots away to either burn or we take to the dump and they bury it deep.in areas that is on a right of way or pasture we would treat the area with habitat and in the other areas where the land owner will permit we will treat with Roundup. Getting the roots out are very time consuming but in many areas that is our only option. Example would be in a 50-75 square foot area it may take 3-5 hours just to remove the roots by hand. The tops in the area may take 15-20 minutes.</p>		

Note: Applications including any ground disturbance will require a supplemental .pdf and .shp file of area to be disturbed for archeological clearance. No ground disturbance will proceed without written approval from UDAF as defined in U.C.A. 9-8-404(1)(a).

Please enter the breakdown of costs of this treatment in the table below.

Category	ISM Grant Cost
Herbicide	\$100
Labor	\$10,000
Equipment	\$5,000
Other	
Administration	\$750
Totals	\$15,850

Treatment #2

Herbicide Application

Herbicide Applied		Adjuvant	
Milestone/ Escort		Spreader 90	
Application Method		Application Rate	Units
Ariel		7	Oz.
Acres Treated	Approximate Date of Application	Label of Treatment on GIS Data Layer	
212	May 1, 2018	C, D, F, A, B	
Description of Treatment			
<p><i>Please describe treatment in detail and list budget categories the treatment will draw from. If the description exceeds the space given in this form, please attach either another page of this form or a word document of the continued information.</i></p> <p>We will contract out for these areas to be sprayed by a helicopter and the other area to close to the water we will spray with our ground equipment. Either our UTV sprayer or with our spray truck. The equipment cost is for the herbicide and the helicopter to spray Unit C-F. The labor cost will be for one or 2 seasonal workers to spray the rest of the area. The herbicide cost is the cost for us to buy the herbicide for the rest of the area that is not sprayed from above. It will be about 25 acres, most of it in unit A and B The cost for the helicopter is at \$32/acre for 212 acres.</p> <p>For the perennial pepperweed we will use escort at the rate of one ounce per acre. In the areas that we will treat with ground equipment there is a mixture of Russian knapweed and pepperweed. In those cases we will mix both herbicide in the tank and spray both.</p>			

Please enter the breakdown of costs of this treatment in the table below.

Category	ISM Grant Cost
Herbicide	\$500
Labor	\$4,000
Equipment	\$6,800
Other	
Administration	\$200
Totals	\$11,500

Treatment #3

Revegetation Treatment (Requires Supplemental GIS Data Layer and Approval)

Preparation Treatment		Seeding Method	
		With a spreader pulled behind an UTV or a tractor.	
Seed Mix Name		Seeding Rate	Units
Attached seed mix		13 to 13.5/acre	Lbs.
Acres Seeded	Approximate Date of Seeding	Label of Treatment on GIS Data Layer	
199	September- November	A-C and replacement plants for the Giant Reed.	
Description of Treatment (please be concise)			
<p><i>Please describe treatment in detail and list budget categories the treatment will draw from. If the description exceeds the space given in this form, please attach either another page of this form or a word document of the continued information.</i></p> <p>IN the past we have let land owners get up to \$125 per land owner toward replacement plants. Attach will be the list we let them choice from. They are to go to the local nursery and buy the plants and plant it themselves and we will go back and see that they have been planted. The nursery will send us a detail invoice saying what each person buys, the cost and amount per plant. With 25 land owners at \$125 per person it will be \$3,125. For the areas that we will be treating the Russian knapweed and Perennial Pepperweed the land owner will let us or they will plant the seed and we have told them we want native grasses so we may in the future retreat the area for any plants coming back from seed. .</p> <p>I don't know the cost for seed or how many pounds to put per ace but I hope I will be able to find out next week. Neither place called me back about seed. We are looking at perennial grasses mainly for wildlife.</p> <p>The land owner will provide the equipment and may have an employee help seed the area. Seed is up to \$23,180</p>			

Note: Applications including any ground disturbance will require a supplemental .pdf and .shp file of area to be disturbed for archeological clearance. No ground disturbance will proceed without written approval from UDAF as defined in U.C.A. 9-8-404(1)(a).

Category	ISM Grant Cost
Herbicide	
Labor	\$1,000
Equipment	
Other	\$26,305
Administration	
Totals	27,305

Please enter the breakdown of costs of this treatment in the table to the left.

