



# GRAND COUNTY COUNCIL REGULAR MEETING

Grand County Council Chambers  
125 East Center Street, Moab, Utah

## AGENDA

Tuesday, June 19, 2018

**3:00 p.m. See agenda for Thompson Springs Special Service Fire District Board Meeting**

**3:05 p.m.**

- Call to Order**
- Pledge of Allegiance**
- Approval of Minutes** (Diana Carroll, Clerk/Auditor)
  - A. March 20, 2018 (County Council Meeting), postponed from April 3, 2018
  - B. March 26, 2018 (County Council Special Meeting: Form of Government Resolution), postponed from April 3, 2018
  - C. April 3, 2018 (County Council Meeting), postponed from April 17, 2018
  - D. April 17, 2018 (County Council Meeting), postponed from May 1, 2018
  - E. May 1, 2018 (County Council Meeting), postponed from May 15, 2018
  - F. May 15, 2018 (County Council Meeting), Postponed from June 5, 2018
  - G. May 16, 2018 (County Council Special Meeting: Retreat), Postponed from June 5, 2018
  - H. June 5, 2018 (County Council Meeting)
- Ratification of Payment of Bills**
- General Council Reports and Future Considerations**
- Elected Official Reports**
- Council Administrator Report**
- Department Reports**
- Agency Reports**
- Citizens to Be Heard**
- Presentations** (none)
- General Business- Action Items- Discussion and Consideration of:**
  - I. Authorizing submission of a match-required grant application to the State Office of Tourism for a Co-Operative Marketing Project in 2019 (Elaine Gizler, Moab Area Travel Council Executive Director)
  - J. Approving recommendation for on-call contract engineering services (Zacharia Levine, Community and Economic Development Director; Bill Jackson, Road Supervisor; Jeff Whitney, Building Official)
  - K. Approving proposed Agreement for Employee Services between Active Re-Entry and Grand County, pending legal review (Verleen Striblen, Grand Center Program Director and John West, Human Resources Director)
  - L. Approving proposed job description amendments of the Grand Center Facility Coordinator and Independent Living/Assistive Technology Technician position to include volunteer recruitment and coordination (Verleen Striblen, Grand Center Program Director and John West, Human Resources Director)

- M. Approving proposed job description and unbudgeted funding for two new full-time Landside Operations Technician positions at Canyonlands Field Airport (Judd Hill, Airport Director and John West, Human Resources Director)
- N. Reclassifying one of the Airport Operations Specialist positions to ARFF/Airport Operations Manager and approving associated job description and unbudgeted funding (Judd Hill, Airport Director and John West, Human Resources Director)
- O. Approving proposed lease between Grand County and Joe Downard through December 31, 2018 for establishment of a food truck/trailer at Canyonlands Field Airport (Judd Hill, Airport Director)
- P. Approving proposed scope of work for a Request for Proposals for “Forecasted Needs Analysis for Staffing, Operational Space, and Inter-local Efficiency” (Chris Baird, Budget Officer)
- Q. Approving designated county delegate for participation in the election of National Association of Counties (NACo) Officers and policy adoption (Chairwoman McGann)
- R. Adopting proposed resolution approving the filing of cross-appeals to 2018 appeals filed by taxpayers subject to central assessment (Diana Carroll, Clerk/Auditor)
- S. Approving proposed letter to families who experienced loss as a result of the recent fire (Council Member Wells)
- T. Approving proposed Resolution to respect our Neighbors’ Rights and the Rule of Law Regarding the Use of Legal Fireworks (Chairwoman McGann)
- **Consent Agenda- Action Items**
  - U. Ratifying the Chair’s signature on an Assignment of Contract for Indigent Defense Services to Aaron P. Wise, PLLC from Torgerson Law Offices, P.C.
  - V. Ratifying the Chair’s signature on Assignment of Parental Defender Agreement to Fitzgerald Law Offices, LLC from Torgerson Law Offices, P.C.
  - W. Ratifying the Chair’s signature on letters sent to the Governor’s Office of Economic Development to support Grand County’s FY 2019 Business Expansion and Retention (BEAR) grant application
  - X. Approving proposed contract amendment No. 3 between the State of Utah Administrative Office of the Courts and Grand County for Bailiff and Security Services for July 1, 2018 through June 30, 2019
  - Y. Approving application for retail beer license for Sun TRS Archview, LLC (RV Resort and Campground) located at 13701 North Highway 191
  - Z. Approving proposed letter to all tenants of Canyonlands Field Airport regarding security breach issues
  - AA. Approving proposed Data Release Agreement (associated with the tamarisk leaf beetle project) with identified users from the University of Denver for upload to the Dryad data repository (datadryad.org) as a requirement for publication in “Biological Invasions”
  - BB. Approving 2018-2019 Utah Retirement System (URS) contribution rates
  - CC. Declaration of surplus of runway signs from Canyonlands Field Airport
- **Discussion Items**
  - DD. Calendar items and public notices (Bryony Hill, Council Office Coordinator)

5:30 p.m.  
(approx.)

**See agenda for Joint City Council/County Council Meeting**

**6:00 p.m. or later**

❑ **Public Hearings- Possible Action Items**

EE. Public Hearing to hear public comment on a proposed ordinance approving the rezone of 1.35 acres of land located at 1146 So . Highway 191 from Rural Residential (RR) to Highway Commercial (HC) (Zacharia Levine, Community & Economic Development Director)

FF. Public Hearing to hear public comment on a proposed ordinance to adjust 2018 wages for cost of living for Grand County Elected Officials (Chris Baird, Budget Officer)

GG. Public Hearing to hear public comment on a proposed ordinance to adjust 2018 wages for cost of living for Grand County Council Members (Chris Baird, Budget Officer)

❑ **Closed Session(s):** Pending or Reasonably Imminent Litigation

❑ **Adjourn**

**NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS.** In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend County Council meetings are encouraged to contact the County two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. T.D.D. (Telecommunication Device for the Deaf) calls can be answered at: (435) 259-1346. Individuals with speech and/or hearing impairments may also call the Relay Utah by dialing 711. Spanish Relay Utah: 1 (888) 346-3162

It is hereby the policy of Grand County that elected and appointed representatives, staff and members of Grand County Council may participate in meetings through electronic means. Any form of telecommunication may be used, as long as it allows for real time interaction in the way of discussions, questions and answers, and voting.

**At the Grand County Council meetings/hearings any citizen, property owner, or public official may be heard on any agenda subject.** The number of persons heard and the time allowed for each individual may be limited at the sole discretion of the Chair. On matters set for public hearings there is a three-minute time limit per person to allow maximum public participation. Upon being recognized by the Chair, please advance to the microphone, state your full name and address, whom you represent, and the subject matter. No person shall interrupt legislative proceedings.

**Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Wednesday prior to a regular Council Meeting and forty-eight (48) hours prior to any Special Council Meeting.** Information relative to these meetings/hearings may be obtained at the Grand County Council's Office, 125 East Center Street, Moab, Utah; (435) 259-1346.

**A Council agenda packet is available at the local Library, 257 East Center St., Moab, Utah, (435) 259-1111 at least 24 hours in advance of the meeting.**



## GRAND COUNTY COUNCIL REGULAR MEETING

Grand County Council Chambers  
125 East Center Street, Moab, Utah

March 20, 2018

The Grand County Council met in Regular Session on the above date in the County Council Chambers located at 125 East Center Street, Moab, Utah. The meeting was called to order by Chair Mary McGann at 4:05 p.m. In attendance were Council Members Evan Clapper, Greg Halliday, Jaylyn Hawks, Mary McGann, Rory Paxman, Patrick Trim and Curtis Wells, along with Clerk/Auditor Diana Carroll, Council Administrator Ruth Dillon. The Pledge of Allegiance was led by Walt Dabney during the Thompson Springs Special Service Fire District Meeting.



### Approval of Minutes (Diana Carroll, Clerk/Auditor)

- A. January 30, 2018 (County Council Special Meeting: CDBG Public Hearing et al)
- B. February 6, 2018 (County Council Meeting)
- C. February 20, 2018 (County Council Meeting)
- D. March 6, 2018 (County Council Meeting)

**MOTION:** Motion by Council Member Evan Clapper to postpone action until the next meeting. Motion seconded by Council Member Rory Paxman

### Ratification of Payment of Bills

**MOTION:** Motion by Council Member Rory Paxman to approve payment of bills presented in the amount of \$2,367,777.84. Accounts payable check numbers 100329 - 100530 totaling \$2,159,667.52 and payroll in the amount of \$208,110.32. Clerk/Auditor Diana Carroll confirmed all bills presented were within budgeted appropriations. Motion seconded by Council Member Curtis Wells carried 6 - 0 by roll-call vote.

### Elected Official Reports

#### E. Report on visit to Washington, D.C. in reference to the UMTRA Project (Chairwoman McGann)

Council Chair McGann gave a report on a recent trip to Washington, D.C. where she was accompanied by Joette Langianese and Tawny Boyd. The group met with many key individuals regarding additional appropriations for the UMTRA Project.

### Department Reports

#### F. 2017 Production Water Report (Lee Shenton, Technical Inspector)

Grand County Production Water Technical Inspector Lee Shenton reported on the Danish Flats and Harley Dome facilities in Grand County. Danish Flats is open 2 days/week and Harley Dome remains closed.

### Agency Reports

#### G. 2017 Moab to Monument Valley Film Commission Report (Bega Metzner, Director)

Bega Metzner, Director of the Film Commission, reported on projects completed in 2017 as well as ongoing projects and networking/marketing opportunities.

### Citizens to Be Heard - none

### General Business- Action Items- Discussion and Consideration of:

#### H. Appointing a Council Member to serve on a new key leader board with the Grand County School District to develop collaboration that aims to help alleviate problems in the community that interfere with a child's ability to grow into a successful adult (Council Member Hawks & Jim Webster, Grand County School District Board Member)

**MOTION:** Motion by Council Member Curtis Wells to appoint Council Member Jaylyn Hawks to serve on a new key leader board with the Grand County School District to develop collaboration that aims to help alleviate

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problems in the community that interfere with a child's ability to grow into a successful adult. Motion second by Council Member Patrick Trim carried 7 – 0.

**I. Approving bid award for five-bay garage construction at the Old Spanish Trail Arena Recreation Complex (Steve Swift, Arena Director)**

**MOTION:** Motion by Council Member Curtis Wells to approve the bid award to Arrowhead Construction for the amount of \$36,150 for the construction of the 5 bay garage at Old Spanish Trail Arena Recreation Complex previously relocated from the airport and authorize the Chair to sign associated documents. Motion seconded by Rory Paxman carried 7 – 0. Proof of license will be provided before Chair signs the documents.

**J. Adopting Proposed Resolution that Designates the Date of November 6, 2018 for a Special Election and that Designates the Purpose of such Special Election to Ask Voters, "Shall a study committee be appointed to consider and possibly recommend a change in Grand County's form of government?"**

**MOTION:** Motion by Council Member Evan Clapper to table Item J. Motion seconded by Council Member Curtis Wells carried 7 – 0.

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**K. Adopting proposed resolution, pending legal review, designating a new Budget Officer (Council Member Wells)**

**MOTION:** Motion by Council Member Curtis Wells to designate Council Member Patrick Trim as the Grand County Budget Officer effective immediately. Motion seconded by Council Member Jaylyn Hawks carried 6 – 1 with Council Member Greg Halliday opposed.

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**MOTION:** Motion by Council Member Curtis Wells to table agenda Item L and M and move to Item N. Motion seconded by Council Member Evan Clapper carried 7 – 0.

**L. Citizen applicant interviews for possible volunteer appointment to the newly established Budget Advisory Board as "registered Grand County voter(s) with a demonstrated interest in, or professional knowledge of, budgeting and finance" (Council Member Wells) (allow 15 minutes)**

Council Members interviewed Chris Baird, Lisa DeRees and Zach Wojcieszek for possible appointment to the Budget Advisory Board.

**M. Affirming and approving all seven initial volunteer board appointments to the newly established County Budget Advisory Board to serve staggered terms through 12/31/2018 or 12/31/2019: (Council Member Wells)**

1. Affirming County Auditor (permanent position until change of elected Auditor)
2. Approving County Elected Official (who is not a County Council Member and who is not the County Attorney)
3. Approving County Council Members
4. Approving Non-elected County Department Head

**Balance of the board:**

5. Affirming newly designated Budget Officer (if not one of the positions listed above) (permanent position until change of designation by Council)
6. Approving registered Grand County voter(s) with a demonstrated interest in, or professional knowledge of, budgeting and finance

**MOTION:** Motion by Council Member Curtis Wells to appoint Chris Kauffman, Jaylyn Hawks, Patrick Trim, Elaine Gizler, Zach Wojcieszek and Chris Baird to a one year term. **SUBSTITUTE MOTION:** Motion by Council Member Greg Halliday to appoint Chris Kauffman, Jaylyn Hawks, Patrick Trim, Elaine Gizler, Lisa DeRees and Chris Baird to a one year term. Motion seconded by Council Member Rory Paxman failed 2 – 4 with Council Members Hawks, Paxman, Trim and Wells opposed. Council Member Clapper abstained from the vote. Original motion carried 4 – 2 with Council Members McGann and Halliday opposed. Council Member Clapper abstained from the vote.

**N. Approving directives from the County Council to the Budget Advisory Board (Council Members Trim and Wells)**

**MOTION:** Motion by Council Member Curtis Wells to approve the list. Motion seconded by Council Member Jaylyn Hawks carried 7 – 0.

**O. Approving Discretionary Funds of up to \$6,000.00 to increase users and access to Caselle government accounting software for the Budget Advisory Board (Council Members Trim and Wells)**

**MOTION:** Motion by Council Member Curtis Wells to postpone Item O. Motion seconded by Council Member Evan Clapper carried 7 – 0

**P. Approving proposed job description and new position for a full-time grant-funded Weed Technician at Grade 8 (John West, Human Resources Director and Tim Higgs, Weed Supervisor)**

**MOTION:** Motion by Council Member Rory Paxman to approve the proposed job description and position for a full-time grant-funded Weed Technician at Grade 8 and authorize the Chair to sign all associated documents. Motion seconded by Council Member Patrick Trim carried 7 – 0.

**Q. Approving proposed job description, as redrafted and reformatted by Personnel Systems & Services, for Canyonlands Field Airport:**

1. **Aircraft Rescue and Fire Fighting / Airport Operations Specialist (full-time)**
2. **Aircraft Rescue and Fire Fighting / Airport Operations Technician (part-time)**  
(John West, Human Resources Director and Judd Hill, Airport Director)

**MOTION:** Motion by Council Member Evan Clapper to postpone until the next meeting. Motion seconded by Council Member Rory Paxman carried 7 – 0.

**R. Approving proposed job descriptions, as redrafted and reformatted by Personnel Systems & Services, for the Community and Economic Development Department:**

1. **Planning and Zoning Administrator**
2. **Technical Inspector and UMTRA Liaison**  
(John West, Human Resources Director and Zacharia Levine, Community and Economic Development Director)

**MOTION:** Motion by Council Member Jaylyn Hawks to approve, with correction, two additional proposed job descriptions, as redrafted and reformatted by Personnel Systems & Services, for the Community and Economic Development Department: Planning and Zoning Administrator and Technical Inspector and UMTRA Liaison and authorize the Chair to sign all associated documents. Motion seconded by Council Member Patrick Trim carried 7 – 0.

**S. Approving bid award for installing two concrete hardstands, and corresponding alterations to apron/ramp, signage, and lighting systems, at Canyonlands Field Airport (Judd Hill, Airport Director)**

**MOTION:** Motion by Council Member Evan Clapper to re-bid the project for the installation two concrete hardstands, and corresponding alterations to apron/ramp, signage and lighting systems at Canyonlands Field. Motion seconded by Council Member Patrick Trim carried 7 – 0.

**T. Approving bid award for pavement maintenance project of taxiway A and apron/ramp at Canyonlands Field Airport (Judd Hill, Airport Director)**

**MOTION:** Motion by Council Member Evan Clapper to approve establishing a contract with Straight Strip for a cost of \$200,713.60 for the pavement maintenance project of taxiway A and apron/ramp at Canyonlands Field Airport, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Rory Paxman carried 7 – 0

**U. Approving proposed month-to-month lease agreement with Pinnacle Helicopters, LLC for 100 sq. ft. of space in the terminal building at Canyonlands Field Airport, initiating on May 1, 2018 (Judd Hill, Airport Director)**

**MOTION:** Motion by Council Member Rory Paxman to approve the proposed month-to-month lease agreement with Pinnacle Helicopters, LLC for 100 square feet of space in the terminal building at Canyonlands

Field Airport, initiating on May 1, 2018, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Greg Halliday carried 7 – 0.

**V. Adopting proposed ordinance approving a rezone of approximately four (4) acres of General Business (GB) to Highway Commercial (HC), located at 2049 South Highway 191 (Zacharia Levine, Community and Economic Development Director)**

**MOTION:** Motion by Council Member Greg Halliday to adopt a proposed ordinance approving a rezone of approximately four (4) acres of General Business (GB) to Highway Commercial (HC), located at 2049 South Highway 191, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Rory Paxman carried 6 – 0. Council Member Jaylyn Hawks recused herself from the vote.

**W. Adopting proposed ordinance approving a rezone of seven (7) acres of Range Grazing (RG) to Highway Commercial (HC), located in Thompson, Utah (Zacharia Levine, Community and Economic Development Director)**

**MOTION:** Motion by RP to adopt proposed ordinance approving a rezone of approximately four (4) acres of General Business (GB) to Highway Commercial (HC), located at 2049 South Highway 191, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Greg Halliday carried 7 – 0

**X. Adopting proposed ordinance to approve amendments of the Grand County Land Use Code, sections 1.8 and 1.9 related to Code Enforcement (Zacharia Levine, Community and Economic Development Director)**

**MOTION:** Motion by Council Member Greg Halliday to adopt the proposed ordinance to approve amendments of the Grand County Land Use Code, Sections 1.8 and 1.9 related to Code Enforcement and authorize the Chair to sign all associated documents. Motion seconded by Council Member Patrick Trim carried 7 – 0

**Y. Reviewing BAE Urban Economics' phase 1 Assured Housing Feasibility Analysis conducted for the City of Moab and Grand County, Utah, and approving commencement of Phase 2 Study: Nexus Analysis for land uses deemed feasible to accommodate an assured housing fee (Zacharia Levine, Community and Economic Development Director)**

**MOTION:** Motion by Council Member Curtis Wells to review BAE Urban Economics' phase 1 Assured Housing Feasibility Analysis conducted for the City of Moab and Grand County, Utah, and approving commencement of Phase 2 Study: Nexus Analysis for Land Uses deemed feasible to accommodate an assured housing fee in Phase 1 (hotels, condos, nightly rental developments, and possibly high-end single family homes) and authorize the Chair to sign all associated documents. Motion seconded by Council Member Patrick Trim carried 7 – 0.

**Z. Approving litigation against opioid manufacturing & distribution, and approving the contingency agreement with the law firm as counsel at 35% of recovery plus court costs, subject to final legal review (County Attorney Fitzgerald)**

**MOTION:** Motion by Council Member Curtis Wells to approve the contingency agreement with the law firm as counsel at 35% of recovery plus court costs, subject to final legal review. Motion seconded by Council Member Patrick Trim carried 7 – 0.

**AA. Appointing a study committee of three Council Members for the purpose of having the Committee, rather than the Chair alone, complete the "Supervisor Performance Standards Evaluation" form to evaluate the 2017-18 performance of the Council Administrator (Chairwoman McGann)**

**MOTION:** Motion by Council Member Curtis Wells to appoint the Chair, Council Members Hawks and Wells for the purpose of having the Committee, rather than the Chair alone, complete the "Supervisor Performance Standards Evaluation" form to evaluate the 2017-18 performance of the Council Administrator and authorize the Chair to sign all associated documents. Motion seconded by Council Member Evan Clapper carried 7 – 0.

**Consent Agenda- Action Items**

**BB. Renewing Resolution No. 2018-3130 – Resolution Declaring the Existence of a Drought Emergency In Grand County, Utah, pursuant to U.C.A. 17-8-7, such resolution originally adopted January 18, 2018**

**CC. Approving proposed Cooperative (grant) Agreement with Forestry, Fire & State Lands for 2018 noxious weed management**

**DD. Ratifying change orders, and payment, for the terminal remodel project at Canyonlands Field Airport**

**EE. Ratifying the Chair's signature on a General Service Contract with Rocky Mountain Power in the amount of \$30,078.76 for establishment of 3-phase power for the new terminal building at Canyonlands Field Airport**

**MOTION:** Motion by Council Member Evan Clapper to adopt the Consent Agenda as presented and authorize the Chair to sign all associated documents. Motion seconded by Council Member Patrick Trim carried 7 – 0.

**Discussion Items**

**FF.** Discussion of calendar items and public notices (Bryony Hill, Council Office Coordinator)

**GG. Discussion on code enforcement recommendations, including the recommendation for mandatory online registration of nightly rentals (Zacharia Levine, Community and Economic Development Director; Elaine Gizler, Travel Council Executive Director; and Kaitlin Myers, Community and Economic Development Specialist)**

**Public Hearings- Possible Action Items (none)**

**General Council Reports and Future Considerations**

**MOTION:** Motion by Council Member Curtis Wells to postpone Council Reports until the next meeting. Motion seconded by Council Member Evan Clapper carried 7 – 0.

**Closed Session(s):** Character, Professional Competence or Physical or Mental Health of an Individual

**MOTION:** Motion by Council Member Evan Clapper to enter Closed Session to discuss the Character, Professional Competence or Physical or Mental Health of an Individual. Motion seconded by Council Member Patrick Trim carried 7 – 0. Present were: Council Members Clapper, Halliday, Hawks, McGann, Paxman, Trim and Wells, Council Administrator Ruth Dillon, Clerk/Auditor Diana Carroll, Attorney Andrew Fitzgerald.

**MOTION:** Motion by Council Member Curtis Wells to end the Closed Session at 8:10 p.m. Motion seconded by Council Member Patrick Trim carried 7 – 0.

**Adjourn**

The meeting was adjourned at 8:11 p.m.

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Mary McGann  
Grand County Council Chair

**ATTEST:**

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Diana Carroll  
Grand County Clerk/Auditor

**GRAND COUNTY COUNCIL  
Special Meeting  
125 East Center Street  
Moab, Utah**

**March 26, 2018**

The Grand County Council met in Special Session on the above date in the Grand County Council Chambers of the Courthouse located at 125 East Center Street, Moab, Utah. The meeting was called to order by Chair Mary McGann at 4:05 p.m. In attendance were Council Members Jaylyn Hawks, Mary McGann, Greg Halliday, Curtis Wells and Evan Clapper with Patrick Trim and Rory Paxman via telephone along with Clerk/Auditor Diana Carroll and Council Administrator Ruth Dillon.

**General Business – Action Items – Discussion and Consideration of:**

- A. Adopting Proposed Resolution, pending legal review, that Designates the Date of November 6, 2018 for a Special Election and that Designates the Purpose of such Special Election to Ask Voters, “Shall a study committee be appointed to consider and possibly recommend a change in Grand County’s Form of Government?” (Chairwoman McGann)**

Speaking from the audience were the following:

Jeremy Day – spoke as petitioner in favor of changing the form of government.

Lynn Jackson – spoke regarding an email sent to Council from the County Attorney defining the process for the Special Election.

Michael Peck – spoke with concerns about how and when Council Member Wells received the legislative information.

Walt Dabney – stated that the Council must lead the process.

Joe Day – spoke for others who could not attend the meeting in support of the proper presentation.

Doug Fix – spoke regarding the constitutionality of the bill.

Kevin Walker – spoke in favor of adopting the resolution.

Chair McGann – explained that an outside attorney has reviewed HB224 and their opinion has been circulated to Council Members.

Council Member Wells - spoke regarding compliance with State Law.

Danalee Welch – spoke regarding the Parr Brown opinion and stated that it is supported by the County Attorney.

**MOTION:** Motion by Council Member Jaylyn Hawks to adopt the proposed resolution, that designates the date of November 6, 2018 for a Special Election and that designates the purpose of such Special Election to ask voters, “Shall a study committee be appointed to consider and possibly recommend a change in Grand County’s form of government?” and authorize the Chair to sign all associated documents. Motion seconded by Council Member Greg Halliday carried 4 – 3 with Council Member Rory Paxman, Patrick Trim and Curtis Wells opposed.

**ADJOURN**

The meeting was adjourned at 4:35 p.m.

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Grand County Council Chair  
Jaylyn Hawks

**ATTEST:**

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Diana Carroll  
Grand County Clerk/Auditor

**GRAND COUNTY BILLS TO BE APPROVED  
6/19/2018**

101356-101445	A/P Checks	6/8/2018	\$196,563.70
101446-101454	Payroll Transmittals	6/8/2018	\$15,849.00
61118101-61118102	Payroll Transmittals	6/3/2018	\$142,586.68
101455-101521	A/P Checks	6/15/2018	\$83,418.92

**TOTAL BILLS** **\$438,418.30**

6818101-6818306	05/21/2018-06/03/2018	6/8/2018	\$226,422.56
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**TOTAL PAYROLL** **\$226,422.56**

**TOTAL BILLS & PAYROLL** **\$664,840.86**

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor.Last Check Number = 101356-101445

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
<b>AMAZON</b>							
101358	10530	AMAZON	673335645694	LIBRARY	14.96	14.96	06/08/2018
101358	10530	AMAZON	849355395737	LIBRARY	159.05	159.05	06/08/2018
101358	10530	AMAZON	593686738589	LIBRARY	10.04	10.04	06/08/2018
101358	10530	AMAZON	889567974548	LIBRARY	223.61	223.61	06/08/2018
101358	10530	AMAZON	433683336358	LIBRARY	4.99	4.99	06/08/2018
101358	10530	AMAZON	557656556774	LIBRARY	14.97	14.97	06/08/2018
101358	10530	AMAZON	654333449679	LIBRARY	38.55	38.55	06/08/2018
101358	10530	AMAZON	473744768447	LIBRARY	19.27	19.27	06/08/2018
101358	10530	AMAZON	435544857665	LIBRARY	4.99	4.99	06/08/2018
101358	10530	AMAZON	583784688386	LIBRARY	23.46	23.46	06/08/2018
101358	10530	AMAZON	938555976394	LIBRARY	7.37	7.37	06/08/2018
101358	10530	AMAZON	797475368583	LIBRARY	22.34	22.34	06/08/2018
101358	10530	AMAZON	435855464766	EMS	287.79	287.79	06/08/2018
101358	10530	AMAZON	553978398347	SHERIFF	221.65	221.65	06/08/2018
101358	10530	AMAZON	459994789465	SANDFLATS	493.96	493.96	06/08/2018
101358	10530	AMAZON	443644859657	COUNCIL	69.97	69.97	06/08/2018
101358	10530	AMAZON	679783954368	AIRPORT	312.98	312.98	06/08/2018
101358	10530	AMAZON	458996355788	AIRPORT	276.05	276.05	06/08/2018
101358	10530	AMAZON	945364893846	LIBRARY	59.04	59.04	06/08/2018
101358	10530	AMAZON	449979949837	LIBRARY	10.10	10.10	06/08/2018
101358	10530	AMAZON	874634383398	LIBRARY	5.97	5.97	06/08/2018
101358	10530	AMAZON	757457634596	LIBRARY	15.12	15.12	06/08/2018
101358	10530	AMAZON	994784459453	LIBRARY	3.71	3.71	06/08/2018
101358	10530	AMAZON	457978595884	LIBRARY	21.36	21.36	06/08/2018
101358	10530	AMAZON	746656885639	LIBRARY	14.25	14.25	06/08/2018
101358	10530	AMAZON	445783739367	LIBRARY	16.98	16.98	06/08/2018
101358	10530	AMAZON	737798379868	LIBRARY	165.44	165.44	06/08/2018
101358	10530	AMAZON	456465658444	LIBRARY	11.85	11.85	06/08/2018
101358	10530	AMAZON	665444935985	LIBRARY	17.04	17.04	06/08/2018
101358	10530	AMAZON	445799495658	LIBRARY	21.19	21.19	06/08/2018
101358	10530	AMAZON	457555398793	LIBRARY	7.10	7.10	06/08/2018
101358	10530	AMAZON	833646479445	EMS	279.80	279.80	06/08/2018
101358	10530	AMAZON	999433934497	AIRPORT	62.99	62.99	06/08/2018
101358	10530	AMAZON	444986973885	EMERGENCY MANAGEMENT	134.75	134.75	06/08/2018
101358	10530	AMAZON	479463687764	AIRPORT	864.23	864.23	06/08/2018
101358	10530	AMAZON	465498336734	AIRPORT	439.76	439.76	06/08/2018
101358	10530	AMAZON	438985338538	AIRPORT	312.98	312.98	06/08/2018
101358	10530	AMAZON	783397686963	LIBRARY	29.63	29.63	06/08/2018
101358	10530	AMAZON	433888669798	LIBRARY	12.58	12.58	06/08/2018
101358	10530	AMAZON	465973939636	LIBRARY	7.49	7.49	06/08/2018
101358	10530	AMAZON	655644897665	LIBRARY	6.99	6.99	06/08/2018
101358	10530	AMAZON	447957773994	FAMILY SUPPORT	1,207.67	1,207.67	06/08/2018
101358	10530	AMAZON	985957638738	EMS	182.18	182.18	06/08/2018
101358	10530	AMAZON	476695354743	LIBRARY	13.28	13.28	06/08/2018
101358	10530	AMAZON	674854543633	LIBRARY	5.32	5.32	06/08/2018
101358	10530	AMAZON	656457767738	LIBRARY	35.80	35.80	06/08/2018
101358	10530	AMAZON	468843566544	LIBRARY	14.17	14.17	06/08/2018
101358	10530	AMAZON	467973559795	LIBRARY	14.98	14.98	06/08/2018
101358	10530	AMAZON	875746657675	LIBRARY	6.73	6.73	06/08/2018
101358	10530	AMAZON	773839447969	COUNCIL	255.82	255.82	06/08/2018
101358	10530	AMAZON	855443346648	AIRPORT	2,135.05	2,135.05	06/08/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
101358	10530	AMAZON	896859784579	AIRPORT	314.57	314.57	06/08/2018
101358	10530	AMAZON	459484394696	AIRPORT	109.94-	109.94-	06/08/2018
101358	10530	AMAZON	456593999739	LIBRARY	26.00	26.00	06/08/2018
101358	10530	AMAZON	964384364669	LIBRARY	26.66	26.66	06/08/2018
101358	10530	AMAZON	539748477665	LIBRARY	9.85	9.85	06/08/2018
101358	10530	AMAZON	859338368643	LIBRARY	78.33	78.33	06/08/2018
101358	10530	AMAZON	498633844947	FAMILY SUPPORT	35.96	35.96	06/08/2018
101358	10530	AMAZON	455987756384	EMS	45.95	45.95	06/08/2018
101358	10530	AMAZON	637753855497	ROAD	22.54	22.54	06/08/2018
101358	10530	AMAZON	457694888997	SHERIFF	208.00	208.00	06/08/2018
101358	10530	AMAZON	867573653553	LIBRARY	12.90	12.90	06/08/2018
101358	10530	AMAZON	498886778384	LIBRARY	5.48	5.48	06/08/2018
101358	10530	AMAZON	783635998438	LIBRARY	6.38	6.38	06/08/2018
101358	10530	AMAZON	889679998493	LIBRARY	8.96	8.96	06/08/2018
101358	10530	AMAZON	834883368864	LIBRARY	34.47	34.47	06/08/2018
101358	10530	AMAZON	444655578453	LIBRARY	35.43	35.43	06/08/2018
101358	10530	AMAZON	464486549478	AIRPORT	139.99	139.99	06/08/2018
101358	10530	AMAZON	789766849535	AIRPORT	95.28	95.28	06/08/2018
101358	10530	AMAZON	886679896686	LIBRARY	18.05	18.05	06/08/2018
101358	10530	AMAZON	996369846934	LIBRARY	109.85	109.85	06/08/2018
101358	10530	AMAZON	483587446899	LIBRARY	21.19	21.19	06/08/2018
101358	10530	AMAZON	797655489963	LIBRARY	23.43	23.43	06/08/2018
101358	10530	AMAZON	567834353583	LIBRARY	6.40	6.40	06/08/2018
101358	10530	AMAZON	454855837796	EMS	144.33	144.33	06/08/2018
101358	10530	AMAZON	778764766888	IT	25.98	25.98	06/08/2018
101358	10530	AMAZON	455464546899	SANDFLATS	329.99	329.99	06/08/2018
101358	10530	AMAZON	469893368654	COUNCIL	275.02	275.02	06/08/2018
101358	10530	AMAZON	945878643785	AIRPORT	75.19	75.19	06/08/2018
<b>Total AMAZON:</b>					<b>9,997.63</b>	<b>9,997.63</b>	
<b>AMERIGAS-GREEN RIVER</b>							
101359	10615	AMERIGAS-GREEN RIVER	3076975320	airport propane/200781332	161.99	161.99	06/08/2018
101359	10615	AMERIGAS-GREEN RIVER	3076936504	airport propane/200781332	109.00	109.00	06/08/2018
101359	10615	AMERIGAS-GREEN RIVER	605766219	LATE FEE/AIRPORT	36.00	36.00	06/08/2018
<b>Total AMERIGAS-GREEN RIVER:</b>					<b>306.99</b>	<b>306.99</b>	
<b>ANDERSON &amp; ANDERSON, P.C.</b>							
101360	32729	ANDERSON & ANDERSON, P.C.	14509	DEPUTY LEGAL SERVICES	2,500.00	2,500.00	06/08/2018
<b>Total ANDERSON &amp; ANDERSON, P.C.:</b>					<b>2,500.00</b>	<b>2,500.00</b>	
<b>ARROW INTERNATIONAL INC.</b>							
101361	34792	ARROW INTERNATIONAL INC.	9500178007	EMS	1,050.04	1,050.04	06/08/2018
<b>Total ARROW INTERNATIONAL INC.:</b>					<b>1,050.04</b>	<b>1,050.04</b>	
<b>AUDIO EDITIONS</b>							
101362	31065	AUDIO EDITIONS	1666360	LIBRARY	22.40	22.40	06/08/2018
101362	31065	AUDIO EDITIONS	1666604	LIBRARY	57.59	57.59	06/08/2018
101362	31065	AUDIO EDITIONS	1666294	LIBRARY	31.99	31.99	06/08/2018
<b>Total AUDIO EDITIONS:</b>					<b>111.98</b>	<b>111.98</b>	
<b>BAIRD, MIKE</b>							
101363	11145	BAIRD, MIKE	JUNE 15, 2018	PROFESSIONAL SERVICES LIB	600.00	600.00	06/08/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
Total BAIRD, MIKE:					600.00	600.00	
<b>BLACKBURN LAW OFFICE, PLLC</b>							
101364	35580	BLACKBURN LAW OFFICE, PLL	483	CONFLICT ATTORNEY	1,190.00	1,190.00	06/08/2018
Total BLACKBURN LAW OFFICE, PLLC:					1,190.00	1,190.00	
<b>CANYONLANDS ADVERTISING</b>							
101365	12505	CANYONLANDS ADVERTISING	MH117266	OSTA EXPENSE	25.00	25.00	06/08/2018
101365	12505	CANYONLANDS ADVERTISING	SSCB10716	SANDFLATS	26.70	26.70	06/08/2018
101365	12505	CANYONLANDS ADVERTISING	MMC122108	AIRPORT	58.15	58.15	06/08/2018
101365	12505	CANYONLANDS ADVERTISING	31950	CLERK	8.99	8.99	06/08/2018
101365	12505	CANYONLANDS ADVERTISING	SSCB10076	FAMILY SUPPORT CENTER	17.40	17.40	06/08/2018
101365	12505	CANYONLANDS ADVERTISING	MMC122141	AIRPORT	20.14	20.14	06/08/2018
101365	12505	CANYONLANDS ADVERTISING	121908	IT	17.05	17.05	06/08/2018
101365	12505	CANYONLANDS ADVERTISING	122248	SHERIFF	11.07	11.07	06/08/2018
101365	12505	CANYONLANDS ADVERTISING	MMC122144	AIRPORT	51.55	51.55	06/08/2018
101365	12505	CANYONLANDS ADVERTISING	122199	SANDFLATS	22.43	22.43	06/08/2018
Total CANYONLANDS ADVERTISING:					258.48	258.48	
<b>CANYONLANDS AUTO</b>							
101366	12515	CANYONLANDS AUTO	507230	SANDFLATS	14.49	14.49	06/08/2018
101366	12515	CANYONLANDS AUTO	508121	Search and rescue	38.49	38.49	06/08/2018
101366	12515	CANYONLANDS AUTO	507083	ROAD	13.58	13.58	06/08/2018
101366	12515	CANYONLANDS AUTO	507600	OSTA	31.12	31.12	06/08/2018
101366	12515	CANYONLANDS AUTO	507646	ATTORNEY	86.12	86.12	06/08/2018
101366	12515	CANYONLANDS AUTO	508279	ROAD	253.41	253.41	06/08/2018
101366	12515	CANYONLANDS AUTO	509442	ROAD	11.40	11.40	06/08/2018
101366	12515	CANYONLANDS AUTO	509859	ROAD	164.99	164.99	06/08/2018
101366	12515	CANYONLANDS AUTO	509010	OSTA	314.24	314.24	06/08/2018
101366	12515	CANYONLANDS AUTO	509309	ROAD	38.13-	38.13-	06/08/2018
101366	12515	CANYONLANDS AUTO	507008	ROAD	148.94-	148.94-	06/08/2018
101366	12515	CANYONLANDS AUTO	507132	ROAD	262.29	262.29	06/08/2018
101366	12515	CANYONLANDS AUTO	507213	ROAD	52.68	52.68	06/08/2018
101366	12515	CANYONLANDS AUTO	507604	sheriff	66.47	66.47	06/08/2018
101366	12515	CANYONLANDS AUTO	507919	GRAND CENTER	36.18	36.18	06/08/2018
101366	12515	CANYONLANDS AUTO	508604	ROAD	37.62	37.62	06/08/2018
101366	12515	CANYONLANDS AUTO	509858	ROAD	100.63	100.63	06/08/2018
101366	12515	CANYONLANDS AUTO	507168	ROAD	361.98-	361.98-	06/08/2018
101366	12515	CANYONLANDS AUTO	509234	ROAD	269.52	269.52	06/08/2018
101366	12515	CANYONLANDS AUTO	509300	emERGANCY MANAGEMENT	139.99	139.99	06/08/2018
101366	12515	CANYONLANDS AUTO	505025	MMAD	33.27	33.27	06/08/2018
101366	12515	CANYONLANDS AUTO	509103	SANDFLATS	46.98	46.98	06/08/2018
101366	12515	CANYONLANDS AUTO	507131	ems	754.73	754.73	06/08/2018
101366	12515	CANYONLANDS AUTO	507152	ROAD	7.40	7.40	06/08/2018
101366	12515	CANYONLANDS AUTO	507601	ROAD	323.02	323.02	06/08/2018
101366	12515	CANYONLANDS AUTO	507827	sheriff	36.28	36.28	06/08/2018
101366	12515	CANYONLANDS AUTO	508450	ROAD	476.34	476.34	06/08/2018
101366	12515	CANYONLANDS AUTO	509392	ROAD	4.64	4.64	06/08/2018
101366	12515	CANYONLANDS AUTO	509992	ROAD	193.93	193.93	06/08/2018
101366	12515	CANYONLANDS AUTO	507836	THOMPSON FIRE	21.78	21.78	06/08/2018
101366	12515	CANYONLANDS AUTO	507859	CEMETERY	18.76	18.76	06/08/2018
101366	12515	CANYONLANDS AUTO	507086	ROAD	40.62	40.62	06/08/2018
101366	12515	CANYONLANDS AUTO	508109	MMAD	1.49	1.49	06/08/2018
101366	12515	CANYONLANDS AUTO	506893	EMS	121.03	121.03	06/08/2018
101366	12515	CANYONLANDS AUTO	507816	ROAD	272.41	272.41	06/08/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
101366	12515	CANYONLANDS AUTO	508279	TRAVEL COUNCIL	119.60	119.60	06/08/2018
101366	12515	CANYONLANDS AUTO	509374	ROAD	3.47	3.47	06/08/2018
101366	12515	CANYONLANDS AUTO	509734	ROAD	12.99	12.99	06/08/2018
101366	12515	CANYONLANDS AUTO	506894	ROAD	27.91	27.91	06/08/2018
101366	12515	CANYONLANDS AUTO	509164	ROAD	110.28	110.28	06/08/2018
101366	12515	CANYONLANDS AUTO	509308	ROAD	129.34	129.34	06/08/2018
101366	12515	CANYONLANDS AUTO	509733	ROAD	103.92	103.92	06/08/2018
101366	12515	CANYONLANDS AUTO	509945	ROAD	2.64	2.64	06/08/2018
101366	12515	CANYONLANDS AUTO	509143	ROAD	10.65	10.65	06/08/2018
101366	12515	CANYONLANDS AUTO	509343	ROAD	201.26	201.26	06/08/2018
101366	12515	CANYONLANDS AUTO	507600	sheriff	236.23	236.23	06/08/2018
Total CANYONLANDS AUTO:					4,655.14	4,655.14	
<b>CASELLE, INC.</b>							
101367	12770	CASELLE, INC.	88160	CONTRACT SUPPORT & MAINT	1,736.00	1,736.00	06/08/2018
Total CASELLE, INC.:					1,736.00	1,736.00	
<b>CENTURYLINK</b>							
101369	33538	CENTURYLINK	1441467641	911 WIRELESS	2.00	2.00	06/08/2018
101369	33538	CENTURYLINK	MAY 2018	911 WIRELESS	2,169.52	2,169.52	06/08/2018
Total CENTURYLINK:					2,171.52	2,171.52	
<b>CODALE ELECTRIC SUPPLY, INC.</b>							
101370	32821	CODALE ELECTRIC SUPPLY, IN	S6376471.001	COURTHOUSE	90.57	90.57	06/08/2018
Total CODALE ELECTRIC SUPPLY, INC.:					90.57	90.57	
<b>COWBOYS AND INDIANS TRADING CO.</b>							
101371	35880	COWBOYS AND INDIANS TRADI	663587	HALEY	96.00	96.00	06/08/2018
101371	35880	COWBOYS AND INDIANS TRADI	663587	JOSH	96.00	96.00	06/08/2018
101371	35880	COWBOYS AND INDIANS TRADI	663587	LONDON	96.00	96.00	06/08/2018
Total COWBOYS AND INDIANS TRADING CO.:					288.00	288.00	
<b>CREATIVE CULTURE INSIGNIA, LLC</b>							
101372	33053	CREATIVE CULTURE INSIGNIA,	7202	SHERIFF	95.50	95.50	06/08/2018
101372	33053	CREATIVE CULTURE INSIGNIA,	7202	SHERIFF	191.00	191.00	06/08/2018
Total CREATIVE CULTURE INSIGNIA, LLC:					286.50	286.50	
<b>CTS LANGUAGE LINK</b>							
101373	34691	CTS LANGUAGE LINK	126630	911	1.67	1.67	06/08/2018
Total CTS LANGUAGE LINK:					1.67	1.67	
<b>DELTA RIGGING &amp; TOOLS, INC.</b>							
101374	13890	DELTA RIGGING & TOOLS, INC.	GRA_PSI0004	ROAD	453.00	453.00	06/08/2018
Total DELTA RIGGING & TOOLS, INC.:					453.00	453.00	
<b>DESERT WEST OFFICE SUPPLY</b>							
101375	14375	DESERT WEST OFFICE SUPPLY	207156	CEMETERY DISTRICT	6.99	6.99	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207172	OSTA	252.97	252.97	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207342	CLERK	59.98	59.98	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207490	EMS	30.57	30.57	06/08/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
101375	14375	DESERT WEST OFFICE SUPPLY	207427	Assessor	480.98	480.98	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207595	Assessor	239.34	239.34	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207831	treasurer	11.98	11.98	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207981	Library	149.33	149.33	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207898	jail	231.96	231.96	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207270	EMS	50.57	50.57	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207462	council supplies	39.25	39.25	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207450	GRAND CENTER	47.96	47.96	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207449	GRAND CENTER	17.95	17.95	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207537	SEARCH & RESCUE	38.81	38.81	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207775	FAMILY SUPPORT	18.97	18.97	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207649	LIBRARY	12.53	12.53	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207763	SHERIFF	49.99	49.99	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207814	SANDFLATS	6.96	6.96	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207010	treasurer	11.95	11.95	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207243	Recorder	203.70	203.70	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207124	jail	45.99	45.99	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207991	AIRPORT	15.07	15.07	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207109	SHERIFF	18.08	18.08	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207265	jail	16.00	16.00	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207003	Sandflats	23.36	23.36	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207463	CLERK	114.99	114.99	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207536	SEARCH & RESCUE	8.08	8.08	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207508	PLANNING & ZONING	18.98	18.98	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207388	OSTA	136.48	136.48	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207645	FAMILY SUPPORT	255.75	255.75	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207736	SHERIFF	75.48	75.48	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207723	FAMILY SUPPORT	29.90	29.90	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207123	MMAD	10.67	10.67	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207715	SHERIFF	45.99	45.99	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207753	SANDFLATS	80.74	80.74	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207841	justcie court supplies	472.00	472.00	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207398	AIRPORT	13.00	13.00	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207240	ADMIN	1.79	1.79	06/08/2018
101375	14375	DESERT WEST OFFICE SUPPLY	207395	cjc	33.16	33.16	06/08/2018
<b>Total DESERT WEST OFFICE SUPPLY:</b>					<b>3,378.25</b>	<b>3,378.25</b>	
<b>FACIL HR</b>							
101377	35734	FACIL HR	1235	HR	375.00	375.00	06/08/2018
<b>Total FACIL HR:</b>					<b>375.00</b>	<b>375.00</b>	
<b>FARM &amp; CITY GENERAL STORES</b>							
101378	15275	FARM & CITY GENERAL STORE	72211	ROAD	35.11	35.11	06/08/2018
101378	15275	FARM & CITY GENERAL STORE	71729	ROAD	35.11	35.11	06/08/2018
<b>Total FARM &amp; CITY GENERAL STORES:</b>					<b>70.22</b>	<b>70.22</b>	
<b>FINLEY HOLIDAY FILM CORP</b>							
101379	35677	FINLEY HOLIDAY FILM CORP	1976	MOAB TRAVEL COUNCIL	250.00	250.00	06/08/2018
101379	35677	FINLEY HOLIDAY FILM CORP	1945	MOAB TRAVEL COUNCIL	1,800.00	1,800.00	06/08/2018
<b>Total FINLEY HOLIDAY FILM CORP:</b>					<b>2,050.00</b>	<b>2,050.00</b>	
<b>FRONTIER</b>							
101380	15815	FRONTIER	MAY2018	COUNCIL	60.34	60.34	06/08/2018
101380	15815	FRONTIER	MAY2018	PLANNING	36.21	36.21	06/08/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
101380	15815	FRONTIER	MAY2018	UHP	72.41	72.41	06/08/2018
101380	15815	FRONTIER	MAY2018	WEEDS	12.07	12.07	06/08/2018
101380	15815	FRONTIER	MAY2018	ROADS	48.27	48.27	06/08/2018
101380	15815	FRONTIER	MAY2018	ATTORNEY	84.47	84.47	06/08/2018
101380	15815	FRONTIER	MAY2018	EMS	36.21	36.21	06/08/2018
101380	15815	FRONTIER	MAY 2018	ATTORNEY	168.64	168.64	06/08/2018
101380	15815	FRONTIER	MAY 2018	EXTENSION	105.55	105.55	06/08/2018
101380	15815	FRONTIER	MAY 2018	MUSEUM	204.22	204.22	06/08/2018
101380	15815	FRONTIER	MAY 2018	SHERIFF - WILSON BASIN	179.88	179.88	06/08/2018
101380	15815	FRONTIER	MAY 2018	CASTLE VALLEY LIBRARY	108.01	108.01	06/08/2018
101380	15815	FRONTIER	MAY2018	BUILDING	48.27	48.27	06/08/2018
101380	15815	FRONTIER	MAY2018	IT	12.07	12.07	06/08/2018
101380	15815	FRONTIER	MAY2018	TREASURER	48.27	48.27	06/08/2018
101380	15815	FRONTIER	MAY2018	SHERIFF	193.10	193.10	06/08/2018
101380	15815	FRONTIER	MAY2018	SAND FLATS	24.14	24.14	06/08/2018
101380	15815	FRONTIER	MAY2018	TRAVEL COUNCIL	60.34	60.34	06/08/2018
101380	15815	FRONTIER	MAY2018	OSTA	24.14	24.14	06/08/2018
101380	15815	FRONTIER	MAY2018	AIRPORT	36.21	36.21	06/08/2018
101380	15815	FRONTIER	MAY 2018	EMC	55.69	55.69	06/08/2018
101380	15815	FRONTIER	MAY 2018	JUSTICE CT LOBBY PAY PHON	45.54	45.54	06/08/2018
101380	15815	FRONTIER	MAY 2018	SHERIFF	1,659.98	1,659.98	06/08/2018
101380	15815	FRONTIER	MAY 2018	ROAD	64.44	64.44	06/08/2018
101380	15815	FRONTIER	MAY 2018	STAR HALL ALARM LINE	58.53	58.53	06/08/2018
101380	15815	FRONTIER	MAY2018	ASSESSOR	72.41	72.41	06/08/2018
101380	15815	FRONTIER	MAY2018	HR	24.14	24.14	06/08/2018
101380	15815	FRONTIER	MAY2018	RECORDER	72.41	72.41	06/08/2018
101380	15815	FRONTIER	MAY2018	JAIL	96.55	96.55	06/08/2018
101380	15815	FRONTIER	MAY2018	UMTRA	12.07	12.07	06/08/2018
101380	15815	FRONTIER	MAY2018	MAINTENANCE	36.21	36.21	06/08/2018
101380	15815	FRONTIER	MAY2018	EOC	24.14	24.14	06/08/2018
101380	15815	FRONTIER	MAY2018	GRAND CENTER	48.27	48.27	06/08/2018
101380	15815	FRONTIER	MAY 2018	DV	14.88	14.88	06/08/2018
101380	15815	FRONTIER	MAY 2018	FAMILY SUPPORT CENTER	196.26	196.26	06/08/2018
101380	15815	FRONTIER	MAY 2018	SHERIFF'S ENC	303.41	303.41	06/08/2018
101380	15815	FRONTIER	MAY 2018	JUSTICE CT	38.70	38.70	06/08/2018
101380	15815	FRONTIER	MAY 2018	SHERIFF	484.86	484.86	06/08/2018
101380	15815	FRONTIER	MAY 2018	TRAVEL CNL	82.35	82.35	06/08/2018
101380	15815	FRONTIER	MAY2018	CLERK	84.47	84.47	06/08/2018
101380	15815	FRONTIER	MAY2018	JUSTICE COURT	60.34	60.34	06/08/2018
Total FRONTIER:					5,098.47	5,098.47	
<b>FRUITA CO-OP</b>							
101381	15825	FRUITA CO-OP	247822	ROAD DEPT	13.00	13.00	06/08/2018
Total FRUITA CO-OP:					13.00	13.00	
<b>GERMAN, ARRON KYLE</b>							
101383	35879	GERMAN, ARRON KYLE	2148	REFUND CASE #181000160	195.00	195.00	06/08/2018
Total GERMAN, ARRON KYLE:					195.00	195.00	
<b>GLOCK, INC.</b>							
101384	33432	GLOCK, INC.	SI-0336168	SHERIFF-JAMES BRANDON BL	213.00	213.00	06/08/2018
Total GLOCK, INC.:					213.00	213.00	

