



**THOMPSON SPRINGS  
SPECIAL SERVICE FIRE DISTRICT  
ADMINISTRATIVE CONTROL BOARD  
REGULAR MEETING**

**Grand County Council Chambers  
125 East Center Street, Moab, Utah**

**AGENDA  
Tuesday, May 21, 2019**

**4:00 p.m.**

- Call to Order**
- Citizens to Be Heard**
- Approval of Minutes**
  - A. April 16, 2019 (Thompson Springs Fire District Board Regular Meeting)
- Ratification of Payment of Bills**
- Fire Chief's Report** (Chief Marcum)
- Introductions and Fire Warden's Report** (Rudy Sandoval, Area Fire Management Officer for Utah Division of Forestry, Fire and State Lands, to introduce County Fire Warden Bruce Jenkins)
- New Business**
- Old Business**
  - B. Approving proposed letter of invitation to send to registered voters in Thompson Springs for potential board membership
- Future Considerations**
- Public Hearings- Possible Action Items:** (none)
- Closed Session – if necessary**
- Adjourn**

**NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS.** In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend meetings are encouraged to contact the County two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. T.D.D. (Telecommunication Device for the Deaf) calls can be answered at: (435) 259-1346. Individuals with speech and/or hearing impairments may also call the Relay Utah by dialing 711. Spanish Relay Utah: 1 (888) 346-3162

**At the meetings/hearings any citizen, property owner, or public official may be heard on any agenda subject.** The number of persons heard and the time allowed for each individual may be limited at the sole discretion of the Chair. On matters set for public hearings there is a three-minute time limit per person to allow maximum public participation. Upon being recognized by the Chair, please advance to the microphone, state your full name and address, whom you represent, and the subject matter. No person shall interrupt legislative proceedings.

**Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Wednesday prior to a regular Meeting and forty-eight (48) hours prior to any Special Meeting.** Information relative to these meetings/hearings may be obtained at the Grand County Council's Office, 125 East Center Street, Moab, Utah; (435) 259-1346.

**An agenda packet is available at the local Library, 257 East Center St., Moab, Utah, (435) 259-1111 at least 24 hours in advance of the meeting.**

**THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT**  
**125 East Center Street**  
**Moab, Utah**

**April 16, 2019**

The Thompson Springs Special Service Fire District met in regular session on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. Chairperson Evan Clapper called the meeting to order at 4:01 p.m. Also in attendance were Board Members Greg Halliday, Jaylyn Hawks, Mary McGann, Rory Paxman, and Curtis Wells, as well as County Council Administrator Ruth Dillon and Clerk/Auditor Chris Baird. Board Member Terry Morse was absent.

**Citizens to be Heard – none**

**Approval of Minutes**

A. March 19, 2019 (Thompson Springs Fire District Board Regular Meeting)

**MOTION:** Motion by Board Member Jaylyn Hawks to approve the March 19, 2019 minutes. Motion seconded by Mary McGann. Motion Carried 6 – 0.

**Ratification of Payment of Bills**

**MOTION:** Motion by Board Member Curtis Wells to approve payment of bills in the amount of \$1,053.60. Motion seconded by Board Member Rory Paxman. Motion carried by roll call vote, 6 – 0. It was noted that a page was missing related to firefighting equipment.

**Fire Chief's Report**

Chairperson Evan Clapper read the report as follows in Chief Marcum's absence:

Recent Incidents:

- 3/20- Motor Vehicle Accident I-70 MM 164
- 3/22- 2 Motor Vehicle Accidents, I-70 MM 191
- 3/6- 2 Motor Vehicle Accident, Hwy 191 MM 143

Training:

- Aircraft Rescue Fire Fighter at Dallas Fort Worth training facility 4/1 - 4/6 (CNY)
- Upcoming- HazMat training New Mexico Tech 4/30 - 5/3 (TSFD)

Administrative:

- Utah Fire Department Assistance Grants due May 5.
- FFSL (State) MOU for reimbursement to fire departments being finalized.
- New County Fire Warden

**Fire Warden's Report**

It was announced that the new fire warden is Bruce Jenkins, employed by Forestry, Fire and State Lands (and supported by Grand County funding). Fire Warden Jenkins was unavailable to attend the meeting due to work responsibilities.

**New Business (none)**

**Old Business (none)**

**Future Considerations**

Board Member Mary McGann requested to have a letter sent to all registered voters in the district, including Crescent Junction, inviting them to become a board member. The County Council Administrator and Clerk/Auditor agreed to coordinate on sending the letters using the voter registration list.

**Public Hearings-Possible Action Items: (none)**  
**Closed Session- if necessary**

**Adjourn**

Motion: Motion to adjourn the meeting at 4:08 p.m.