Treatment #4

Herbicide Application

Herbicide Applied		Adjuvant	
Habitat and Roundup		Spreader 90	
Application Method		Application Rate	Units
Back Pack sprayer		32 oz./ acre; 64 oz./acre	Oz.
Acres Treated	Approximate Date of Application	Label of Treatment on GIS Data Layer	
5	Oct.-Nov., 2018	Pages 1-2	
Description of Treatment			
<p><i>Please describe treatment in detail and list budget categories the treatment will draw from. If the description exceeds the space given in this form, please attach either another page of this form or a word document of the continued information.</i></p> <p>Currently I know of only one area that we have not treated already that we could us Habitat with and we would use Roundup where we can but many in this county do not like pesticides at all. The rest of the areas would either have the roots dug up by hand and where possible we will use an excavator to remove the roots. We have had a big reduction in what came back using all of the methods with Habitat having none come back. Since most of the areas are in peoples yards we cannot use it there because it would be an off label us. That is why we would use roundup or dig up the roots. We cut the tops and remove them and when we have enough areas done we rent a small excavator and dig up the roots where we can get to with the equipment. The other areas we would cut the tops and remove the roots the same day by digging them up by hand with a Pulaski.</p>			

Please enter the breakdown of costs of this treatment in the table below.

Category	ISM Grant Cost
Herbicide	\$175
Labor	\$4,000
Equipment	\$5,000
Other	
Administration	
Totals	\$9,175

Treatment #5

Herbicide Application

Herbicide Applied		Adjuvant	
Milestone/ Escort		Spreader 90	
Application Method		Application Rate	Units
Spraying with our spray trucks or UTV		7	Oz.
Acres Treated	Approximate Date of Application	Label of Treatment on GIS Data Layer	
5	September- Nov. 2018	C, D, F, A, B	
Description of Treatment			
<p><i>Please describe treatment in detail and list budget categories the treatment will draw from. If the description exceeds the space given in this form, please attach either another page of this form or a word document of the continued information.</i></p> <p>This is to complete the area that we did not treat in the above sites either because of weather or other projects had us stop for a while We will be spraying Russian knapweed and perennial pepperweed. Before photos will be taken and the next year in 2019 after photos will be taken about the middle of May. These photos will then be sent to UDAF.</p>			

Please enter the breakdown of costs of this treatment in the table below.

Category	ISM Grant Cost
Herbicide	\$100
Labor	\$2,000
Equipment	
Other	
Administration	\$200
Totals	\$2,300

Treatment #6

Biocontrol Release

Biocontrol Species Released		Number of Individuals Released
<ol style="list-style-type: none"> 1. Tetramesa romana, the giant reed gall midge 2. Rhizaspidotus donacis, the Arundo scale 		
Number of Points of Release	Approximate Date of Release	Label of Treatment on GIS Data Layer
		Page #1
Description of Treatment (please be concise)		
<p><i>Please describe treatment in detail and list budget categories the treatment will draw from. If the description exceeds the space given in this form, please attach either another page of this form or a word document of the continued information.</i></p> <p>We will attempt to incorporate two species of biocontrol agents for giant reed into the Utah Weed Supervisor's biocontrol program:</p> <ol style="list-style-type: none"> 1. Tetramesa romana, the giant reed gall midge 2. Rhizaspidotus donacis, the Arundo scale <p>Both biocontrol agents have been used in Texas and California since 2013. Our first challenge will be to acquire biocontrol agents from cooperators in Texas and California. We will attempt to achieve this through coordination with biocontrol professionals and agriculture employees that have previously released biocontrol. The second objective will be to determine the ability of giant reed biocontrols to establish in southern Utah climates. The third goal will be to monitor efficacy of biocontrol agents using SIMP.</p> <p>Biocontrol on Arundo will not eradicate the noxious weed, but it is expected to damage plants and reduce the spread. This will help to prevent Arundo from becoming established in new sites in Utah.</p> <p>The labor cost will be to release the bio-control agents for seasonal workers.</p>		

SOUTHWEST SEED INC.
MIX: ORDER / QUOTE

Phone: 970-565-8722

FAX: 970-565-2576

COMPANY: <u>GRAND CTY WEED DEPT</u>	DATE: <u>10/4/2017</u>	PROJECT ID:	INVOICE:
CUSTOMER: <u>TIM HIGGS</u>		MOAB	MIX #:
ADDRESS:	PHONE: <u>435-259-1369</u>		P.O. #
	ALT:		DRILLED RATE
SHIPPING:	FAX: <u>877-201-4960</u>		TOTAL ACRES <u>199</u>
UPS:	CPU:	DEL:	CREDIT CARD INFO