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
<b>GRAND TIRE PROS</b>							
101386	13035	GRAND TIRE PROS	82516	sheriff	991.96	991.96	06/08/2018
101386	13035	GRAND TIRE PROS	82461	ROAD	49.90	49.90	06/08/2018
101386	13035	GRAND TIRE PROS	82614	ROAD	59.58	59.58	06/08/2018
101386	13035	GRAND TIRE PROS	83074	ROAD	89.80	89.80	06/08/2018
101386	13035	GRAND TIRE PROS	82308	ROAD	139.70	139.70	06/08/2018
101386	13035	GRAND TIRE PROS	82525	ROAD	194.80	194.80	06/08/2018
101386	13035	GRAND TIRE PROS	82494	ROAD	1,023.72	1,023.72	06/08/2018
101386	13035	GRAND TIRE PROS	82688	GRAND CENTER	20.08	20.08	06/08/2018
101386	13035	GRAND TIRE PROS	82313	sheriff	74.15	74.15	06/08/2018
101386	13035	GRAND TIRE PROS	82835	ROAD	405.00	405.00	06/08/2018
101386	13035	GRAND TIRE PROS	82224	ROAD	150.00	150.00	06/08/2018
101386	13035	GRAND TIRE PROS	82495	ROAD	60.00	60.00	06/08/2018
101386	13035	GRAND TIRE PROS	82687	ROAD	20.08	20.08	06/08/2018
101386	13035	GRAND TIRE PROS	82416	ROAD	89.80	89.80	06/08/2018
101386	13035	GRAND TIRE PROS	82223	ROAD	402.20	402.20	06/08/2018
Total GRAND TIRE PROS:					3,770.77	3,770.77	
<b>HAYCOCK, CONNIE BREWER</b>							
101388	29419	HAYCOCK, CONNIE BREWER	06092018	per diem	314.50	314.50	06/08/2018
Total HAYCOCK, CONNIE BREWER:					314.50	314.50	
<b>HENDERSON LEASING CO LLC</b>							
101389	31151	HENDERSON LEASING CO LLC	19466	AIRPORT	105.00	105.00	06/08/2018
Total HENDERSON LEASING CO LLC:					105.00	105.00	
<b>HOLIDAY INN EXPRESS &amp; STES/AMERICAN FORK</b>							
101390	35878	HOLIDAY INN EXPRESS & STES	49454853	LODGING/KRISTIN GODWIN	200.00	200.00	06/08/2018
101390	35878	HOLIDAY INN EXPRESS & STES	49454853	TAX	22.84	22.84	06/08/2018
Total HOLIDAY INN EXPRESS & STES/AMERICAN FORK:					222.84	222.84	
<b>INTERMOUNTAIN LOCK &amp; SECURITY</b>							
101391	33379	INTERMOUNTAIN LOCK & SECU	1978520	MAINTANENCE	3,993.59	3,993.59	06/08/2018
Total INTERMOUNTAIN LOCK & SECURITY:					3,993.59	3,993.59	
<b>JENNIFER PHARR DAVIS</b>							
101392	35877	JENNIFER PHARR DAVIS	06262018	LIBRARY	300.00	300.00	06/08/2018
Total JENNIFER PHARR DAVIS:					300.00	300.00	
<b>JORGENSEN HONDA</b>							
101393	34311	JORGENSEN HONDA	10490544	SHERIFF	151.61	151.61	06/08/2018
Total JORGENSEN HONDA:					151.61	151.61	
<b>JOSTENS</b>							
101394	35881	JOSTENS	3798	SHERIFF	650.00	650.00	06/08/2018
Total JOSTENS:					650.00	650.00	
<b>KOMATSU EQUIPMENT</b>							
101395	35787	KOMATSU EQUIPMENT	P82520	ROAD	155.18	155.18	06/08/2018

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Total KOMATSU EQUIPMENT:					155.18	155.18	
<b>L.N. CURTIS &amp; SONS</b>							
101396	32698	L.N. CURTIS & SONS	INV183365	BLACK/CLOTHING	1,034.60	1,034.60	06/08/2018
101396	32698	L.N. CURTIS & SONS	INV187397	MALLORY/CLOTHING	124.25	124.25	06/08/2018
101396	32698	L.N. CURTIS & SONS	INV188257	MOORE/CLOTHING	130.00	130.00	06/08/2018
Total L.N. CURTIS & SONS:					1,288.85	1,288.85	
<b>LARRY H MILLER FORD</b>							
101397	30980	LARRY H MILLER FORD	1574666W	ROAD	129.05	129.05	06/08/2018
Total LARRY H MILLER FORD:					129.05	129.05	
<b>LAWSON PRODUCTS</b>							
101398	35809	LAWSON PRODUCTS	9305823168	ROAD	295.44	295.44	06/08/2018
Total LAWSON PRODUCTS:					295.44	295.44	
<b>LIFE ASSIST, INC</b>							
101399	32666	LIFE ASSIST, INC	858007	EMS	577.24	577.24	06/08/2018
101399	32666	LIFE ASSIST, INC	856774	EMS	207.44	207.44	06/08/2018
101399	32666	LIFE ASSIST, INC	858054	EMS	118.40	118.40	06/08/2018
101399	32666	LIFE ASSIST, INC	856559	EMS	35.70	35.70	06/08/2018
101399	32666	LIFE ASSIST, INC	857181	EMS	263.27	263.27	06/08/2018
Total LIFE ASSIST, INC:					1,202.05	1,202.05	
<b>MANGO LANGUAGES</b>							
101401	34833	MANGO LANGUAGES	INV003180	LIBRARY	1,102.00	1,102.00	06/08/2018
Total MANGO LANGUAGES:					1,102.00	1,102.00	
<b>MARCUM, MARK</b>							
101402	20015	MARCUM, MARK	JUNE 2018	THOMPSON FIRE CHIEF	500.00	500.00	06/08/2018
Total MARCUM, MARK:					500.00	500.00	
<b>MERCURY MARINE</b>							
101403	20475	MERCURY MARINE	86198	SEARCH & RESCUE	96.16	96.16	06/08/2018
Total MERCURY MARINE:					96.16	96.16	
<b>MILE HIGH OUTDOOR</b>							
101404	33444	MILE HIGH OUTDOOR	192447	TRAVEL COUNCIL	250.00	250.00	06/08/2018
Total MILE HIGH OUTDOOR:					250.00	250.00	
<b>MOAB AUTO PARTS INC</b>							
101405	34633	MOAB AUTO PARTS INC	14910-118733	SHERIFF	34.99	34.99	06/08/2018
101405	34633	MOAB AUTO PARTS INC	14910-120423	ROAD	16.50	16.50	06/08/2018
Total MOAB AUTO PARTS INC:					51.49	51.49	
<b>MOAB BARKERY</b>							
101406	33772	MOAB BARKERY	05132018	SHERIFF/ROCKY	58.81	58.81	06/08/2018

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Total MOAB BARKERY:					58.81	58.81	
<b>MOAB COMMUNICATIONS LLC, KCYN</b>							
101408	35841	MOAB COMMUNICATIONS LLC,	18050066	OSTA	25.00	25.00	06/08/2018
Total MOAB COMMUNICATIONS LLC, KCYN:					25.00	25.00	
<b>MOAB FIRE PROTECTION DISTRICT</b>							
101409	32430	MOAB FIRE PROTECTION DIST	180402 MAY	FIRE RESCUE SERVICE/GRAND	12,600.00	12,600.00	06/08/2018
Total MOAB FIRE PROTECTION DISTRICT:					12,600.00	12,600.00	
<b>MOAB LANDSCAPE MAINTENANCE</b>							
101410	34643	MOAB LANDSCAPE MAINTENA	2173	LIBRARY	398.00	398.00	06/08/2018
Total MOAB LANDSCAPE MAINTENANCE:					398.00	398.00	
<b>MURDOCK, DOUG</b>							
101411	33828	MURDOCK, DOUG	JUNE 15, 2018	EMS OFFLINE MEDICAL DIREC	125.00	125.00	06/08/2018
Total MURDOCK, DOUG:					125.00	125.00	
<b>NATIONS TOWING</b>							
101412	21575	NATIONS TOWING	28571	SHERIFF	156.00	156.00	06/08/2018
Total NATIONS TOWING:					156.00	156.00	
<b>NEWMAN SIGNS</b>							
101413	21760	NEWMAN SIGNS	TRFINV002004	ROAD DEPT SUPPLIES	37.13	37.13	06/08/2018
Total NEWMAN SIGNS:					37.13	37.13	
<b>NINTH BRAIN SUITE LLC</b>							
101414	35118	NINTH BRAIN SUITE LLC	3216	EMS	460.00	460.00	06/08/2018
Total NINTH BRAIN SUITE LLC:					460.00	460.00	
<b>OLSON, PATTI</b>							
101415	35545	OLSON, PATTI	06032018	REFUND OF STAR HALL DEPOS	225.00	225.00	06/08/2018
Total OLSON, PATTI:					225.00	225.00	
<b>PAGAN MOUNTAINEERING</b>							
101416	22415	PAGAN MOUNTAINEERING	00066620	EMS	5.60	5.60	06/08/2018
Total PAGAN MOUNTAINEERING:					5.60	5.60	
<b>PETERS SCOFIELD</b>							
101417	35654	PETERS SCOFIELD	4TH QUARTE	CLERK	4,673.15	4,673.15	06/08/2018
Total PETERS SCOFIELD:					4,673.15	4,673.15	
<b>PREMIER VEHICLE INSTALLATION, INC.</b>							
101418	33770	PREMIER VEHICLE INSTALLATI	26943	SHERIFF	3,308.27	3,308.27	06/08/2018
Total PREMIER VEHICLE INSTALLATION, INC.:					3,308.27	3,308.27	

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<b>RED VALLEY CHIROPRACTIC</b>							
101419	34098	RED VALLEY CHIROPRACTIC	05182018	DEREK SIMS	120.00	120.00	06/08/2018
Total RED VALLEY CHIROPRACTIC:					120.00	120.00	
<b>RENAISSANCE WASHINGTON, DC</b>							
101420	33437	RENAISSANCE WASHINGTON,	71177387	LODGING/CONNIE HAYCOCK	1,452.22	1,452.22	06/08/2018
Total RENAISSANCE WASHINGTON, DC:					1,452.22	1,452.22	
<b>RIM CYCLERY</b>							
101421	35876	RIM CYCLERY	359720	OSTA	59.98	59.98	06/08/2018
Total RIM CYCLERY:					59.98	59.98	
<b>RIM SUPPLY</b>							
101422	23875	RIM SUPPLY	157942	sANDFLATS	30.78	30.78	06/08/2018
101422	23875	RIM SUPPLY	158085	mAINTENANCE	79.23	79.23	06/08/2018
101422	23875	RIM SUPPLY	157941	sANDFLATS	52.73	52.73	06/08/2018
Total RIM SUPPLY:					162.74	162.74	
<b>RIO ROJO DESIGN &amp; SALES</b>							
101423	33784	RIO ROJO DESIGN & SALES	043	GRAND CENTER	107.00	107.00	06/08/2018
Total RIO ROJO DESIGN & SALES:					107.00	107.00	
<b>ROCKY MOUNTAIN AMBULANCE</b>							
101424	24025	ROCKY MOUNTAIN AMBULANC	2018-0112L	EMS-BUS BARN	93.76	93.76	06/08/2018
Total ROCKY MOUNTAIN AMBULANCE:					93.76	93.76	
<b>ROCKY MOUNTAIN POWER</b>							
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	AIRPORT	208.02	208.02	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	Thompson Street Lights	164.48	164.48	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	MMAD	73.38	73.38	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	ROAD DEPT	266.66	266.66	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	WEED	18.35	18.35	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	ELGIN/Grand County Lights	470.54	470.54	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	Road/Maint Shop	323.48	323.48	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	OSTA	161.68	161.68	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	MUSEUM	218.93	218.93	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	WILLOW BASIN ROAD	140.42	140.42	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	OSTA-BALL FIELD	384.75	384.75	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	CEMETERY DISTRICT	57.15	57.15	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	EMS-BUS BARN	130.02	130.02	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	MMAD/LIGHT	16.65	16.65	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	EOC	318.00	318.00	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	N. HWY 191Street Lts.	15.77	15.77	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	Sheriff	929.35	929.35	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	Civic Center/EMS	200.31	200.31	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	COURTHOUSE	4,366.52	4,366.52	06/08/2018
101425	27655	ROCKY MOUNTAIN POWER	MAY. 2018	EMS-BUS BARN	43.34	43.34	06/08/2018
Total ROCKY MOUNTAIN POWER:					8,507.80	8,507.80	
<b>ROUZER, STEVE M.D.</b>							
101426	32994	ROUZER, STEVE M.D.	20180005	C. ANDREWS	50.00	50.00	06/08/2018

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101426	32994	ROUZER, STEVE M.D.	20180005	R. BUTTERFIELD	50.00	50.00	06/08/2018
101426	32994	ROUZER, STEVE M.D.	20180005	M. FOSSAT	50.00	50.00	06/08/2018
101426	32994	ROUZER, STEVE M.D.	20180005	D. MITCHELL	50.00	50.00	06/08/2018
101426	32994	ROUZER, STEVE M.D.	20180005	C. JONES	50.00	50.00	06/08/2018
101426	32994	ROUZER, STEVE M.D.	20180005	C. ANDREWS	50.00	50.00	06/08/2018
Total ROUZER, STEVE M.D.:					300.00	300.00	
<b>ROYCES ELECTRONICS, INC</b>							
101427	24195	ROYCES ELECTRONICS, INC	10314988	osta	2.49	2.49	06/08/2018
Total ROYCES ELECTRONICS, INC:					2.49	2.49	
<b>RUSSELL, STEVE ATTORNEY</b>							
101428	24235	RUSSELL, STEVE ATTORNEY	JUNE 15, 2018	ATTORNEY EMPLOYMENT AGR	1,166.67	1,166.67	06/08/2018
Total RUSSELL, STEVE ATTORNEY:					1,166.67	1,166.67	
<b>SHARON FREARSON</b>							
101429	35686	SHARON FREARSON	MAY 2018	THOMPSON SPRINGS FIRE STA	100.00	100.00	06/08/2018
Total SHARON FREARSON:					100.00	100.00	
<b>SPANISH VALLEY PEST CONTROL</b>							
101431	25415	SPANISH VALLEY PEST CONTR	11973	AIRPORT	65.00	65.00	06/08/2018
101431	25415	SPANISH VALLEY PEST CONTR	12020	GRAND CENTER	75.00	75.00	06/08/2018
Total SPANISH VALLEY PEST CONTROL:					140.00	140.00	
<b>SPEED'S POWER EQUIPMENT</b>							
101432	35584	SPEED'S POWER EQUIPMENT	142002	HMPG GRANT	899.96	899.96	06/08/2018
101432	35584	SPEED'S POWER EQUIPMENT	142002	CERT GRANT	899.96	899.96	06/08/2018
Total SPEED'S POWER EQUIPMENT:					1,799.92	1,799.92	
<b>TECH LOGIC CORP.</b>							
101433	34825	TECH LOGIC CORP.	15007987	LIBRARY	1,418.00	1,418.00	06/08/2018
Total TECH LOGIC CORP.:					1,418.00	1,418.00	
<b>THE APPRAISERS, INC.</b>							
101434	32492	THE APPRAISERS, INC.	2471 MAY	ASSESSOR	72,220.00	72,220.00	06/08/2018
Total THE APPRAISERS, INC.:					72,220.00	72,220.00	
<b>THE LAW OFFICE OF STEPHEN STOCKS</b>							
101435	35567	THE LAW OFFICE OF STEPHEN	224	00102-SHEETS	37.50	37.50	06/08/2018
101435	35567	THE LAW OFFICE OF STEPHEN	225	00065-LOPEZ-WATKINS	290.00	290.00	06/08/2018
Total THE LAW OFFICE OF STEPHEN STOCKS:					327.50	327.50	
<b>TIEFENBACH NORTH AMERICAN, LLC</b>							
101436	35086	TIEFENBACH NORTH AMERICA	367600	ROAD	12.00	12.00	06/08/2018
Total TIEFENBACH NORTH AMERICAN, LLC:					12.00	12.00	
<b>TORGERSON LAW OFFICES, P.C.</b>							
101438	33296	TORGERSON LAW OFFICES, P.	935	PARENTAL DEFENDER	4,333.34	4,333.34	06/08/2018

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101438	33296	TORGERSON LAW OFFICES, P.	935	PUBLIC DEFENDER	6,666.66	6,666.66	06/08/2018
Total TORGERSON LAW OFFICES, P.C.:					11,000.00	11,000.00	
<b>UTAH MEDIA GROUP</b>							
101439	34625	UTAH MEDIA GROUP	MAY 2018	TRAVEL COUNCIL	1,500.00	1,500.00	06/08/2018
Total UTAH MEDIA GROUP:					1,500.00	1,500.00	
<b>UTAH STATE TREASURER</b>							
101440	27740	UTAH STATE TREASURER	MAY 2018	MARRIAGE LICENSE	130.00	130.00	06/08/2018
101440	27740	UTAH STATE TREASURER	MAY 2018	85% SURCHARGE	6,335.58	6,335.58	06/08/2018
101440	27740	UTAH STATE TREASURER	MAY 2018	state boating act	56.67	56.67	06/08/2018
101440	27740	UTAH STATE TREASURER	MAY 2018	35% surcharge	3,868.00	3,868.00	06/08/2018
101440	27740	UTAH STATE TREASURER	MAY 2018	wildlife resources	1,409.28	1,409.28	06/08/2018
101440	27740	UTAH STATE TREASURER	MAY 2018	OFF-HIGHWAY VEHICLES	233.89	233.89	06/08/2018
101440	27740	UTAH STATE TREASURER	MAY 2018	80%OF \$32 COURT SECURITY	6,711.31	6,711.31	06/08/2018
Total UTAH STATE TREASURER:					18,744.73	18,744.73	
<b>WALKER DRUG</b>							
101441	29324	WALKER DRUG	155170	EMS EXPENSE	20.98	20.98	06/08/2018
101441	29324	WALKER DRUG	155206	GRAND CENTER	3.57	3.57	06/08/2018
101441	29324	WALKER DRUG	155329	EMS EXPENSE	15.97	15.97	06/08/2018
101441	29324	WALKER DRUG	155305	FAMILY SUPPORT CENTER	58.41-	58.41-	06/08/2018
101441	29324	WALKER DRUG	155229	EMS EXPENSE	107.77	107.77	06/08/2018
101441	29324	WALKER DRUG	155462	EMS EXPENSE	10.17	10.17	06/08/2018
101441	29324	WALKER DRUG	155307	FAMILY SUPPORT CENTER	38.97	38.97	06/08/2018
101441	29324	WALKER DRUG	155120	OSTA	49.99	49.99	06/08/2018
101441	29324	WALKER DRUG	155284	EXTENSION	2.99	2.99	06/08/2018
101441	29324	WALKER DRUG	155279	AIRPORT	1.29	1.29	06/08/2018
101441	29324	WALKER DRUG	155404	FAMILY SUPPORT CENTER	225.86	225.86	06/08/2018
101441	29324	WALKER DRUG	155306	FAMILY SUPPORT CENTER	14.94	14.94	06/08/2018
101441	29324	WALKER DRUG	155358	AIRPORT	14.55	14.55	06/08/2018
101441	29324	WALKER DRUG	155304	FAMILY SUPPORT CENTER	58.41	58.41	06/08/2018
101441	29324	WALKER DRUG	155336	ROAD	68.72	68.72	06/08/2018
Total WALKER DRUG:					575.77	575.77	
<b>WALKERS TRUE VALUE HARDWARE</b>							
101442	28255	WALKERS TRUE VALUE HARD	771072	sandflats	24.08	24.08	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	771828	sandflats	21.99	21.99	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	771962	sandflats	14.99	14.99	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	769702	FAMILY SUPPORT	265.38	265.38	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770237	airport	5.99	5.99	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	771909	airport	71.94	71.94	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	769154	sandflats	45.97	45.97	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	769694	MMAD	6.29	6.29	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	769963	MAINT	36.45	36.45	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770191	library	19.98	19.98	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770396	MAINT	207.94	207.94	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770556	EMS	9.99	9.99	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	771092	MAINT	6.69	6.69	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770206	sandflats	23.15	23.15	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770400	WEED	49.95	49.95	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	768243	Hill	6.87	6.87	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	768533	sheriff	17.36	17.36	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	768906	airport	56.97	56.97	06/08/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
101442	28255	WALKERS TRUE VALUE HARD	769237	sandflats	9.99	9.99	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	771533	MAINT	5.99	5.99	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	772103	MAINT	19.99	19.99	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	772098	EMS	8.98	8.98	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	772177	road	11.90	11.90	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770866	airport	25.18	25.18	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	772142	airport	8.90	8.90	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	769382	osta	69.96	69.96	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	769780	sandflats	5.99	5.99	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770025	sandflats	24.97	24.97	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770308	EMS	49.99	49.99	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770484	EMERGENCY MANAGEMENT	17.98	17.98	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770867	library	66.87	66.87	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	768452	FAMILY SUPPORT	6.99	6.99	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	768878	airport	16.78	16.78	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	768224	airport	26.49	26.49	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	768449	FAMILY SUPPORT	6.99	6.99	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	768616	EMS	24.98	24.98	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	769053	sandflats	5.49	5.49	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	771576	SEARCH & RESCUE	11.99	11.99	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	772214	osta	9.08	9.08	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	772052	FAMILY SUPPORT	2.00	2.00	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	771988	sandflats	29.99	29.99	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	771035	airport	17.31	17.31	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	768235	sandflats	94.64	94.64	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	769675	MMAD	3.75	3.75	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	769795	EMS	49.44	49.44	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770173	sandflats	28.22	28.22	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770349	EMS	5.49	5.49	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770499	road	43.98	43.98	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	768417	sandflats	13.22	13.22	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	768573	airport	110.51	110.51	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	768908	airport	4.99	4.99	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	769318	EOC	9.98	9.98	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	769774	EMS	149.99	149.99	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770005	EMS	98.98	98.98	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	771906	airport	61.72	61.72	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770805	EMS	5.16	5.16	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	771181	sandflats	18.14	18.14	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	772086	MAINT	29.98	29.98	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	771937	sandflats	98.39	98.39	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770528	FAMILY SUPPORT	40.35	40.35	06/08/2018
101442	28255	WALKERS TRUE VALUE HARD	770390	airport	95.85	95.85	06/08/2018
Total WALKERS TRUE VALUE HARDWARE:					2,323.54	2,323.54	
<b>WASH IT EXPRESS</b>							
101443	30367	WASH IT EXPRESS	MAY 2018	SHERIFF	105.08	105.08	06/08/2018
101443	30367	WASH IT EXPRESS	MAY 2018	GRAND CENTER	5.88	5.88	06/08/2018
101443	30367	WASH IT EXPRESS	MAY 2018	EMS	73.34	73.34	06/08/2018
Total WASH IT EXPRESS:					184.30	184.30	
<b>WHITE, STEVEN</b>							
101444	28725	WHITE, STEVEN	06132018	PER DIEM	485.00	485.00	06/08/2018
Total WHITE, STEVEN:					485.00	485.00	

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
XEROX CORPORATION							
101445	29100	XEROX CORPORATION	093416089	recorder	19.33	19.33	06/08/2018
Total XEROX CORPORATION:					19.33	19.33	
Grand Totals:					196,563.70	196,563.70	

Dated: June 19<sup>th</sup> 2018

County Auditor: Prima Council

Council Chairperson: Mary McBlain

Council: [Signature]

Council: [Signature]

Check No. \_\_\_\_\_

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Vendor Last Check Number = 101356-101445

Report Criteria:  
Paid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
1	1 GRAND COUNTY CREDIT	1011449	06/03/2018	70-02	EMPLOYEE W/H Grand County Credit	10-2242000-000	1,291.03
Total 1:							1,291.03
3	3 OFFICE OF RECOVERY S	1011453	06/03/2018	69-02	CASE #C000954508	21-2246000-000	165.96
Total 3:							165.96
4	4 GRAND COUNTY TREAS	1011450	06/03/2018	66-00	EMPLOYEE W/H Grand County Treasur	10-2240000-000	506.30
	4 GRAND COUNTY TREAS	1011450	06/03/2018	66-00	EMPLOYEE W/H Grand County Treasur	21-2240000-000	45.00
	4 GRAND COUNTY TREAS	1011450	06/03/2018	66-00	EMPLOYEE W/H Grand County Treasur	72-2240000-000	41.00
Total 4:							592.30
10	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-01	EMPLOYEE W/H FSA (Cafe) Plan Pay	10-2256000-000	1,384.26
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-01	EMPLOYEE W/H FSA (Cafe) Plan Pay	17-2256000-000	45.00
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-01	EMPLOYEE W/H FSA (Cafe) Plan Pay	21-2256000-000	541.38
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-01	EMPLOYEE W/H FSA (Cafe) Plan Pay	40-2256000-000	25.00
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-01	EMPLOYEE W/H FSA (Cafe) Plan Pay	45-2256000-000	20.83
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-01	EMPLOYEE W/H FSA (Cafe) Plan Pay	46-2256000-000	72.91
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-01	EMPLOYEE W/H FSA (Cafe) Plan Pay	70-2256000-000	75.00
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-01	EMPLOYEE W/H FSA (Cafe) Plan Pay	72-2256000-000	83.33
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-01	EMPLOYEE W/H FSA (Cafe) Plan Pay	10-2256000-000	110.46
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-02	EMPLOYEE W/H Dependent Child Care	10-2256000-000	125.00
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-03	EMPLOYEE W/H HSA Plan Pay Period	10-2257000-000	2,345.50
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-03	EMPLOYEE W/H HSA Plan Pay Period	21-2257000-000	305.00
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-03	EMPLOYEE W/H HSA Plan Pay Period	40-2257000-000	200.00
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-03	EMPLOYEE W/H HSA Plan Pay Period	70-2257000-000	76.00
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-03	EMPLOYEE W/H HSA Plan Pay Period	72-2257000-000	347.50
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-03	EMPLOYEE W/H HSA Plan Pay Period	10-2257000-000	4,360.41
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-03	EMPLOYEE W/H HSA Plan Pay Period	21-2257000-000	650.00
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-03	EMPLOYEE W/H HSA Plan Pay Period	40-2257000-000	700.00
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-03	EMPLOYEE W/H HSA Plan Pay Period	70-2257000-000	200.00
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-03	EMPLOYEE W/H HSA Plan Pay Period	72-2257000-000	500.00
	10 NATIONAL BENEFIT SER	1011452	06/03/2018	71-03	EMPLOYEE W/H HSA Plan Pay Period	76-2257000-000	200.00
Total 10:							12,367.58
22	22 EXPRESS RECOVERY S	1011448	06/03/2018	69-03	BAKER #179700046	10-2264000-000	276.31
Total 22:							276.31
28	28 UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	10-2261000-000	1,863.63
	28 UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	21-2261000-000	500.30
	28 UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	23-2261000-000	200.00
	28 UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	40-2261000-000	25.00
	28 UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	45-2261000-000	50.00
	28 UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	70-2261000-000	250.00