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Thompson Springs Special Service Fire District  
Evan Clapper, Chairperson

ATTEST:

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Secretary  
Mary McGann

DRAFT

# *Thompson Springs Special Service Fire District*

101 Firehouse Lane  
Thompson Springs, Utah 84540  
Fire Station: (435) 285-9919

**Chief:** Mark Marcum  
Cell: 435-260-6159  
Email: thompsonfd41@gmail.com

Chief's Report to TSSSFD Board  
May 21, 2019

## Incidents:

- 5/2- Stomach Pain, I-70 MM 185
- 5/2- Possible Seizure, I-70 MM 192
- 5/13- 2 Vehicle Accident, I-70 MM 187

## Equipment:

- No issues

## Training:

4/28 thru 5/5- Chief attended HazMat training held at New Mexico Tech, Socorro, NM. All expenses paid for by the Department of Homeland Security. This training was essential to keep certified as a Hazardous Materials Technician.

## Other:

Fuel loading of vegetation in and around Thompson is heavy due to all the rain. It is green now but will dry up fast. Public notices will be posted to remind residents to clear around their properties. Unfortunately there are regular and absentee property owners who do not attend to their land thus worsening the fire danger.



**THOMPSON SPRINGS  
SPECIAL SERVICE FIRE DISTRICT  
ADMINISTRATIVE CONTROL BOARD**

P.O. Box 351  
Moab, UT 84532

April 30, 2019

Dear Thompson Springs Registered Voter,

The Thompson Springs Special Service Fire District Administrative Control Board, currently served by the Grand County Council, would like to invite you to apply as a Board Member of the District.

The Board was originally formally established by resolution (No. 2557) in 2001 and meets once a month. The Board makes important decisions for the Thompson Springs Fire Department, and therefore plays an important role in the safety of the citizens of Thompson Springs and Crescent Junction, as well as individuals along I-70.

The Grand County Council will make each of three appointments to the Board, and Board Members will have staggered terms. That is, one Board Member will have a two-year term, and two Board Members will each have a four-year term.

We encourage you to consider serving on this important board. Please call or email County Council staff at the contact info below, and/or complete the enclosed application. The Board meeting dates will be determined by the new Board, and most assuredly will be held in Thompson Springs.

We look forward to hearing from you.

Sincerely,

Evan Clapper, Chair, Administrative Control Board  
Thompson Springs Special Service Fire District

Encl.

cc: Mark Marcum, Thompson Springs Fire Chief

**Council Office Coordinator, Bryony Hill · (435) 259-1346 · [bchamberlain@grandcountyutah.net](mailto:bchamberlain@grandcountyutah.net)  
Council Office Assistant, Tara Collins · (435) 259-1342 · [tcollins@grandcountyutah.net](mailto:tcollins@grandcountyutah.net)  
Council's Office · 125 E. Center St. · Moab, UT 84532 · [www.grandcountyutah.net](http://www.grandcountyutah.net)**



# Board and Commission Application and Certification Form

Instructions: Complete and sign this form and return it to Grand County Council Office, 125 E. Center St., Moab, UT 84532; fax: 435-259-2574; or [council@grandcountyutah.net](mailto:council@grandcountyutah.net)

Board or Commission Position Applied For: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

In what year did you establish your current residency in Grand County? \_\_\_\_\_  
(residency is required for all Boards; some District boards require residency within the District, which may not include Moab City limits; **two** years' residency prior to assuming board membership is required for Planning Commission)

If not Grand County, which county do you reside in? (applicable for Historical Preservation Commission and Housing Authority of Southeastern Utah) \_\_\_\_\_

Occupation or professional training: \_\_\_\_\_

List your work experience that is relevant to your application for a position on the Board or Commission for which you are applying (if needed, attach a separate page):

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List your non-work experience that is relevant to your application for a position on the Board or Commission for which you are applying:

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Grand County Resolution 3007 (December 2013) contains the following Board Member requirements:

- Must be a Grand County resident (unless otherwise noted);
- Terms shall be for four years, unless a shorter period is required by law, or unless a mid-term vacancy is being filled;
- All terms shall end December 31st with the new member taking office the first meeting in January of the following year;
- Board Members shall have the appropriate expertise when required by law;
- Submit applications to the Council's Office in accordance with the requirements contained in the notice;
- Agree to abide by the County's Conflict of Interest Ordinance.

Additionally, the State Code has the following requirements for *Special Service Districts in Grand County*:

- No appointed member of the Board may be a full or part-time employee of the District while serving on the Board;
- No person employed by a Special Service District as a full-time or part-time employee may serve on the Governing Board of the District;
- A Board Member may not be compensated separately as a Board Member and as an employee for providing the same service;
- Each Trustee/Board Member appointed by the County legislative body shall be an elector (registered voter) of the District.