	SPECIES	%	LOT #	PLS			BULK			PLS EXTN
				PLS%	PER/ACRE	TOTAL #	COST	PER/ACRE	TOTAL#	
1	INDIAN RICEGRASS RIMROCK				2.5	497.5	\$ 5.60			\$ 2,786.00
2	GALLETA VIVA				1.5	298.5	\$ 21.00			\$ 6,268.50
3	BLUEBUNCH WHEATGRASS SECAR				3.5	696.5	\$ 6.90			\$ 4,805.85
4	THICKSPIKE WHEATGRASS				4	796	\$ 5.10			\$ 4,059.60
5	MUTTONGRASS				0.6	119.4	\$ 31.70			\$ 3,784.98
6	SANDBERG BLUEGRASS				1	199	\$ 6.20			\$ 1,233.80
7						0				\$ -
8						0				\$ -
9						0				\$ -
10						0				\$ -
11						0				\$ -
				TOTALS	13.1	2606.9		0	0	\$ 22,938.73
							COST/PLS # \$ 8.89		MBT	\$ 240.00
							COST/BLK #	TOTAL		\$ 23,178.73

*** QUOTES VALID FOR 30 DAYS FROM DATE OF ISSUE

GRAND COUNTY WEED DEPARTMENT ARUNDO REPLACEMENT ELIGIBLE PLANT LIST

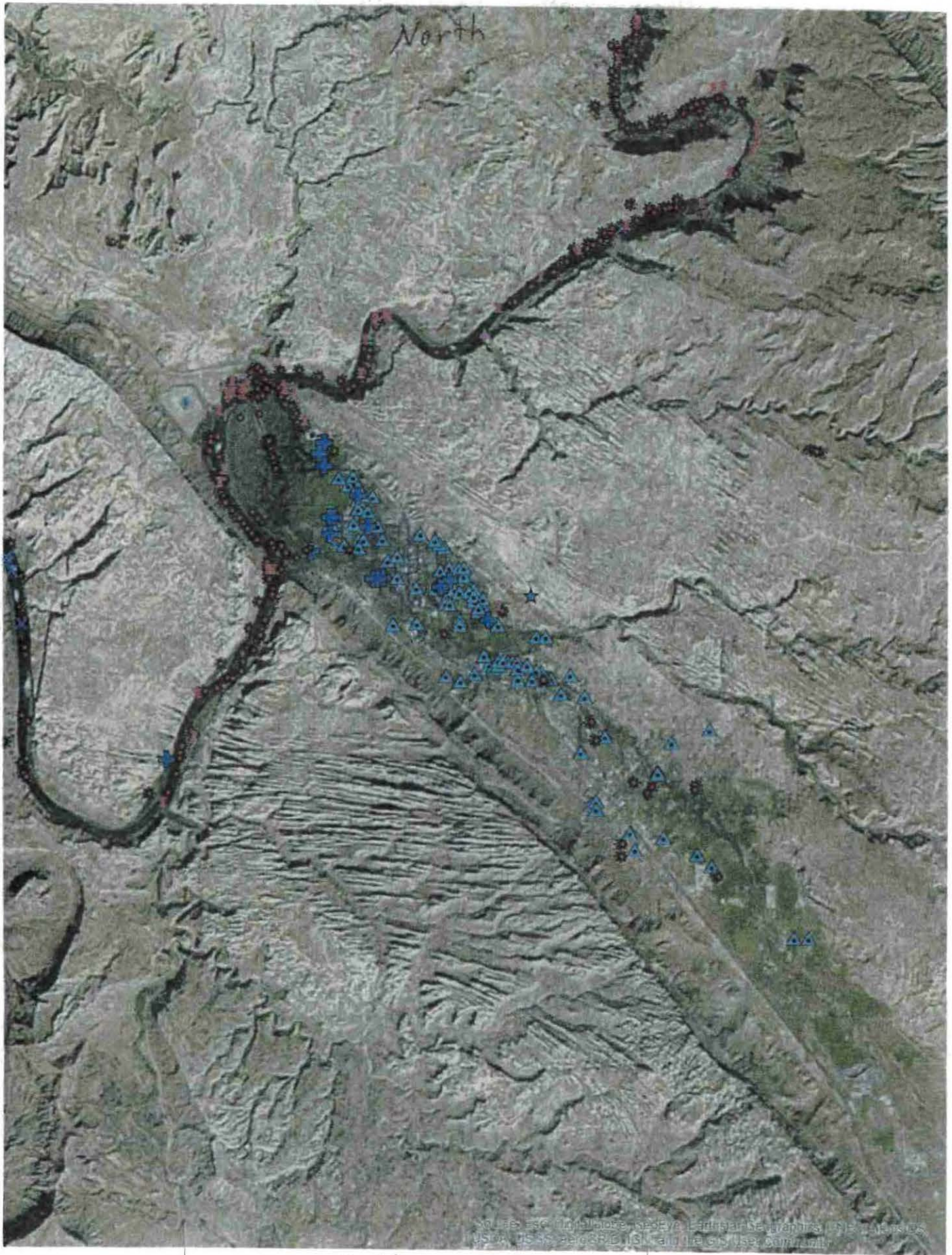
Any plants that are native to our area and region. These plants include but are not limited to:

- New Mexico Privet
- Three Leaf Sumac
- Grow Low Sumac
- Curlleaf Mountain Mahogany
- Desert Holly
- Big Sage
- Saltbush
- Apache Plume
- Fernbush
- Cliffrose
- Pinyon Pine
- One Seed Juniper
- Cottonwood
- Box Elder
- Hackberry (netleaf is native here, common is native to North America)
- Water Birch
- Desert Willow (native to the west of us)
- Basin Wildrye
- Giant dropseed/giant sacaton
- various penstemon species

Ornamental Plants known to be non-invasive:

- Purple Sand Cherry
- Austrian Copper Rose
- Forsythia
- Fruit trees
- Purple leaf plum or cherry
- Lilac
- Spartan Juniper
- Skyrocket Juniper
- Smoke Tree

Smaller plants – like palmers penstemon or other native plants are acceptable as well as herbs.





Source: ESU Digital Globe, Google Earth, and the ESU User Community



Source Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



DECLARATION OF CONFLICT OF INTEREST

FOR CONTRACTED OR GRANTED OBLIGATIONS WITH
THE
UTAH DEPARTMENT OF AGRICULTURE AND FOOD

Because contracted /grant obligations with the Utah Department of Agriculture and Food (UDAF) can be construed as “being employed” by the State of Utah you are required by state law (Utah Code Annotated 67-16-8) to disclose any conflict of interest you may have relating to your contract /grant with Utah Department of Agriculture and Food. Please list below and explain any involvement you may have with: State Government, Local Government including committees, districts, or boards, Irrigation Boards, Colorado River Salinity Control Program, United States Department of Agriculture, Bureau of Reclamation, Bureau of Land Management, U. S. Fish and Wildlife Service, or other party that has influence or participates with UDAF’s Invasive Species Mitigation program.

- 1).
- 2).
- 3).
- 4).
- 5).

I understand that the filing of this Declaration of Conflict of Interest with Utah Department of Agriculture and Food satisfies the requirements as described in Utah Code Annotated 67-16-8 and 67-16-7.

Signature

Date

Name Printed

Sworn before me _____ on _____.