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	72-2261000-000	318.69
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	75-2261000-000	25.00
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	10-2261000-000	1,502.10
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	21-2261000-000	477.87
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	23-2261000-000	95.53
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	40-2261000-000	25.74
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	45-2261000-000	44.26
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	46-2261000-000	43.09
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	70-2261000-000	114.06
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	72-2261000-000	192.87
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-01	Utah Retirement T1 401(K) Pay Period:	75-2261000-000	93.25
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-02	Utah Retirement T1 401(K) Pol Pay Per	10-2261000-000	1,154.88
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-06	Utah Retirement T2 DB HYB 401(K) Pa	10-2261000-000	306.33
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-06	Utah Retirement T2 DB HYB 401(K) Pa	21-2261000-000	56.97
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-06	Utah Retirement T2 DB HYB 401(K) Pa	72-2261000-000	172.87
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-06	Utah Retirement T2 DB HYB 401(K) Pa	10-2261000-000	389.14
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-06	Utah Retirement T2 DB HYB 401(K) Pa	21-2261000-000	109.25
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-06	Utah Retirement T2 DB HYB 401(K) Pa	23-2261000-000	33.98
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-06	Utah Retirement T2 DB HYB 401(K) Pa	40-2261000-000	222.63
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-06	Utah Retirement T2 DB HYB 401(K) Pa	46-2261000-000	19.02
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-06	Utah Retirement T2 DB HYB 401(K) Pa	72-2261000-000	44.46
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-06	Utah Retirement T2 DB HYB 401(K) Pa	75-2261000-000	29.17
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-06	Utah Retirement T2 DB HYB 401(K) Pa	76-2261000-000	33.86
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-07	Utah Retirement T2 DB PS HYB 401(K)	10-2261000-000	421.05
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-07	Utah Retirement T2 DB PS HYB 401(K)	10-2261000-000	322.28
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-08	Utah Retirement T2 DC 401(K) Pay Per	10-2261000-000	901.73
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-08	Utah Retirement T2 DC 401(K) Pay Per	40-2261000-000	22.15
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-08	Utah Retirement T2 DC 401(K) Pay Per	10-2261000-000	669.61
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-08	Utah Retirement T2 DC 401(K) Pay Per	40-2261000-000	672.60
28	UTAH RETIREMENT SYS	61118102	06/03/2018	40-09	Utah Retirement T2 DC PS 401(K) Pay	10-2261000-000	197.99
28	UTAH RETIREMENT SYS	61118102	06/03/2018	41-01	Utah Retirement 457 Pay Period: 6/3/20	10-2263000-000	1,515.68
28	UTAH RETIREMENT SYS	61118102	06/03/2018	41-01	Utah Retirement 457 Pay Period: 6/3/20	21-2263000-000	37.88
28	UTAH RETIREMENT SYS	61118102	06/03/2018	42-00	Utah Retirement ROTH IRA Pay Period	10-2258000-000	934.68
28	UTAH RETIREMENT SYS	61118102	06/03/2018	42-00	Utah Retirement ROTH IRA Pay Period	21-2258000-000	250.32
28	UTAH RETIREMENT SYS	61118102	06/03/2018	42-00	Utah Retirement ROTH IRA Pay Period	23-2258000-000	200.00
28	UTAH RETIREMENT SYS	61118102	06/03/2018	42-00	Utah Retirement ROTH IRA Pay Period	40-2258000-000	125.00
28	UTAH RETIREMENT SYS	61118102	06/03/2018	42-00	Utah Retirement ROTH IRA Pay Period	72-2258000-000	95.00
28	UTAH RETIREMENT SYS	61118102	06/03/2018	43-00	Utah Retirement TRADITIONAL IRA Pa	10-2258000-000	25.00
28	UTAH RETIREMENT SYS	61118102	06/03/2018	43-00	Utah Retirement TRADITIONAL IRA Pa	21-2258000-000	5.00
28	UTAH RETIREMENT SYS	61118102	06/03/2018	51-00	Utah Retirement Retirement-repay of loa	10-2259000-000	1,282.80
28	UTAH RETIREMENT SYS	61118102	06/03/2018	51-00	Utah Retirement Retirement-repay of loa	21-2259000-000	270.59
28	UTAH RETIREMENT SYS	61118102	06/03/2018	51-00	Utah Retirement Retirement-repay of loa	46-2259000-000	20.88
28	UTAH RETIREMENT SYS	61118102	06/03/2018	51-00	Utah Retirement Retirement-repay of loa	72-2259000-000	35.17
28	UTAH RETIREMENT SYS	61118102	06/03/2018	51-00	Utah Retirement Retirement-repay of loa	75-2259000-000	109.68
28	UTAH RETIREMENT SYS	61118102	06/03/2018	55-01	Utah Retirement T2 DB Hybrid Pay Peri	10-2260000-000	3,721.61
28	UTAH RETIREMENT SYS	61118102	06/03/2018	55-01	Utah Retirement T2 DB Hybrid Pay Peri	21-2260000-000	1,044.65
28	UTAH RETIREMENT SYS	61118102	06/03/2018	55-01	Utah Retirement T2 DB Hybrid Pay Peri	23-2260000-000	324.98
28	UTAH RETIREMENT SYS	61118102	06/03/2018	55-01	Utah Retirement T2 DB Hybrid Pay Peri	40-2260000-000	2,129.08
28	UTAH RETIREMENT SYS	61118102	06/03/2018	55-01	Utah Retirement T2 DB Hybrid Pay Peri	46-2260000-000	181.92
28	UTAH RETIREMENT SYS	61118102	06/03/2018	55-01	Utah Retirement T2 DB Hybrid Pay Peri	72-2260000-000	425.20
28	UTAH RETIREMENT SYS	61118102	06/03/2018	55-01	Utah Retirement T2 DB Hybrid Pay Peri	75-2260000-000	278.95
28	UTAH RETIREMENT SYS	61118102	06/03/2018	55-01	Utah Retirement T2 DB Hybrid Pay Peri	76-2260000-000	323.78
28	UTAH RETIREMENT SYS	61118102	06/03/2018	55-02	Utah Retirement T2 DB PS Hybrid Pay	10-2260000-000	6,069.62
28	UTAH RETIREMENT SYS	61118102	06/03/2018	55-03	Utah Retirement T2 DC Pay Period: 6/	10-2260000-000	447.97
28	UTAH RETIREMENT SYS	61118102	06/03/2018	55-03	Utah Retirement T2 DC Pay Period: 6/	40-2260000-000	449.96
28	UTAH RETIREMENT SYS	61118102	06/03/2018	55-04	Utah Retirement T2 DC PS Pay Period:	10-2260000-000	214.32
28	UTAH RETIREMENT SYS	61118102	06/03/2018	90-01	Utah Retirement T1 Non-Contributory R	10-2260000-000	13,941.63

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
28	UTAH RETIREMENT SYS	61118102	06/03/2018	90-01	Utah Retirement T1 Non-Contributory R	21-2260000-000	4,435.20
28	UTAH RETIREMENT SYS	61118102	06/03/2018	90-01	Utah Retirement T1 Non-Contributory R	23-2260000-000	886.59
28	UTAH RETIREMENT SYS	61118102	06/03/2018	90-01	Utah Retirement T1 Non-Contributory R	40-2260000-000	238.87
28	UTAH RETIREMENT SYS	61118102	06/03/2018	90-01	Utah Retirement T1 Non-Contributory R	45-2260000-000	410.77
28	UTAH RETIREMENT SYS	61118102	06/03/2018	90-01	Utah Retirement T1 Non-Contributory R	46-2260000-000	399.97
28	UTAH RETIREMENT SYS	61118102	06/03/2018	90-01	Utah Retirement T1 Non-Contributory R	70-2260000-000	1,058.67
28	UTAH RETIREMENT SYS	61118102	06/03/2018	90-01	Utah Retirement T1 Non-Contributory R	72-2260000-000	1,790.05
28	UTAH RETIREMENT SYS	61118102	06/03/2018	90-01	Utah Retirement T1 Non-Contributory R	75-2260000-000	865.40
28	UTAH RETIREMENT SYS	61118102	06/03/2018	90-01	Utah Retirement T1 Non-Contributory R	76-2260000-000	502.38
28	UTAH RETIREMENT SYS	61118102	06/03/2018	90-02	Utah Retirement T1 Contributory Retire	21-2280000-000	903.64
28	UTAH RETIREMENT SYS	61118102	06/03/2018	90-03	Utah Retirement T1 Police Non-Contrib	10-2260000-000	8,644.78
Total 28:							66,199.03
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	10-2221000-000	12,158.79
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	21-2221000-000	1,986.54
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	23-2221000-000	432.77
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	25-2221000-000	73.13
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	30-2221000-000	55.43
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	40-2221000-000	1,952.93
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	45-2221000-000	139.39
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	46-2221000-000	505.30
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	70-2221000-000	609.34
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	72-2221000-000	982.43
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	75-2221000-000	404.96
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	76-2221000-000	318.84
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	10-2221000-000	12,005.01
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	21-2221000-000	2,140.32
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	23-2221000-000	432.77
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	25-2221000-000	73.13
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	30-2221000-000	55.43
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	40-2221000-000	1,952.93
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	45-2221000-000	139.39
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	46-2221000-000	505.30
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	70-2221000-000	609.34
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	72-2221000-000	982.43
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	75-2221000-000	404.96
29	IRS - FICA/FWT	61118101	06/03/2018	74-00	FICA/FWT Social Security Pay Period:	76-2221000-000	318.84
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	10-2224000-000	2,807.65
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	21-2224000-000	500.56
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	23-2224000-000	101.21
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	25-2224000-000	17.10
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	30-2224000-000	12.96
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	40-2224000-000	456.74
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	45-2224000-000	32.60
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	46-2224000-000	118.19
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	70-2224000-000	142.51
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	72-2224000-000	229.78
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	75-2224000-000	94.71
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	76-2224000-000	74.57
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	10-2224000-000	2,809.58
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	21-2224000-000	500.56
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	23-2224000-000	101.21
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	25-2224000-000	15.17
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	30-2224000-000	12.96
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	40-2224000-000	456.74

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	45-2224000-000	32.60
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	46-2224000-000	118.19
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	70-2224000-000	142.51
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	72-2224000-000	229.78
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	75-2224000-000	94.71
29	IRS - FICA/FWT	61118101	06/03/2018	75-00	FICA/FWT Medicare Pay Period: 6/3/20	76-2224000-000	74.57
29	IRS - FICA/FWT	61118101	06/03/2018	76-00	FICA/FWT Federal Withholding Pay Peri	10-2222000-000	18,330.46
29	IRS - FICA/FWT	61118101	06/03/2018	76-00	FICA/FWT Federal Withholding Pay Peri	21-2222000-000	3,086.10
29	IRS - FICA/FWT	61118101	06/03/2018	76-00	FICA/FWT Federal Withholding Pay Peri	23-2222000-000	596.39
29	IRS - FICA/FWT	61118101	06/03/2018	76-00	FICA/FWT Federal Withholding Pay Peri	25-2222000-000	82.02
29	IRS - FICA/FWT	61118101	06/03/2018	76-00	FICA/FWT Federal Withholding Pay Peri	40-2222000-000	2,599.99
29	IRS - FICA/FWT	61118101	06/03/2018	76-00	FICA/FWT Federal Withholding Pay Peri	45-2222000-000	190.42
29	IRS - FICA/FWT	61118101	06/03/2018	76-00	FICA/FWT Federal Withholding Pay Peri	46-2222000-000	569.05
29	IRS - FICA/FWT	61118101	06/03/2018	76-00	FICA/FWT Federal Withholding Pay Peri	70-2222000-000	527.47
29	IRS - FICA/FWT	61118101	06/03/2018	76-00	FICA/FWT Federal Withholding Pay Peri	72-2222000-000	1,030.06
29	IRS - FICA/FWT	61118101	06/03/2018	76-00	FICA/FWT Federal Withholding Pay Peri	75-2222000-000	631.28
29	IRS - FICA/FWT	61118101	06/03/2018	76-00	FICA/FWT Federal Withholding Pay Peri	76-2222000-000	327.55
Total 29:							76,387.65
45	45 MOAB RECREATION & A	1011451	06/03/2018	68-00	HOLLAN MOORE	10-2252000-000	98.76
	45 MOAB RECREATION & A	1011451	06/03/2018	68-00	HOLLAN MOORE	10-4211-130-000	98.76
Total 45:							197.52
47	47 SOUTH TOWNE GYM	1011454	06/03/2018	67-00	LANDON LEAVITT	10-2255000-000	125.00
	47 SOUTH TOWNE GYM	1011454	06/03/2018	67-00	LANDON LEAVITT	10-4211-130-000	125.00
	47 SOUTH TOWNE GYM	1011454	06/03/2018	67-00	HOLLAN MOORE	10-2255000-000	187.50
	47 SOUTH TOWNE GYM	1011454	06/03/2018	67-00	HOLLAN MOORE	10-4211-130-000	187.50
Total 47:							625.00
49	49 A-1 COLLECTIONS	1011446	06/03/2018	69-03	DECLERCQ- CASE # 179700138	10-2264000-000	214.23
Total 49:							214.23
50	50 COLLECTION SERVICES	1011447	06/03/2018	69-02	EKKER REMITT ID: 954376	10-2246000-000	119.07
Total 50:							119.07
Grand Totals:							158,435.68

Dated: 06-03-18

County Auditor: *Prima Ameli*

Council Chairperson: *Mary Johnson*

Council: *[Signature]*

Council: \_\_\_\_\_

Paper Check #: 101446 - 101454 \$15,849.00

ACH/ Direct Deposit #: 61118101 - 61118102 \$142,586.68

Report Criteria:  
 Paid transmittals included

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor.Last Check Number = 101455-101521

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
<b>4IMPRINT, INC.</b>							
101455	31163	4IMPRINT, INC.	6372833	TRAVEL COUNCIL	649.51	649.51	06/15/2018
Total 4IMPRINT, INC.:					649.51	649.51	
<b>A &amp; E ELECTRIC</b>							
101456	10055	A & E ELECTRIC	18851	OSTA	152.00	152.00	06/15/2018
Total A & E ELECTRIC:					152.00	152.00	
<b>ADVERTISER</b>							
101457	30946	ADVERTISER	A201805207	FAMILY SUPPORT	43.40	43.40	06/08/2018
101457	30946	ADVERTISER	A201805160	SANDFLATS	38.20	38.20	06/08/2018
101457	30946	ADVERTISER	A201805327	UMTRA	153.00	153.00	06/08/2018
101457	30946	ADVERTISER	A201805070	EXTENSION	139.50	139.50	06/08/2018
101457	30946	ADVERTISER	A201805325	LIBRARY	153.00	153.00	06/15/2018
Total ADVERTISER:					527.10	527.10	
<b>AJOULES, INC</b>							
101458	34304	AJOULES, INC	10106 2018	ASSESSOR	575.00	575.00	06/15/2018
101458	34304	AJOULES, INC	10106 2018	RECORDER	575.00	575.00	06/15/2018
101458	34304	AJOULES, INC	10106 2018	CLERK	575.00	575.00	06/15/2018
101458	34304	AJOULES, INC	10106 2018	TREASURER	575.00	575.00	06/15/2018
101458	34304	AJOULES, INC	10103 2018	ASSESSOR	575.00	575.00	06/08/2018
101458	34304	AJOULES, INC	10103 2018	TREASURER	575.00	575.00	06/08/2018
101458	34304	AJOULES, INC	10103 2018	RECORDER	575.00	575.00	06/08/2018
101458	34304	AJOULES, INC	10103 2018	CLERK	575.00	575.00	06/08/2018
Total AJOULES, INC:					4,600.00	4,600.00	
<b>ARROWHEAD FORENSICS</b>							
101459	35882	ARROWHEAD FORENSICS	106769	SHERIFF	147.71	147.71	06/15/2018
Total ARROWHEAD FORENSICS:					147.71	147.71	
<b>AXON ENTERPRISE, INC</b>							
101460	35883	AXON ENTERPRISE, INC	SI-1538221	SHERIFF	31.00	31.00	06/15/2018
Total AXON ENTERPRISE, INC:					31.00	31.00	
<b>BACK OF BEYOND BOOKS</b>							
101461	32887	BACK OF BEYOND BOOKS	2397	LIBRARY	46.40	46.40	06/15/2018
101461	32887	BACK OF BEYOND BOOKS	2392	LIBRARY	24.00	24.00	06/15/2018
Total BACK OF BEYOND BOOKS:					70.40	70.40	
<b>BAKER &amp; TAYLOR</b>							
101462	32963	BAKER & TAYLOR	T81131520	LIBRARY	22.49	22.49	06/15/2018
101462	32963	BAKER & TAYLOR	T81280820	LIBRARY	25.49	25.49	06/15/2018
101462	32963	BAKER & TAYLOR	T79896290	LIBRARY	223.88	223.88	06/15/2018
101462	32963	BAKER & TAYLOR	T80998560	LIBRARY	87.65	87.65	06/15/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
<b>Total BAKER &amp; TAYLOR:</b>					<b>359.51</b>	<b>359.51</b>	
<b>BLOMQUIST HALE CONSULTING INC.</b>							
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Assessor	11.20	11.20	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Clerk/Auditor	16.80	16.80	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Human Resources	2.80	2.80	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Library	53.20	53.20	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Roads	53.20	53.20	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Sheriff	53.20	53.20	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Search & Rescue	64.40	64.40	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Treasurer	11.20	11.20	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Weed Control	16.80	16.80	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Airport	22.40	22.40	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Bldg. Inspector	11.20	11.20	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Courthouse	16.80	16.80	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Jail	50.40	50.40	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Planning	11.20	11.20	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Ambulance	117.60	117.60	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Child Justice Ctr	2.80	2.80	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Family Support	22.40	22.40	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Justice Court	14.00	14.00	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Recorder	8.40	8.40	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Senior Citizens	19.60	19.60	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Attorney	11.20	11.20	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-County Administration	8.40	8.40	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-IT	2.80	2.80	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Travel Council	11.20	11.20	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Sandflats	36.40	36.40	06/15/2018
101463	34325	BLOMQUIST HALE CONSULTIN	JUN18069	EAC-Spanish Trail Arena	11.20	11.20	06/15/2018
<b>Total BLOMQUIST HALE CONSULTING INC.:</b>					<b>660.80</b>	<b>660.80</b>	
<b>BROADWAY MEDIA SLC</b>							
101464	34258	BROADWAY MEDIA SLC	IN-1180561730	MOAB TRAVEL COUNCIL	3,000.00	3,000.00	06/15/2018
<b>Total BROADWAY MEDIA SLC:</b>					<b>3,000.00</b>	<b>3,000.00</b>	
<b>BYWATER SOLUTIONS</b>							
101465	33807	BYWATER SOLUTIONS	3981	LIBRARY	5,000.00	5,000.00	06/15/2018
<b>Total BYWATER SOLUTIONS:</b>					<b>5,000.00</b>	<b>5,000.00</b>	
<b>CHEMTECH-FORD LABORATORIES</b>							
101466	32769	CHEMTECH-FORD LABORATOR	18F0448	AIRPORT	25.00	25.00	06/15/2018
<b>Total CHEMTECH-FORD LABORATORIES:</b>					<b>25.00</b>	<b>25.00</b>	
<b>COLLINS, PAUL</b>							
101467	32601	COLLINS, PAUL	05312018	MILEAGE	198.38	198.38	06/15/2018
<b>Total COLLINS, PAUL:</b>					<b>198.38</b>	<b>198.38</b>	
<b>D &amp; B INDUSTRIAL</b>							
101468	35862	D & B INDUSTRIAL	11904	ROAD	656.09	656.09	06/15/2018
<b>Total D &amp; B INDUSTRIAL:</b>					<b>656.09</b>	<b>656.09</b>	

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
<b>DIRECTV</b>							
101469	31998	DIRECTV	34357307162	AIRPORT	168.92	168.92	06/15/2018
<b>Total DIRECTV:</b>					<b>168.92</b>	<b>168.92</b>	
<b>DOMINION ENERGY</b>							
101470	35579	DOMINION ENERGY	MAY.2018	Civic Center/EMS	55.71	55.71	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	Grand County Cemetery	6.75	6.75	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	Family Support Center	21.86	21.86	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	Museum	14.83	14.83	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	Star Hall	32.19	32.19	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	Civic Center/EMS	6.95	6.95	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	MMAD 80%	14.06	14.06	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	Road Shop	62.75	62.75	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	Grand Co. Trans	23.63	23.63	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	OSTA	112.00	112.00	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	Weed	6.95	6.95	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	Bus GR 25%	8.53	8.53	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	Grand Center/50% Civic	110.91	110.91	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	EMS	14.83	14.83	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	Bus GR 75%	25.60	25.60	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	Grand Center/50% Senior	110.90	110.90	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	EOC	23.49	23.49	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	Weed 20%	3.51	3.51	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	Travel Council	9.84	9.84	06/15/2018
101470	35579	DOMINION ENERGY	MAY.2018	Courthouse	434.82	434.82	06/15/2018
<b>Total DOMINION ENERGY:</b>					<b>1,100.11</b>	<b>1,100.11</b>	
<b>EASTWOOD, LORETTE</b>							
101471	33450	EASTWOOD, LORETTE	05072018	PER DIEM	136.00	136.00	06/15/2018
<b>Total EASTWOOD, LORETTE:</b>					<b>136.00</b>	<b>136.00</b>	
<b>ELECTION SYSTEMS &amp; SOFTWARE, LLC</b>							
101472	35807	ELECTION SYSTEMS & SOFTW	1046473	CODING 06/26/18	1,837.88	1,837.88	06/08/2018
101472	35807	ELECTION SYSTEMS & SOFTW	1048252	EXPRESS VOTER CARDS	22.50	22.50	06/15/2018
<b>Total ELECTION SYSTEMS &amp; SOFTWARE, LLC:</b>					<b>1,860.38</b>	<b>1,860.38</b>	
<b>EMERY TELCOM</b>							
101473	14995	EMERY TELCOM	JUNE 2018	3207200 - EOC	100.88	100.88	06/15/2018
101473	14995	EMERY TELCOM	JUNE 2018	1082600 - EMS	101.79	101.79	06/15/2018
101473	14995	EMERY TELCOM	JUNE 2018	3315200 - CEMETERY	104.92	104.92	06/15/2018
101473	14995	EMERY TELCOM	JUNE 2018	3197100 - WEED	106.31	106.31	06/15/2018
101473	14995	EMERY TELCOM	JUNE 2018	1106500 - LIBRARY	392.48	392.48	06/15/2018
101473	14995	EMERY TELCOM	JUNE 2018	1007100 - SEARCH & RESCUE	72.55	72.55	06/15/2018
101473	14995	EMERY TELCOM	JUNE 2018	1141900 - EMS	124.47	124.47	06/15/2018
101473	14995	EMERY TELCOM	JUNE 2018	3197000 - OSTA	146.76	146.76	06/15/2018
101473	14995	EMERY TELCOM	JUNE 2018	3207000 - GRAND CENTER	77.81	77.81	06/15/2018
101473	14995	EMERY TELCOM	JUNE 2018	3196900 - AIRPORT	175.88	175.88	06/15/2018
101473	14995	EMERY TELCOM	JUNE 2018	1105700 - SHERIFF	74.47	74.47	06/15/2018
101473	14995	EMERY TELCOM	JUNE 2018	3086900 - CJC	75.00	75.00	06/15/2018
101473	14995	EMERY TELCOM	JUNE 2018	3206900 - ROAD	106.31	106.31	06/15/2018
101473	14995	EMERY TELCOM	JUNE 2018	1052200 - COURTHOUSE INTER	840.00	840.00	06/15/2018
101473	14995	EMERY TELCOM	JUNE 2018	3207000 - GRAND CENTER	77.81	77.81	06/15/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
Total EMERY TELCOM:					2,577.44	2,577.44	
<b>EVAPORIGHT BRINE COMPANY, LLC</b>							
101474	35476	EVAPORIGHT BRINE COMPANY,	007	ROAD	6,333.99	6,333.99	06/15/2018
Total EVAPORIGHT BRINE COMPANY, LLC:					6,333.99	6,333.99	
<b>FEDEX</b>							
101475	15375	FEDEX	6-205-53346	TRAVEL COUNCIL	14.30	14.30	06/15/2018
101475	15375	FEDEX	6-134-31291	TRAVEL COUNCIL	35.87	35.87	06/15/2018
Total FEDEX:					50.17	50.17	
<b>FRONTIER</b>							
101476	15810	FRONTIER	MAY 2018	e911-435-196-1799	278.21	278.21	06/15/2018
101476	15810	FRONTIER	MAY 2018	e911/0386	981.14	981.14	06/15/2018
Total FRONTIER:					1,259.35	1,259.35	
<b>GALLS LLC</b>							
101477	15885	GALLS LLC	009911758	EMS	149.94	149.94	06/15/2018
101477	15885	GALLS LLC	009939284	EMS	57.73	57.73	06/15/2018
101477	15885	GALLS LLC	009943371	EMS	14.48	14.48	06/15/2018
101477	15885	GALLS LLC	010025820	EMS	264.95	264.95	06/15/2018
101477	15885	GALLS LLC	009989318	AIRPORT	55.92	55.92	06/08/2018
101477	15885	GALLS LLC	009943600	AIRPORT	49.98	49.98	06/08/2018
101477	15885	GALLS LLC	009948533	AIRPORT	119.96	119.96	06/08/2018
Total GALLS LLC:					613.00	613.00	
<b>GIZLER, ELAINE</b>							
101478	34892	GIZLER, ELAINE	05182018	REIMBURSEMENT	48.65	48.65	06/15/2018
Total GIZLER, ELAINE:					48.65	48.65	
<b>GO WEST SUMMIT</b>							
101479	16175	GO WEST SUMMIT	02252019	TRAVEL COUNCIL	2,495.00	2,495.00	06/15/2018
Total GO WEST SUMMIT:					2,495.00	2,495.00	
<b>GRAINGER</b>							
101480	16310	GRAINGER	9792448244	AIRPORT	560.36	560.36	06/08/2018
101480	16310	GRAINGER	9792976418	AIRPORT	48.51	48.51	06/08/2018
101480	16310	GRAINGER	9798655893	AIRPORT	33.66	33.66	06/08/2018
101480	16310	GRAINGER	9798021268	AIRPORT	154.98	154.98	06/08/2018
101480	16310	GRAINGER	9803982686	AIRPORT	65.04	65.04	06/15/2018
101480	16310	GRAINGER	9804541119	AIRPORT	23.04	23.04	06/15/2018
101480	16310	GRAINGER	9804174150	AIRPORT	22.88	22.88	06/15/2018
101480	16310	GRAINGER	9805067221	AIRPORT	221.69	221.69	06/15/2018
101480	16310	GRAINGER	9803982694	AIRPORT	6.51	6.51	06/15/2018
101480	16310	GRAINGER	9805663862	AIRPORT	356.00	356.00	06/15/2018
101480	16310	GRAINGER	9802830746	AIRPORT	137.92	137.92	06/15/2018
101480	16310	GRAINGER	9804178912	AIRPORT	85.68	85.68	06/15/2018
Total GRAINGER:					1,716.27	1,716.27	