I have read, and I certify, that all the information on this form is true and correct and I meet the requirements listed above. Furthermore, if appointed, I agree to faithfully attend the meetings and adhere to the State laws, County ordinances, and adopted Bylaws that govern the Board or Commission on which I am appointed to serve. Additionally, I have read the County's Conflict of Interest Ordinance (No. 462, November 2007) and do not have any inherent conflicts in serving on the Board or Commission to which I have applied. I agree to abide by this Ordinance.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## **ORDINANCE NO. 462**

### **AN ORDINANCE ESTABLISHING POLICIES AND PROCEDURES FOR CONFLICTS OF INTERESTS OF GRAND COUNTY OFFICERS**

**WHEREAS**, it is the intent of Grand County Government to promote confidence in County government and ensure that citizens of the community are represented in a fair and impartial manner by public officers who do not have a personal financial interest in items under consideration before the County.

**WHEREAS**, Grand County also desires that County officers adhere to standards of conduct and ethics higher than those minimums set forth in the County Officers and Employees Disclosure Act (hereinafter the "Act"), under Utah Code Ann. § 17-16a-1 *et seq.*

**BE IT THEREFORE ORDAINED**, by the County Council of Grand County, Utah, that the following provisions are enacted to establish rules of procedure for the conduct of County elected and appointed County officers.

1. Each officer who is a member of the County Council, Planning Commission, Service District, or any other public body of Grand County, including all Boards and Commissions is required to disclose to that body a conflict of interest prior to consideration, in any public meeting or hearing before such public body, of any action on a matter in which the officer has a conflict of interest. For the purposes of this ordinance a conflict of interest exists if the officer or his or her: parent, sibling, other member of the same household, a client, or employer meets one or more of the following criteria:

- A. Is required to disclose a conflict of interest as required and defined by the Act in Utah Code Ann. § 17-16a-3; however, notwithstanding the provisions of said Act, the following provisions shall also apply.
- B. Has an ownership interest in a business having matters under proper consideration before the public body.
- C. Has an ownership interest in a piece of property for which zoning, conditional use or development approvals are under consideration.
- D. Represents as an agent, provides a professional service, or is a paid advisor to an individual or organization with matters under consideration before the public body.

Each officer with a conflict of interest as defined above shall be required to disclose such conflict to the public body on which that officer participates prior to consideration of the matter. Officers with a conflict of interest may not attempt to influence other public officers or appointed staff outside of the meeting.

2. An officer of the County Council, Planning Commission or other public body of Grand County who is required by Paragraph 1 above to disclose a conflict of interest shall recuse himself or herself from participating in, commenting on, or voting on the matter in which such conflict exists. If the officer insists on voting, his or her vote shall be recorded in the minutes as

an abstention. In determining whether a vote is tied or a matter is adopted, the abstention vote shall be treated as if the member were absent from the meeting.

3. A public officer with a conflict of interest as defined above may attend meetings of other public bodies of which he or she is not a member and at which the matter creating the conflict is considered. Such an officer may speak on the matter under consideration, only after first declaring a conflict of interest and explaining the nature of the conflict.

4. Any provisions of this ordinance that are more restrictive than the those of the Act may be suspended by the County Council, Planning Commission, or other Board, Commission, or Committee of Grand County if the body hears the nature of the conflict of interest and a 2/3 majority of the remaining body assembled agree by affirmative vote that said conflict of interest under this Ordinance should not prohibit conflicted officer from participating, commenting and voting during the meeting, and such a vote shall suspend the prohibiting provision.

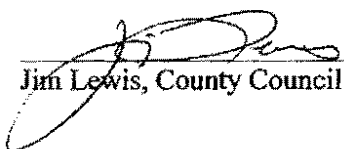
5. Any officer who shall intentionally fail to disclose a potential conflict as defined in Paragraph 1 shall be guilty of a misdemeanor offense in accordance with Utah Code Ann. § 17-16a-10, for which violation that officer shall be subject to removal from office and/or dismissal from county employment pursuant to the Act.

6. This ordinance shall take effect immediately upon passage by majority affirmative vote.

**PASSED, ADOPTED, AND APPROVED** by the Grand County Council in open session this 20<sup>TH</sup> day of November, 2007, by the following vote:

Those voting aye: Lewis, Holyoak, Ciarus, Greenberg, McNeely, Graham  
Those voting nay: \_\_\_\_\_  
Those voting absent: Langianese

**GRAND COUNTY**

  
\_\_\_\_\_  
Jim Lewis, County Council Chair

**ATTEST**

  
\_\_\_\_\_  
Diana Carroll, Clerk Auditor