Notary or Justice Signature and Seal

February 2018

January 2018							March 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	<ul style="list-style-type: none"> 9:00AM Council Special Meeting & Public Hearing (Chambers) 	<ul style="list-style-type: none"> 8:30AM Chamber of Commerce (Zions Bank) 5:00PM Agenda Summary Deadline 	<ul style="list-style-type: none"> 11:00AM Housing Task Force (Library) 5:30PM Moab Mosquito Abatement Meeting (District Office (1000 E Sand Flats Rd)) 7:00PM Grand Water & Sewer Service Meeting (Water District Office) 	<ul style="list-style-type: none"> 8:00AM GOED Rural Day on the Hill (SLC) 	3
4	<ul style="list-style-type: none"> 7:00AM Coffee With Curt (Chambers) 5:00PM Airport Board Meeting (Chambers) 	<ul style="list-style-type: none"> 8:30AM Safety & Accident Committee Meeting (Chambers) 4:00PM County Council Meeting (Chambers) 	<ul style="list-style-type: none"> 5:30PM Pipeline Emergency Response Mtg for Emergency Responders (Grand Center) 	<ul style="list-style-type: none"> 8:00AM County Officials day at the Legislature (Utah State Capitol - State Office Building - Auditorium) 4:00PM Solid Waste Special Service District (District Office (1000 E Sand Flat Rd)) 7:00PM Castle Valley Fire Commission Meeting (CV Station 1/Castleton) 7:00PM Thompson SSD Water Board (Thompson) 	9	10
11	<ul style="list-style-type: none"> 12:30PM Council on Aging (Grand Center) 	<ul style="list-style-type: none"> 11:00AM Trail Mix Meeting (Grand Center) 2:00PM Conservation District, Grand County Meeting (Old Spanish Trail Arena) 3:00PM Travel Council Advisory (Chambers) 5:00PM Planning Commission (Chambers) 5:30PM OSTA Committee Meeting (Conference Room @ Spanish Trail Arena) 6:00PM Spanish Valley Area Plan (GWSSA - 302...) 6:00PM Transportation SSD Board (Roads Shed) 	<ul style="list-style-type: none"> 5:00PM Agenda Summary Deadline 	<ul style="list-style-type: none"> 12:00PM Housing Authority Board (City Chambers) 4:00PM Arches SSD Board (Fairfield Inn & Suites) 7:00PM Grand Water & Sewer Service Meeting (Water District Office) 	16	17
18	President's Day <ul style="list-style-type: none"> 8:00AM County Offices Closed 	<ul style="list-style-type: none"> 2:00PM Council Workshop (Chambers) 4:00PM County Council Meeting (Chambers) 	<ul style="list-style-type: none"> 12:00PM Children's Justice Center Advisory Board (Fire Dept) 7:00PM Recreation SSD (City Chambers) 	<ul style="list-style-type: none"> 5:30PM Canyonlands Healthcare SSD Board (Hospital Room 3) 	23	24
25	26	<ul style="list-style-type: none"> 5:00PM Planning Commission (Chambers) 	<ul style="list-style-type: none"> 8:30AM Chamber of Commerce (Zions Bank) 1:00PM Homeless Coordinating Committee Meeting (Zions Bank) 5:00PM Agenda Summary Deadline 	<ul style="list-style-type: none"> 11:00AM Housing Task Force (Library) 5:30PM Moab Mosquito Abatement Meeting (District Office (1000 E Sand Flats Rd)) 7:00PM Grand Water & Sewer Service Meeting (Water District Office) 	2018 NACo Legisla 2 3	

March 2018

February 2018							April 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28				29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
25	26	<ul style="list-style-type: none"> 5:00PM Planning Commission (Chambers) 	<ul style="list-style-type: none"> 8:30AM Chamber of Commerce (Zions Bank) 1:00PM Homeless Coordinating Committee Meeting (Zions Bank) 5:00PM Agenda Summary Deadline 	<ul style="list-style-type: none"> 9:00AM Moab Tourism Expo (MARC) 11:00AM Housing Task Force (Library) 5:30PM Moab Mosquito Abatement Meeting (District Office (1000 E Sand Flats Rd)) 7:00PM Grand Water & Sewer Service Meeting (Water District Office) 	2	<div style="border: 1px solid black; padding: 2px;">2018 NACo Legisla</div>	
2018 NACo Legislative Conference ♦ Washington, D.C.				<ul style="list-style-type: none"> 3:00PM Sand Flats Recreation Stewardship Committee (EMS Training Room (520 East 100 No...)) 4:00PM Solid Waste Special Service District (District Office (1000 E Sand Flats Rd)) 5:30PM Library Board Meeting (Library (Board Room)) 7:00PM Castle Valley Fire Commission Meeting (CV Station 1/Castleton) 7:00PM Thompson SSD Water Board (Thompson) 	9	10	
4	<ul style="list-style-type: none"> 7:00AM Coffee With Curt (Chambers) 4:00PM Noxious Weed Control Board (Grand Center) 5:00PM Airport Board Meeting (Chambers) 	<ul style="list-style-type: none"> 8:30AM Safety & Accident Committee Meeting (Chambers) 4:00PM County Council Meeting (Chambers) 	7	<ul style="list-style-type: none"> 5:00PM Agenda Summary Deadline 	<ul style="list-style-type: none"> 9:00AM Canyon County Partnership (CCP) (Arches Nat'l Park) 12:00PM Housing Authority Board (City Chambers) 4:00PM Arches SSD Board (Fairfield Inn & Suites) 7:00PM Grand Water & Sewer Service Meeting (Water District Office) 	16	17
11	12	<ul style="list-style-type: none"> 11:00AM Trail Mix Meeting (Grand Center) 2:00PM Conservation District, Grand County Meeting (Old Spanish Trail Arena) 3:00PM Travel Council Advisory (Chambers) 5:00PM Planning Commission (Chambers) 5:30PM OSTA Committee Meeting (Conference Room @ Spanish Trail A...) 6:00PM Grand County Cemetery Maintenance... 6:00PM Transportation SSD Board (Roads Shed) 	14	<ul style="list-style-type: none"> 7:00PM Recreation SSD (City Chambers) 	<ul style="list-style-type: none"> 10:00AM Historical Preservation Commission (Grand Center) 	23	24
18	<ul style="list-style-type: none"> 11:30AM Local Emergency Planning Committee (Moab Fire Dept) 	<ul style="list-style-type: none"> 4:00PM County Council Meeting (Chambers) 	21	<ul style="list-style-type: none"> 11:00AM ALG - Association of Local Governments (Chambers) 5:30PM Canyonlands Healthcare SSD Board (Hospital Room 3) 	23	24	
25	26	<ul style="list-style-type: none"> 2:45PM Mental Health Board (Four Corners) (Green River) 5:00PM Planning Commission (Chambers) 	<ul style="list-style-type: none"> 8:30AM Chamber of Commerce (Zions Bank) 1:00PM Homeless Coordinating Committee Meeting (Zions Bank) 5:00PM Agenda Summary Deadline 	29	30	31	