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
<b>GRAND COUNTY SOLID WASTE</b>							
101481	16460	GRAND COUNTY SOLID WASTE	2640	EMS	10.20	10.20	06/15/2018
101481	16460	GRAND COUNTY SOLID WASTE	2704	EMS	9.00	9.00	06/15/2018
101481	16460	GRAND COUNTY SOLID WASTE	106719	SANDFLATS	9.25	9.25	06/15/2018
Total GRAND COUNTY SOLID WASTE:					28.45	28.45	
<b>GRAND RENTAL CENTER, INC.</b>							
101482	16505	GRAND RENTAL CENTER, INC.	61476	ROAD	57.04	57.04	06/15/2018
101482	16505	GRAND RENTAL CENTER, INC.	61634	ROAD	57.23	57.23	06/15/2018
101482	16505	GRAND RENTAL CENTER, INC.	61656	ROAD	41.49	41.49	06/15/2018
101482	16505	GRAND RENTAL CENTER, INC.	61334	ROAD	100.00-	100.00-	06/15/2018
101482	16505	GRAND RENTAL CENTER, INC.	61305	OSTA	380.00	380.00	06/15/2018
101482	16505	GRAND RENTAL CENTER, INC.	61609	ROAD	49.54	49.54	06/15/2018
101482	16505	GRAND RENTAL CENTER, INC.	61519	ROAD	89.89	89.89	06/15/2018
101482	16505	GRAND RENTAL CENTER, INC.	61639	ROAD	39.25	39.25	06/15/2018
101482	16505	GRAND RENTAL CENTER, INC.	61502	ROAD	1,243.30	1,243.30	06/15/2018
Total GRAND RENTAL CENTER, INC.:					1,857.74	1,857.74	
<b>GRAND WATER &amp; SEWER S A</b>							
101483	16530	GRAND WATER & SEWER S A	MAY/2018	OSTA - SEWER	414.70	414.70	06/15/2018
101483	16530	GRAND WATER & SEWER S A	MAY/2018	OSTA - BALL FIELD	59.90	59.90	06/15/2018
101483	16530	GRAND WATER & SEWER S A	MAY/2018	EOC	91.75	91.75	06/15/2018
101483	16530	GRAND WATER & SEWER S A	MAY/2018	CEMETERY	63.50	63.50	06/15/2018
101483	16530	GRAND WATER & SEWER S A	MAY/2018	ROAD	122.35	122.35	06/15/2018
101483	16530	GRAND WATER & SEWER S A	MAY/2018	OSTA - IRRIGATION	63.80	63.80	06/15/2018
Total GRAND WATER & SEWER S A:					816.00	816.00	
<b>GREEN SOLUTIONS</b>							
101484	29615	GREEN SOLUTIONS	20398	SANDFLATS	225.00	225.00	06/08/2018
101484	29615	GREEN SOLUTIONS	20395	GRAND CENTER	45.00	45.00	06/08/2018
101484	29615	GREEN SOLUTIONS	20241	GRAND CENTER	45.00	45.00	06/08/2018
101484	29615	GREEN SOLUTIONS	20396	LIBRARY	60.00	60.00	06/15/2018
101484	29615	GREEN SOLUTIONS	20397	HUB	105.00	105.00	06/15/2018
Total GREEN SOLUTIONS:					480.00	480.00	
<b>HESS, KENT</b>							
101485	35233	HESS, KENT	2149	RESTITUTION/KAYLONI SPAIN	200.00	200.00	06/15/2018
Total HESS, KENT:					200.00	200.00	
<b>HORSE MOTELS INTERNATIONAL</b>							
101486	35819	HORSE MOTELS INTERNATION	2748	OSTA	50.00	50.00	06/15/2018
Total HORSE MOTELS INTERNATIONAL:					50.00	50.00	
<b>INGRAM LIBRARY SERVICES</b>							
101487	18085	INGRAM LIBRARY SERVICES	34545516	LIBRARY	45.26	45.26	06/15/2018
101487	18085	INGRAM LIBRARY SERVICES	34702362	LIBRARY	208.83	208.83	06/15/2018
101487	18085	INGRAM LIBRARY SERVICES	34426461	LIBRARY	157.28	157.28	06/15/2018
101487	18085	INGRAM LIBRARY SERVICES	34566509	LIBRARY	198.72	198.72	06/15/2018
101487	18085	INGRAM LIBRARY SERVICES	34795319	LIBRARY	271.33	271.33	06/15/2018
101487	18085	INGRAM LIBRARY SERVICES	34491727	LIBRARY	293.07	293.07	06/15/2018
101487	18085	INGRAM LIBRARY SERVICES	34631188	LIBRARY	14.82-	14.82-	06/15/2018
101487	18085	INGRAM LIBRARY SERVICES	34879557	LIBRARY	118.61	118.61	06/15/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
101487	18085	INGRAM LIBRARY SERVICES	34545515	LIBRARY	166.44	166.44	06/15/2018
101487	18085	INGRAM LIBRARY SERVICES	34658203	LIBRARY	159.27	159.27	06/15/2018
101487	18085	INGRAM LIBRARY SERVICES	34900746	LIBRARY	148.43	148.43	06/15/2018
Total INGRAM LIBRARY SERVICES:					1,752.42	1,752.42	
<b>KELLERSTRASS OIL COMPANY</b>							
101488	33554	KELLERSTRASS OIL COMPANY	MAY 2018	airport/Judson Hill	44.55	44.55	06/15/2018
101488	33554	KELLERSTRASS OIL COMPANY	MAY 2018	ext agent/mike	87.60	87.60	06/15/2018
101488	33554	KELLERSTRASS OIL COMPANY	MAY 2018	road volume discount	1.53-	1.53-	06/15/2018
101488	33554	KELLERSTRASS OIL COMPANY	MAY 2018	Ems- State Tax	98.99	98.99	06/15/2018
101488	33554	KELLERSTRASS OIL COMPANY	MAY 2018	Airport travel/Bill Groff	22.45	22.45	06/15/2018
101488	33554	KELLERSTRASS OIL COMPANY	MAY 2018	library - Carrie Valdes	59.06	59.06	06/15/2018
101488	33554	KELLERSTRASS OIL COMPANY	MAY 2018	EMS FUEL	1,040.45	1,040.45	06/15/2018
101488	33554	KELLERSTRASS OIL COMPANY	MAY 2018	road	257.20	257.20	06/15/2018
101488	33554	KELLERSTRASS OIL COMPANY	MAY 2018	weed/tim	49.53	49.53	06/15/2018
101488	33554	KELLERSTRASS OIL COMPANY	MAY 2018	WEED/TAX	.92	.92	06/15/2018
101488	33554	KELLERSTRASS OIL COMPANY	MAY 2018	seniors	28.80	28.80	06/15/2018
101488	33554	KELLERSTRASS OIL COMPANY	MAY 2018	Sheriff-State Tax	40.77	40.77	06/15/2018
101488	33554	KELLERSTRASS OIL COMPANY	MAY 2018	Cemetery	366.24	366.24	06/15/2018
101488	33554	KELLERSTRASS OIL COMPANY	MAY 2018	MMAD 2175924	265.94	265.94	06/15/2018
101488	33554	KELLERSTRASS OIL COMPANY	MAY 2018	sheriff	1,063.01	1,063.01	06/15/2018
101488	33554	KELLERSTRASS OIL COMPANY	MAY 2018	State Taxes Road	25.02	25.02	06/15/2018
Total KELLERSTRASS OIL COMPANY:					3,449.00	3,449.00	
<b>KIMBALL MIDWEST</b>							
101489	32638	KIMBALL MIDWEST	6388879	ROAD	192.13	192.13	06/15/2018
Total KIMBALL MIDWEST:					192.13	192.13	
<b>LANGSTON, BRENT</b>							
101490	29425	LANGSTON, BRENT	06082018	DEPUTY LEGAL SERVICES	525.00	525.00	06/15/2018
Total LANGSTON, BRENT:					525.00	525.00	
<b>LYLE NORTHERN ELECTRIC INC.</b>							
101491	34360	LYLE NORTHERN ELECTRIC IN	5429	AIRPORT	557.35	557.35	06/15/2018
Total LYLE NORTHERN ELECTRIC INC.:					557.35	557.35	
<b>LYNN PEAVEY COMPANY</b>							
101492	34284	LYNN PEAVEY COMPANY	344558	SHERIFF	458.00	458.00	06/15/2018
101492	34284	LYNN PEAVEY COMPANY	344758	SHERIFF	122.50	122.50	06/08/2018
Total LYNN PEAVEY COMPANY:					580.50	580.50	
<b>MOAB CITY INC.</b>							
101493	20755	MOAB CITY INC.	MAY 2018	Grand Center/Civic	161.82	161.82	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	Museum	69.36	69.36	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	EMS	76.58	76.58	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	Bus GR 75%	46.51	46.51	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	Weed 10%	5.64	5.64	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	Grand Center/Senior	161.82	161.82	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	Bus GR 25%	15.51	15.51	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	MMAD40%	22.54	22.54	06/15/2018
101493	20755	MOAB CITY INC.	270754	CAT INTAKE	90.00	90.00	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	128 E 100 N	20.00	20.00	06/15/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
101493	20755	MOAB CITY INC.	MAY 2018	Old Senior Center	137.14	137.14	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	CEMETERY	121.72	121.72	06/15/2018
101493	20755	MOAB CITY INC.	270754	DOG INTAKE	450.00	450.00	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	Old Library	188.64	188.64	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	Sprinkler System	34.00	34.00	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	Star Hall	151.14	151.14	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	Travel Council	134.64	134.64	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	Family Support Center	219.34	219.34	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	Recycle 50%	28.18	28.18	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	New Library	155.64	155.64	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	Courthouse	908.14	908.14	06/15/2018
101493	20755	MOAB CITY INC.	MAY 2018	MOAB CITY FINES	3,726.83	3,726.83	06/08/2018
<b>Total MOAB CITY INC.:</b>					<b>6,925.19</b>	<b>6,925.19</b>	
<b>MOAB SIDE X SIDE ADVENTURES, LLC</b>							
101494	35212	MOAB SIDE X SIDE ADVENTUR	1006	SANDFLATS	130.00	130.00	06/15/2018
101494	35212	MOAB SIDE X SIDE ADVENTUR	1007	SANDFLATS	450.95	450.95	06/15/2018
101494	35212	MOAB SIDE X SIDE ADVENTUR	1008	SANDFLATS	251.93	251.93	06/15/2018
<b>Total MOAB SIDE X SIDE ADVENTURES, LLC:</b>					<b>832.88</b>	<b>832.88</b>	
<b>MOAB SUN NEWS</b>							
101495	33869	MOAB SUN NEWS	7264	AIRPORT	494.00	494.00	06/15/2018
101495	33869	MOAB SUN NEWS	7276	HR	172.00	172.00	06/15/2018
101495	33869	MOAB SUN NEWS	7203	FAMILY SUPPORT	140.00	140.00	06/15/2018
101495	33869	MOAB SUN NEWS	7263	UMPTRA	322.00	322.00	06/15/2018
101495	33869	MOAB SUN NEWS	7197	TRAVEL COUNCIL	990.00	990.00	06/15/2018
<b>Total MOAB SUN NEWS:</b>					<b>2,118.00</b>	<b>2,118.00</b>	
<b>MOAB VETERINARY CLINIC</b>							
101496	20995	MOAB VETERINARY CLINIC	639956	ROCKY/SHERIFF	65.99	65.99	06/15/2018
<b>Total MOAB VETERINARY CLINIC:</b>					<b>65.99</b>	<b>65.99</b>	
<b>MONUMENT WASTE SERVICES LLC</b>							
101497	35004	MONUMENT WASTE SERVICES	MAY2018	CMA000040-ROAD	105.00	105.00	06/15/2018
101497	35004	MONUMENT WASTE SERVICES	MAY2018	ROF000046-SANDFLATS	1,915.00	1,915.00	06/15/2018
101497	35004	MONUMENT WASTE SERVICES	MAY2018	RSA001468-MMAD	4.00	4.00	06/15/2018
101497	35004	MONUMENT WASTE SERVICES	MAY2018	CMA000151-JAIL	81.00	81.00	06/15/2018
101497	35004	MONUMENT WASTE SERVICES	MAY2018	CMA000041-SENIOR CENTER	45.00	45.00	06/15/2018
101497	35004	MONUMENT WASTE SERVICES	MAY2018	CMA000474 SHERIFF	65.00	65.00	06/15/2018
101497	35004	MONUMENT WASTE SERVICES	MAY2018	MCC000118-EMS	103.00	103.00	06/15/2018
101497	35004	MONUMENT WASTE SERVICES	MAY2018	COURTHOUSE TRANSFER FEE	7.00	7.00	06/15/2018
101497	35004	MONUMENT WASTE SERVICES	MAY2018	CMA000039-EOC	40.00	40.00	06/15/2018
101497	35004	MONUMENT WASTE SERVICES	MAY2018	ROF000024-AIRPORT	1,550.00	1,550.00	06/15/2018
101497	35004	MONUMENT WASTE SERVICES	MAY2018	RSA001600-CEMETERY	42.00	42.00	06/15/2018
101497	35004	MONUMENT WASTE SERVICES	MAY2018	OSTA TRANSFER FEE	96.00	96.00	06/15/2018
101497	35004	MONUMENT WASTE SERVICES	MAY2018	CMA000035-ARENA	273.00	273.00	06/15/2018
101497	35004	MONUMENT WASTE SERVICES	MAY2018	CMA000037-CEMETERY	60.00	60.00	06/15/2018
<b>Total MONUMENT WASTE SERVICES LLC:</b>					<b>4,386.00</b>	<b>4,386.00</b>	
<b>MOUNT OLYMPUS WATERS, INC.</b>							
101498	31323	MOUNT OLYMPUS WATERS, IN	10553701 0525	ATTORNEY	42.08	42.08	06/15/2018
101498	31323	MOUNT OLYMPUS WATERS, IN	16262067 0531	ASSESSOR	12.10	12.10	06/15/2018
101498	31323	MOUNT OLYMPUS WATERS, IN	14103665 0601	EMS	84.91	84.91	06/15/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
101498	31323	MOUNT OLYMPUS WATERS, IN	10202973 0601	JAIL	56.46	56.46	06/15/2018
101498	31323	MOUNT OLYMPUS WATERS, IN	13102128 0531	MAINT	24.20	24.20	06/15/2018
101498	31323	MOUNT OLYMPUS WATERS, IN	10202973 0601	SHERIFF	5.69	5.69	06/15/2018
101498	31323	MOUNT OLYMPUS WATERS, IN	12004211 0531	CLERK	21.96	21.96	06/15/2018
101498	31323	MOUNT OLYMPUS WATERS, IN	12344492 0601	JUSTICE COURT	30.72	30.72	06/15/2018
Total MOUNT OLYMPUS WATERS, INC.:					278.12	278.12	
<b>NATIONAL BENEFIT SERVICES</b>							
101499	30265	NATIONAL BENEFIT SERVICES	MAY2018	ABH/FSA/DCP (NBS43950)	2,310.84	2,310.84	06/15/2018
101499	30265	NATIONAL BENEFIT SERVICES	JUNE2018	ABH/FSA/DCP (NBS43950)	2,510.84	2,510.84	06/15/2018
Total NATIONAL BENEFIT SERVICES:					4,821.68	4,821.68	
<b>NEOPOST USA INC.</b>							
101500	35053	NEOPOST USA INC.	05102018	POSTAGE #8024084	1,000.00	1,000.00	06/15/2018
101500	35053	NEOPOST USA INC.	INV15408111	POSTAGE SUPPLIES	174.85	174.85	06/15/2018
Total NEOPOST USA INC.:					1,174.85	1,174.85	
<b>OFFICE DEPOT, INC</b>							
101501	22060	OFFICE DEPOT, INC	148070836001	LIBRARY	7.32	7.32	06/15/2018
101501	22060	OFFICE DEPOT, INC	148068563001	LIBRARY	47.17	47.17	06/15/2018
101501	22060	OFFICE DEPOT, INC	144315638001	ATTORNEY	197.74	197.74	06/15/2018
Total OFFICE DEPOT, INC:					252.23	252.23	
<b>O'REILLY AUTO PARTS</b>							
101502	33054	O'REILLY AUTO PARTS	3792-410002	OSTA	4.89	4.89	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-410231	ROAD	39.81	39.81	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-412716	ROAD	6.99	6.99	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-408710	SHERIFF	6.67	6.67	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-413284	EMS	32.23	32.23	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-411287	OSTA	111.98	111.98	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-410477	AIRPORT	42.32	42.32	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-400152	AIRPORT	2.00	2.00	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-408797	SHERIFF	17.35	17.35	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-410017	ROAD	129.70	129.70	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-411245	ROAD	60.65	60.65	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-409232	OSTA	52.79	52.79	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-410156	SHERIFF	26.96	26.96	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-411751	OSTA	60.47	60.47	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-400153	AIRPORT	2.00-	2.00-	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-409034	ROAD	5.98	5.98	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-410036	TRAIL MIX	11.38	11.38	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-412546	ROAD	67.39	67.39	06/15/2018
101502	33054	O'REILLY AUTO PARTS	3792-408789	SHERIFF	7.99	7.99	06/15/2018
Total O'REILLY AUTO PARTS:					685.55	685.55	
<b>OVERDRIVE, INC.</b>							
101503	33832	OVERDRIVE, INC.	01506CO1810	LIBRARY	143.00	143.00	06/15/2018
Total OVERDRIVE, INC.:					143.00	143.00	
<b>PACKARD WHOLESALE DIST</b>							
101504	22400	PACKARD WHOLESALE DIST	INV115915	GRAND CENTER	114.54	114.54	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV116361	ROAD	59.02	59.02	06/15/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
101504	22400	PACKARD WHOLESALE DIST	INV116498	library supplies	18.42	18.42	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV116798	SENIOR CENTER	21.60	21.60	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV115450	jail	29.99	29.99	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV115528	library supplies	84.80	84.80	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV116179	GRAND CENTER	77.69	77.69	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV116489	ASSESSOR	29.48	29.48	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV116880	osta supplies	159.34	159.34	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV117072	library supplies	14.47	14.47	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV115775	jail	41.74	41.74	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV116089	COURTHOUSE	268.40	268.40	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV116403	SANDFLATS	55.70	55.70	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV116718	GRAND CENTER	21.87	21.87	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV116142	airport supplies	305.68	305.68	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV115450	jail	139.54	139.54	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV115856	MAINTENANCE	609.19	609.19	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV116088	HUB	84.39	84.39	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV116378	SANDFLATS	281.30	281.30	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV116504	osta supplies	423.45	423.45	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV116395	airport supplies	113.04	113.04	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV115450	jail	76.30	76.30	06/15/2018
101504	22400	PACKARD WHOLESALE DIST	INV115687	EMS	66.14	66.14	06/15/2018
<b>Total PACKARD WHOLESALE DIST:</b>					<b>3,096.09</b>	<b>3,096.09</b>	
<b>PALMER, JARED</b>							
101505	35884	PALMER, JARED	06112018	CLOTHING REIMBURSEMENT	195.46	195.46	06/15/2018
<b>Total PALMER, JARED:</b>					<b>195.46</b>	<b>195.46</b>	
<b>PITNEY BOWES, INC</b>							
101506	22875	PITNEY BOWES, INC	3306230575	TRAVEL COUNCIL	979.74	979.74	06/15/2018
<b>Total PITNEY BOWES, INC:</b>					<b>979.74</b>	<b>979.74</b>	
<b>QUILL CORPORATION</b>							
101507	32271	QUILL CORPORATION	7491039	LIBRARY	10.98	10.98	06/15/2018
101507	32271	QUILL CORPORATION	7488102	LIBRARY	135.19	135.19	06/15/2018
101507	32271	QUILL CORPORATION	7528936	LIBRARY	11.54	11.54	06/15/2018
<b>Total QUILL CORPORATION:</b>					<b>157.71</b>	<b>157.71</b>	
<b>REDTAIL AVIATION</b>							
101508	23640	REDTAIL AVIATION	MAY 2018	fuel	735.03	735.03	06/15/2018
<b>Total REDTAIL AVIATION:</b>					<b>735.03</b>	<b>735.03</b>	
<b>SALT LAKE COMMUNITY COLLEGE</b>							
101509	31364	SALT LAKE COMMUNITY COLLEGE	2018.12.11	CADET MEALS	366.98	366.98	06/15/2018
101509	31364	SALT LAKE COMMUNITY COLLEGE	2018.12.11	CADET MEALS	779.99	779.99	06/15/2018
<b>Total SALT LAKE COMMUNITY COLLEGE:</b>					<b>1,146.97</b>	<b>1,146.97</b>	
<b>SHOPKO STORES</b>							
101510	34768	SHOPKO STORES	5141	FAMILY SUPPORT	672.00	672.00	06/15/2018
101510	34768	SHOPKO STORES	5141	FAMILY SUPPORT	479.98	479.98	06/15/2018
101510	34768	SHOPKO STORES	3966	SHERIFF	20.77	20.77	06/15/2018
101510	34768	SHOPKO STORES	6380	FAMILY SUPPORT	621.72	621.72	06/15/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
Total SHOPKO STORES:					1,794.47	1,794.47	
<b>SHOWCASES</b>							
101511	32270	SHOWCASES	306463	LIBRARY	140.88	140.88	06/15/2018
101511	32270	SHOWCASES	306464	LIBRARY	113.40	113.40	06/08/2018
Total SHOWCASES:					254.28	254.28	
<b>SKAGGS COMPANIES INC</b>							
101512	25100	SKAGGS COMPANIES INC	3067258	CLOTHING/E. MOSHER	72.00	72.00	06/15/2018
101512	25100	SKAGGS COMPANIES INC	3066172	CLOTHING/E. MOSHER	18.45	18.45	06/15/2018
101512	25100	SKAGGS COMPANIES INC	3057813	CLOTHING/STALPES	42.00	42.00	06/15/2018
Total SKAGGS COMPANIES INC:					132.45	132.45	
<b>SPANISH TRAIL SHELL</b>							
101513	30958	SPANISH TRAIL SHELL	1312	ROAD	17.28	17.28	06/15/2018
Total SPANISH TRAIL SHELL:					17.28	17.28	
<b>STANDARD PLUMBING SUPPLY CO</b>							
101514	25570	STANDARD PLUMBING SUPPLY	HGYM97	OSTA	11.99	11.99	06/15/2018
101514	25570	STANDARD PLUMBING SUPPLY	HGX847	OSTA	107.03	107.03	06/15/2018
101514	25570	STANDARD PLUMBING SUPPLY	HGXR69	OSTA	23.19	23.19	06/15/2018
101514	25570	STANDARD PLUMBING SUPPLY	HJMW13	MAINTENANCE	49.97	49.97	06/15/2018
101514	25570	STANDARD PLUMBING SUPPLY	HGW806	OSTA	20.63	20.63	06/15/2018
101514	25570	STANDARD PLUMBING SUPPLY	HHXX97	OSTA	28.69	28.69	06/15/2018
101514	25570	STANDARD PLUMBING SUPPLY	HHK961	OSTA	16.84	16.84	06/15/2018
Total STANDARD PLUMBING SUPPLY CO:					258.34	258.34	
<b>SWASEY, DEBBIE</b>							
101515	26020	SWASEY, DEBBIE	06182018	per diem	57.00	57.00	06/15/2018
101515	26020	SWASEY, DEBBIE	06182018	MILEAGE	121.81	121.81	06/15/2018
Total SWASEY, DEBBIE:					178.81	178.81	
<b>TIMES INDEPENDENT</b>							
101516	26580	TIMES INDEPENDENT	25298	airport ad	379.50	379.50	06/08/2018
101516	26580	TIMES INDEPENDENT	25253	FAMILY SUPPORT	84.00	84.00	06/08/2018
101516	26580	TIMES INDEPENDENT	25253	CLERK	210.00	210.00	06/08/2018
101516	26580	TIMES INDEPENDENT	25302	ADMIN	253.00	253.00	06/08/2018
101516	26580	TIMES INDEPENDENT	25285	sheriff	35.00	35.00	06/08/2018
101516	26580	TIMES INDEPENDENT	MAY 2018	LIBRARY/SUBSCRIPTION	32.00	32.00	06/08/2018
101516	26580	TIMES INDEPENDENT	25253	ADMIN	32.00	32.00	06/08/2018
101516	26580	TIMES INDEPENDENT	25253	HR/AD	160.00	160.00	06/08/2018
101516	26580	TIMES INDEPENDENT	25216	EXTENSION	48.00	48.00	06/08/2018
101516	26580	TIMES INDEPENDENT	25253	ADMIN	26.00	26.00	06/08/2018
101516	26580	TIMES INDEPENDENT	25253	sandflats	148.00	148.00	06/08/2018
101516	26580	TIMES INDEPENDENT	06-05-2018 20	ATTORNEY SUBSCRIPTION	32.00	32.00	06/15/2018
101516	26580	TIMES INDEPENDENT	05-05-2018 45	planning & zoning/SUBSCRIPTIO	32.00	32.00	06/15/2018
101516	26580	TIMES INDEPENDENT	25213	LIBRARY	48.00	48.00	06/15/2018
101516	26580	TIMES INDEPENDENT	05-05-2018 40	JAIL	32.00	32.00	06/15/2018
Total TIMES INDEPENDENT:					1,551.50	1,551.50	

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
<b>TURNER LUMBER COMPANY</b>							
101517	26920	TURNER LUMBER COMPANY	1805-043935	osta	131.95	131.95	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-045871	osta	22.99	22.99	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-047716	osta	95.95	95.95	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-048537	GRAND CENTER	19.99	19.99	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-048966	road	18.98	18.98	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-047271	airport	62.77	62.77	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-047554	airport	151.76	151.76	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-048623	airport	39.57	39.57	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1804-043784	road	13.18	13.18	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-045521	osta	170.00	170.00	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-047466	osta	190.79	190.79	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-048282	road	26.08	26.08	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-048888	GRAND CENTER	5.23	5.23	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-049277	CEMETERY	150.77	150.77	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-045145	GRAND CENTER	22.77	22.77	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-046383	osta	71.50	71.50	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-047861	osta	16.77	16.77	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-048840	SHERIFF	19.98	19.98	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-049164	sand flats supplies	25.98	25.98	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-044120	osta	2.98	2.98	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-046297	osta	61.29	61.29	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-047850	osta	286.99	286.99	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-048796	GRAND CENTER	4.58	4.58	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-049128	GRAND CENTER	13.76	13.76	06/15/2018
101517	26920	TURNER LUMBER COMPANY	1805-046230	airport	89.99	89.99	06/15/2018
<b>Total TURNER LUMBER COMPANY:</b>					<b>1,716.60</b>	<b>1,716.60</b>	
<b>UTAH LOCAL GOVERNMENT TRUST</b>							
101518	30551	UTAH LOCAL GOVERNMENT TR	1586635	CEMETARY-1150.0	384.33	384.33	06/15/2018
<b>Total UTAH LOCAL GOVERNMENT TRUST:</b>					<b>384.33</b>	<b>384.33</b>	
<b>UTAH PUBLIC RADIO</b>							
101519	35022	UTAH PUBLIC RADIO	114150	MOAB TRAVEL COUNCIL	216.00	216.00	06/15/2018
<b>Total UTAH PUBLIC RADIO:</b>					<b>216.00</b>	<b>216.00</b>	
<b>UTAH STATE ARCHIVES &amp; RECORDS</b>							
101520	27705	UTAH STATE ARCHIVES & REC	182000000000	recorder	59.00	59.00	06/15/2018
<b>Total UTAH STATE ARCHIVES &amp; RECORDS:</b>					<b>59.00</b>	<b>59.00</b>	
<b>ZUNICH BROS MECHANICAL</b>							
101521	33851	ZUNICH BROS MECHANICAL	22760	SANDFLATS	204.00	204.00	06/15/2018
101521	33851	ZUNICH BROS MECHANICAL	22526	SANDFLATS	253.00	253.00	06/15/2018
101521	33851	ZUNICH BROS MECHANICAL	22536	SANDFLATS	253.00	253.00	06/15/2018
101521	33851	ZUNICH BROS MECHANICAL	22688	SANDFLATS	253.00	253.00	06/15/2018
101521	33851	ZUNICH BROS MECHANICAL	22795	SANDFLATS	144.00	144.00	06/15/2018
101521	33851	ZUNICH BROS MECHANICAL	22527	SANDFLATS	253.00	253.00	06/15/2018
101521	33851	ZUNICH BROS MECHANICAL	22693	SANDFLATS	253.00	253.00	06/15/2018
101521	33851	ZUNICH BROS MECHANICAL	22620	SANDFLATS	252.00	252.00	06/15/2018
101521	33851	ZUNICH BROS MECHANICAL	22523	SANDFLATS	253.00	253.00	06/15/2018
101521	33851	ZUNICH BROS MECHANICAL	22535	SANDFLATS	253.00	253.00	06/15/2018
101521	33851	ZUNICH BROS MECHANICAL	22684	SANDFLATS	253.00	253.00	06/15/2018
101521	33851	ZUNICH BROS MECHANICAL	22680	SANDFLATS	253.00	253.00	06/15/2018
101521	33851	ZUNICH BROS MECHANICAL	22689	SANDFLATS	253.00	253.00	06/15/2018

Last Check Number	Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
101521	33851	ZUNICH BROS MECHANICAL	22574	SANDFLATS	204.00	204.00	06/15/2018
101521	33851	ZUNICH BROS MECHANICAL	22882	SANDFLATS	96.00	96.00	06/15/2018
101521	33851	ZUNICH BROS MECHANICAL	22534	SANDFLATS	253.00	253.00	06/15/2018
101521	33851	ZUNICH BROS MECHANICAL	22682	SANDFLATS	253.00	253.00	06/15/2018
Total ZUNICH BROS MECHANICAL:					3,936.00	3,936.00	
Grand Totals:					83,418.92	83,418.92	

Dated: June 19<sup>th</sup> 2018

County Auditor: Nona Currell

Council Chairperson: Mary McFarlane

Council: [Signature]

Council: [Signature]

Check No. \_\_\_\_\_

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor.Last Check Number = 101455-101521

Total AIRPORT:	4	.00	.00	6,369.59
Total AMBULANCE:	26	.00	.00	24,995.34
Total ASSESSOR:	4	.00	.00	4,143.85
Total ATTORNEY:	4	.00	.00	6,364.71
Total BUILDING INSPECTOR:	4	.00	.00	5,722.06
Total CEMETARY DISTRICT:	3	.00	.00	4,028.20
Total CHILD JUST CTR:	1	.00	.00	1,547.91
Total CLERK/AUDITOR:	6	.00	.00	5,635.40
Total COUNTY ADMINISTRATOR:	4	.00	.00	5,723.29
Total COUNTY COUNCIL:	7	.00	.00	3,001.66
Total COURTHOUSE:	6	.00	.00	6,281.37
Total FAMILY SUPPORT CENTE:	8	.00	.00	6,462.53
Total HUMAN RESOURCES:	1	.00	.00	1,767.88
Total JAIL:	16	.00	.00	23,199.22
Total JUSTICE COURT:	5	.00	.00	5,297.11
Total LIBRARY:	16	.00	.00	11,643.85
Total MOAB MOSQUITO DISTRI:	4	.00	.00	4,943.85
Total MOAB PROMOTION:	4	.00	.00	4,807.70
Total PLANNING & ZONING:	4	.00	.00	4,697.15
Total RECORDER:	3	.00	.00	3,526.96
Total ROADS - CLASS B:	19	.00	.00	24,464.05
Total SANDFLATS RECREATION:	9	.00	.00	7,764.04
Total SEARCH & RESCUE:	13	.00	.00	4,524.67
Total SENIOR CITIZENS:	7	.00	.00	5,458.82
Total SHERIFF:	19	.00	.00	32,952.89
Total SPANISH TRAIL ARENA:	4	.00	.00	4,916.62
Total TREASURER:	2	.00	.00	3,123.43
Total WEED CONTROL:	4	.00	.00	3,058.41
<b>Grand Totals:</b>	<b>207</b>	<b>.00</b>	<b>.00</b>	<b>226,422.56</b>

Dated: 06.03.18  
 County Auditor: *Prima Council*  
 Council Chair: *Nancy Matheson*  
 Council: *[Signature]*  
 Council: *[Signature]*  
 Check #: 6818101-6818306

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**  
**JUNE 19<sup>TH</sup>, 2018**

Agenda Item: I

<b>TITLE:</b>	Authorizing submission of a match-required grant application to the State Office of Tourism for a Co-Operative Marketing Project in 2019
<b>FISCAL IMPACT:</b>	This grant will not impact the 2019 budget but will require a commitment of \$250,000 matching funds from the Travel Council Advertising budget.
<b>PRESENTER(S):</b>	Elaine Gizler, Executive Director, Moab Area Travel Council

**Prepared By:**

Elaine Gizler,  
 Executive Director  
 Moab Area Travel  
 Council  
 84 No. 100 E  
 Moab, Utah  
 724-518-1370  
 director@discovermoab  
 .com

**FOR OFFICE USE ONLY:**

**Attorney Review:**

n/a

**RECOMMENDATION:**

I move to authorize the submission of a match-required grant application to the State Office of Tourism Co-op Marketing project in the amount of \$250,000 ( \$250,000 would then be matching from the Travel Council 2019 advertising budget) and authorize the Chair to sign all associated documents.

**BACKGROUND:**

The Utah Office of Tourism annually provides a Co-op Marketing Grant process that the Travel Council is eligible to apply through for matching funds for advertising projects that encourage visitation to Moab, Grand County and Utah, from outside of the state of Utah. This Cooperative Marketing Program was established in 2005 and has since successfully funded over 600 applications totaling \$30,038,851 to local non-profit tourism organizations extending the state's brand to \$60,077,702 in out-of-state marketing dollars. The funds allocated for this effort are established by the Tourism Marketing Performance Funds that the State Office of Tourism receives from the Governor's budget. This year the State Office of Tourism Co-op fund has over \$2 million dollars available for out of state marketing. The State Office of Tourism has set a cap for any applicant request at \$275,000. Matching funds and applications are only accepted once per year. In the three years I have been at the Moab Area Travel Council I have secured over \$700,000 from this Co-op program for our targeted programs outside of Utah.

**ATTACHMENT(S):**

Project Budget and analysis  
 Letters of Project Support

Annual Summary by Originating MSA and Market Segment  
2017

0

			2017														
			Total					Consumer					Commercial				
Card Holder Spending State	Cardholder MSA	Market Segment	Cardholder Count	Sales Amount	Transaction Count	Cash Amount	Avg Ticket	Cardholder Count	Sales Amount	Transaction Count	Cash Amount	Avg Ticket	Cardholder Count	Sales Amount	Transaction Count	Cash Amount	Avg Ticket
CA	BAKERSFIELD, CA	Lodging	43	\$11,577	45	\$0	\$257.26	41	\$11,236	43	\$0	\$261.30	<10	\$341	2	\$0	\$170.27
CA	LOS ANGELES-RIVERSIDE-ORANGE COUNTY, CA	Lodging	2,380	\$714,909	2,613	\$0	\$273.60	2,206	\$660,415	2,418	\$0	\$273.12	174	\$54,494	195	\$0	\$279.46
CA	SAN DIEGO, CA	Lodging	699	\$186,905	751	\$0	\$248.87	654	\$174,191	702	\$0	\$248.14	45	\$12,713	49	\$0	\$259.46
<b>Full year 2017</b>				\$913,390	3,409		259.91										
<b>Projection 2018</b>				\$1,141,738													
<b>Projection 2019</b>				\$1,233,077													

**Projection for full year So. California 2019 Based on current trends.**

<b>2019</b>	<b>Increase in Lodging</b>	<b>35%</b>	
		\$1,233,077	
	Avg cost of lodging based on VV	211.00	
	# of room nights	5844	
	Number in Party	2.6	
	Number of out of state visitors	15194	
	Average Daily Spend per person	130.00	This includes meals, activities, no lodging.
	<b>Economic Impact</b>	<b>\$ 5,925,780.54</b>	
	<b>Total marketing spend</b>	<b>\$ 500,000.00</b>	
	ROI	\$ 11.85	
	<b>Total Co-op request</b>	<b>\$ 250,000.000</b>	

2018 1st QTR

			2018														
			Total					Consumer					Commercial				
Card Holder Spending State	Cardholder MSA	Market Segment	Cardholder Count	Sales Amount	Transaction Count	Cash Amount	Avg Ticket	Cardholder Count	Sales Amount	Transaction Count	Cash Amount	Avg Ticket	Cardholder Count	Sales Amount	Transaction Count	Cash Amount	Avg Ticket
CA	BAKERSFIELD, CA	Lodging	11	\$2,186	12	\$0	\$182.14	<10	\$1,076	8	\$0	\$134.48	<10	\$1,110	4	\$0	\$277.47
CA	LOS ANGELES-RIVERSIDE-ORANGE COUNTY, CA	Lodging	325	\$77,854	362	\$0	\$215.07	308	\$71,322	336	\$0	\$212.27	17	\$6,532	26	\$0	\$251.23
CA	SAN DIEGO, CA	Lodging	134	\$33,770	142	\$0	\$237.82	128	\$32,391	136	\$0	\$238.17	<10	\$1,379	6	\$0	\$229.86
			470	\$113,810	516		211.68		\$104,789			194.97					
Increase			25%	41%			29%										

The first quarter 2018 results over 2017 with a focus on Southern California have proven effective with Lodging sales up 41% and average ticket price up 29%

2017 1st QTR

			2017														
			Total					Consumer					Commercial				
Card Holder Spending State	Cardholder MSA	Market Segment	Cardholder Count	Sales Amount	Transaction Count	Cash Amount	Avg Ticket	Cardholder Count	Sales Amount	Transaction Count	Cash Amount	Avg Ticket	Cardholder Count	Sales Amount	Transaction Count	Cash Amount	Avg Ticket
CA	BAKERSFIELD, CA	Lodging	<10	\$317	3	\$0	\$105.54	<10	\$317	3	\$0	\$105.54					
CA	LOS ANGELES-RIVERSIDE-ORANGE COUNTY, CA	Lodging	264	\$51,892	279	\$0	\$185.99	247	\$49,300	262	\$0	\$188.17	17	\$2,592	17	\$0	\$152.49
CA	SAN DIEGO, CA	Lodging	90	\$15,093	95	\$0	\$158.88	82	\$13,954	86	\$0	\$162.25	<10	\$1,140	9	\$0	\$126.62
			354	67302.22	377		150.14		\$63,570			151.99					

The focus for 2019 will be to flip the exposure more to Expedia so there is a longer flight with a more substantial budget to be able to track room nights.

The 2019 Co-op budget request will help to support the Southern California Market to influence winter and spring travel and to overlap with the Road to Might campaign.

Current first quarter 2018 results with the focus in So California clearly show the program is working. Current increase in lodging up +41% and average ticket +29%

June 7, 2018

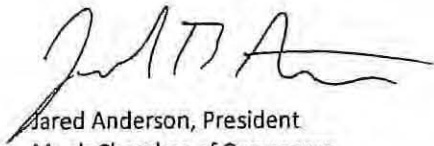
Utah Office of Tourism, Film & Global Branding  
Council Hall/Capitol Hill  
300 N. State Street  
Salt Lake City, UT 84114

Tourism Marketing Performance Co-op Grant Committee,

I have reviewed the proposal which the Moab Area Travel Council is submitting for the Cooperative Marketing Program in Southern California. The program outlined will increase awareness of Moab in Southern California, bringing those tourists to the area. This will result in additional visitation to two National Parks, one State Park, and all that is beyond Moab. The goal is to have the visitors spend a minimum of two nights in Moab, and possibly three nights in order to take advantage of the many outdoor activities. The longer stay will provide revenue to the shops, restaurants, and other businesses in Grand County.

The dense and diverse population of Southern California, along with it being a drive market, makes it a good target for Moab. I believe it will be especially effective following any State of Utah Tourism advertising activities. I am in favor of this effort and support requesting the Co-op funding the Moab Area Travel Council is requesting.

Regards,

A handwritten signature in black ink, appearing to read "Jared Anderson", with a long horizontal flourish extending to the right.

Jared Anderson, President  
Moab Chamber of Commerce  
Moab, UT

June 7, 2018

Utah Office of Tourism, Film & Global Branding

Council Hall/Capitol Hill

300 N. State Street

Salt Lake City, UT 84114

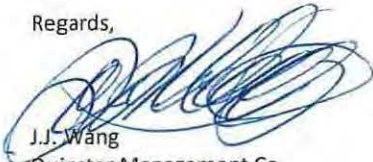
Tourism Marketing Performance Co-op Grant Committee,

I have reviewed the proposal of funds the Moab Area Travel Council is requesting for the Cooperative Marketing Program for Southern California.

The program outlined will increase awareness of Moab, Grand County in Southern California bringing those tourists to Moab, visiting two National Parks, one State Park, and all that is beyond Moab.

The dense and diverse population of Southern California along with it being a drive market makes it a good target for Moab especially following any State of Utah Tourism advertising. The goal is for these visitors to spend two to three nights in the Moab area. I am in favor of this effort and support requesting the Co-op funding the Moab Area Travel Council is requesting.

Regards,



J.J. Wang  
Quinstar Management Co.  
Moab, UT

---

June 7, 2018

Utah Office of Tourism, Film & Global Branding

Council Hall/Capitol Hill

300 N. State Street

Salt Lake City, UT 84114

Tourism Marketing Performance Co-op Grant Committee,

I have reviewed the Moab Area Travel Council proposal for the Cooperative Marketing Program in Southern California for 2019. The request being submitted to the Tourism Marketing Performance Co-Op Grant Committee for \$250,000 in co-op. for Southern California marketing. This program encompasses the strongest forms of marketing and will increase awareness of Moab, Grand County in Southern California. The goal is bringing the So. California tourists to Moab, visiting two National Parks, one State Park, and all that is beyond Moab.

The dense and diverse population of Southern California along with it being a drive market makes it a good target for Moab especially following any State of Utah Tourism advertising. Love Communications is the Agency of Record for the Travel Council and the marketing plan they have put together will ensure ma significant impact in this area. I am in favor of this effort and support requesting the Co-op funding the Moab Area Travel Council is requesting.

Regards,



Gina Giffin

Owner

Real Estate Resolutions, LLC

Moab, Utah



June 12<sup>th</sup>, 2018

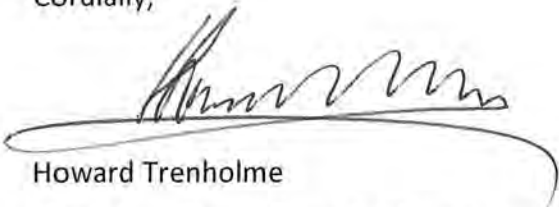
Utah Office of Tourism, Film & Global Branding  
Council Hall/Capitol Hill  
300 N. State Street  
Salt Lake City, UT 84114

To: Tourism Marketing Performance Co-op Grant Committee

At the June 12<sup>th</sup> Moab Area Travel Council Advisory Board Meeting the Board had an opportunity to review the UOT co-op application submitted to them by the Moab Area Travel Council for approval. A motion was made, seconded and supported unanimously for Travel Council to move forward with submittal for the requested co-op funds in the amount of \$250,000. We fully support the work that the Moab Area Travel Council is proposing and ask that you do as well.

Thank you for your support as well. We appreciate the opportunity to work with the Utah Office of Tourism in an effort to encourage quality visitor experiences and opportunities.

Cordially,



Howard Trenholme  
Moab Area Travel Council Advisory Board Chair



**GRAND COUNTY COUNCIL MEMBERS**  
**Mary McGann (Chair) · Curtis Wells (Vice Chair)**  
**Evan Clapper · Greg Halliday · Jaylyn Hawks**  
**Rory Paxman · Patrick Trim**

June 19, 2018

Utah Office of Tourism

Council Hall/Capitol Hill  
300 N. State Street  
SLC, Utah 84114

To: Tourism Marketing Performance Co-op Grant Committee

This is a letter of support for the Moab Area Travel Council Co-Op Application regarding the 2018/2019 Grand Round. At the regularly scheduled Grand County Council meeting on June 19<sup>th</sup>, 2018 a request for support from the Travel Council Director was heard and a motion was made by a Grand County Council Member to authorize the application, it was seconded and carried unanimously. The Grand County Council fully supports the marketing that the Travel Council provides and appreciates all the support from the Utah Office of Tourism.

Thank you for your consideration in the affirmative of the request.

Respectfully,

Mary McGann

Grand County Council Chair

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**  
**June 19, 2018**  
 Agenda Item: J

<b>TITLE:</b>	Approving recommendation for on-call contract engineering services
<b>FISCAL IMPACT:</b>	N/A
<b>PRESENTER(S):</b>	Zacharia Levine, Community and Economic Development Director; Bill Jackson, Road Supervisor; Jeff Whitney, Building Official

**Prepared By:**  
**RUTH DILLON, COUNTY**  
**COUNCIL**  
**ADMINISTRATOR AND**  
**ZACHARIA LEVINE,**  
**GRAND COUNTY**  
**COMMUNITY &**  
**ECONOMIC**  
**DEVELOPMENT**  
**DIRECTOR**

**FOR OFFICE USE ONLY:**

**Attorney Review:**

N/A

**STATED MOTION :**

Move to approve both Horrocks Engineers and Jones & DeMille Engineering as Grand County's on-call contract engineers, and authorize the Chair to sign all associated documents.

**BACKGROUND AND STAFF RECOMMENDATION:**

Six firms responded to Grand County's request for qualifications (RFQ) in its search for on-call contract engineering services. The RFQ selection committee (Ruth Dillon, Mary Hofhine, Bill Jackson, Zacharia Levine, Kaitlin Myers and Jeff Whitney; Dana Van Horn (GWSSA); and Chuck Williams (Moab City) identified three firms with which to conduct in-person interviews. Two firms responded to the request for in-person interviews. The selection committee interviewed the firms for roughly 90 minutes each and covered an extensive range of questions. Following the interviews, the review committee reached consensus on recommending to the County Council that the County have the ability to utilize both Horrocks Engineers and Jones & DeMille Engineering.

While the selection committee is not recommending a specific split of services to be provided by each firm, it is anticipated that Horrocks Engineers will be utilized for land use application review, drainage-related engineering issues, survey work, and bridge design whereas both firms will be utilized for transportation related projects. A distinct advantage of holding multiple on-call service contracts is the ability to receive timely project bids from known and trusted entities without having to go through the purchasing policy's bid process.

In addition to meeting good governance standards by announcing an RFQ, the selection committee acknowledges that the process was enlightening as to how Grand County can improve engineering services for the County and its residents/businesses writ large. It is anticipated that multiple departments will begin utilizing additional services provided by each firm that are not currently being utilized.

Proposals from Epic, Monument, Russell, and WCEC are available with the Clerk's Office.

**ATTACHMENT(S):**

1. Proposal – Horrocks Engineers

2. Proposal – Jones & DeMille Engineering
  3. RFQ
-



# GRAND COUNTY

ON-CALL ENGINEERING SERVICES



**50** HORROCKS  
ANNIVERSARY |||| 1968-2018

March 30, 2018

Zacharia Levine  
Community and Economic Development Director  
Grand County  
125 E. Center St.  
Moab, UT 84532

**Subject: Proposal for On-Call Community and Economic Development Engineering Services**

Dear Mr. Levine and Selection Committee:

Horrocks Engineers is pleased to present Grand County with a Statement of Qualifications for On-Call Engineering Services. We have enjoyed working with Grand County for more than 18 years, supporting growth and providing engineering services for beneficial and award-winning projects in the County. Our team possesses the talent, resources, local knowledge, understanding of key issues, and working relationships with County staff that provide the best fit for Grand County and its objectives.

Horrocks Engineers has been providing municipal engineering, roadway, drainage, hydraulics and hydrology, bridge structures, right-of-way, environmental/permitting, survey, construction management and inspection, and other civil engineering-related services to agencies throughout the West since 1968. Horrocks Engineers has served as Engineer of Record for many municipalities for more than 45 years. Our experienced team for this contract possess in-depth and relevant planning, engineering design, construction management, and inspection experience.

The Horrocks team provides the following key success factors for providing services under this contract:

- **Leadership** – Successful projects are a direct result of knowledgeable, engaged, and passionate people. Our team is led by our project manager and resident engineer, Dave Dillman, PE.

He has a proven record on past work for Grand County and is extremely knowledgeable about the County and its infrastructure, including its history and issues, as well as the surrounding area. He has served as the project manager and resident engineer for many successful projects in Grand County for more than 10 years. He currently supports the Grand County staff with development review and any other needs the County has. He understands the vision of the County's current and future goals.

- **Knowledge** – Horrocks Engineers has provided development review, design, engineering, and construction management on multiple projects throughout the County including the Colorado River Pedestrian Bridge, Lions Park Transit Hub, and Colorado River Pathway Projects with Grand County, to name just a few.

Dave is highly involved and invested in the success of Grand County. He and other staff members who have worked on projects in the County know more about its infrastructure and needs than any other firm. The past work has also provided Dave and Horrocks with the opportunity to develop a close and successful relationship with County staff. This relationship allows Dave to work as an extension of County staff, providing support as needed.

Like our previous contract with Grand County, Horrocks Engineers will honor its commitment to only bill time and travel one way to Grand County for General Engineering Design Review Team Meetings.

Project manager, Dave Dillman, PE, will be the key contact for this project and is available for any questions regarding this proposal. He can be reached at 801-376-7330. We sincerely look forward to serving Grand County on this contract.

Sincerely,  
Dave Dillman, PE



Principal and Project Manager  
HORROCKS ENGINEERS

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### 1. INTRODUCTION AND EXECUTION



- **Legal Name:** Horrocks Engineers
- **HQ Address:** Pleasant Grove office  
2162 West Grove Parkway, Suite 400  
Pleasant Grove, Utah 84062
- **Other Locations:** Heber, UT; Ogden, UT; St. George, UT, Phoenix, AZ; Tucson, AZ; Nampa, ID; Idaho Falls, ID; Twin Falls, ID; Las Vegas, NV; Albuquerque, NM; San Diego, CA
- **Telephone Number:** 801-763-5100
- **Local Contact Information:** Project manager, Dave Dillman, PE, will be the key contact for this project and is available for any questions regarding this proposal. He can be reached at 801-376-7330 and dave@horrocks.com.
- **Number of Employees in HQ Office:** 238
- **Number of Employees in Other Locations:** 173
- **Employee Retainage Rate:** 8.1

**Horrocks Engineers has spent the past 50 years** not only performing engineering projects, but also evaluating our own performance and seeking to better our process, client management, accuracy, and results. Our success in improving these areas of our business are evident in our strong reputation for quality throughout the industry.

**We build success from the ground up.** Because we value our employees and provide an excellent working environment, we experience a lower turnover rate than most of the industry. Consequently, we enjoy the luxury of assigning teams to projects who will remain on staff for many years to see projects through and to build solid long-term working relationships with clients. Grand County can be certain that our projects will never be an experiment with new or inexperienced staff.