Employment Opportunities

Aircraft Rescue Fire Fighter/Airport Operations Technician (Part-Time)

Posted February 15, 2018 8:00 AM | Closes March 2, 2018 5:00 PM

Under the direct supervision of the Airport Manager, this is a part-time position with Grand County's Airport, Canyonlands Field. The primary purpose of the position... [Full Description](#)

[Apply Online](#)

Emergency Medical Technician - Basic (part-time)

Posted August 1, 2017 8:00 AM | Closes March 31, 2018 5:00 PM

Job Summary Under the supervision of the Director of Emergency Medical services , this position requires current Utah Emergency Medical ... [Full Description](#)

[Apply Online](#)

GCSO - Assistant Food Service Manager in Jail

Posted February 15, 2018 8:00 AM | Closes March 2, 2018 5:00 PM

Must Complete Sheriff's Office Application Click Here to Download Job Summary Under the supervision of the Food Service Manager, assists in planning... [Full Description](#)

GCSO Corrections Officer

Posted August 1, 2017 8:00 AM | Closes March 31, 2018 5:00 PM

Must Complete Sheriff's Office Application Click Here to Download Job Summary Under the supervision of the Assistant Jail Commander the Corrections Officer is a... [Full Description](#)

GCSO Patrol Deputy

Posted August 1, 2017 8:00 AM | Closes March 31, 2018 5:00 PM

Must Complete Sheriff's Office Application Click Here to Download Job Summary Under the direct supervision of the Patrol Supervisor the Deputy Sheriff... [Full Description](#)

GCSO-Communications/Dispatch

Posted January 26, 2018 8:00 AM | Closes April 30, 2018 5:00 PM

Must Complete Sheriff's Office Application Click Here to Download Job Summary Under the direct supervision of the Jail Commander the... [Full Description](#)

Sand Flats Apprentice

Posted January 25, 2018 8:00 AM | Closes February 20, 2018 5:00 PM

GENERAL PURPOSE Performs entry level semi-skilled and unskilled duties under a high school student "job training program". Performs guided day to-day activities and... [Full Description](#)

[Apply Online](#)

TRT/Business Monitoring Specialist with Grand County Travel Council

Posted February 15, 2018 8:00 AM | Closes March 2, 2018 5:00 PM

GENERAL PURPOSE: Acts as the sole state-authorized specialist to monitor Transient Room Tax collections and perform required reporting to the Utah State Tax Commission [Full Description](#)

[Apply Online](#)

SPECIAL EVENTS			
Date		Event Name	Permit Status
FEBRUARY			
	17	Moab Red Hot 55k/33k	Completed
MARCH			
	3	Moab Duathlon	Completed
	10-13	Skinny Tire Festival	In process
	17	Canyonlands Half Marathon & 5 Mile Run	Completed
	24	Behind the Rocks Ultra	In process

MOAB TOURISM **EXPO** 2018

March 1, 2018 • 9am-1pm
Moab Arts & Recreation Center

An Educational Seminar for Moab Businesses in the Tourism Industry

**Moab Public Land Agencies
Q&A Session**

Red Emerald Initiative

**Exhibitor Booths
Grand County Businesses**

Gift Card Giveaways

Get ready for the spring season in Moab! Find out what's new for 2018 with speakers from:

**National Park Service • Utah Office of Tourism • Bureau of Land Management
Trail Mix • Moab Airport • Mayor of Moab • Grand County Departments
Dead Horse Point State Park • Forest Service
Museum of Moab**

Sponsored by the
Moab Area Travel Council

If you would like to secure booth
space contact Callie at 435-259-1370
or email callie@discovermoab.com.

Free!


MOAB
Where Adventure Begins

PUBLIC NOTICE OF VACANCY

Notice is hereby given of Grand County registered voter vacancies on the new Grand County Budget Advisory Board, established by Grand County Ordinance No. 572 on February 6, 2018. The purpose of the board is to advise the County Council on matters pertaining to fiscal policies and procedures, and assist the County Council in fulfilling the statutory responsibilities contained in the Utah Uniform Fiscal Procedures Act for Counties (www.le.utah.gov, 17-36-1).

The Budget Advisory Board ordinance defines the duties and functions of the board, such ordinance available at www.grandcountyutah.net in the “Your Government” / “Boards, Commissions & Committees” section.

As per the ordinance, the new board shall consist of seven voting members and have the following composition: The County Auditor; one additional County Elected Official who is not a County Council Member and who is not the County Attorney; two County Council Members; one non-elected County Department Head; and the balance of the Board shall be comprised of the newly designated Budget Officer (if not one of the positions listed above) and any other registered Grand County voter(s) with a demonstrated interest in, or professional knowledge of, budgeting and finance.

The County Auditor and the Budget Officer shall be permanent board positions, although individuals holding the positions will change from time to time as determined by eventual changes in the elected County Auditor position or by stipulations or amendments to the County resolution that would designate a new Budget Officer.

All other board member terms shall be staggered so that approximately half of the terms are completed each year including the initial partial year of 2018. Initial board members will be appointed to serve a term through either December 31, 2018 (approximately 9 months) or through December 31, 2019 (approximately 21 months), as determined by the County Council. Beginning in January 2020, and each January thereafter, appointment of board members other than permanent positions shall be made by the County Council to serve a term of two years, and may serve up to two consecutive terms if re-appointed by the County Council; the initial partial year will be counted as if it were a full year.

The board shall hold regular meetings, the date, time and location of which will be determined by the new board soon after all board appointments are made by the County Council. Regular meeting dates, times, and location will be advertised within the County and noticed to *The Times-Independent* and then again at the beginning of each year.

Meetings shall be in compliance with the Utah Open and Public Meetings Act. No compensation shall be paid to board members for their services.

Registered Grand County voter(s) with a demonstrated interest in, or professional knowledge of, budgeting and finance who wish to apply shall complete the “Board, Commission, and Committee Certification and Application form” (see details below). All relevant qualifications should be explained in the application.

The County Council will interview qualified applicants in person on March 20, 2018 after 4PM during an open, public meeting, and will subsequently consider the appointments to the Board who are most familiar with the needs of the County. The County Council reserves the right to extend or postpone the board appointments and/or to re-open the application process.

The appointment process for board members shall follow, as much as possible for a newly created board, the prescribed process approved by County Resolution No. 3007 (December 2013). Board members must agree in writing, as part of the application, to abide by the County’s Conflict of Interest Ordinance No. 462 (November 2007). Both documents are available at www.grandcountyutah.net in the “Your Government” / “Boards, Commissions & Committees” section.

The deadline for applications shall be Wednesday, March 14, 2018 at 5:00 p.m. and can be found at www.grandcountyutah.net in the “Your Government” / “Boards, Commissions & Committees” section. Online applications may be completed and submitted through the website or application forms may be printed and emailed to council@grandcountyutah.net or delivered to County Council Administrator’s Office, 125 E. Center, Moab, UT 84532. All late applications will be marked as such; the County Council may, at their discretion, agree to disregard all late applications.

For more information, contact the County Council Administrator’s Office at (435) 259-1346 or 1347.

/s/ Diana Carroll, Clerk/Auditor

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PUBLIC NOTICE OF VACANCY

Notice is given of the vacancy on the Administrative Control Board of the proposed Grand County Emergency Medical Services Special Service District to be created pursuant to Utah Code Ann. § 17D-1-301 *et seq.*

The newly formed District shall have a five (5) member Board in accordance with Utah Code Ann. § 17D-1-302. The members of the Board will be appointed by the Grand County Council, as the appointing entity. Two of the Board members shall have an initial term of two (2) years, and three (3) of the Board members shall have terms of four (4) years. The Board members with the term of two (2) years shall be determined by choosing lots. After the conclusion of the first terms of office, all terms thereafter shall be four (4) year terms.

To be appointed as a member of the Board an individual must be a registered voter residing within the District, pursuant to Utah Code Ann. § 17D-1-304 or an officer or employee of the County.