With 18 years of experience working with Grand County, our skilled professionals are uniquely qualified to successfully complete these services:

- Master Plans
- Development Agreements
- Land Divisions (Minor Record Surveys and Subdivisions)
- Conditional Use Permits
- Site Plan Reviews
- Structural Engineering Plan Reviews
- Development Inspections
- Bridge Inspections
- Storm Water, Transportation, and Other Capital Improvements Planning (Not Including Culinary Water or Wastewater Services)
- Other Development-Related Projects and On-Call Services

This Statement of Qualifications indicates acceptance by Horrocks of the stipulations contained in the Request for Qualifications and the terms and conditions of the Professional Services Agreement included therein.

Brian Atkinson, PE  
Corporate Secretary  
HORROCKS ENGINEERS

## 2. QUALIFICATIONS

### CREATING CONNECTIONS TO THE FUTURE

Founded by Gilbert Horrocks in 1968, Horrocks Engineers Inc. has a long history and reputation as an innovative civil engineering firm. This year, Horrocks reached a 50-year milestone of providing innovating and quality-driven civil engineering projects. The company is committed to planning and designing infrastructure systems for communities that will stand up to the demands of our rapidly growing region. By understanding economic trends, projecting community growth, exploring innovative delivery methods, and staying ahead of the engineering technology curve, we believe our work not only connects people with needed infrastructure, but also helps to create an intelligent and planned connection to the future.

With more than 400 employees in 12 offices, our size allows us to provide clients with specialists dedicated to the nuances of their respective fields. Yet, Horrocks is small enough to ensure upper management-level involvement on each project. These combinations of attributes enable us to be responsive and diligent to the needs of each project regardless of size and complexity.

Horrocks currently provides on-call engineering services to more than 30 municipalities, service districts, and agencies throughout the West. These services cover the spectrum of civil engineering practice from heavy highway design to bridge design to municipal engineering. We also provide many other services, such as public involvement, environmental compliance, subsurface

utility engineering, construction engineering management, GIS systems, and planning. Many of our repeat clients are municipalities, to whom we provide development review on a regular basis.

These long-term relationships with municipalities show our commitment to providing excellent professional service to the communities we serve.

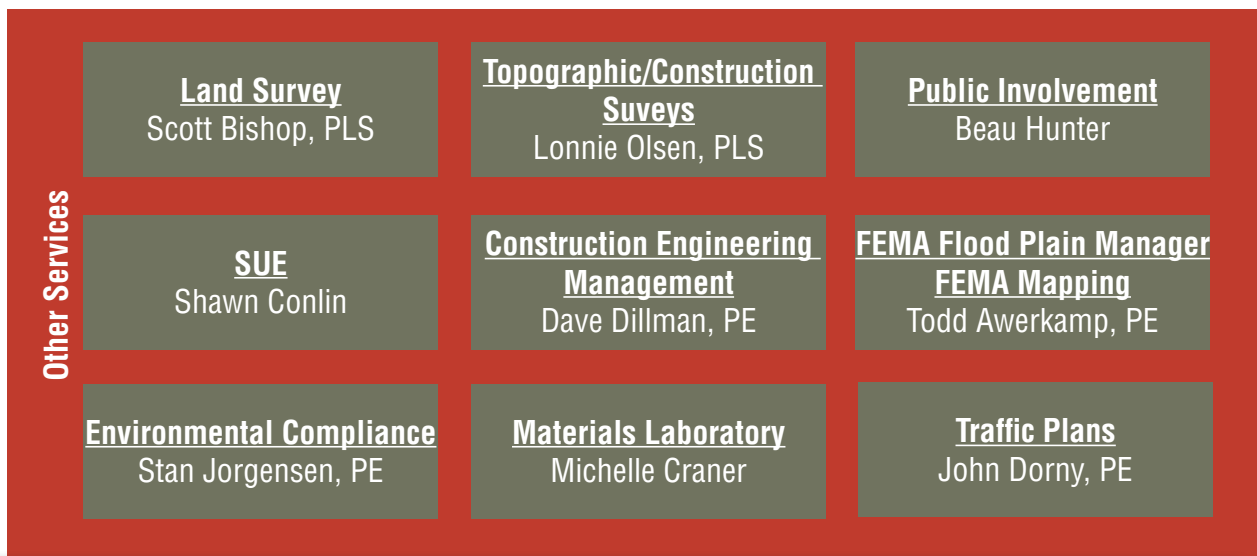
We have provided, and continue to provide, development review and municipal engineering services for Utah cities Pleasant Grove City, Heber City, Alpine, Midway, Kamas, Francis, Wallsburg, Roosevelt City, as well as McCall, Idaho, and more. Horrocks has been providing engineering services for Grand County for more than 18 years, and we currently have several developments in Grand County that are in the review/approval process.

We value our relationship with Grand County and are pleased to continue to serve the County for many years to come. Our Project Manager, Dave Dillman, is committed to serving Grand County and meeting the County's needs as demonstrated by his expert engineering judgement, timely responses to county questions or concerns, and being available to the County at a moment's notice.

Dave has at his disposal numerous other staff members to assist in all areas of expertise the County may require. The needs of each client varies significantly with their own unique circumstances. Horrocks has the expertise and flexibility to provide the services that best match Grand County's needs.



**3. QUALIFICATIONS OF STAFF**



This team organizational chart represents the personnel who will be on-call to assist Grand County with any future project needs. Pages 4-6 include information for Key Personnel, and full resumes are included in the appendix.



### DAVE DILLMAN, PE

**Experience and Expertise:** Dave is a principal at Horrocks Engineers with 24 years of experience in the water resource, wastewater, transportation, and construction management fields. He is a licensed Professional Engineer in Utah; has Certifications in UDOT CEMT, and

Water Operator Class 4; and is the Radiation Safety Officer for the company. Dave is the lead designer and project manager for many utility, water and sewer pipeline, transportation, municipal, and construction management projects. He has experience working with many utility companies designing utility relocations for major highway projects. Dave has worked with multiple municipalities, districts, and water companies in designing and overseeing construction of water systems.



### BRENT VENTURA, PE

**Experience and Expertise:** Brent is a Principal of Horrocks Engineers with more than 20 years of experience. He has a Master of Science degree in Engineering Management and is a licensed Professional Engineer in the State of Utah and New Mexico. He has spent significant

time serving as the Engineer of Record for various Utah local governments. His experience includes master planning, design, and construction of numerous infrastructure elements including sewer, water resources, and other utilities. Brent has overseen design and construction of several large sewer projects including pump stations, metering stations, and outfall lines (gravity and force mains). He has also prepared and overseen master plans, capital facilities plans, and impact fee analyses for communities such as Santaquin, American Fork, Bluffdale, Payson, Clearfield, Grand County, Moab, Enoch, Eagle Mountain, and Salem.



### JOHN DORNY, PE

**Experience and Expertise:** John has 19 years of experience in traffic engineering and transportation planning having performed numerous analyses and reports in Arizona, Utah, Nevada, Arizona, Colorado, Idaho, and Hawaii. John has worked in both the private and public sectors, obtaining an

understanding of the dynamics between city government and private consulting. He has performed road inventories and master transportation plans for many entities. John has also performed traffic impact studies for many municipalities, private developers, and institutions.



### SCOTT BISHOP, PLS

**Experience and Expertise:** Scott has more than 17 years of experience as a land surveyor. He has conducted extensive boundary surveys, construction staking, right-of-way, topographic mapping and surveying, ALTA surveys, annexation, and water rights surveys; designed subdivision

plats; and prepared records of survey. He has served as an expert witness on multiple cases and has served as an acting City and County Surveyor. Scott has prepared all types of ROW instruments for both local and federal projects, and helped a number of local governments obtain property for their projects.



### SPENCER STEVENSON, PE

**Experience and Expertise:** Spencer has a B.S. in Civil Engineering and nine plus years of structural design experience. Spencer is proficient in AASHTO LRFD, AREMA and the AASHTO Guide Specification for LRFD Seismic Bridge Design. Spencer's structural experience

includes structure type selection, single and multi-span highway and railroad bridge design, precast/prestressed concrete elements, steel girder and component design, Accelerated Bridge Construction, hydraulic structures, finite element modeling and seismic design of substructure and foundation elements. Spencer is familiar with design-build, design-bid-build, and CM/GC delivery methods.



### TONY CURTIS, PE

**Experience and Expertise:** Tony has a B.S.C.E. and more than five years of structural design experience. His expertise includes bridges, hydraulic structures, and buildings using a variety of materials including reinforced concrete, steel, masonry, and timber. Tony is familiar

with AASHTO LRFD, UDOT SDDM, IBC, NDS AISC, and ACI. His structural experience includes prestressed concrete and steel girders, hydraulic structures, finite element modeling, foundation design, and seismic design for vertical structures. Tony is familiar with design-build, design-bid-build, and CM/GC delivery methods.



### DAVID SIMMONS, PE

**Experience and Expertise:** David is a structures design lead and bridge inspection team leader with nine years of bridge inspection, structure design, and load rating experience. He also is experienced in design and construction oversight of transportation projects that required consistent communication with the

owner and timely review of construction submittals and structural information requests. David is experienced with element level bridge inspection procedures for safety and special inspections of steel, prestressed/reinforced concrete, and timber structures. David has a bridge asset management perspective developed while producing bridge lifecycle plans (including maintenance plans) and statewide bridge asset management programs for UDOT. This experience is useful in determining timely structure preservation or rehabilitation needs.



### DALE MONSON

**Experience and Expertise:** Dale is a Senior Field Inspector and Lab Testing Technician with Horrocks. He is a seasoned technician with more than 15 years of experience in materials testing, construction inspection, and documentation. Dale is WAQTC qualified in Soil, Aggregate,

Concrete, and Hot Mix Asphalt. His most recent experience with Horrocks is acting in the capacity as assistant lab manager overseeing all the material testing in one of our satellite labs on a UDOT design-build project. His construction inspection experience includes excavation, sub-grade, drainage structures, utility relocation, milling, asphalt paving, traffic control, and monitoring. His materials testing experience enhances his knowledge and ability to perform field level testing and inspection, which in turn benefit his testing abilities in the lab. One of Dale's greatest strengths is his ability to communicate and work with everyone on a project.



### JONATHAN CLEGG, PE

**Experience and Expertise:** Jonathan has 28 years of experience in water resource projects, including hydrologic and hydraulic analysis and design for large and small storm drainage systems. His experience includes the development of storm drain master plans for cities and counties and the

design of many pavement drainage systems including collection, conveyance, treatment, and discharge. He is competent with many storm drain computer models including HEC-RAS, HEC-HMS, TR-55, CulvertMaster, HY-8, and Flowmaster. He is familiar

with state and federal water quality requirements. Jonathan has performed contract management duties including preparation of RFPs, proposal reviews, plan reviews, submittal reviews, progress payment reviews, change order management and cost and schedule management. Jonathan also has experience with bridge hydraulic modeling, scour analysis and design of scour countermeasures, sanitary sewer system design, and pressurized water system analysis. He has a working knowledge of Utah water rights and open channel flow measurement. Jonathan has experience in the operation, management, capital improvement, and maintenance of a federal water and hydroelectric project.



### LONNIE OLSEN, PLS

**Experience and Expertise:** Lonnie has 22 years of experience in surveying and surveying technologies. He is the Survey Operations Manager at Horrocks Engineers. His duties include overseeing and coordination of all field surveys for many types of projects, including topographic,

hydrographic, boundary, design, 3D laser scanning, construction staking surveys, and as-built surveys. He also oversees the data processing, managing of the survey data files, preparation of survey control, and existing topographic map drawings. Lonnie has been a key part of many major projects including UTA Airport Light Rail, I-15 Access Utah County, Utah Data Center, Legacy Parkway, Heber Airport Expansion, and many more. He has a vast knowledge of working with many different horizontal and vertical datums, including project or site specific datums. As part of the UTA Airport Light Rail project, Lonnie worked closely with the Salt Lake International Airport surveyors on the WAGS (West Airport Grid System).



### TODD AWERKAMP, PE

**Experience and Expertise:** Todd has 13 years of experience in water related design including hydrologic and hydraulic modeling and drainage design. He is a Certified Floodplain Manager (CFM). He has knowledge and experience working with FEMA floodplain mapping and the

associated CLOMR and LOMR processes. He is skilled in several design software packages and can easily coordinate among them to meet the specific requests and needs of a client. Todd has experience working with private development, municipalities, UDOT and ITD. Some of his most recent work includes drainage analysis and design, and hydrologic and river modeling. Todd works well with local property owners, irrigation companies, cities and other groups to ensure the hydrologic and hydraulic designs provide the highest quality and value product.



## STAN JORGENSEN, PE

**Experience and Expertise:** Stan is a Principal of Horrocks Engineers with more than 25 years of engineering and environmental experience. Stan has a solid reputation as a project manager and has been involved with more than 50 environmental documents in the past

10 years, including state studies, Categorical Exclusions, Environmental Assessments, and Environmental Impact Statements for various federal agencies. Stan provides leadership by dealing with common project scenarios, managing project communications, and building ownership, motivation, and commitment across the team. He possesses excellent facilitation, collaboration, presentation, and communication skills and will be instrumental during any public involvement process.



## DAVID SIMMONS, PE

**Experience and Expertise:** David is a structures design lead and bridge inspection team leader with nine years of bridge inspection, structure design, and load rating experience. He also is experienced in design and construction oversight of transportation projects that required consistent communication with the

owner and timely review of construction submittals and structural information requests. David is experienced with element level bridge inspection procedures for safety and special inspections of steel, prestressed/reinforced concrete, and timber structures. David has a bridge asset management perspective developed while producing bridge lifecycle plans (including maintenance plans) and statewide bridge asset management programs for UDOT. This experience is useful in determining timely structure preservation or rehabilitation needs.



## BEAU HUNTER

**Experience and Expertise:** With more than a decade of public involvement and construction management experience, Beau has overseen communication efforts on more than 100 UDOT projects statewide. Beau is known for his ability to manage communications through all phases of a

project using a combination of boots-on-the-ground interaction and media relations tactics. He anticipates public concerns, develops a strategy to proactively address each, and works seamlessly with his clients to mitigate any issues that may arise. He excels in leading outreach and media relations on projects with complex residential and business impacts.



## SHAWN CONLIN

**Experience and Expertise:** Shawn is an Associate at Horrocks with more than 25 years of experience in utility locating and designating and 15 years of experience performing exclusively subsurface utility engineering (SUE) work. Shawn is the field manager of Horrocks' SUE Department; he ensures that

work is performed on schedule, within budget, and up to established standards. Shawn is familiar with ASCE standards in the collection and depiction of existing subsurface utility data and is skilled at performing all aspects of the SUE process and all levels of investigation from Level A through D. He is recognized by clients for the exceptional quality of his work. He has experience with every method of utility locating and designating including the use of ground penetrating radar, vacuum trucks, and various GPS compatible locating equipment. In addition, Shawn is proficient in creating utility data sheets using either MicroStation or AutoCAD.



## MICHELLE CRANER

**Experience and Expertise:** Michelle manages the materials testing, project materials documentation, and AASHTO accreditation for Horrocks, including three fully accredited satellite/portable labs in asphalt, concrete, soils, and aggregate. She is WAQTC certified and a UDOT CEMT and

IQP qualified materials technician with 29 years of experience in materials testing, inspection, and documentation. Prior to her employment with Horrocks, Michelle worked for UDOT for 18 years. During her time at UDOT in the Materials Research Division, she implemented and managed the UDOT Technician Training and Quality Assurance programs, including the statewide WAQTC materials testing program. Michelle also has expertise in Superpave and bituminous mixes as well as knowledge in AASHTO and ASTM test methods and documentation, laboratory inspections, and AMRL accreditation and proficiency sample programs.



## ROD MONK

**Experience and Expertise:** Rod has worked in the construction industry for more than 40 years, and as an inspector on several municipal projects over the years. He has worked as a general contractor and has prided himself on knowing what is expected from people, plans, and specs. As

a job superintendent and business owner, he has had to meet plan and specification requirements. By working with inspectors regularly, he gained a working knowledge of their duties.

## 4. FAMILIARITY/HISTORY WITHIN THE REGION

Horrocks has a long history and familiarity of involvement in the region. Over the years, Horrocks has provided engineering services and completed many projects in southeastern Utah for Grand County, City of Moab, UDOT, Blanding City, Hovenweep National Monument, Price City, and mining companies. Our familiarity with Grand County extends to all areas of the county, not just the Spanish Valley.

Grand County is in a unique environment with many different circumstances that affect development and growth of the County. Our familiarity with Grand County's infrastructure allow us to make engineering decisions and recommendations that best benefit and protect the county and public. Some of these decisions come only with long years of experience and knowledge working in the area and the unique circumstances that exist in Grand County. This long-term history makes Horrocks uniquely qualified to continue providing engineering services to the County.



The following is a list of all relevant engagements Horrocks completed for local government entities within the last ten years.

- **Grand County** – On-Call General Engineering Services
- **Pleasant Grove** – Development Review, Municipal Engineering: Roads, Water, Sewer, Storm Drain, Traffic
- **Alpine City** – Development Review Support
- **Heber City** – Development Review
- **American Fork City** – Development Review Support, Municipal Engineering – Roads, Water, Sewer, Storm Drain, Traffic
- **Midway** – On-Call General Engineering
- **Charleston** – On-Call General Engineering
- **Francis Town** – On-Call General Engineering
- **Kamas Town** – On-Call General Engineering

- **Bluffdale** – Development Review, Municipal Engineering
- **Herriman** – On-Call General Engineering Services
- **Tooele City** – Development Inspections
- **McCall City** – On-Call City General Engineering Services
- **Ogden City** – On-Call General Engineering Services
- **Roosevelt City** – On-Call General Engineering Services
- **Spanish Fork City** – On-Call Traffic Engineering Services
- **Salt Lake City Public Utilities** – On-Call Sewer
- **Wallsburg Town** – On-Call General Engineering Services
- **Weber Basin Water Conservancy District** – On-Call General Engineering Services

## 5. REFERENCES

Below are references that can speak to Horrocks Engineers' abilities in the various disciplines illustrated. While not all of these references are located in Eastern Utah, each of them has worked closely with our Project Manager, Dave Dillman, as well as many of the personnel listed for our team.

### MATT CRITTENDEN – Kamas City Public Works Director

- **Address:** 170 North Main, Kamas, UT
- **Email:** mcrittenden@kamacityut.gov
- **Phone:** 435-731-0562
- **Summary:** General Engineering Services Contract: Development Review; Municipal Engineering – Roads, water, sewer storm drain, master planning, construction management and inspections.
- **Date:** Current

### LUKE THOMAS – Francis City Public Works Director

- **Address:** 2317 S Spring Hollow Road, Francis UT
- **Email:** LThomas@francisutah.org
- **Phone:** 435-300-6186
- **Summary:** General Engineering Services Contract: Development Review; Municipal Engineering – Roads, water, sewer storm drain, master planning, construction management and inspections.
- **Date:** Current

### MICHAEL HENKE – Midway City Planner

- **Address:** 75 North 100 West, Midway, UT
- **Email:** mhenke@midwaycityut.org
- **Phone:** 435-654-3223 X 4
- **Summary:** General Engineering Services Contract: Development Review; Municipal Engineering – Roads, water, sewer storm drain, master planning, construction management and inspections.
- **Date:** Current

## MARTY BEAUMONT – Pleasant Grove City Engineer/ Public Works Director

- **Address:** 70 South 100 East, Pleasant Grove, UT
- **Email:** mbeaumont@pgcity.org
- **Phone:** 801-785-2941
- **Summary:** General Engineering Contract – Development reviews. Drinking water design, modeling and master planning. Storm drain design, modeling and master planning. Sewer design, modeling and master planning. Roadway design. Transportation and traffic planning. Construction engineering management and inspection.
- **Date:** Current

## BART MUMFORD – Heber City Engineer

- **Address:** 75 N Main St, Heber City, UT
- **Email:** bmumford@ci.heber.ut.us
- **Phone:** 435-654-0757
- **Summary:** General Engineering Contract – Development reviews. Drinking water design, modeling and master planning. Storm drain design, modeling and master planning. Sewer design, modeling and master planning. Roadway design. Transportation and traffic planning. Construction engineering management and inspection.
- **Date:** Current

## SHANE SORENSEN – Alpine City Manager/City Engineer

- **Address:** 20 North Main Street, Alpine, UT
- **Email:** ssorensen@alpinecity.org
- **Phone:** 801-756-6347
- **Summary:** General Engineering Contract – Development review support. Drinking water design, modeling and master planning. Storm drain design, modeling and master planning. Sewer design, modeling and master planning. Secondary water design, modeling and planning. Roadway design. Transportation and traffic planning. Construction engineering management and inspection.
- **Date:** Current

## MARK REID – Bluffdale City Administrator

- **Address:** 14350 South 2200 West, Bluffdale, UT
- **Email:** mreid@bluffdale.com
- **Phone:** 801-254-2200
- **Summary:** General On-Call Engineering Services – Municipal engineering, master planning, water design, sewer design, storm drain design, construction management and inspection.
- **Date:** Current

## BRODY BLONQUIST – Pine Meadow Mutual Water Company Manager

- **Address:** PO Box 17134, Salt Lake City, UT
- **Email:** pmmwmanager@hotmail.com

- **Phone:** 435-640-2269
- **Summary:** General Engineering Services: Water system design, modeling and master planning.
- **Date:** Current

## JUSTIN ANDERSON – Ogden City Engineer

- **Address:** 2549 Washington Blvd., Ste 320, Ogden, UT
- **Email:** justinanderson@ci.ogden.ut.us
- **Phone:** 801-629-8982
- **Summary:** General On-call Engineering Services: Municipal engineering, roads, water, sewer, traffic.
- **Date:** Current

## JONATHON BOWERS – Herriman Assistant City Engineer

- **Address:** 13011 S. Pioneer Street, Herriman, UT
- **Email:** jbwowers@herriman.org
- **Phone:** 801.446.5323
- **Summary:** General On-call Engineering Services, Municipal Engineering Services.
- **Date:** Current

*Additional references upon available upon request.*

## 6. TECHNICAL APPROACH

Horrocks Engineers' approach to General Engineering services is to support and act as an extension of County staff with timely responses and continuous communication to ensure the needs of the County are met. Our goal is to be available whenever we are needed to respond to the County's questions and concerns. We endeavor to respond to questions, emails, or messages when received or as soon as possible after receipt.

Each city has its own system of tracking review comments and development plan approval. We work with each individual city to respond and track comments within their system. We have included in Section 7 an example of a tracking spreadsheet used by Horrocks and Heber City. Many cities have begun using Bluebeam to track comments and plan notes. Horrocks is very familiar with this system and uses it extensively on different projects. We will prepare and implement a tracking system that meets the needs of Grand County with input from Grand County staff. We are committed to providing the County documentation needed.

A major portion of the work under this contract is to provide development review of new developments and subdivisions within the County. Horrocks is committed to providing timely reviews of projects within 10 business days of receipt of plans. Our familiarity with the Grand County Development Code, Construction Design Standards, and Design Criteria for Drainage Studies within the Spanish Valley allows us to review and respond

quickly to development plans. Horrocks utilizes a tracking sheet to document when projects are received, review comments that are sent to the County, correspondence with the applicant, and when final approval is granted. Our goal is to review plans for compliance with Grand County Standards support the county in compliance of standards and provide sound engineering within the County.



Our survey department has the capability to provide for all survey needs for the County, including land surveys, plat review, topographic survey, and resolution of property boundary disputes. Horrocks has represented the County in the past on several property issues. Horrocks' survey staff can act as the County Surveyor as needed to support the County Recorder's Office.

Horrocks has certified bridge inspectors to assist the County in inspections and evaluation of bridge structures. Currently, UDOT inspects all bridges that carry vehicular traffic. The County owns several pedestrian bridges that need periodic bridge inspections. Horrocks is qualified to provide such inspections, having provided them for the County in the past.

Outside of normal development review, the County occasionally has need for support and/or design of various small projects. Our team has the expertise and capability to provide design engineering services, planning, and studies for almost all needs of the County. On specific projects, our approach is to prepare a scope of work and cost to complete the project, then perform the work with an agreed upon task order. This helps the County properly identify the scope of the work and control costs, schedule and budgets.

## **Master Plans, Storm Water, Transportation, and Other Capital Improvements Planning (Not Including Culinary Water or Wastewater Services)**

Horrocks has prepared master plans, capital improvement plan and impact fee studies for many municipalities and service districts for over 40 years, including storm drainage, sanitary sewer, drinking water, traffic, water resources, facilities, and land use.

## **Development Agreements**

Development agreements are legal documents and are generally approved by councils. We review these agreements and plans for engineering content and compliance with local code, as requested by the affected municipality, and make recommendations to Grand County staff for acceptance.

## **Conditional Use Permits**

Horrocks reviews Conditional Use Permits as requested by the County for compliance with local and state code requirements. Many Conditional Use Permits in Grand County require close coordination with other agencies and County departments. We have a good working relationship with all parties involved to ensure Conditional Use Permits meet the needs of the applicant and protects the health, safety, and welfare of the public while protecting the interests of the County.

## **Land Divisions (Minor Record Surveys and Subdivisions)**

Horrocks reviews land divisions for compliance with local codes and state law. These services include review by professional engineers and land surveyors as appropriate.

## **Site Plan Reviews**

Horrocks has a development department that completes many site plans for private and public clients. This work includes site plan review as requested by clients. Horrocks is currently working with the State of Utah preparing site plans for the new Utah State Correctional Facility.

## **Structural Engineering Plan Reviews**

Horrocks' staff of structure engineers and designers are deeply involved in structural design and plan production on a daily basis and well qualified to provide structural engineering plan reviews. Consistent use of current codes and specifications including AASHTO, IBC, AISC, and ASCE for structural design ensures our engineers are familiar with the latest design standards and their appropriate applicability. Our engineers are experienced in providing thorough and timely oversight and structural reviews for local government and state agencies on transportation, hydraulic, and municipal structures ranging from multi-million dollar highway expansion projects to 500,000 gallon water storage facilities.

## Development Inspections

Horrocks has a full staff of certified inspectors to perform inspection of infrastructure in developments, civil, and municipal projects. We perform full inspections for many municipalities and support agency staff as needed to ensure that developments are built and constructed per the plans and specifications. Horrocks maintains a fully accredited AMRL/AAHSTO laboratory to test materials for compliance with plans and specifications.

## Bridge Inspections

Horrocks offers Grand County the expertise and experience to complete initial, routine, inventory, annual, in-depth, and fracture critical inspections. Our inspection teams are trained in element level inspections and have experience completing bridge inspections per the AASHTO Manual for Bridge Element Inspection (MBEI) and the FHWA Recording and Coding Guide. Our inspection teams are supported by in-house LiDAR/3D scanning, underwater sonar, and unmanned aerial vehicles (UAV) to further clarify potential bridge deficiencies. Our inspection teams use established data collection and reporting techniques accompanied by QC/QA procedures to ensure accurate inspection documentation.

## Other Development-Related Projects and On-Call Services

Horrocks can provide review of development-related projects and other on-call services as requested by the County. Horrocks has in-house staff to provide SUE, public involvement, environmental compliance, fiber optic, signal design, lighting design, site development, water resources, water rights, etc.

Horrocks has working relationships with many specialty-engineering firms and can facilitate review of these services as needed. These services may include geotechnical, electrical, SCADA, and others.

## Quality Control

Our quality control begins with our management's commitment to superior professional services. We have a formal quality control/quality assurance program that the project manager will lead. This program requires technical and peer reviews at key milestones and includes a five-step review/check process to ensure an accurate and quality product is delivered to the client. Prior to releasing the final document, the project manager submits documentation to the quality assurance manager, certifying that the quality control process of the Horrocks Engineers Quality Management Plan has been followed. Following an audit that ensures the process has been followed, the quality assurance manager issues a certificate that the quality control process meets the Quality Management Plan requirements and releases the document to be submitted to the client.

## GIS

Today, GIS has a multitude of applications and uses. Horrocks Engineers' GIS specialists have the capability to provide a wide variety of services to meet our clients' diverse needs. Horrocks uses ESRI's Javascript API to develop focused web maps to help you reach your intended audience. We offer our clients considerable experience integrating GIS databases with other enterprise data management systems. Integrating GIS with other business intelligence systems will free staff time for other tasks. We believe that data management is at the core of every GIS, and that if done properly it will save our client time and money down the road.

GIS provides an excellent framework for custom asset management system development and management. Using ArcGIS Server and ASP.NET, Horrocks can quickly turn your GIS data into a custom asset management program that will be tailored to fit your exact needs. Horrocks uses a combination of ArcPy and ArcGIS ModelBuilder to automate workflows. This allows the software to run through your common processes, even when you are not there.

## 7. SAMPLE DOCUMENTS

Many municipalities we work with have moved to electronic submittals and comments on plan review. Most cities use either Bluebeam or Adobe Acrobat. We are familiar with both systems and could implement either one in Grand County if the County desires. Currently, we use written comments documented in letters to the County for plan review comments and approvals. Attached are examples of tracking sheets, inspections reports, etc.

Please consider the following sample documents proprietary as they may contain information from individual developers that is not public information.



Redline File Record  complete

Heber City

Project/Engineer	Plan Submittal Date / Horrocks Received	Red-line date	Date Redlines Given Back to Design Engineer
Heber Meadows		8/9/2006	
Heber Meadows		8/9/2006	
Heber Meadows		8/14/2006	
Richter Sub		11/29/2006	
Richter Sub		12/23/2006	
Richter Sub		11/27/2006	
Silver Ridge Properties/mcm	6/19/2007	6/25/2007	6/25/2007
Silver Ridge Properties/mcm	7/3/2007	they are okay	
Swift Creek / Summit	6/11/2007	6/20/2007	6/20/2007
Swift Creek / Summit	6/28/2007	they are okay	none
Ranch Landing / S&B	6/11/2007	6/19/2007	6/20/2007
Ranch Landing / S&B	6/25/2007 ?		?
Last Stand / Park	6/20/2007		
Browning Estates / Park	6/20/2007		n/a
Redledges Phase 1 / Jack Johnson	6/21/2007		
Heber Meadows	?	6/28/2007	6/28/2007
1200 South Gateway Project	6/11/2007	6/21/2007	6/25/2007
1200 South Gateway Project	7/12/2007	7/14/2007	7/16/2007
Paul King Subdivision (Plat A)	3/23/2007	4/23/2007	6/27/2007
Paul King Subdivision (Plat A)	7/12/2007	7/18/2007	7/18/2007
The Meadows at S. Field	7/10/2007	7/20/2007	7/26/2007
Broadhead Phase 2	7/17/2007 ?		7/24/2007
Heber Meadows			
Ranch Landing	7/26/2007	8/13/2007	8/13/2007
Redledges Phase 1 / Jack Johnson	7/30/2007		
The Meadows at S. Field	8/1/2007	8/6/2007	8/6/2007
Aspen pointe	8/?/17	8/15/2007	8/15/2007
Petersen Commercial	8/4/2007	8/17/2007	8/17/2007
HOG Business Park	8/?/07	8/16/2007	8/17/2007
Petersen Commercial	8/17/2007	8/22/2007	
Redledges Bypass Road	8/13/2007	8/30/2007	8/30/2007
Broadhead Phase 2	8/31/2007	9/6/2007	9/7/2007

## Grand County Documents

Form - 348 rev. 10/13

UTAH DEPARTMENT OF TRANSPORTATION  
DENSITY REPORT

Project Name: SR-37; 5100 West to SR-108  
 Project No: F-0037(10)12  
 Project Pin: 13037  
 Pit or source: Native

Report No.: 1  
 Week Ending: 8/5/2017  
 Material: Native Borrow  
 Item #: 132

<b>Material Type:</b>	
Roadway Excavation <input checked="" type="checkbox"/>	Granular Borrow <input type="checkbox"/> MSE Select Fill <input type="checkbox"/> Untreated Base Course Type 1 <input type="checkbox"/> Untreated Base Course Type 3 <input type="checkbox"/>
Backfill Placement <input type="checkbox"/>	Embankment for Bridge <input type="checkbox"/> Untreated Base Course Type 2 <input type="checkbox"/>

Test Date:	8/3/2017	Lab Max Dry Density	Lab Optimum Moisture	T99 or T180	Lab / Sample No. or ID	Grade Reference	Thick-ness(in)	Field Dry Density	Field % Moisture	% Compaction	Probe Depth	Tested By
1	1112+08 6' S MH 10-1	122.7	11.0	T99	OS17-36	6" ATOP	6	118.2	9.9	96.3%	4.0	KW
2	1112+08 4' S MH 10-1	122.7	11.0	T99	OS17-36	12" ATOP	6	119.9	12.8	97.7%	4.0	KW
3	1112+08 3' S MH 10-1	122.7	11.0	T99	OS17-36	18" ATOP	6	118.8	13.1	96.8%	4.0	KW
4												
5												
Limits - Sta From: _____ to _____ Offset From: _____ to _____										<b>Avg. Compaction</b>	97.0%	

Remarks: Area (sf) = 0 Area (sy) = 0 Volume (CY) = 10  
 Daily Standard Count D.S.: 2982 M.S.: 672  
MH 10-1 and 24" RCP (P 10-13)

Test Date:	8/5/2017	Lab Max Dry Density	Lab Optimum Moisture	T99 or T180	Lab / Sample No. or ID	Grade Reference	Thick-ness(in)	Field Dry Density	Field % Moisture	% Compaction	Probe Depth	Tested By
1	1112+08 3' SE MH 10-1	122.7	11.0	T99	OS17-36	24" ATOP	6	118.9	13.3	96.9%	4.0	KW
2	1112+08 3' W MH 10-1	122.7	11.0	T99	OS17-36	30" ATOP	6	121.3	11.1	98.9%	4.0	KW
3												
4												
5												
Limits - Sta From: _____ to _____ Offset From: _____ to _____										<b>Avg. Compaction</b>	97.9%	

Remarks: Area (sf) = 0 Area (sy) = 0 Volume (CY) = 7  
 Daily Standard Count D.S.: 3010 M.S.: 672

Quantity Previously Reported (CY): 0 Quantity Reported this date (CY): 17 Total Quantity to Date (CY): 17

Project Engineer: *As-mc*

Date: 9/5/17

Rev. 5/23/12



## AGGREGATE TEST RESULTS WORK-SHEET

LAB NO.:	OS16-214	Production Day:
CORRELATION:	ITEM: _____	
PROJECT NAME:	SR-37; MP 9.51 - 12.35	
PROJECT NO.:	F-0037(12)10 Pin:13037	
STATION:	Stockpile	
MATERIAL TYPE:	Free Draining Granular Borrow	
PROJ. TEST NO.:	_____	
DATE SAMPLED:	18-Oct-16	DATE TESTED: 18-Oct-16

SIEVE SIZE	ACCUM. WT. RETAINED (g)	% RETAINED	% PASSING	(Target Date):		FINE AGGREGATE SP. GR. INFORMATION	
				TARGET	TOLERANCE	A = DRY WT. (g)	B = CALIB. FLASK WT. (g)
50 mm (2")	-	-	-				
37.5 mm (1 1/2")	-	-	-				
25 mm (1")			100	95-100	±		
19.0 mm (3/4")			100		±		
12.5 mm (1/2")	874.1	38.4	62	25-60	±		
9.5 mm (3/8")	-	-	-		±		
4.75 mm (#4)	2208.9	97.0	3	0-10	±		
2.36 mm (#8)	-	-	-		<		
2.00 mm (#10)	-	-	-		<		
1.18 mm (#16)	-	-	-		±		
425µm (#40)	-	-	-		<		
300 µm (#50)	-	-	-		<		
75 µm (#200)	2264.8	99.5	0.5	0-5	±		
- #200	2265.8	99.5					
<b>TOTAL</b>	<b>2277.3</b>	BEFORE SIEVE WT. (g)	<b>2265.8</b>	AFTER SIEVE WT. (g)	<b>2265.8</b>		

A = DRY WT. (g)	
B = CALIB. FLASK WT. (g)	
S = S.S.D. SAMPLE WT. (g)	
C = SAMPLE IN H <sub>2</sub> O WT. (g)	
BULK SP GR.	
SSD BULK SP GR.	
APPARENT SP GR.	
UNIT WEIGHT (lbs/ft <sup>3</sup> )	

<b>COARSE AGGREGATE SP. GR. INFORMATION</b>	
A = DRY WT. (g)	
B = S.S.D. SAMPLE WT. (g)	
C = SAMPLE IN H <sub>2</sub> O WT. (g)	
BULK SP GR.	
SSD BULK SP GR.	
APPARENT SP GR.	
UNIT WEIGHT (lbs/ft <sup>3</sup> )	

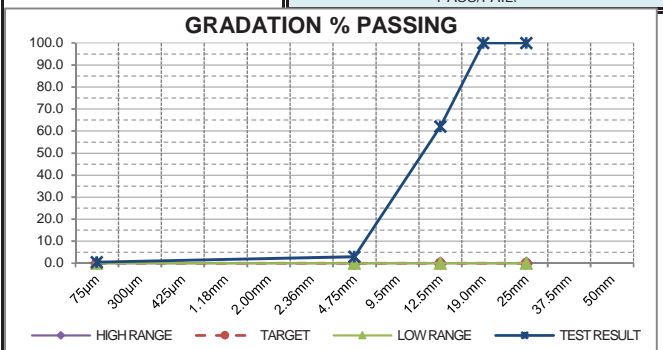
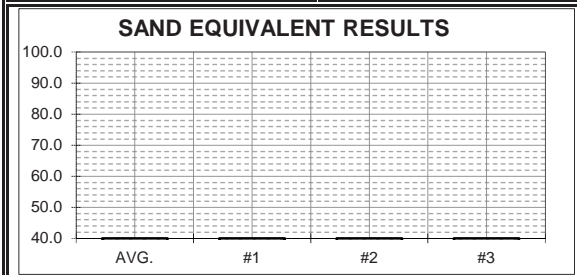
UNIT WEIGHT		MOISTURE DATA	
#1		WET WT. (g)	2317.8
#2		DRY WT. (g)	2277.3
#3		H <sub>2</sub> O WT. (g)	40.5
<b>AVG. UNIT WEIGHT (lbs/cu. ft.)</b>		% H <sub>2</sub> O	<b>1.8</b>

SAND EQUIVALENT TEST #:	1	2	3
SAND READINGS @ 20 MINUTES:			
CLAY READINGS @ 20 MINUTES:			
<b>SAND EQUIVALENT AVG.:</b>			

FRACTURED (1 FACE)	
FRACTURED (2 FACES)	
FLAT, ELONGATED	
NON FLATS	

L.A. WEAR:	
RETAINED ON #12:	
AMOUNT OF WEAR:	
PASS/FAIL:	

L.L.	<b>AASHTO MATERIAL CLASS:</b>
P.L.	
P.I.	



<b>ABSORPTION</b>	
COARSE AGG.	FINE AGG.