Letters of request for consideration for appointment, or nominating another for appointment should be submitted to governmental entity listed below:

Grand County Council Administrator, 125 E. Center St., Moab, UT 84532

The Council shall consider the appointments to the Board that are most familiar with the needs of the District. All relevant qualifications for appointment should be explained in the request. The appointing entity will consider each request. Thereafter at a public meeting in compliance with Title 52, Chapter 4, Open and Public Meetings, wherein any interested person will be heard regarding the appointments, the appointing entity, by resolution, will make each appointment.

The deadline for submission of letters of request for consideration shall be the 19th day of March, 2018 at 5:00 p.m.

tem's authority exists for the duration of a specific time period, typically a specific Council meeting.

11. Official County Council Business: Means matters that have been formally acted upon or authorized by the Council in a lawful meeting
12. Council Officers: Means Council Chair and Vice Chair.



B. Council Members

1. Appointment of the Officers: The Council shall elect or appoint the Chair and the Vice Chair at its first meeting in January. The Council shall make its best effort to elect or appoint a different Council Member as Chair each year.
2. Council Meeting Attendance: Council Members are required to attend all regularly scheduled and special Council Meetings. See Appendix item II, County Form of Government Ordinance, Removal and Recall of Council Members—Vacancies. If an event arises that prohibits attendance of a Council Meeting, the Council Office must be notified.
3. Participation in Local, State or Federal Committees: Council Members are encouraged to participate in other local, state and federal committees and associations and disclose same to the County Council.
4. County Council Documents: The official Grand County letterhead, which includes the Grand County logo and names and titles of current officers/Council Members, shall be used only for official County Council business. See also "Council Communications."
5. Council Communications: Council Members, including the Officers, shall not speak for the Council or for Grand County in written or verbal communication without specific prior approval from the Council at a lawful meeting unless the Council has previously taken an official position on the matter. Council Members are encouraged to delineate their personal opinions from the official positions of the Council in the course of the discharge of their duties.
6. Electronic Communication: Council Members are encouraged to be mindful in their electronic communications that any electronic communications among two or more Council Members may be subject to GRAMA, the State's Government Records Access and Management Act. GRAMA gives "every person the right to inspect a public record" (UCA 63G-2-201(1)). It defines a public record as "public unless otherwise expressly provided by statute" (UCA 63G-2-201(2)). Exceptions are, according to UCA 63G-2-202, "a record that is private, controlled, or protected" under State Code. Furthermore, the State's Open and Public Meetings Act defines an electronic message as "a communication transmitted electronically including: electronic mail, instant messaging, electronic chat, text messaging., or any other method that conveys a message or facilitates

communication electronically” (UCA 52-4-103(5)(a)). The Open Meetings Act specifically states that the Act does not preclude “members of a public body” from transmitting “an electronic message to other members of the public body at a time when the public body is not convened in an open meeting” (UCA 52-4-210).

7. Council E-mail and Communication Policy:

- a. Each Council Member will be given a unique email address, and all email addressed to an individual Council Member or the Council will be forwarded as received.
- b. In order to reduce duplicate emails, listserv emails from the organizations listed below will not be forwarded; instead Council staff shall check at least annually to insure that all Council members are on the direct distribution lists for:
 1. UAC (Utah Association of Counties)
 2. NACo (National Association of Counties)
 3. CCP (Canyon Country Partnership)
 4. Any other organization requested by a Council Member
- c. Surface mail addressed to a specific Council member is to be placed in that Councilperson’s box when received. Mail addressed to former Council Members will be distributed to their successors.

8. Municipal Building Authority and Board of Equalization: Council Members shall serve as the Municipal Building Authority as required for capital projects and shall serve as the local Board of Equalization as required for property tax assessment matters.

9. County Board/Commission/Committee and Local and Special Service District Board Representation: All County Boards, Commissions, and Committees and Local and Special Service District Boards may include one Council Member representative either as a voting or ex-officio member according to the Board/Commission’s enabling ordinance unless otherwise prohibited by law. County Committees shall include a Council Member representative, if required, according to the Committee’s enabling resolution.

10. Council Member Involvement in Operational Issues: County Council’s role is predominantly legislative, and extensive involvement in day-to-day operations is discouraged.

C. Council Members’ Participation on County Boards, Commissions & Committees and Local & Special Service District Boards

1. Assignments to County Boards, Commissions & Committees and Local & Special Service District Boards: In January of each year the Council shall review each Council Representative position to County Boards, Commissions and Committees, and Local and Special Service District Boards, and other agencies. Council Members shall indicate which assignments they would prefer. For