TESTED BY: M. Hall/L. Seckletstewa
SAMPLED BY: B. Benson
LAB MANAGER: KMCraner

REMARKS: \_\_\_\_\_

# Horrocks Engineers

## CONCRETE & LEAN CONCRETE BASE AGGREGATE SAMPLE REPORT

PROJECT NAME	SR-37; 1500 West to SR-108	LAB. NO. SAND	OS17-11
PROJECT NO.	F-0037(12)10	LAB NO. GRVL	OS17-12
DATE RECEIVED AT LAB	27-Jan-17	TESTED BY	Mack
SAMPLED BY	Ben Benson	DATE SAMPLED	27-Jan-17
SOURCE OF MATERIAL (SAND)	Geneva - Layton	DATE REPORTED	27-Jan-17
SOURCE OF MATERIAL (GRAVEL)	Geneva - Layton		

Sand					Gravel							
% Used =					% Used =							
SIEVE	Wt. Retained	% Retained	% Passing	Spec.	SIEVE	Wt. Retained	% Retained	% Passing	Spec.	SIEVE	Combined	Spec.
2 1/2 in		0.0	100		2 1/2 in		0.0	100		2 1/2 in		
2 in		0.0	100		2 in		0.0	100		2 in		
1 1/2 in		0.0	100		1 1/2 in		0.0	100		1 1/2 in		
1 in		0.0	100		1 in	0	0.0	100	100	1 in		
3/4 in		0.0	100		3/4 in	45.1	2.2	98	90-100	3/4 in		
1/2 in		0.0	100		1/2 in	905.7	43.3	57		1/2 in		
3/8 in		0.0	100	100	3/8 in	1516.3	72.5	27	20-55	3/8 in		
No. 4	0.5	0.1	100	95-100	No. 4	1998.7	95.6	4	0-10	No. 4		
No. 8		0.0			No. 8		0.0			No. 8		
No. 16	181.1	23.5	76	45-80	No. 16		0.0			No. 16		
No. 40		0.0			No. 40		0.0			No. 40		
No. 50	582.4	75.7	24	10-30	No. 50	2065.0	98.7			No. 50		
No. 100	732.7	95.2	5	2-10	No. 100	0.0	0.0			No. 100		
No. 200	758.0	98.5	1.5	0-3	No. 200	2076.5	99.3	0.7	0-1	No. 200		
% SAND	759.0	98.6			Pan	2078.4	99.4					
% SILT IN SAND												

Wet. Wt.	834.2
Dry Wt.	769.5
Water Wt.	
% Moisture	

Before Sieve 759.1

Wet. Wt.	2128.4
Dry Wt.	2091.2
Water Wt.	37.2
% Moisture	1.78

Before Sieve 2078.3

Rev. 9/10

## Francis Treatment Plan Document

### Daily Report 12-1-15

Tuesday, December 1, 2015 11:21 AM

Weather - sunny, 16 degrees at 11:30 am

Cop construction has moved the second section the 10"/42" inlet pipe to the trench. The fusing machine will be set in the trench to fuse both sections of the inlet piping. Another crew has started the installation of the slide gates in the transfer structure at lagoon 1-A.



## Engineer's Daily Diary

### 700 South Utility Improvement Project

Brett Wood, Field Engineer

Date: June 8, 2017

Day of Week: Thursday

Time: NA

Weather: NA

Comments:

I met Shaun on site to look at the sewer connection point. We may need a new manhole there.

Yesterday I noticed flagging one way traffic through the tracks. I asked Shaun about that and how he was handling the railroad. He said he had his flaggers back far enough that they were out of the railroad right of way. With the flaggers being this far back traffic is able to follow the stop sign at the railroad. I asked Shaun if traffic was actually following the stop sign at the tracks. He said that from what he had seen they were.

Bypass pumpers asked me for flow rates. John S. looked it up in the model. At the manhole in front of the school I told them 8.5 cfs or 3815 gpm. For the Eastern End at the East Leg I told them 1350 gpm (3 cfs). For the North End I told them 2690 gpm (6 cfs).

**Pleasant Grove City – 700 South Utility Improvement Project**

**PRECONSTRUCTION CONFERENCE AGENDA**

May 4, 2017 – 9:00 A.M. – PG Public Works

**I PROJECT ADMINISTRATION**

**A. OWNER:** Pleasant Grove City Public Works Building  
 70 South 100 East 323 West 700 South  
 Pleasant Grove, Utah 84062

Marty Beaumont, P.E.	PG Public Works Dir.	801-785-2941
Greg Woodcox	PG Water Department	801-420-0581
Bryan Stubbs	PG Water Department	801-404-0206

**B. ENGINEER:** Horrocks Engineers  
 2162 West Grove Parkway, Suite 400  
 Pleasant Grove, UT 84062  
 Phone: (801) 763-5100  
 FAX: (801) 763-5101

John E. Schiess, P.E.	Project Manager	801-763-5201	801-361-6439
David Dillman, P.E.	Project Engineer	801-763-5142	801-376-7330
Rod Monk	Inspector	801-651-6665	

**C. CONTRACTOR:** Newman Construction  
 13331 South Redwood Rd  
 Riverton, UT 84065  
 Phone: (801) 254-3524  
 Fax:

Project Manager	Mike Davis	801-712-6045
Gen Superintendent		
Field Superintendent	Aaron Wood	801-509-1650
	Or Franklin Barlow	801-759-7629
Field Foreman		

**F.** Execution of contract documents – *Mike brought the NOA, Agreement, Bonds, and Insurance. Brett to process docs and initiate NTP.*

**G.** Design Changes - In accordance with the Specifications Approved Change Orders or Engineer's Field Orders will always be required before altering any design.

**H.** Claims, Disputes and Unforeseen Conditions - All claims and disputes or unforeseen conditions shall be submitted to the engineer in writing within 48 hours.

**I.** Progress Meetings – *TBD*

**J.** Line of authority: Owner - Engineer - Contractor

**K.** Partial Payment – *Last Friday or Saturday of the month.*

Rev. 5/24/12



R-255

**MOISTURE-DENSITY RELATIONSHIP**

LAB NO.: 518-015 PROJECT TEST NO.: \_\_\_\_\_ PRICING: \_\_\_\_\_

PROJECT NAME: Provo City -- Duncan Waterline Inspector -- Rod Monk

PROJECT NO.: \_\_\_\_\_

STATION OR LOCATION: Stockpile

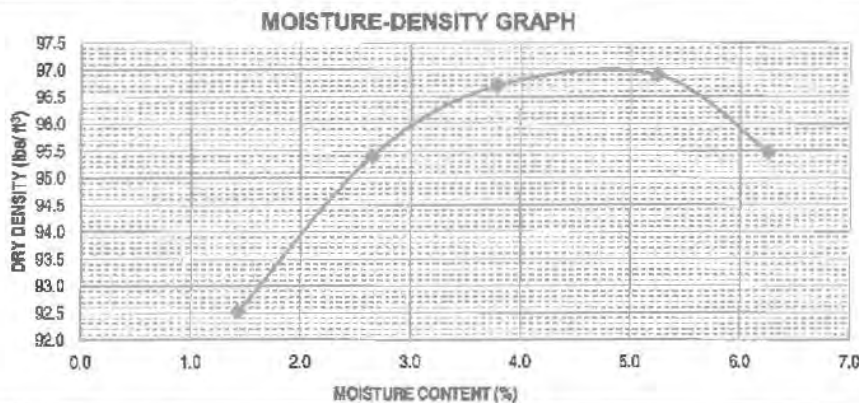
DATE SAMPLED: \_\_\_\_\_ DATE TESTED: 24-Jan-18

MATERIAL TYPE: Squeegee Sand CORRELATION: \_\_\_\_\_

TYPE OF PROCTOR: T-99-D MAXIMUM DENSITY (lbs/ft<sup>3</sup>): **\*97.0** OPTIMUM H<sub>2</sub>O: **\*4.6 %**

TEST NO.	1	2	3	4	5	6
WATER ADDED (mL)	As Is	130.0	130.0	130.0	130.0	
CYL. & WET SOIL WT. (g)	9649.0	9787.5	9870.5	9925.6	9906.8	
CYLINDER WT. (g)	6455.5	6455.5	6455.5	6455.5	6455.5	
WET SOIL WT. (g)	3193.5	3332.0	3415.0	3470.1	3451.3	
WET DENSITY (lbs/ft <sup>3</sup> )	93.9	97.9	100.4	102.0	101.4	
CONTAINER NO.	As Is	B	C	E	F	
CONTAINER & WET SOIL WT. (g)	550.5	619.0	600.6	598.7	617.8	
CONTAINER & DRY SOIL WT. (g)	544.5	606.3	583.3	575.1	588.9	
H <sub>2</sub> O WT. (g)	6.0	12.7	17.3	23.6	28.9	
CONTAINER & DRY SOIL WT. (g)	544.5	606.3	583.3	575.1	588.9	
CONTAINER WT. (g)	126.2	126.5	126.3	125.5	126.7	
DRY SOIL WT. (g)	418.3	479.8	457.0	449.6	462.2	
MOISTURE CONTENT (%)	1.4	2.6	3.8	5.2	6.3	
DRY DENSITY (lbs/ft <sup>3</sup> )	92.5	95.4	96.7	98.9	95.5	
GRAPH NO.						
MAX DRY DENSITY (lbs/ft <sup>3</sup> )						
OPTIMUM H <sub>2</sub> O (%)						
D <sub>p</sub> = PROCTOR MAX DRY DENSITY, FINE (lbs/ft <sup>3</sup> )		97.0		D <sub>c</sub> = CORRECTED MAX DRY DENSITY (lbs/ft <sup>3</sup> )		97.0
MC <sub>p</sub> = PROCTOR OPTIMUM H <sub>2</sub> O (%)		4.8		MC <sub>c</sub> = CORRECTED OPTIMUM H <sub>2</sub> O (%)		4.6
P <sub>0</sub> = PERCENT COARSE MATERIAL (%)						
MC <sub>c</sub> = COARSE OPTIMUM H <sub>2</sub> O (%)		2.0		P <sub>f</sub> = PERCENT FINE MATERIAL (%)		100.0
BULK SF. GR.		2.60		k = MASS PER VOLUME (lbs/ft <sup>3</sup> )		162.2

TESTED BY: Mack Hall  
LAB MANAGER: KMCraner



REMARKS: \*No correction required.

**Wyndham Hotel Document**

2162 West Grove Parkway  
Suite #400  
Pleasant Grove, Utah 84062  
www.horrocks.com



Tel: 801.763.5100  
Salt Lake line: 532.1545  
Fax: 801.763.5101  
In state toll free: 800.662.1644

March 5, 2018

Mary Hofhine, Development Coordinator  
Grand County  
125 E. Center  
Moab, Utah 84532

**Subject: Wingate Hotel – Plan Review and Drainage Plan Approval**

Dear Mary:

I have reviewed the Final Drainage Report and plans dated February 23, 2018 for the Wingate Hotel on US-191.

The following items need to be addressed for final approval.

Per the Grand County Design Criteria for Drainage Studies within the Spanish Valley.

**Section 2.3 Storage Criteria**

The retention facility will be allowed with the maintenance plan submitted in the Drainage Report. The Owner is required to follow the maintenance plan.

**Section 2.3.2 Design Requirements**

“In order to account for storage loss due to sedimentation of storage facilities, the required storage volume below the emergency spillway crest shall be increased by 20%.” Increase the storage volume of the retention system by 20%.

Sheet C0.0: Add note: All work on facilities owned by GWSSA shall be done in accordance with GWSSA Standards and Specifications.

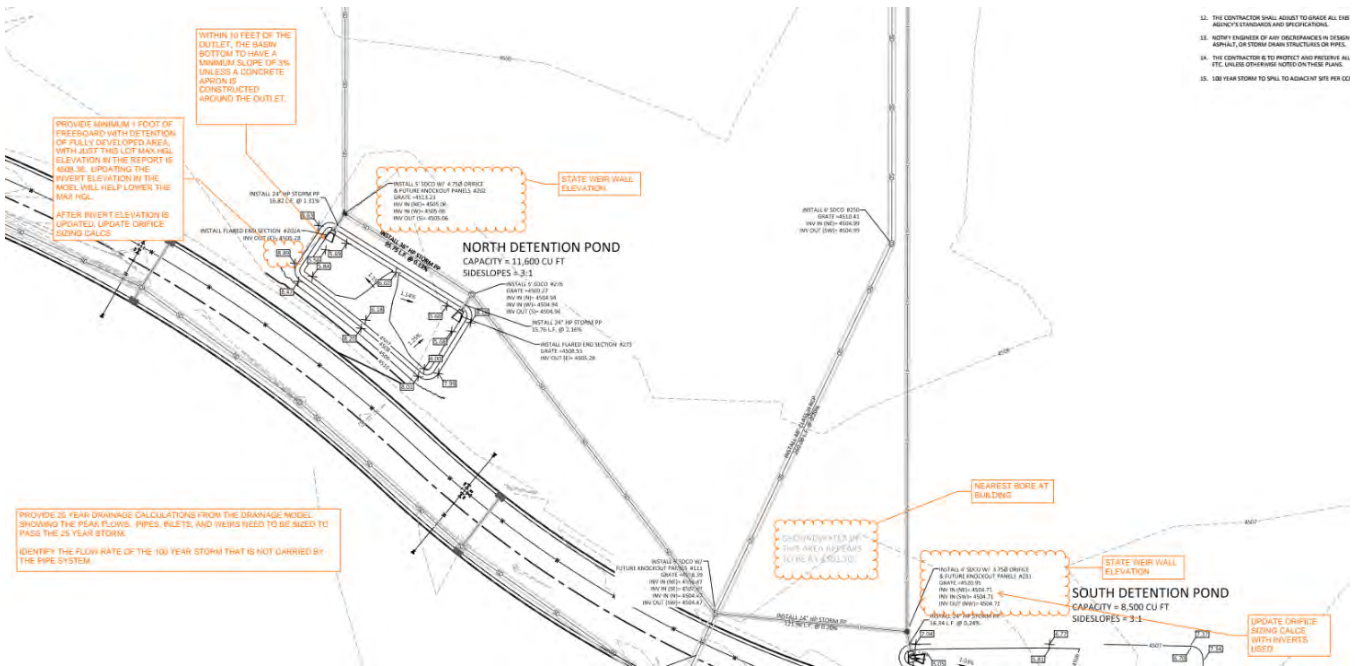
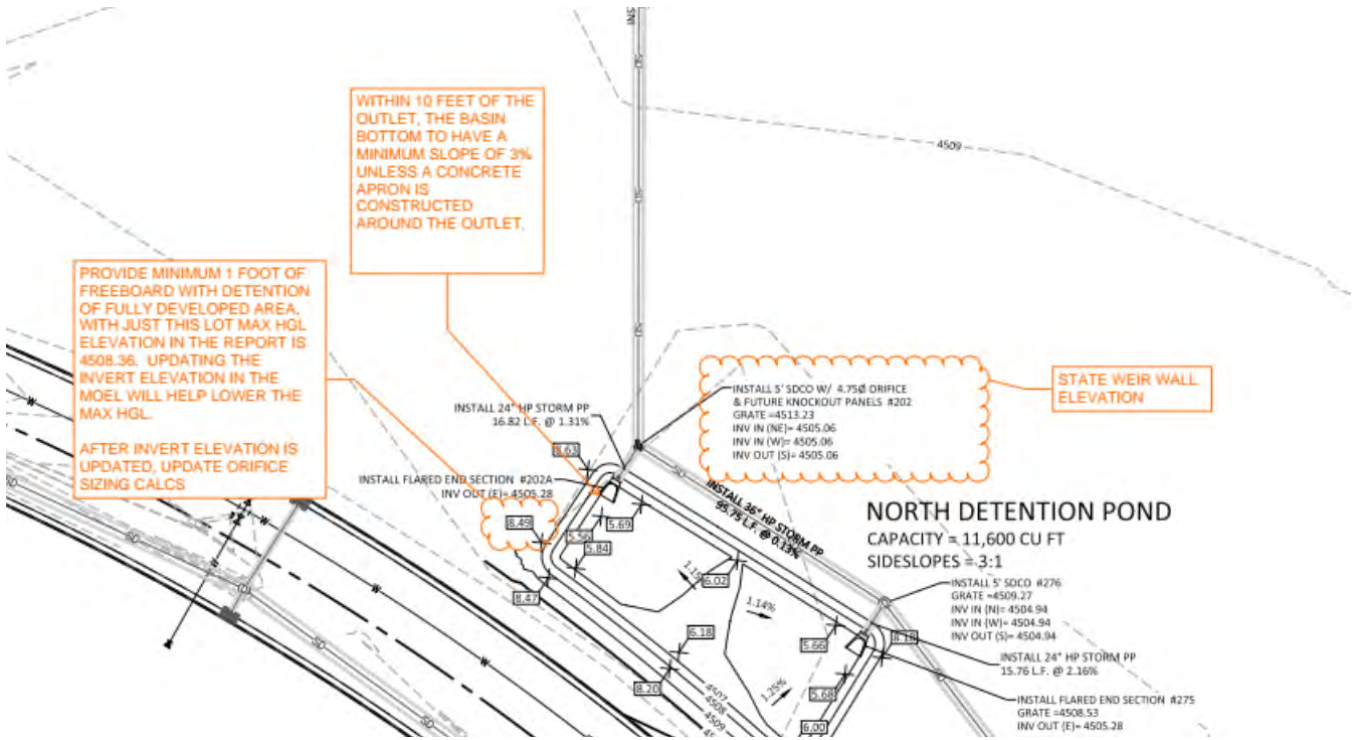
Sheet C5.0: Install anchor system on 42” RCP on slopes greater than 20%. Spacing not to exceed 35 feet.

Submit hydraulic model of 42” RCP pipe showing velocity and that the pipe meets the design capacity requirements.

General: A 30 foot wide Storm Drain Easement is required along the 42” pipeline and around the plunge pool. An easement guaranteeing access to the plunge pool and the Overlook Detention Pond is required. A plat will be required to record the easements. An overall drainage easement was discussed at the DRT meeting to allow access to the upper drainage features.

A UDOT access permit is required. Please note that UDOT requires all work within UDOT ROW meet UDOT standards and specification. The UDOT Permits Officer will approve/accept all work in UDOT ROW.

## Bluebeam Document, Zoomed in and Zoomed Out



12. THE CONTRACTOR SHALL VERIFY TO ENSURE ALL THE AGENCY'S STANDARDS AND SPECIFICATIONS.
13. NOTIFY ENGINEER OF ANY DISCREPANCIES IN DESIGN APPROX. ON TOWN DRAIN STRUCTURES OR PIPES.
14. THE CONTRACTOR IS TO PROTECT AND PRESERVE ALL ETC. UNLESS OTHERWISE AGREED ON THESE PLANS.
15. 100 YEAR STORMS TO SPILL TO ADJACENT SITE PER CC

PROVIDE 25 YEAR DRAINAGE CALCULATIONS FROM THE DRAINAGE MODEL, SHOWING THE PEAK FLOWS, PIPES, INLETS, AND WEIRS NEED TO BE SIZED TO PASS THE 25 YEAR STORM.

IDENTIFY THE FLOW RATE OF THE 100 YEAR STORM THAT IS NOT CARRIED BY THE PIPE SYSTEM.

**RESUMES**

## INDIVIDUAL EXPERIENCE



### DAVID DILLMAN, P.E.

**Principal-in-Charge, Project Manager, Development Agreements, Land Divisions, Conditional Use Permits, Construction Engineering Management**

*Dave has a Bachelor of Science and Master of Science in Civil Engineering from Brigham Young University and more than 24 years of experience in the water resource, wastewater, transportation, and construction management fields. Dave leads the construction management efforts for Horrocks on municipal projects, and he will perform this role for this project. Dave is a licensed Professional Engineer in Utah and has certifications in UDOT CEMT, Water Operator Class 4, and he is the Radiation Safety Officer for the company. He is the lead designer and project manager for many utility, water and sewer pipeline, transportation, municipal, and construction management projects. He has experience working with many utility companies designing utility relocations for major highway projects. He has served as the project manager for the LDS Heber Valley Camp, overseeing design and construction management of all camp facilities. He is currently the Grand County Engineer of Record and Project Manager for several sewer and water projects.*

#### Education:

M.S. Civil Engineering,  
Brigham Young University

B.S. Civil Engineering,  
Brigham Young University

#### License:

Utah No. 187449

#### Certifications/ Training:

CEMT

ECS

TCM

TCS

Nuclear S.O.

#### Professional Affiliations:

American Society of Civil  
Engineers

#### Experience

- Grand County General Engineering Services, Grand County, UT
- Provo Westside Sewer Outfall, Provo, UT
- Moab City 2014 500 West Water Line Replacement, UT
- Moab City 2016 Sewer Improvements Project, UT
- Moab 500 West, Ph. 3: Mill Creek Bridge to Kane Creek, UT
- Colorado River Pedestrian Bridge, Grand County, UT
- Lions Park Transit Hub & Colorado River Pathway, Grand County, UT
- Synderville Basin Water Reclamation District 2015 Collection Systems Upgrades, Summit County, UT.
- LDS Heber Valley Camp, Wasatch County, UT
- Timber Lakes Special Service District Water System Upgrades, Wasatch County, UT
- Pine Meadow Mutual Water Company, Summit County, UT
- Bryant S. Hinckley Scout Ranch Water System Upgrades, Summit County, UT
- Cedarview-Montwell Special Service District, Roosevelt, UT
- Casa Buena Lift Station and Force Main Rehabilitation, Las Vegas, NV
- US-50/US-6 Bitter Creek Bridge Repair/Rehab, Grand County, UT
- Price 1900 East Ph II & III, Price, UT
- DFCM Utah State Correctional Facility Relocation, Salt Lake County, UT
- Utah Valley Drive Reconstruction, American Fork, UT
- North County Boulevard, Utah County, UT
- Cherry Hill Interchange (relocated culinary water, sanitary sewer, and pressurized irrigation lines associated with the new highway interchange), Fruit Heights, UT

## INDIVIDUAL EXPERIENCE



### **JONATHAN CLEGG, P.E.**

#### **Capital Improvement Planning**

*Jonathan has 28 years of experience in water resource projects, including hydrologic and hydraulic analysis and design for large and small storm drainage systems. His experience includes the development of storm drain master plans for cities and counties and the design of many pavement drainage systems including collection, conveyance, treatment, and discharge. Jonathan is competent with many storm drain computer models including HEC-RAS, HEC-HMS, TR-55, CulvertMaster, HY-8, and Flowmaster. He has performed contract management duties including preparation of RFPs, proposal reviews, plan reviews, submittal reviews, progress payment reviews, change order management, and cost and schedule management. Jonathan also has experience with bridge hydraulic modeling, scour analysis and design of scour countermeasures, sanitary sewer system design, and pressurized water system analysis. He has experience in the operation, management, capital improvement, and maintenance of a federal water and hydroelectric project.*

#### **Education:**

*M.S. Civil Engineering,  
Brigham Young University*

*B.S. Civil Engineering,  
Brigham Young University*

#### **License:**

*Utah PE No. 179817*

*Nevada PE No. 024028*

*Idaho PE No. 15307*

#### **Experience**

- USA Parkway (SR 439) Design-Build, Lyon County, NV
- I-15 Lehi Technology Corridor Program Management, Utah County, UT
- I-15 The Point Program Management, Utah and Salt Lake Counties, UT
- I-15 CORE Project Management, Utah County, UT
- SR-92, Lehi & Highland Program Management, Utah County, UT
- Provo Westside Connector, Provo, UT
- Southern Parkway, New Airport to Washington Dam Road, St. George, UT
- Southern Parkway, River Road to Airport, St. George, UT
- SR-108, SR-37 to SR-79, Weber County, UT
- SR-28, MP 38.87-43.05, Main Street, Nephi, UT
- Dixie Drive Interchange EA, St. George, UT
- Geneva Road EIS, Utah County, UT
- North County Boulevard Design, Utah County, UT
- Grand County Storm Drain Master Plan, Grand County, UT
- North Moab Rec Areas-Courthouse Wash to SR-313, Moab, UT
- Colorado River Pedestrian Bridge, Moab, UT
- Syracuse Road, 1000 West to 2000 West Design, Syracuse, UT
- 2600 South Storm Drain Improvements, Davis County, UT
- SR-9, 300 West to 800 North, Hurricane, UT
- 500 East Street Drainage, Roosevelt, UT
- Mountain View Corridor, Salt Lake County, UT
- Heber Valley Special Service District 2006 Facility Plan Update, Heber, UT
- Mapleton Lateral HEC-RAS Analysis, Mapleton, UT
- Stream Alteration Permit for Big Sand Wash Roosevelt Pipeline, Roosevelt, UT
- Briham Road Drainage Design. St. George. UT

## INDIVIDUAL EXPERIENCE



### **BRENT VENTURA, P.E.**

#### **Development Agreements**

*Brent is a Principal of Horrocks Engineers with more than 20 years of experience. He has a Master of Science degree in Engineering Management and is a licensed Professional Engineer in the State of Utah and New Mexico. He has spent significant time serving as the Engineer of Record for various Utah local governments. His experience includes master planning, design, and construction of numerous infrastructure elements including sewer, water resources and other utilities. Brent has overseen design and construction of several large sewer projects including pump stations, metering stations, and outfall lines (gravity and force mains). He has also prepared and overseen master plans, capital facilities plans, and impact fee analyses for communities such as Santaquin, American Fork, Bluffdale, Payson, Clearfield, Grand County, Moab, Enoch, Eagle Mountain, and Salem.*

#### **Education:**

*B.S. Civil Engineering,  
Brigham Young University*

*M.S. Engineering  
Management, Brigham  
Young University*

#### **Professional Registration:**

*Utah No. 270470*

#### **Professional Affiliations:**

*- Member - American  
Society of Civil Engineers  
- Member - Utah City  
Engineers Association  
Central Utah Branch  
President (2008-12)  
American Public Works  
Association  
- Member - BYU  
Management Society  
- Willow Creek Water  
Company - President*

#### **Experience**

- DCWCD Regional Water Study, Duchesne County, UT
- Provo Westside Sewer Outfall (31,000 LF of sewer line, 17 MGD lift station), UT
- 2017 Bluffdale Water System Improvements, UT
- Santaquin Storm Drain Master Plan, UT
- Mt. Nebo Water Agency Supply Study, Phase I, Utah County, UT
- Bluffdale 2016 Water Improvements Project, UT
- 3500 South Water Line Replacement (16A), West Valley City, UT
- Well 1 to Well 12 Pipeline Project (15H), West Valley City, UT
- 2016 Bluffdale Water Improvements, UT
- Chesterfield Lift Station Force Main, West Valley City, UT
- Clearfield City Drinking Water Source Protection Plans, UT
- Bluffdale Redundant Water Source Project (2,000 gpm pump station, 7,500 LF of 10" - 16" pipe), UT
- Midvalley Improvement District 2014 Sewer Line Replacement Project, Salt Lake County, UT
- UDC Water Re-use Project (2 MG tank, treatment facility, 27,500 LF of 10"-18" pipe, Level II ADR), Bluffdale, UT
- SR-252 Utilities (Water/Sewer), Logan UT
- Mountain Valley Water 10" Water Line Project (3,900 LF of 8"-10" pipe), Bluffdale, UT
- Patriot Hill Water System Study (pressure issues study), Hill Air Force Base, UT
- Bluffdale Water Supply Project (3 MG tank, 3,400 gpm pump station, 24,000 LF or 8"-16" pipe), UT
- Ogden Canyon Water Line Rehabilitation Project (20,000 LF of 24" pipe), UT
- Redwood Road Trunkline (12,000 LF of 12" pipe), Bluffdale, UT
- Spanish Valley Water Supply Study (water rights and volumes study), Moab, UT
- Eagle Mountain Water Master Plan and Conveyance Study, UT
- Dry Creek at SR-92 Lift Station (1,000 gpm lift station), Highland, UT
- 1500 South Sewer Metering Station. American Fork. UT

## INDIVIDUAL EXPERIENCE



### **DAVID PETERSON, P.E.**

#### **Site Plan Reviews**

*For more than 23 years, Dave has professionally managed the master planning, design, and construction management of site improvements, land-form enhancement, water distribution, storm sewer, sanitary sewer, and transportation systems associated with institutional, commercial and residential land development projects. He has designed countless site civil and infrastructure systems projects throughout Utah and the Western United States. As a result, he is familiar with current policies, procedures, design standards and construction practices for a wide variety of project types. His experience in planning and design includes organizing planning consultant meetings with various regulatory and consultant agencies, developing workflow methodologies, envisioning conceptual designs, actively participating in public/private workshops/charrettes, and preparing planning and construction documents and specifications. Through extensive experience, Dave has established himself as a skilled project manager that meets the engineering needs of both large-scale and small-scale projects.*

#### **Education:**

*M.S. Civil and Environmental Engineering, Brigham Young University*

*B.S. Civil Engineering, Brigham Young University*

#### **Professional Registrations:**

*Arizona PE No. 50232  
Colorado PE No. 46645  
California PE No. C 80961  
Hawaii PE No. 15016  
Idaho PE No. P-12399  
Nevada PE No. 17737  
Utah PE No. 278097*

#### **Professional Affiliations:**

*- American Society of Civil Engineers  
- American Public Works Association*

#### **Public Agency, Municipal, and Military Experience**

- USCF Prison Relocation, Salt Lake City, UT
- Duchesne County Justice Center, Duchesne, UT
- Utah National Guard Armory, West Jordan, UT
- Camp Williams National Guard, Herriman, UT
- Brigham City Hospital, Brigham City, UT
- Draper City Hall, Draper, UT
- Glendale Library, Salt Lake City, UT

#### **Commerical Experience**

- Rio Tinto Stadium, ReAL Salt Lake, Sandy, UT
- Huntsman Cancer Institute, Salt Lake City, UT
- Southtowne Corporate Center, Sandy, UT
- Herriman Plaza Retail Center, Herriman, UT
- Board of Realtors Headquarters, Sandy, UT
- Navigator Business Park, West Jordan, UT
- Rocky Mountain Skilled Nursing Facility, Tooele, UT
- Hope Lodge-American Cancer Society, Salt Lake City, UT
- Trenton Crude Oil Railport, Trenton, ND
- Soccer City Athletic Club, South Jordan, UT
- Utah Power Credit Union, Price, UT
- Carl's Jr, West Valley City, UT

#### **Residential Experience**

- Copper Rim 205 Acre Development, West Jordan, UT
- Heritage Farms, Riverton 80 Acre Development, UT
- Canyonview Park 90 Acre Development, Riverton, UT
- Fireclay Apartments, Murray, UT
- Monarch Meadows Apartments, Herriman, UT

## INDIVIDUAL EXPERIENCE



### C. SCOTT BISHOP, P.L.S.

#### Land Divisions, Land Survey

Scott has more than 17 years of experience as a land surveyor. He has conducted extensive boundary surveys, construction staking, right-of-way, topographic mapping and surveying, ALTA surveys, annexation, and water rights surveys; designed subdivision plats; and prepared records of survey. He has served as an expert witness on multiple cases and has served as an acting City and County Surveyor. Scott has prepared all types of ROW instruments for both local and federal projects, and helped a number of local governments obtain property for their projects.

#### Education:

B.S., Geomatic  
Technology,  
Idaho State University

#### Professional

#### Registration:

Utah PLS 6077910-2201  
Arizona PLS 53078  
Nevada PLS 21166

#### Professional

#### Affiliations:

Utah Council of Land  
Surveyors (UCLS)

#### Right of Way Experience

- Bangerter Highway 4 Interchanges, Salt Lake County, UT
- I-15 Technology Corridor, Lehi, UT
- 10600 South Widening, I-15 to Redwood Road, Salt Lake County, UT
- I-15 Point of the Mountain, Utah County, UT
- Southern Parkway, St. George, UT
- I-15 CORE, Utah County, UT
- SR-92, Lehi and Highland, UT
- St. George Blvd. Reconstruction, St. George, UT
- Bluff & Sunset Interchange Survey, St. George, UT
- Vineyard, Utah County, UT
- Millcreek Drive, Moab, UT
- Dixie Drive Interchange, St. George, UT
- SR-36, Main Street, Tooele, UT
- 1000 North Survey, Tremonton, UT

#### Construction Experience

- Leigh Hill Storage Reservoir, Cedar City, UT
- Pleasant Grove Blvd., Pleasant Grove, UT
- The Parks at Deer Hollow Subdivision, Iron County, UT
- Mall Drive Bridge and Road, St. George, UT
- Coral Ridge Townhomes, Washington County, UT
- The Escape at Entrada, St. George, UT
- Vista Bella Monet PUD, Cedar City, UT

#### Cadastral/Boundary Experience

- Numerous Boundary Surveys throughout the State of Utah
- Numerous Dependant Resurveys throughout the State of Utah
- Mineral Surveys – Sulpherdale Geothermal, Ophir Townsite, American Fork Canyon, UT
- Riparian Surveys – Little Salt Lake Meanders, Colorado River Meanders, Moab, UT
- Expert witness on multiple cases for the State of Utah and Moab City
- Hundreds of Record of Surveys and site plans throughout Utah

## INDIVIDUAL EXPERIENCE



### **SPENCER STEPHENSON, P.E.**

#### **Structural Engineering Plan Reviews**

*Spencer has a B.S. in Civil Engineering and nine plus years of structural design experience. Spencer is proficient in AASHTO LRFD, AREMA and the AASHTO Guide Specification for LRFD Seismic Bridge Design. Spencer's structural experience includes structure type selection, single and multi-span highway and railroad bridge design, precast/prestressed concrete elements, steel girder and component design, Accelerated Bridge Construction, hydraulic structures, finite element modeling and seismic design of substructure and foundation elements. Spencer is familiar with design-build, design-bid-build, and CM/GC delivery methods.*

#### **Education:**

*B.S. Civil Engineering  
Brigham Young University*

#### **License:**

*Utah No. 8650307-2202*

#### **Professional Affiliations:**

*Member – American  
Society of Civil Engineers*

#### **Experience**

- I-15 West Mesquite Interchange; Mesquite, Nevada (Bridge Replacement – Transverse Slides)
- I-15 Brigham Road to Dixie Drive Widening and Virgin River Bridges, St. George, UT; (Twin 416' Three Span Concrete Girder Bridges, Sign Structures, Headwalls, MSE and Gravity Retaining Walls, and Bridge Rehab)
- Mountain View Corridor, Redwood Rd to 5400 S, Segment 1; Salt Lake County, Utah (2 New 2-Span, 340' Haunched Steel Girder Bridges, Retaining Walls, Box Culvert, Headwalls, Aqueduct Manway)
- Lions Park Transit Hub & Colorado River Pathway; Grand County, Utah (5 Steel Girder Pedestrian Bridges the longest being 985', Pedestrian Tunnel, Shade Structure, Retaining Walls)
- SR-154; Bangerter at 7800 S, 7000 S, 6200 S Design Build; Salt Lake City, Utah (Structure Reviews)
- I-15 Black Ridge to Iron County Line Design-Build; Washington County, Utah (Bridge Widening/ Rehabilitation, 2 Bridge Rehabilitations, Spillway Rehabilitation, Box Culvert/ Wingwall Rehabilitation & Ext, Headwalls, Retaining Walls)
- Pence Bridge Over Big Lost River; Lost River Highway District, Idaho (New Bridge)
- 11400 South Design Build; Salt Lake County, Utah (New Bridge over UPRR Multi-plate arch culvert, 2 CIP box Culverts and Box Culvert repair)
- Southern Parkway Segment 4 and 5; Washington County, Utah (Structures Reviews)
- SR-190 over Big Cottonwood Creek; Salt Lake County, Utah (Horizontally curved bridge replacement)
- SR-193 over UPRR and UTA (New 175' Single Span Steel Girder Bridge)
- Provo Westside Connector (Including TIGER grant proposal) (MSE walls, box culverts, sign structures, post installed utility crossing on existing bridge)
- Southern Parkway Segment 3B (Two Span Prestressed/Precast Girder Bridge, MSE retaining walls, and CIP headwalls)
- Vineyard Connector – (224' Single Span Steel Bridge over UPRR and UTA, MSE Walls)
- I-15 2700 N (Farr West) to 100 South Brigham City (Multi-Span Steel Girder Bridge Widening with Cantilevered Abutments)

## INDIVIDUAL EXPERIENCE



### DAVID SIMMONS, P.E.

#### Bridge Inspections

David is a structures design lead and bridge inspection team leader with nine years of bridge inspection, structure design, and load rating experience. He also is experienced in design and construction oversight of transportation projects that required consistent communication with the owner and timely review of construction submittals and structural information requests. David is experienced with element level bridge inspection procedures for safety and special inspections of steel, prestressed/reinforced concrete, and timber structures. David has a bridge asset management perspective developed while producing bridge lifecycle plans (including maintenance plans) and statewide bridge asset management programs for UDOT. This experience is useful in determining timely structure preservation or rehabilitation needs.

#### Education:

MS Civil Engineering,  
Brigham Young University

BS Civil Engineering,  
Brigham Young University

#### License:

Utah No. 8226945  
NHI Bridge Safety  
Inspection 2016

#### Experience

- I-84 Broadway & Gowen EngineerOfRecord, Idaho Transportation Department, ID
- East Lake Fork Rd Bridge, LHTAC
- SH-55, Gold Fork Bridge Design Concrete Placing Co., Inc., ID
- McCall Gen. Eng. Services 2013, City of McCall, ID
- Middle Fork Payette Rv Br, Crouch, ID
- Bonneville County On-Call, Bonneville County, ID
- Heber City Gen. Eng. 2017, Heber City, UT
- Midway City Gen. Eng. 2015, Midway City, UT
- USA Parkway Design-Build, Ames Construction, NV
- CDBG UPRR Trailhead at Burkholder Park City of Henderson, NV
- Exit 118 Int Eng. & DB Admin Svcs., City of Mesquite, NV
- Garnet Interchange Design-Build Ames Construction, NV
- Riverdale Pedestrian Bridge, CEC. Civil Engineering Consultants, UT
- BYU Campus Drive Phase 3, Brigham Young University, UT
- Grand County Gen. Eng. 2016, Grand County, UT
- I-70; Richfield South to Richfield North, UDOT Region 4, UT
- Scott Park SLCo, Salt Lake County Public Works - Engineering, UT
- Beaver Ridge Climbing Lanes Project, UDOT Region 4, UT
- Echo Canyon Box Culvert Repairs, UDOT Region 2, UT
- SR-108; SR-37 to SR-79, UDOT Region 1, UT
- 7200 W 3900 S Bridge, UDOT Region 2/Salt Lake County, UT
- I-15; Lehi Main to SR-92, HNTB Corporation, UT
- SR-113; Shoulder Widening Charleston, UDOT Region 3, UT
- SLCIA Terminal Redevelopment Program, HNTB Corporation, UT
- I-15; Lehi Main - SR-92 Tech Corridor PM, HNTB Corporation, UT
- I-15; SB 12300 South to SR-201 PM, UDOT Region 2, UT
- CEC General Engineering Services, CEC. Civil Engineering Consultants, UT
- Fiber Optic Expansion - Wasatch Front, UDOT Traffic Operations Center, UT

## INDIVIDUAL EXPERIENCE



### TONY CURTIS, P.E.

#### Structural Engineering Plan Reviews

*Tony has a B.S.C.E. and more than five years of structural design experience. His expertise includes bridges, hydraulic structures, and buildings using a variety of materials including reinforced concrete, steel, masonry, and timber. Tony is familiar with AASHTO LRFD, UDOT SDDM, IBC, NDS AISC, and ACI. His structural experience includes prestressed concrete and steel girders, hydraulic structures, finite element modeling, foundation design, and seismic design for vertical structures. Tony is familiar with design-build, design-bid-build, and CM/GC delivery methods.*

#### Education:

*B.S. Civil Engineering,  
University of Utah*

#### License:

*Utah No. 6116061*

#### Professional

#### Affiliations:

*American Society of Civil  
Engineers*

*U of U EAA Board of  
Directors*

#### Experience

- Three Falls Booster Station, Alpine, UT
- American Fork Pressurized Irrigation Filter Station, American Fork, UT
- Hayden Pressure Reducing Vault, Duchesne County, UT
- Bangerter Highway and 600 West, Riverton, UT
- Hanna Tank, Hanna, UT
- Alpenhof Pumphouse, Midway, UT
- Harris Ranch Foothills, Boise, ID
- Little Cottonwood Canyon Fiber Optics HUB, Salt Lake County, UT
- Hayden Waterline Replacement Pressure Reduction Valve, Duchesne County, UT
- Strawberry Ranch Tank, Wasatch County, UT
- Pine Meadows Booster Pump House, Wasatch County, UT
- UDC Redundant Water Supply Pump Station, Bluffdale, UT
- Bryant S. Hinckley Scout Ranch Tank, Summit County, UT
- SR-201; 9200 West to 5600 West, Magna, UT
- MP 4-5 Brigham Road to Dixie Drive, St. George, UT
- Porter Rockwell Boulevard, Bluffdale, UT
- Anna Caroline Bridge, West Valley, UT
- USA Parkway Design-Build, Reno, NV
- Bluff Street Pedestrian Underpass, St. George, UT
- 7200 West 3900 South Bridge, Magna, UT
- US-40; MP 130.6 to MP 136, Vernal, UT
- Provo Westside Connector, Phase II, Provo, UT
- Cave Camp Bridge, American Fork, UT
- Salt Lake International Airport, Salt Lake City, UT
- MP 8-10 Aux Lanes for Underpass, St. George, UT
- 2700 North (Farr West) to 1100 South, Farr West, UT

## INDIVIDUAL EXPERIENCE



### DALE MONSON

#### Development Inspections

*Dale is a Senior Field Inspector and Lab Testing Technician with Horrocks. He is a seasoned technician with more than 15 years of experience in materials testing, construction inspection, and documentation. Dale is WAQTC qualified in Soil, Aggregate, Concrete, and Hot Mix Asphalt. His most recent experience with Horrocks is acting in the capacity as assistant lab manager overseeing all the material testing in one of our satellite labs on a UDOT design/build project. His construction inspection experience includes excavation, sub-grade, drainage structures, utility relocation, milling, asphalt paving, traffic control, and monitoring. His materials testing experience enhances his knowledge and ability to perform field level testing and inspection which in turn benefits his testing abilities in the lab. One of Dale's greatest strengths is his ability to communicate and work with everyone on a project. This aspect builds team cohesion with positive working relationships among the project staff. He has knowledge in AASHTO and ASTM test methods and documentation, laboratory inspections, and AASHTO accreditation and proficiency sample programs. He has performed both laboratory and field level testing for quality control and acceptance results and has knowledge of UDOT and APWA specifications and sampling requirements.*

#### Certifications:

*ACI - Field Level I*

*Nuclear Testing and Safety*

*UDOT Traffic Control Maintainer (TCM)*

*UDOT Inspector Qualification Program (IQP)*

*UDOT Partnering Level I and II*

*UDOT Environmental Control Supervisor (ICS)*

*UDOT Crash Cushion and Barrier End Treatments*

*OSHA 10*

#### WAQTC Qualifications:

*SRDTT (Sampling, Reduction and Density)*

*CTT (Concrete) Testing Technician*

*AgTT (Aggregate)*

*EbTT (Embankment)*

*AsTT (Asphalt)*

#### Experience

- Hill Field Road Interchange
- SR-193 Extension, 2000 W. to I-15
- Access Utah County Geneva Road – Design Build Widening and Reconstruct (Including Structures)
- US-89; State St. Safety Improvements, Ph I – Widening and Reconstruct
- North County Blvd. State St. to SR-92, Phase I and II – Widening and Reconstruct
- SR-201; Aux lanes – Concrete Paving
- Millcreek Drive, Spanish Valley to Murphy Lane (Moab) – Bridge Reconstruction
- North Moab Recreation – Trail Construction
- Art Dye Trail, AF City, Construct Bike/Ped Trail
- Wasatch Blvd. ATMS
- Main St, 6200 W to 5600 W Phase I, Herriman – Widening and Reconstruct
- Herriman Main St. Landscape and Lighting
- Midvale City 7200 S. at Bingham Jct. – Milling and Resurfacing
- South Valley Sewer District Access Rd. – New Concrete Pavement Construction
- Desert Road Project (Laughlin, Nevada) – New Construction
- Goosebury Road (Fish Lake National Forest) – New Construction
- Bluffdale City – New Construction
- Vernal Towne Center – New Construction
- Moab 500 West Phase 3: Mill Creek Bridge to Kane

## INDIVIDUAL EXPERIENCE



### **LONNIE OLSON, P.L.S.**

#### **Topographic/Construction Surveys**

*Lonnie has more than 20 years of experience in surveying and surveying technologies. He currently acts as the Survey Operations Manager at Horrocks Engineers. His duties include overseeing and coordination of all field surveys for many types of projects, including topographic, hydrographic, boundary, design, 3D laser scanning, construction staking surveys, and as-built surveys. He also oversees the data processing, managing of the survey data files, preparation of survey control, and existing topographic map drawings. Lonnie has been a key part of many major projects including UTA Airport Light Rail, I-15 Access Utah County, Utah Data Center, Legacy Parkway, Heber Airport Expansion, and many more. He has a vast knowledge of working with many different horizontal and vertical datums, including project or site specific datums. As part of the UTA Airport Light Rail project, Lonnie worked closely with the Salt Lake International Airport surveyors on the WAGS (West Airport Grid System).*

#### **Education:**

*Associate of Science,  
Surveying Technology*

#### **License:**

*Utah P.L.S. No. 7736338*

#### **Project Experience**

- UTA Airport Light Rail; Salt Lake County, UT
- Kennecott Haul Roads; Salt Lake County, UT
- Utah Data Center; Salt Lake County, UT
- Scofield Dam Reconstruction Construction Survey; Carbon County, UT
- North Main Canal Design Survey; Jerome, ID
- North Main Canal Hydrographic Survey; Jerome, ID
- HVSSD Cell1 Sedimentation Bathymetric Survey; Utah County, UT
- Pioneer Crossing, Jordan River Hydrographic Survey; Salt Lake County, UT
- Pioneer Crossing Design Survey; Utah County, UT
- Moab Canyon Trail Hydrographic Survey; Grand County, UT
- Moab Canyon Trail Design Survey; Grand County, UT
- Bangerter Highway Segments 7 & 9 Design Survey; Utah County, UT
- Bangerter Highway Segment 9 Hydrographic Survey; Utah County, UT
- Alpine Water Tank Design Survey; Utah County, UT
- Alpine Water Tank Construction Survey; Utah County, UT
- I-70 Cisco-Whitehouse Construction Survey; Grand County, UT
- Provo Canyon Design Survey; Utah County, UT
- Provo Canyon Diversion Dam Design Survey; Utah County, UT
- Hastings Road Construction Survey; Grand County, UT
- Provo East Bay Design Survey; Utah County, UT
- Provo East Bay Construction Survey; Utah County, UT
- UPRR Provo Subdivision Corridor Design Survey; Utah County, UT
- Legacy Parkway Design Survey; Davis County, UT

## INDIVIDUAL EXPERIENCE



### JOHN DORNY, P.E.

#### Traffic Plans

John has 19 years of experience in traffic engineering and transportation planning having performed numerous analyses and reports in Arizona, Utah, Nevada, Arizona, Colorado, Idaho, and Hawaii. John has worked in both the private and public sectors, obtaining an understanding of the dynamics between city government and private consulting. He has performed road inventories and master transportation plans for many entities. John has also performed traffic impact studies for many municipalities, private developers, and institutions.

#### Education:

B.S. Civil Engineering,  
Brigham Young University

#### License:

Utah P.E. No. 362134  
Nevada P.E. No. 16814  
Hawaii P.E. No. 12104  
Idaho P.E. No. 15627

#### Professional Affiliations:

- Institute of  
Transportation Engineers

#### Experience

##### Transportation Master Plans/Parking Plans

- Spanish Fork City Transportation Master Plan, UT
- Layton Transportation Master Plan, UT
- University of Utah Transportation Master Plan, UT
- West Jordan Transportation Master Plan, UT
- Riverton City Master Transportation Plan, UT
- Washoe Medical Center Master Plan; Reno, NV
- Nu Skin Campus Transportation Master Plan; Provo, UT
- UVU Campus Pedestrian Bridge; Orem, UT
- Missionary Training Center Master Transportation Plan; Provo, UT
- Newpark Development Parking Plan; Park City, UT
- Fallon Paiute-Shoshone Tribe; NV
- Ely Shoshone Tribe; NV
- Summit Lake Paiute Tribe; NV
- Lovelock Paiute Tribe; NV
- Walker River Paiute Tribe; NV
- Washoe Tribe of Nevada and California
- Yomba Shoshone Tribe; NV
- Reno-Sparks Indian Colony; MV
- Wells Band of the Te-Moak Tribe of Western Shoshone Indians; MV
- Yerington Paiute Tribe; MV
- South Fork Band of the Te-Moak Tribe of Western Shoshone Indians; MV
- Confederate Tribes of the Goshute Indian Reservation; MV
- Karuk Tribe of California; CA

##### Traffic Calming/Safety Projects

- Highland Crossing Guard Study; Highland, UT
- Traffic Counter Equipment Accuracy Study; Sparks, NV
- Traffic Control Plan Review; Sparks, NV
- Springland Drive Roundabout Design; Sparks, NV
- Traffic Safety Analysis; Kingsbury GID, NV
- US Hwy 50 Corridor Study, Yucca Mountain Risk Assessment Corridor Study; Churchill County, NV

## INDIVIDUAL EXPERIENCE



### **STAN JORGENSEN, P.E.** **Environmental Compliance**

*Stan is a Principal of Horrocks Engineers with more than 20 years of engineering and environmental experience. Stan is the Manager of the Environmental Department and has a solid reputation as a NEPA practitioner. He has been involved with more than 75 environmental documents in the past 10 years, including state studies, Categorical Exclusions, Environmental Assessments, and Environmental Impact Statements for various federal agencies. Stan provides leadership by dealing with common project scenarios, managing project communications, and building ownership, motivation, and commitment across the team. He possesses excellent facilitation, collaboration, presentation, and communication skills and will be instrumental during any public involvement process.*

#### **Education:**

M.S. Civil Engineering,  
Brigham Young University

B.S. Civil Engineering,  
Brigham Young University

#### **Professional Registrations:**

Utah PE No. 182789  
AZ PE No. 48615

#### **Experience**

- Bangerter Highway & 9800 South; Salt Lake County, UT
- 1800 North, 2000 West to I-15; Davis County, UT
- Syracuse Road, 1000 West to 2000 West; Syracuse, UT
- Geneva Road, Center Street in Provo to SR-89; Pleasant Grove, UT
- Layton Interchange; Layton, UT
- I-15 Corridor Reevaluation; Salt Lake and Utah Counties, UT
- UTOPIA Fiber Optics; Wasatch Front, UT
- Hydroelectric Power Plan; Provo Canyon, UT
- 600 North; Hurricane, UT
- Southern Parkway; Washington County, UT
- Dixie Drive Interchange; St. George, UT
- Tremonton 2000 West; Tremonton, UT
- I-15 MP 0-16; Hurricane, UT
- SR-9; 600 North; Hurricane, UT
- 10400 South, Bangerter Highway to Redwood Road; Salt Lake County, UT
- State Street (US-89) Railroad Bridge; Pleasant Grove, UT
- 2000 West, Main Street to 1000 North; Tremonton, UT
- Snake River Avenue EA, Bryden Canyon Road to US-12; Lewiston, ID
- 5600 West; 6300 South to 7000 South; West Jordan, UT
- Central Utah Water Conservancy District's Wasatch County Water Efficiency Project
- SR-89 State Street; 6400 S to 8000 S; Salt Lake County, UT
- Art Dye Trail; American Fork, UT
- I-80, State St. to 1300 E.; Salt Lake City, UT
- 40th Street; South Ogden, UT
- Fort Hall Bridges; Bingham County, ID
- St. George Boulevard; St. George, UT
- Bridge, Geneva Road (SR-114) over Provo River; West Provo, UT
- State Street, 8000 South to 6800 South, TRAX Bridge; Salt Lake County, UT

## INDIVIDUAL EXPERIENCE



### **TODD AWERKAMP, P.E.**

#### **Drainage, Hydraulics, Hydrology, FEMA Flood Plain Manager, FEMA Mapping**

*Todd more than ten years of experience in water related design including hydrologic and hydraulic modeling and drainage design. He is a Certified Floodplain Manager (CFM). He has knowledge and experience working with FEMA floodplain mapping and the associated CLOMR and LOMR processes. He is skilled in several design software packages and can easily coordinate among them to meet the specific requests and needs of a client. Todd has experience working with private development, municipalities, UDOT and ITD(CIP). Some of his most recent work includes drainage analysis and design, and hydrologic and river modeling. Todd works well with local property owners, irrigation companies, cities and other groups to ensure the hydrologic and hydraulic designs provide the highest quality and value product.*

#### **Education:**

*B.E.S. Civil Engineering,  
Brigham Young University  
M.S. Civil Engineering,  
Brigham Young University*

#### **Professional Registration:**

*Utah PE 5251581*

#### **Professional Affiliations:**

*ASCE, Member; 2010  
Central Utah Branch  
President  
Utah FSMA, Member  
ASFM, Member*

#### **Experience**

- Utah National Guard Projects (2011 – Present)
- Drainage lead for Mountain View Corridor Segment 1; Salt Lake County, Utah
- Drainage lead for I-15 Core Segment 4 Project Management Team; Utah County, Utah
- I-15 Auxiliary lanes at 9000 South; Salt Lake County, Utah
- Project Engineer for UDOT Bridge Scour Repair; UDOT Pool Contract
- Syracuse Road; Syracuse, Utah
- Geneva Road Project Management Team
- I-84; Cole to Orchard and Orchard to Vista; Boise, Idaho
- SR-13 and SR-18 Corrine; Corrine, Utah
- Drainage Lead for Legacy Parkway Segment 3; Davis County, Utah
- Herriman Main Street; Herriman, Utah
- Drainage for State Street TRAX Bridge and Road Widening; Midvale, Utah
- College Drive; Rock Springs, Wyoming
- Storm drain design; Midway Main Street
- Flood Plain Analysis; Grand County, Utah
- Sizing of detention ponds; American Fork City
- Drainage System Quantities for US89; Rock Springs, Wyoming
- Drainage analysis for State Street; Pleasant Grove, Utah
- Water modeling Colorado River Pedestrian Bridge; Moab, Utah
- Bridge water modeling; Bridgeland, Utah
- Weber River, 200 East Bridge; Morgan, Utah
- Storm drain design for 11400 South; South Jordan, Utah
- Storm drain design for Bangerter Parkway; Salt Lake County, Utah

## INDIVIDUAL EXPERIENCE



### SHAWN CONLIN

#### Subsurface Utility Engineering

*Shawn Conlin is an Associate at Horrocks with more than 25 years of experience in utility locating and designating and 9 years of experience performing subsurface utility engineering work. Shawn is the manager of Horrocks' SUE Department; he ensures that work is performed on schedule, within budget, and up to established standards. Shawn is familiar with ASCE standards in the collection and depiction of existing subsurface utility data and is skilled at performing all levels of investigation from Level A through D. Shawn is recognized by clients for the exceptional quality of his work. Shawn is familiar with all utility locating and testing methods. Shawn has experience with all aspects of the SUE process. He has experience with every method of utility locating and designating including the use of ground penetrating radar, vacuum trucks, and various GPS compatible locating equipment. In addition, Shawn is proficient in creating utility data sheets using either MicroStation or AutoCAD.*

#### Education:

*AASEET in Electronics Engineering Technology, ITT Technical Institute*

#### Areas of Expertise:

*-Designating and locating all types of underground utilities using all methods of detection*

*-Fluent in the 4 quality levels associated with Subsurface utility Engineering*

*-Fluent in the use of Ground Penetrating Radar*

*-CADD processing through MicroStation and AutoCAD*

#### Project Experience

- Kennecott Utah Copper East Waste Rock Extension, Magna, Utah
- 13400 S., 4000 W. to Mountain View Corridor, Salt Lake County, Utah
- US-89; SR-193 to Cornia Drive, Davis County, Utah
- State Street, 6400 S. to 8000 S., Salt Lake County, Utah
- UDOT ITS On-call, Statewide
- SR-154; MP 15 to 18, Salt Lake County, Utah
- Mountain View Corridor, Salt Lake County, Utah
- Access Utah County Design-Build (5 projects) Program Management, Utah County, Utah
- US-89, 2000 N. Orem to Geneva Road, Utah County, Utah
- Fort Douglas SUE, Salt Lake City, Utah
- West Mesquite Interchange (Mesquite, NV)
- Main Street One-Way Couplet (Las Vegas, NV)
- Rancho Drive Capacity Improvements (North Las Vegas, NV)
- Ann Road Capacity Improvements (North Las Vegas, NV)
- Buffalo Drive Roadway Improvements (Las Vegas, NV)
- I-15 CORE Widening and Bridge Replacements (Lehi, American Fork, Pleasant Grove, Lindon, Orem, Provo, Springville, Spanish Fork)
- SR-201 (SLC, West Valley City)
- Legacy Parkway (Farmington to SLC)
- I-80, State Street to 1300 East (SLC, South SLC)
- Main Street and 1000 North Intersection (Tooele)
- Droubay Road (Tooele)
- 3900 South and 500 West Intersection/Pedestrian Bridge (SLC)
- University Ave. and Paul Ream Ave. Intersection (Provo)
- SR-89; Wall Ave. to 2700 North (Ogden, Harrisville)
- 11400 South and State Street Intersection (Draper)

## INDIVIDUAL EXPERIENCE



### BEAU HUNTER

#### Public Involvement

*With a decade of public involvement and construction management experience, Beau has overseen communication efforts on more than 100 UDOT projects statewide. Beau is known for his ability to manage communications through all phases of a project using a combination of boots-on-the-ground interaction and media relations tactics. He anticipates public concerns, develops a strategy to proactively address each, and works seamlessly with his clients to mitigate any issues that may arise. He excels in leading outreach and media relations on projects with complex residential and business impacts.*

#### Education:

*M.S. Experiential  
Education,  
University of Utah*

*B.S. Parks and  
Recreation Management,  
University of Utah*

#### Experience

- US-89, 2000 North in Orem to 500 East in American Fork, UT
- US-89, 8000 South to 6400 South, Salt Lake County, UT
- I-80 Silvercreek to Wanship, UT
- 10400 South Widening from Bangerter Highway to Redwood Road, UT
- Pleasant Grove Transportation Master Plan, Pleasant Grove, Utah, UT
- I-15 South EA, Utah County, UT
- 1800 North EIS, Clinton, UT
- Geneva Road EIS, Utah County, UT
- Layton Interchange EIS, Layton, UT
- Dixie Drive EA, St. George, UT

## INDIVIDUAL EXPERIENCE



### MICHELLE CRANER Materials Laboratory

Michelle manages the materials testing, project materials documentation, and AASHTO accreditation for Horrocks, including three fully accredited satellite/portable labs in asphalt, concrete, soils, and aggregate. She is WAQTC certified and a UDOT CEMT and IQP qualified materials technician with 29 years of experience in materials testing, inspection, and documentation. Prior to her employment with Horrocks, Michelle worked for UDOT for 18 years. During her time at UDOT in the Materials Research Division, she implemented and managed the UDOT Technician Training and Quality Assurance programs, including the statewide WAQTC materials testing program. Michelle also has expertise in Superpave and bituminous mixes as well as knowledge in AASHTO and ASTM test methods and documentation, laboratory inspections, and AMRL accreditation and proficiency sample programs. She is currently training for ACI Intermountain in both field and laboratory testing. Michelle has extensive experience with and knowledge of DOT and APWA specifications and materials testing requirements. She has a proven record in program development and management with the ability to work in both independent and team environments with positive results. Michelle is experienced in Utah, New Mexico, and Idaho Transportation Department materials testing and IQP processes.

#### License:

WAQTC Qualifications:  
AgTT (Aggregate), AsTT (Asphalt), CTT (Concrete), CSTT (Concrete Strength), DTT (Density), EbTT (Embankment), LbTT (Laboratory), SMD (Superpave)

ACI Field Level I and Strength Testing

UDOT Inspector Qualification Program (IQP)

UDOT Construction Engineering Management Program (CEMT)

UDOT Environmental Control Supervisor (ICS)

UDOT Traffic Control Maintainer (TCM)

UDOT Crash Cushion and Barrier End Treatments

UDOT Partnering Level I, II, III

NICET Level IV in both Materials and Construction

OSHA 10

ACI Field, Strength and Aggregate Instructor

Strategic Highway Research

#### Experience

- Hill Field Road Interchange, Layton, UT
- SR-193 Extension, 2000 West to I-15, Layton, UT
- I-15, Utah County, UT
- Access Utah County Geneva Road, UT
- US-89; State Street Safety Improvements, Phase I, Provo, UT
- North County Boulevard State Street to SR-92, Phase I and II, Pleasant Grove, UT
- SR-201; Auxiliary lanes, Sandy, UT
- Millcreek Drive, Spanish Valley to Murphy Lane, Moab, UT
- North Moab Recreation, UT
- Art Dye Trail, American Fork City, Construct Bike/Ped Trail, UT
- Wasatch Boulevard ATMS, Salt Lake City, UT
- Main Street, 6200 West to 5600 West Phase I, Herriman, UT
- Herriman Main Street Landscape and Lighting, UT
- Midvale City 7200 South at Bingham Junction, UT
- South Valley Sewer District Access Road, Sandy, UT
- Thompson Wash on County Road 175, West of Thompson, UT
- Valley View Bridge in St. George, UT
- Arcadia Road Reconstruction, Roosevelt, UT
- Grand County Thompson Wash Bridge CM, UT
- Moab 500 West Phase 3: Mill Creek Bridge to Kane, UT
- Morgan 200 East Bridge CM, UT
- SR-191; Colorado River Pedestrian and Bike Bridge, Moab, UT

## INDIVIDUAL EXPERIENCE



### **ROD MONK**

#### **Development Inspections**

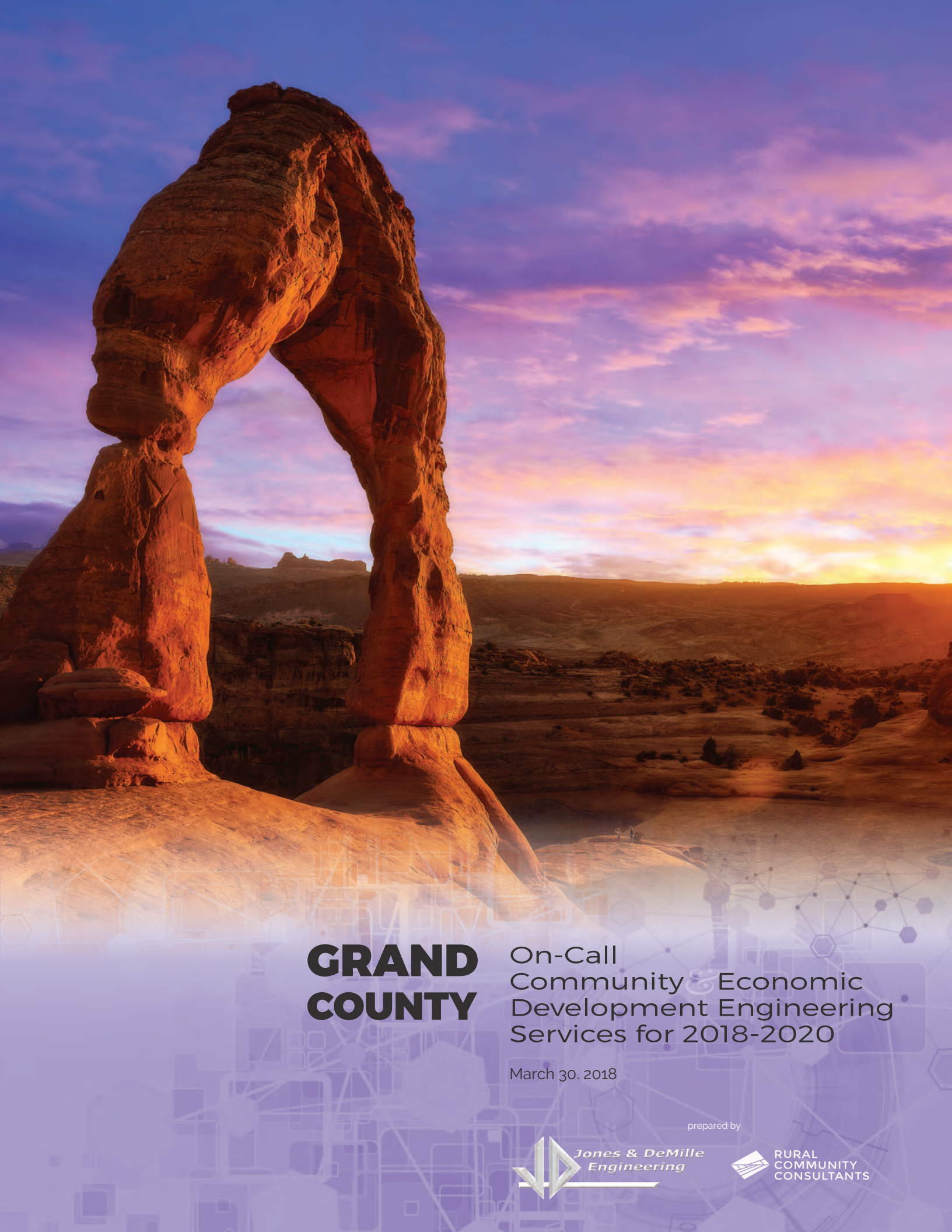
*Rod has worked in the construction industry for more than 40 years, and as an inspector on several municipal projects over the years. He has worked as a general contractor and has prided himself on knowing what is expected from people, plans and specs. As a job superintendent and business owner, he has had to meet plan and spec requirements. By working with inspectors regularly, he gained a working knowledge of their duties.*

#### **Project Experience**

- Pleasant Grove General Engineering 2015-2016, Pleasant Grove, UT
- Provo Westside Sewer Outfall, Provo City, UT
- Utah Valley Drive Reconstruct, American Fork City, UT
- American Fork Upper East Tank Rehab, American Fork City, UT
- Tibble Fork Dam Reconstruction Project, American Fork City, UT
- LCC Avalanche Device Installation Inspection, UDOT Region 2, UT

#### **License:**

*Utah and Washington  
State Welding Certificates  
WAQCT in Soils,  
Concrete, Sampling,  
and Density*



# GRAND COUNTY

## On-Call Community & Economic Development Engineering Services for 2018-2020

March 30, 2018

prepared by



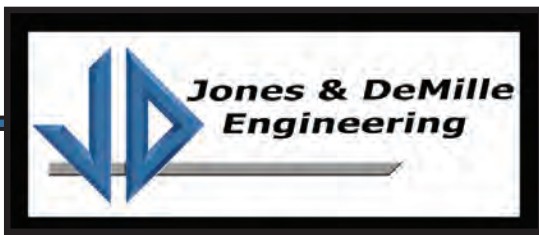


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**CORPORATE**

1535 South 100 West  
Richfield, UT 84701  
435.896.8266

50 South Main, Suite 4  
Manti, UT 84642  
435.835.4540

1675 South Highway 10  
Price, UT 84501  
435.637.8266

45 South 200 West (45-13)  
Roosevelt, UT 84066  
435.722.8267

775 West 1200 North  
Suite 200A  
Springville, UT 84663  
801.692.0219

435 East Tabernacle, Suite 302  
St. George, UT 84770  
435.986.3622

16 East 300 South  
PO Box 577  
Monticello, UT 84535  
1.800.748.5275

38 West 100 North  
Vernal, UT 84078  
435.781.1988

Zacharia Levine  
Community & Economic Development Director  
Grand County  
125 East Center Street  
Moab, UT 84532

March 30, 2018

Dear Zacharia:

Public and private infrastructure is critical to the health and maintenance of a thriving community. As Grand County seeks on-call engineering services to provide expertise, planning and additional resources, Jones & DeMille Engineering (JDE) and our subsidiary, Rural Community Consultants (RCC), would love to provide the professional services needed. We appreciate the opportunity to submit our proposal to demonstrate our qualifications and interest in providing professional engineering services to the County.

Our Statement details our qualifications, capabilities, and reasons why JDE and RCC would be a good fit to work with the County on any anticipated needs. They include:

- **Experience Counts.** With our experience in the engineering field and 36 years of civil, public works, and planning experience throughout Utah, we understand the importance of consistent regulation and reviews to guide development and improvements. During our 36-year tenure, we have almost exclusively worked for public clientele. We have built our team to support those clients.
- **Full-Service Firm.** JDE provides general and strategic planning, code and ordinance support, infrastructure planning, funding procurement, GIS, civil design engineering, rights-of-way acquisition, owner’s representative services, construction management, materials testing, survey, environmental, etc. Our breadth of services provides the County with an engineering consultant who understands all facets and elements of infrastructure planning and construction and can successfully advise the County on any aspect of development-related projects and issues.
- **LOCAL and Available NOW.** JDE has **seven** office locations within the preferred **200-mile radius**—our Moab field office; Monticello; Price; Richfield; Manti, Springville, and Roosevelt. Our staff is available now and will be readily accessible to the County. And with most of our resources available locally, we can provide the needed engineering services while maximizing time and cost savings to the County.

**Founded**  
**1982**

**30+**  
professional  
engineers

**7**  
professional land  
surveyors

**101**  
total employees

**79**  
average number  
of employees  
past 5 years

I will be JDE’s authorized representative and will bring a strong team of professionals to work with the County. I can always be reached by phone at 435.979.0403, or by email at ryanj@jonesanddemille.com.

We look forward to hearing from Grand County and welcome an opportunity to review our capabilities and services in greater detail. Please let us know if we can provide additional information.

Sincerely,

JONES & DeMILLE ENGINEERING, INC.

*Ryan Jolley*  
Ryan Jolley, PE | Principal-in-Charge



01

## INTRODUCTION AND EXECUTION

### *Overview and certifications*

Jones & DeMille Engineering and our subsidiary, Rural Community Consultants, have over 36 years of experience serving local governments in Utah. JDE has established itself as a business tailored to assist rural communities with improving the quality of life. From strategic planning to administration and consultation to infrastructure improvements, JDE has assembled a staff of professionals focused on improving life in the rural Intermountain West.

### **Certifications**

The undersigned, Ryan Jolley, is a principal and owner of Jones & DeMille Engineering and has the authority to bind the firm in all contractual and response-related obligations. Additionally, JDE certifies:

- JDE has not divulged to, or discussed, or compared our submittal with any competitors, and has not colluded with any other consultant or parties to this process.
- No attempt has been made, or will be made, to induce any other person or firm to submit or not to submit a Statement of Qualifications for the purpose of restricting competition.
- All persons interested in this project, principals, or principals named therein and no other person has an interest in this project or in the agreement to be entered.
- No person or agency has been employed or retained to solicit or secure this Agreement upon an understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or established commercial agencies maintained by the consultant for the purpose of doing business.
- JDE will refrain, under penalty of disqualification, from direct or indirect contact for the purpose of influencing the selection or creating bias in the selection process with any person who may play a part in the selection process, including the evaluation panel.
- JDE accepts the terms and stipulations contained in the Request for Qualifications.

**Jones & DeMille Engineering, Inc.**  
a Utah corporation

1535 South 100 West  
Richfield, UT 84701  
(corporate office)  
435.896.8266 office  
435.896.8268 fax

**Ryan Jolley, PE**  
Principal-in-Charge

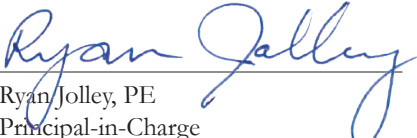
Richfield Office  
435.979.0403 cell  
ryanj@jonesanddemille.com

**Danny "Scoot" Flannery**  
Project Manager | Engineering

16 East 300 South  
Monticello, UT 84535 -and-  
285 South 400 East, Suite 204  
Moab, UT 84532 (field office)  
435.459.2349 cell  
scoot@jonesanddemille.com

**Michael Hansen**  
Project Manager | Planning

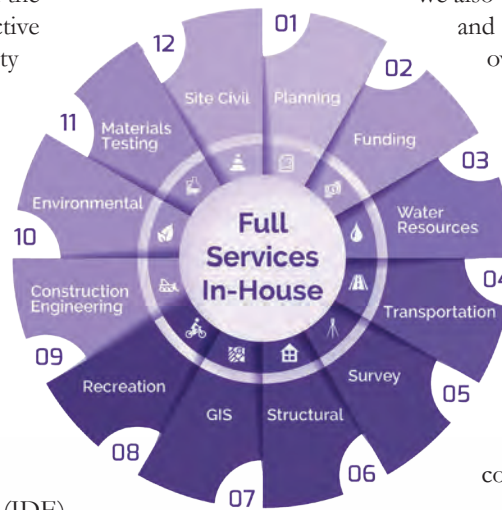
Rural Community Consultants  
Wholly-owned subsidiary of JDE  
775 West 1200 North, Suite D  
Springville, UT 84663  
801.550.5075 cell  
mhansen@rural-community.com

  
Ryan Jolley, PE  
Principal-in-Charge  
Jones & DeMille Engineering

## 02 FIRM QUALIFICATIONS

### *Who we are and what we do*

By proactively looking toward the future and incorporating effective planning efforts, Grand County can act on new opportunities and prepare for the needs and challenges associated with economic and demographic changes. Our team would love to be part of this endeavor and assist the County in its efforts to provide sustainable services, infrastructure and development.



We also offer in-depth planning services and support through RCC, a wholly-owned subsidiary of JDE. RCC specializes in strategic, financial and land use planning for local governments as well as providing innovative solutions for difficult issues unique to rural Utah. As expert land-use and strategic planners, RCC offers experience with housing, annexation, recreation, infrastructure, resource management, and community engagement.

Jones & DeMille Engineering (JDE) and Rural Community Consultants (RCC) offer a tailored business model created to meet the distinct needs and challenges of the rural Intermountain West.

Working closely with local and diverse communities has required our firm to become adept at providing a wide variety of professional and specialized services. These **IN-HOUSE** services include planning, feasibility studies, GIS, survey, design, environmental permitting, preparation and compliance review of plans and specifications, bidding administration, construction management, materials testing, construction observation and documentation, client-to-contractor interface, and project close-out.

Since 1982, JDE has found the key to delivering award-winning professional services and client success is our commitment throughout the entire process and by following our company core values: (1) Always do the right thing; (2) Proactively shape the quality of life; (3) Create synergy and success through humble, consistent communication; (4) Seek lasting relationships with the best people; (5) Innovatively advance infrastructure; and (6) Pursue an engaged and balanced life.

Having completed various master plans and impact fee studies for communities, we understand the planning process sets the stage for the sustainable management of a city's growth and development. We have also been on both the public side and

As one of the top-ranked firms in the Intermountain Region, JDE has established themselves as the go-to source for infrastructure projects and needs. Additionally, as a member of PSMJ Resources' exclusive Circle of Excellence, which recognizes the top 20% of engineering firms nationwide, we employ a high standard of excellence on each and every project. We offer our passion, excellence, and commitment.

**Our specialty is public entities, local governments and public infrastructure. More than 85% of our business is with public agencies and we understand how public agencies operate.**

the private side with regard to new development and the enforcement of local building and zoning codes and ordinances allowing us to bring a solutions-based approach to any situation that considers both sides of the issue. We have been involved in and have created mapping using GIS for many community general plans. We have attended numerous technical review committee, planning staff, and development review meetings throughout the state for numerous jurisdictions and have been involved in providing consultation, review, assistance, and support where needed.

JDE has been involved in the drafting and amending of zoning and subdivision codes and ordinances. Our staff has spent countless hours in front of, and working directly with, planning commissions and councils. We have also been involved in numerous projects that included hillside, rock fall, soil, access, easement, and the like, and the complexities associated with development of codes and adherence to standards to ensure health and safety for the public at large.

Our depth and breadth of services will provide our clients with a highly-qualified professional services team who understands all facets of planning, design, and construction.

## In-House Specialty Services

### Planning

JDE has experience in completing numerous studies and reports with varying scopes from large county-wide master plans to individual system studies. We understand the resultant written document must be a useful planning tool for administrators and provide them accurate information needed to make informed decisions. We also understand the importance of project economic feasibility and practicality.

### Funding Procurement

JDE has successfully procured over \$560M in funding for hundreds of projects during our 36-year history. Our professional engineers have decades of experience working with various funding entities to allow projects to move forward with

**\$560  
MILLION**  
procured in  
state and  
federal funds  
for our clients

feasible funding packages—essentially expanding available resources and increasing project scope and elements. JDE has successfully procured funding with the Permanent Community Impact Board (CIB), Division of Drinking Water, Division of Water Quality, Board of Water Resources, and state legislative earmarks. Additionally, we have federal funding experience with the Bureau of Reclamation in obtaining WaterSMART and salinity funding, the USDA Natural Resource Conservation Service (NRCS), the National Park Service, Department of Transportation, and USDA Rural Development, among others. JDE understands how to best leverage multiple funding requests and how to best match funding with project components. We also offer extensive experience in funds administration and auditing requirements once funding is obtained.

### Civil Engineering

JDE has been performing civil engineering services throughout Utah for over 36 years. Our services include planning, transportation, water resources, structures, land development, plan review, recreation, mining and energy development and nearly any other engineering service required to complete infrastructure projects. Our focus is primarily on public sector clients, including state agencies, municipalities, counties, special districts, school districts and other public entities responsible for infrastructure.

02 FIRM QUALIFICATIONS *continued*

*Who we are and what we do*

**Environmental**

Our in-house NEPA and environmental expert has over 14 years of experience with the U.S. Forest Service, Bureau of Land Management, U.S. Fish and Wildlife Service, U.S. Army Corps of Engineers, and private industry involving NEPA, land use planning, management, and permitting.

**Geographic Information Systems**

JDE understands the importance of current and accurate infrastructure mapping, data and records. Our ability to create and share data which can be easily integrated and incorporated into a cloud-based GIS structure makes the data readily available while saving time, money and headaches. GIS provides a variety of benefits from maintenance of current inventory, record of existing infrastructure to public utilities systems, planning, asset management, and modeling.

**Survey**

JDE's Survey Department has extensive field and office experience. We utilize sound surveying practices combined with state-of-the-art equipment to provide quality and timely services for clients. Our firm keeps abreast of the latest advances within the profession and continually provides staff with training on equipment and software for seamless interface from field to finish.

**Laboratory Testing**

JDE has three materials testing laboratories—one is located at our Richfield location, one in Roosevelt and one in Monticello. We also have the capability of utilizing a mobile materials testing laboratory that can be set up as needed on a project site. This gives us the necessary expertise to provide quality assurance for materials testing during construction while providing cost and time savings.

**Structural Engineering**

JDE provides an in-house structural engineering group capable of supporting different types of civil engineering projects as well as specialty projects such as structural evaluations of historic structures. Our structural experience includes transportation structural designs such as bridges and box culverts; water structural designs such as water tanks and pump stations; and vertical project designs such as municipal and public safety buildings.



I have had the opportunity to work with Jones and DeMille Engineering for over fifteen years and have always felt that Kane County's interests and concerns were first priority for any project regardless of the project's size. No matter what size of the project (JDE) has always treated it as if it was the most important project they were working on.

I personally would recommend to any person, company or other entity that is considering utilizing (JDE) that they would be hiring the most professional, trusted, and responsible firm that I have had the opportunity to work with over the past fifteen years. They will strive to maintain a high standard of professionalism and still have the best interest of the projects and are very conscientious of budget shortfall that we are facing today."

Louis L. Pratt , Kane County GIS/Transportation Director





## Project Experience

### Grand County Resource Management Plan

• 2016 | \$50,000

RCC completed a comprehensive update of the Grand County Resource Management Plan (RMP) with special sensitivity to public opinion. Land ownership within Grand County includes BLM, Forest Service, National Park Service, SITLA, and state lands, and the economy is contingent on outdoor recreation. RCC favorably coordinated with elected officials, staff, non-governmental organizations and the public to complete the RMP.

*Zacharia Levine, Community Development Director  
Grand County | 435.259.1371*

### Kane County Planning & Zoning Commission Consulting Engineer

• 2006-2016

JDE served as a technical advisor and consultant for ten years. During that time frame, JDE never missed a review deadline. Our work included review of new development plans and submittals to the Kane County Planning & Zoning Commission. Reviews included ordinance compliance, review for compliance to professional engineering and surveying practices, flood plain review, UDEQ design criteria compliance associated with drinking water and sanitary wastewater, and storm water. JDE worked to protect the best interests of Kane County by reducing risk which results from ordinance non-compliance.

*Shannon McBride, Planning & Zoning Administrator  
Kane County | 435.644.4900*

### San Juan County Transportation Master Plan

• 2015 | \$100,000

San Juan County maintains thousands of miles of paved and gravel roads in an area larger than several states. A plan was needed to provide an efficient means of scheduling and tracking the county's efforts. The scope included assessing surface conditions of all county-owned paved roads and major gravel roads, developing a 10-year pavement management plan, and creating a gravel/natural road maintenance tracking application. Project deliverables

02 FIRM QUALIFICATIONS *continued*

*Who we are and what we do*



included interactive web maps that the County road department uses to view road treatment recommendations and track monthly gravel/natural road maintenance efforts. Training on how to use and maintain the web maps was provided to the County road department staff at the end of the project. Both County employees and officials now utilize this map and written plan to guide all of their road maintenance and planning efforts.

*Kelly Pebrson, Administrator  
San Juan County | 435.587.3225*

**Seven County Infrastructure Coalition Infrastructure Documentation and Planning**

• Ongoing | \$1,690,000

Current planning efforts for the Seven County Infrastructure Coalition (SCIC), an inter-local entity in eastern and central Utah, focused on coordinating, planning, and developing regional infrastructure projects. Coalition members include Daggett, Uintah, Duchesne, Carbon, Emery, San Juan, and Sevier Counties. Scope of work included

gathering existing and planned infrastructure data, analyzing infrastructure trends and capacities, identifying current and future infrastructure needs, and developing viable infrastructure projects. GIS components of the project included coordinating GIS gathering efforts, compiling data into a centralized geodatabase, analyzing data to understand infrastructure deficiencies, and disseminating potential project information to coalition members.

*Michael McKee, Executive Director  
Seven County Infrastructure Coalition | 435.789.1070*

**San Juan County & Monticello City Community Center**

• 2015 | \$3.0M

Services included funding procurement, design and construction engineering of a 7,000-square-foot community center located adjacent to the #9 green on the Hideout Golf Course. Center includes conference facilities, kitchen, dining area, office space, storage space, and a golf pro shop. Special features included floor-to-ceiling back windows





overlooking golf course to maximize view while relaxing between rounds of golf; multi-purpose rooms to allow for town meetings and flexible use for conferences and gatherings of all sizes.

*Kelly Pebrson, Administrator*  
*San Juan County | 435.587.3225*

### San Juan Resource Management Plan

• 2016 | \$59,000

As was the case for our work in Grand County, the San Juan County Resource Management Plan was a significant initiative. The area was broad, the issues complex, and the opinions divided. In fact, the Bears Ears controversy took place in the middle of the San Juan project. Our team was able to overcome all of these hurdles because we maintained a focus on data and listened with integrity. Our regional office in Monticello also allowed us to draw on our local knowledge, easily coordinate information and host meetings in-person and online.

*Bruce Adams, County Commissioner*  
*San Juan County | 435.459.1351*

### UDOT & Juab County Yuba Dam Bridge

• 2012 | \$2.0M

JDE performed design engineering services for a 133-foot, 40'-6" wide single-span, prestressed concrete girder bridge on 48" diameter drilled shafts. Bridge design pursuant to UDOT's standards for safety, functionality and cost. Categorical exclusion document was prepared.

*Val Jones, Former Commissioner*  
*Juab County | 435.623.3407*

### Price City Master Plan and GIS Mapping (Water, Sewer, Roads, Parks & Cemeteries)

• 2012 | \$346,000

Assessment of existing culinary water, sanitary sewer, roadways, parks and cemeteries. The planning effort included mapping services to locate existing culinary water system elements; sanitary sewer elevations and grades; roadway surface and substructure conditions; parks and cemetery existing facilities. We assisted Price in developing a GIS database to access the master plan data and for future evaluations.



02 **FIRM QUALIFICATIONS** *continued*

*Who we are and what we do*

Hydraulic models of the culinary system and sanitary sewer system were developed and evaluated for existing conditions as well as future expansion and developments. The master plan provided priority lists of needed infrastructure renovations, replacements and relative cost of these improvements. Price City utilizes the elements of this master plan in planning its future infrastructure replacements and expansions.

*Russell Seeley, PE, City Engineer  
Price City | 435.637.5010*

identification and investigation, recommendation of water rights change applications; preparation of water and sewer system feasibility study, community project coordination, organization of inter-local agreements with neighboring communities, impact fee review, user fee determination, project funding pursuits with CIB, DDW and DWQ, and final recommendations summary.

*Kelly Pebrson, County Administrator  
San Juan County | 435.587.3225*

**Duchesne County SSD#2 Transportation Master Plan**

• 2014 | \$200,000

Services include project leadership, planning, GIS, pavement evaluation, materials testing, and utility coordination. Plan included inventory of 200 miles of existing transportation infrastructure, future corridor planning, traffic studies, planning/coordination with industry and governmental entities, and current condition assessments of paved surfaces. About 100 borings were taken to assess roadway structure beneath surface. Traffic counts conducted to analyze traffic patterns and assess needs. Short, medium and long-term Transportation Improvement Plans (TIP) created.

*Ron Winterton, County Commissioner  
Duchesne County SSD#2 | 435.646.3200*

**Annabella Town Master Plan, Flood Protection and Drainage Improvements**

• 2017 | \$1,706,000

Services include funding procurement, master planning, design, construction engineering, permitting, right-of-way, and easements. Master planning efforts included storm water model in existing and proposed conditions; hydrology and hydraulic modeling using GIS analysis techniques and Autodesk's Storm and Sanitary Analysis software to automate modeling processes; and GIS database of existing storm water conveyance infrastructure. Improvements included two earthen flood detention basins with controlled flow concrete outlet structures, embankment, bank armor, riprap, multiple reinforced concrete cross gutters, surface ditch, shoulder grading and armor, and a concrete emergency canal spillway structure. Scope also included replacement of Annabella irrigation diversion structures, and sluice structure channel bank armor, HDPE irrigation pipe along with CPE storm drain pipe. Coordination of multiple agencies including the CIB, NRCS, BLM, Utah Division of Water Rights, USACE, Annabella Town, and property owners.

*Brent Christensen, Mayor  
Annabella | 435.896.6571*

**San Juan County Spanish Valley Water and Wastewater System Feasibility Study**

• 2015 | \$125,000

Engineering and planning services included community demographics calculations, water system alternatives analysis, sewer system alternatives analysis, water and sewer system layout and design, cost estimates, water rights

03 **STAFF QUALIFICATIONS**

*Meet our team*

**GRAND COUNTY**

**Ryan Jolley, PE**  
•Principal-in-Charge

Project Management  
Resource Management  
Richfield Office

**engineering**

**Scot Flannery, EIT**  
•Project Manager  
Project Management  
Budget & Schedule Control  
Resource Allocation  
Moab / Monticello

**Ricky Anderson, PE/CFM**  
•Drainage Lead  
Certified Floodplain Manager  
Hydraulics & Hydrology  
Richfield

**Kendrick Thomas, PE/SE**  
•Structural Lead  
Structural Design & Inspection  
Building Code Compliance  
Richfield

**John Spendlove, PE**  
•Site Development/QC  
Site Development Review  
Quality Control Management  
Richfield

**Jason Monroe, PLS**  
•Survey Lead  
Surveys  
ROW & Easements  
Richfield

**Justin Baker**  
•Construction Management  
Constructibility  
Compliance  
Moab / Monticello

**planning**

**Michael Hansen, AICP**  
•Project Manager • RCC  
Strategic Planning  
Land Use Planning  
State Code Compliance  
Springville

**Jenna Jorgensen**  
•Environmental Lead  
NEPA & Permitting  
Policy Compliance  
Richfield

**Adam Perschon**  
•GIS Lead  
Data Acquisition  
Geodatabase Design  
Richfield

JDE provides an award-winning professional team which has successfully completed multiple infrastructure projects.

Our **Moab field office** and **Monticello office** will provide the primary resources assigned to Grand County with support and additional services provided by our Richfield office. However, resources from our entire company may be allocated to provide the best and most efficient outcome for the County.

**101**  
total employees

Civil & Structural	
Engineers .....	31
Planning .....	3
GIS .....	3
Environmental .....	3
CAD .....	10
Construction	
Management .....	17
Survey Dept. ....	10
Materials Testing .....	3
Administrative .....	21

*NOTE: Neither JDE nor any of its team members (including those selected for Grand County) have been or are currently involved in any investigations or disciplinary actions pending by a national or state regulatory agency. Additionally, JDE has never been involved in any litigation regarding our performance in completing professional engineering services.*

03 **STAFF QUALIFICATIONS** *continued*

*Meet our team*



**Ryan Jolley, PE**  
 • Principal-in-Charge

Ryan has extensive experience in project design and construction management engineering. As one of the principals and owners of JDE, Ryan brings a broad range of experience in planning, design, and construction of local government projects. He has managed a wide variety of project types including roadways, bridges, dams, culinary water systems, wastewater systems, storm drain systems, site development, and vertical building construction. He has found a passion in assisting communities with funding and the feasibility to complete critical infrastructure projects. His constant involvement with multiple local governments, contractors, suppliers, and federal agencies allows him to facilitate large and small projects alike.

UT 5252823  
 AZ 60728  
 CO 49111  
 ID 17558  
 NV 025099  
 NM 22869  
 TX 129224

BS—  
 Civil & Environmental  
 Engineering  
 15 Years' Experience

Ryan works with team members using his experience and judgment in site development, system analysis, design, constructibility, system functionality, and regulatory compliance to provide oversight and add value for the client. He has extensive funding and agency coordination experience with the Division of Drinking Water (DDW), Division of Water Quality (DWQ), Permanent Community Impact Board (CIB), Natural Resource Conservation Service (NRCS), Water Resources Board and the USDA Rural Development. Ryan serves as JDE's Southern Region Director overseeing projects in Southern Utah, Colorado and Northern Arizona. His knowledge of local and regional issues has proven to be an incredible value and asset to each of his clients.



**Danny "Scoot" Flannery, EIT**  
 • Project Manager | Engineering

Scoot is the lead engineer in our Monticello, Utah office. He brings nine years of construction management and engineering experience. His areas of expertise include project management, budgeting, project planning, scheduling, and project design. Scoot has worked for the past two years as a project manager for several projects in Southeast Utah and the Four Corners area including civil design for San Juan Health Services in Blanding, UNHS Clinics in Blanding and Montezuma Creek, and city streets improvements in Cortez, Colorado. He has additional experience in concrete, earthwork, general construction and framing, and provides a strong background in project estimating and plans and specifications. Scoot has also served on the San Juan County Planning Commission for two years.

BS—Civil Engineering  
 12 Years' Experience

Scoot has lived and worked in Southeastern Utah for over 20 years and knows what is required to deliver successful projects and be responsive to client needs. Scoot served as project engineer for the Navajo DOT hydrologic and hydraulic analysis design and report; the San Juan County Transportation Master Plan and project lead on the San Juan Transportation SSD Monticello and Blanding Road Improvements project.



UT 9302972  
 MS—Civil Engineering  
 (emphasis in hydraulics  
 and fluid mechanics)  
 7 Years' Experience

**Ricky Anderson, PE/CFM**

• Drainage Lead

Ricky has experience in water resources engineering with expertise in water systems design, hydraulics and hydrology, modeling and automating modeling processes. He has served as a staff engineer on water and storm water master plans, county-wide FEMA projects, roadway drainage design projects, dam hydrologic studies, dam breach emergency action plan studies, and flood inundation studies. This has required an in-depth understanding of hydraulics and hydrology methodology, and the ability to perform modeling using a variety of software. Ricky's expertise includes automation of modeling processes via ArcGIS analysis, AutoCAD, and computer programming. As a project engineer on several water and storm water master plans, this has become critical due to the large size amount of data included as part of these studies. These experiences have provided Ricky with an in-depth understanding of hydraulics and hydrology and modeling best practice techniques in a variety of applications.

Additionally, Ricky's experience includes distribution systems, pipelines, hydraulic structures, roadway drainage, dams, inundation mapping, sediment transport models, canals and river restoration. He also brings a practical understanding to pipeline and pump design due to four years of experience at a hydraulic laboratory calibrating a wide variety of flow meters and valves and other pipeline components which required the use of calibration equipment such as differential pressure transducers, weigh tanks and pumps.



UT 5340164  
 NM 24453  
 ID 17634  
 MS—  
 Civil & Environmental  
 Engineering  
 18 Years' Experience

**Kendrick Thomas, PE/SE**

• Structural Lead

Kendrick has over 18 years of experience in civil and structural engineering. He has a broad range of experience in municipal, commercial, industrial and residential structures, cast-in-place concrete water and transportation structures. Having worked as a project manager or project engineer on dozens of building projects, he has expertise and knowledge of the design codes and standards utilized for building structures and extensive experience designing masonry, wood, concrete, structural steel and light-gauge steel structures.

He has worked extensively with various clients in providing structural evaluations and design for structurally upgrading and rehabilitating buildings. Kendrick also has in-the-field construction experience having been employed as a construction worker which enables him to incorporate constructibility and functionality into his designs.

03 **STAFF QUALIFICATIONS** *continued*

*Meet our team*



**John Spendlove, PE**

- Site Development & Quality Control

John leads JDE's Quality Control Department and brings 25 years of civil engineering experience working on public works projects for cities and counties. John has also worked on projects for state and federal agencies, and commercial developments. He has a wide range of experience as a project engineer and manager. His projects have included culinary water systems, wastewater systems, storm drains, roads, parking lots, hydroelectric facilities, site development, and airports. His experience with projects has included funding acquisition, planning, design, permitting, bidding, construction management, and closeout documentation.

UT 176925  
BS—Civil Engineering  
25 Years' Experience



**Jason Monroe, PLS**

- Survey Lead

Jason brings over 16 years of experience in surveying and a broad knowledge of surveying and mapping including boundary law, survey control procedures, and right-of-way. Jason has surveyed various projects in over 14 states, including powerline right-of-way acquisition, cell tower sites, wind and solar farms, hydroelectric generation, underground coal mining, FEMA emergency funding mapping, airports, electrical substations, and many other private and municipal boundary, topography, right-of-way, and ALTA/ACSM surveys. Jason has used GPS, robotic total stations, conventional total stations, and levels to complete projects and understands the limitations behind each style of equipment and their appropriate use on each unique project. Jason is proficient in Autodesk Civil 3D, Bentley Power InRoads V8i, Global Mapper, ArcGIS, and Pix4D.

UT 6714204  
AZ 64349  
KS 1544  
AAS—Surveying  
16 Years' Experience



**Justin Baker**

- Construction Management

Justin has over 20 years of experience in the construction industry. He has managed and supervised work on projects including the rehabilitation and construction of residential streets and parking lots, as well as state and county roadways. His work has included that of a laborer to a paving crew foreman and manager over civil site projects in recent years. Justin is ACI and WAQTC-certified and is an International Code Council (ICC) certified soils inspector. He is also building inspector certified and currently completes many of San Juan County's residential inspections. Justin has spent the past two years working in Southeastern Utah, including the Moab area.

20 Years' Experience



MS—Public  
Administration  
20 Years' Experience

### Michael Hansen, AICP (RCC)

• Project Manager | Planning

Mike joined Rural Community Consultants, LLC, a subsidiary of JDE, after serving as a local government consultant for the State Rural Planning Group where he provided tools, technical assistance, and analysis on state and local issues. Previously, Mike was appointed by the Governor to be the Acting Executive Director for the Utah Department of Heritage and Arts after serving as Deputy Director where he successfully negotiated a comprehensive restructure of the department while building relationships with community partners. His experience also includes serving as the Director of the Strategy and Management Section for the Governor's Office of Planning & Budget. Additionally, Mike worked for the Utah Transit Authority as a strategic planner and a demographer/long-range planner for Salt Lake County.



MS—Integrative Biology  
15 Years' Experience

### Jenna Jorgensen

• Environmental Lead

Jenna brings over 15 years of experience with federal agencies involving NEPA, project management, environmental policy compliance, and environmental document preparation. Her responsibilities have included completion of all necessary NEPA documents required for federal permits, preparation of permit applications, and project management. Jenna has served as a team leader for numerous projects, including those documented in categorical exclusions, environmental assessments (EAs), biological assessments (BAs), and environmental impact statements (EISs). Jenna has prepared numerous environmental documents for projects ranging in size from \$2,000 to \$6 billion in total project costs. Jenna is very proactive in finding the critical path elements for a project's environmental requirements, which will allow her to quickly identify any risks associated with a project.



MS—Bioregional  
Planning  
9 Years' Experience

### Adam Perschon

• GIS Lead

Adam has a sound knowledge of geodatabase management with experience in ArcGIS, ArcGIS Online, and Google Earth. He is knowledgeable in publicly-available geographic data resources. Adam provides GIS support to project managers, resource specialists, and external clients for transportation, planning, and natural resource-related projects, including environmental assessments, and environmental impact statements. He has developed a proven economical and user-friendly GIS for interactive municipal systems in which the system operators become comfortable with collecting and managing their data. He compiles field data into spatial formats, digitizes features, geo-references remotely-sensed imagery, and analyzes data content. Adam produces cartographic products, including static maps, interactive web maps, and other spatially-related graphics for company reports and presentations.

04 FAMILIARITY / HISTORY WITHIN THE REGION

We are local!

7

office locations within 200-mile radius

As stated above, JDE has been serving public entities since 1982. During our 36-year history, we have focused primarily on serving governmental entities and have steered away from private developments and entities. This trend will continue.

We know governmental and private entities may have different motivators to complete infrastructure projects. However, Grand County, as a governmental entity, may be presented with opportunities to partner with private industry to develop projects that will create a win-win situation for all parties. JDE is adept at watching out for the interests of the local government clients we serve and we look forward to providing this service to Grand County.

93

employees within 200-mile radius

JDE has seven office locations based within the preferred 200-mile radius of the County—our Moab field office; Monticello; Richfield; Manti; Price; Springville; and Roosevelt. Our Moab field office and Monticello office will provide the primary resources with support and additional services provided by our Richfield office. However, resources from our entire company may be allocated to provide the best and most efficient services to the County. Furthermore, our Moab field office can be fully staffed as the need for our local services grows and expands.

44

projects completed in Grand County during past 10 years

JDE has completed over 1,300 local government projects during the past 10 years. This depth and breadth of experience will provide Grand County with a consultant familiar with all aspects of public infrastructure planning and projects which, in turn, will provide the County with time and cost savings. Additionally, it will provide the County with a representative looking out for their specific best interests. Our ability to plan, assist with overall community management, funding procurement, and additional expert resources has been proven.

1,300

local government projects completed during past 10 years

JDE and RCC are currently assisting the following communities and organizations with on-call professional services:

- Navajo DOT on-call materials testing services (2017-19)
- Utah Department of Transportation on-call services for preconstruction engineering, construction engineering management, materials testing, planning, right-of-way engineering, structures design and surveying services (2016-19)
- San Juan County on-call engineering services (2016-21)
- Uintah Transportation Special Service District on-call engineering services (2018)
- Kayenta Township (Arizona) on-call engineering services (2017-20)

- Dixie State University (Utah) on-call engineering services (2016-19)
- Beaver County on-call general engineering services (2017-22)
- Beaver County School District on-call general and structural engineering (2018-23)
- Sandy City on-call general engineering services (2018)
- Sandy City Public Works on-call general engineering services (2018)
- Granger-Hunter Improvement District general on-call engineering (2016-19)
- Ballard Town on-call general engineering services (2014-19)
- Blanding City
- Carbon County
- Carbon County School District
- Duchesne County SSD#2
- East Zion Special Service District
- Hurricane Valley Fire District
- Johnson Water Improvement District
- Mona City on-call planning services (RCC only)
- Monticello City
- Price City
- Richfield City
- San Juan School District
- North Emery Water Users Special Service District
- Sanpete County SSD#1
- Sevier County
- Sevier County Municipal Building Authority
- Sevier County SSD#1
- Seven County Infrastructure Coalition
- Uintah Water Conservancy District

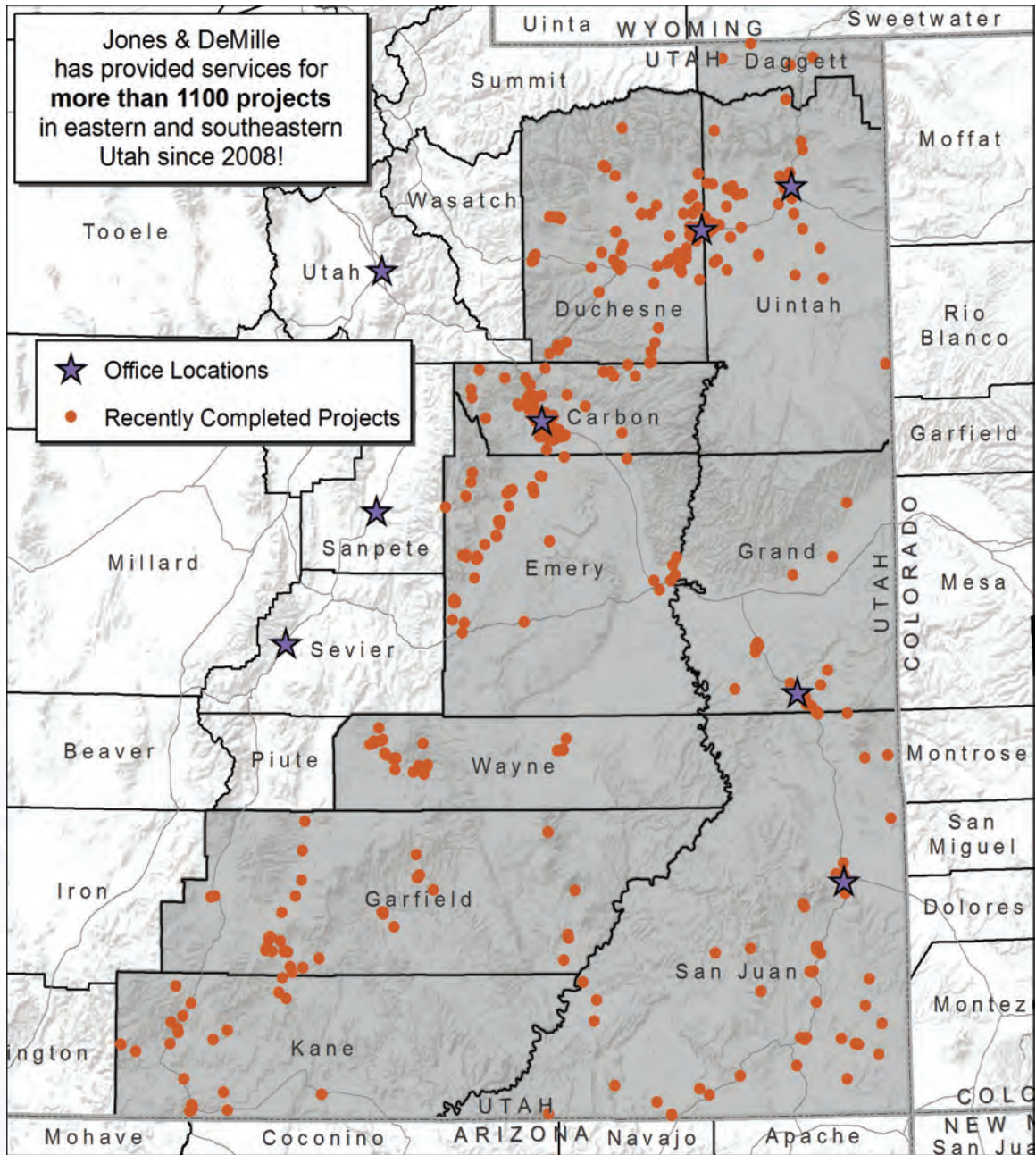
JDE and RCC have ongoing relationships with a task-order based arrangement with the following entities:

- Beaver City
- Bryce Canyon City



04 FAMILIARITY / HISTORY WITHIN THE REGION *continued*

*We are local!*



05

## REFERENCES

### *What our clients are saying*

#### **Curtis Page, PE | County Engineer**

• Carbon County

751 East 100 North | Price, UT 84501

435.636.3231 | [curtis.page@carbon.utah.gov](mailto:curtis.page@carbon.utah.gov)

#### **Kelly Pehrson | County Administrator**

• San Juan County

117 South Main Street | Monticello, UT 84535

435.587.3225 | [kpehrson@sanjuancounty.org](mailto:kpehrson@sanjuancounty.org)

#### **Bruce Adams | County Commissioner**

• San Juan County

117 South Main Street | Monticello, UT 84535

435.587.3225 | [bbadams@sanjuancounty.org](mailto:bbadams@sanjuancounty.org)

#### **Ron Winterton | County Commissioner**

• Duchesne County

734 North Center | Duchesne, UT 84021

435.738.1139 | [rwinterton@duchesne.utah.gov](mailto:rwinterton@duchesne.utah.gov)

#### **Claudia Jarrett | County Commissioner**

• Sanpete County

160 North Main, Suite 101 | Manti, UT 84642

435.851.1540 | [claudiaj@sanpetecounty-ut.gov](mailto:claudiaj@sanpetecounty-ut.gov)

#### **Michael McKee | Executive Director**

• Seven County Infrastructure Coalition

751 East 100 North | Price, UT 84501

435.823.5010 | [mmckee@7county.utah.gov](mailto:mmckee@7county.utah.gov)

#### **Ken May | County Commissioner**

• Sevier County

250 North Main | Richfield, UT 84701

435.979.2843 | [kenmay@sevier.utah.gov](mailto:kenmay@sevier.utah.gov)

“

I was directly involved in the selection of Jones and DeMille as our primary consultant on the (Escalante Medical Center) project. We selected Jones and DeMille because the firm (1) had a reputation of high quality structural design and engineering, (2) had substantial successful experience in working with local government in the development of public buildings, (3) had experience in the design and development of medical facilities, (4) had successful experience helping public clients develop project funding packages, and (5) had an excellent reputation in managing architectural and specialty engineering subcontractors.

Through the duration of this project, I found . . . the entire Jones and DeMille team to be consummate professionals, creative, willing to engage with the client, and highly concerned about the quality of the project. . . . I would not hesitate to work again with Jones and DeMille.”

Drew Parkin, Member, Board of Directors  
Wayne Community Health Center

“

The City of Monticello always considers the firm of Jones & DeMille Engineering our first option. Jones & DeMille has always been available for questions or support of any kind whether it is concerning a large job, or even help with other small projects. Jones & DeMille is always available and willing regardless of the request.

Jones & DeMille’s professionalism, expertise, results, and strong commitment to upholding a high standard of ethics and morals, is the reason the City of Monticello, without hesitation, highly recommends the services by the Jones & DeMille Engineering firm.”

Doug Allen, Former Mayor | Monticello City

06 TECHNICAL APPROACH

*Our methodology*

JDE has built its company and team around providing professional support services to public entities throughout Utah. Local governments look to us to provide a service they do not have the resources or, at times, the expertise to provide themselves.

Our approach for this contract would be to become Grand County’s professional engineering and planning services resource by developing a process that allows us to work seamlessly with County staff. Communication will be the most critical element in developing a process that is functional for the County and, in turn, functional for those doing business with the County. Our entire technical approach is geared towards increasing the communication between each of the involved parties.

**Location**

Even with the increased availability of technology allowing for more meaningful long-distance

communication, there is nothing that will replace in-person meetings and conversations.

We initially intend to source the majority of these services from our Monticello Office. Our Moab field office is available to be used on an as-needed basis for project and review meetings. However, as we gain a better understanding of the required workload, we have personnel available to man the Moab office one to two days per week with the potential to become a fully-staffed office in the future.

Our local presence will allow for increased availability and quick response times. Our location will also allow us to attend meetings and be available to answer developers’ questions, alleviating the burden on County staff.

**Single Point of Contact**

Scot Flannery will be the main point of contact with the County to coordinate any needs and then



distribute work to one of our many experts to complete the assigned tasks. This single point of contact will simplify the communication between Grand County and JDE and improve efficiency in the review process. This will ensure a timely review and response to plan submissions.

### Experienced Team

Our professionals will objectively review and approve plans, designs and plats in accordance to current planning and zoning rules and ordinances along with all pertinent local and state standards. Their extensive experience in this region will allow them to clearly communicate the importance of structured growth and sustainable development of resources to entities seeking to work with the County.

We will also use our experience and expertise to provide recommendations to the County for sustainable, responsible growth. We have extensive experience in dealing with water resource issues from water rights to source, storage, and distribution deficiencies. We have also aided communities with street improvements and drainage analyses and have a FEMA Certified Floodplain Manager on staff to assist in work near the Colorado River.

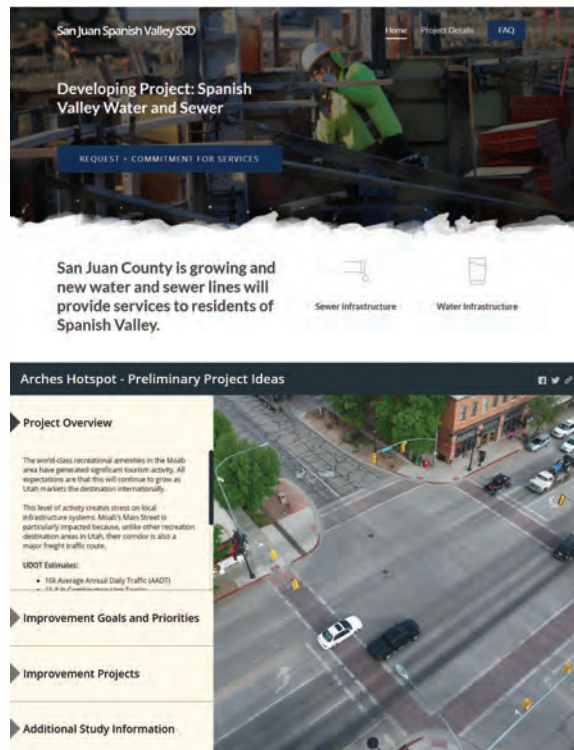


Figure 1

### Public Involvement

We are innovative with our approach to communicate and interact with the public to ensure the most efficient sharing of information and collection of feedback. At times, a stand-alone project website (Figure 1) has been created in order to efficiently convey to, or gather information from, the public.

We propose to utilize online resources as well as other resources to keep the county and developers informed and involved as necessary to track and

log progress and responses of plan submittals.

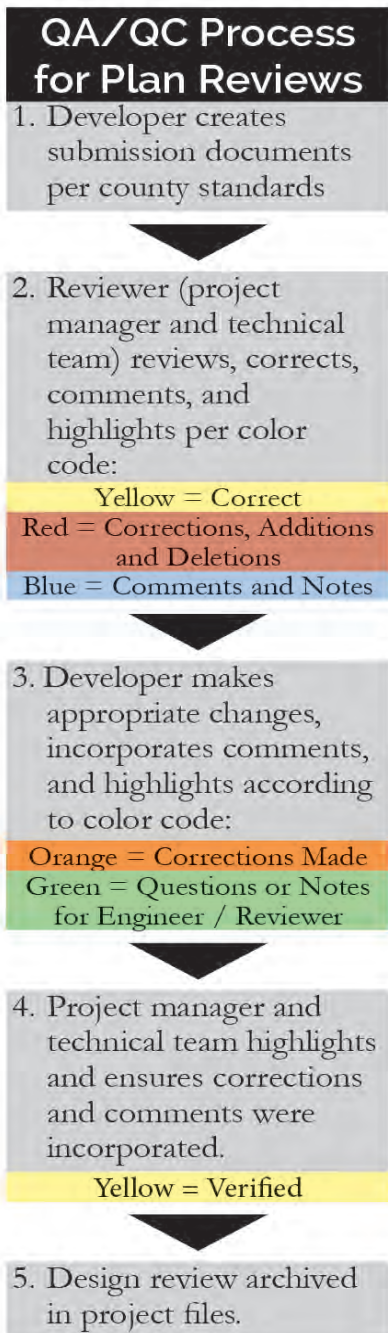
### Ensuring Quality Construction

The best set of construction plans can only go so far in ensuring a quality project is completed. We have created a construction management division to help bridge the gap between design and construction. We developed this group by hiring and training experienced individuals who understand and can clearly communicate the intent of the design with contractors.

Our construction managers, construction engineering technicians and construction inspectors have vast experience in residential,

06 TECHNICAL APPROACH *continued*

*Our methodology*



commercial and civil construction. They are highly qualified in all construction practices and have observed and documented hundreds of infrastructure and commercial building projects to ensure compliance with written specifications, industry standards and local ordinances.

Our inspectors have over 190 combined years of experience in observing, inspecting, and testing construction. Furthermore, we strongly encourage our construction observers to become certified in specification writing through the industry standard Construction Specification Institute (CSI).

**Quality Assurance and Quality Control Plan**

As a firm, we have developed an internal QA/QC program to help us deliver quality projects for our clients. It would be our intent to work with the County to integrate and implement these same procedures in working on reviews for them.

Our QA/QC program consists of several components, which serve as a basis for performance of any professional services. This process has proven successful and includes the following components:

- Assign an experienced project manager to oversee the review process
- Provide clear expectations to the plan or document preparer and reviewer of what needs to be included for approval
- Clearly document the review process to provide transparency for the County and plan preparer
- Maintain consistency in standards with all reviews
- Provide in-house and industry-leading trainings to keep our staff up-to-date in their professional and technical fields

JDE’s QA/QC program for a review team provides them an understanding of quality assurance as a means of providing accurate, complete, and coordinated deliverables to the County and developers. The program is implemented primarily by project managers and technical managers. In addition to the internal QA/QC process, our project manager may involve independent peer reviews for highly specialized or very high-risk designs.

Each project is unique from conceptual planning through construction. We know how critical it is to properly document the entire review process and stay within budget. We will work closely with Grand County to review current processes and fees so we can appropriately allocate the time and resources needed for each assignment. With our innovative approaches to engineering and public works projects, we are sure we can assist the County in finding ways to streamline our processes and relieve the County from constant developer pressure.

### Ability to Adhere to Schedules

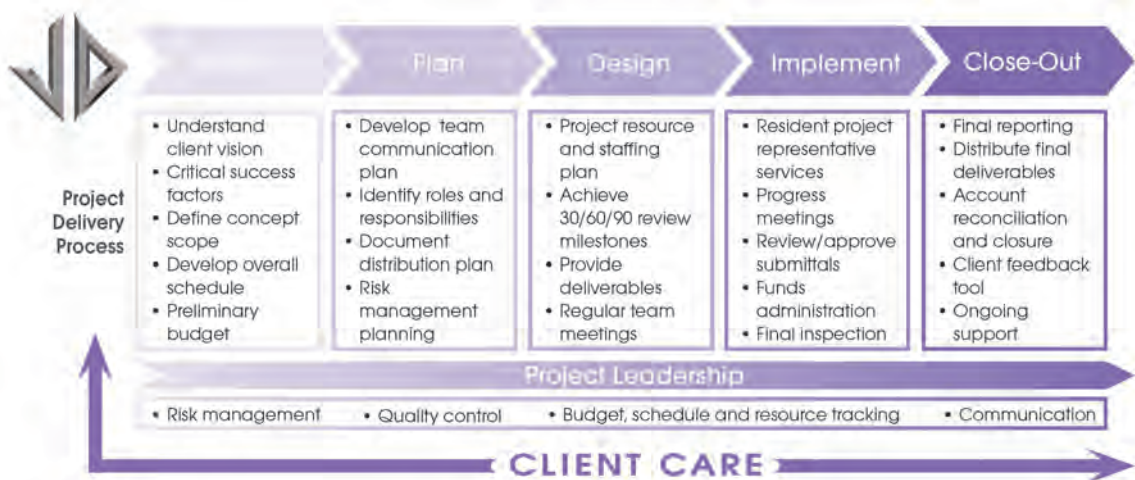
JDE's reputation for completing projects on time comes from our attention to project planning and hitting milestones. Our team is comprised of a staff of many experienced, dedicated project managers, and the depth of our resources to provide appropriate personnel when schedules change unexpectedly or are accelerated. Completing projects on time directly correlates to detailed project planning and successful execution

of planned tasks. In addition to compliance with project schedules, the size and availability of our staff resources allows our team to respond quickly to client needs. This is best represented through our continued successful involvement in various projects across the region.

### Project Delivery Process

Whatever project comes through our door, we are committed to providing the best service possible. Our staff is dedicated to advising and representing the County from project inception to completion. Constant and consistent communication with a project owner is key to the success of any infrastructure project. We will assist in permitting, preparing all funding and other required applications, accompanying County personnel when interacting with funding and regulatory agencies, public meetings, review meetings, and other progress meetings.

In order to provide the best service possible we have defined a process for project delivery.



06 **TECHNICAL APPROACH** *continued*

*Our methodology*

**Technological Capabilities**

JDE is on the forefront of innovative and advanced technological capabilities within our project delivery process. With the use of unmanned aerial vehicles (UAV), which is changing the A/E/C industry, as well as the use of virtual reality and augmented reality, we can more effectively meet the needs of our clients. The use of innovative advances has enabled us to complete projects once thought to be cost-prohibitive and make changes early during the delivery process to avoid costly changes later on. We understand the importance of technical excellence in producing high-quality and cutting-edge project deliverables.

JDE utilizes state-of-the-art software, equipment and training practices. Our tools include:

**Culinary Water**

- WaterGEMS
- Flowmaster
- Civil 3D CAD Pressure Pipe Network
- EPANET

**Storm Water**

- Civil 3D Storm and Sanitary Analysis
- WMS
- HEC-HMS
- HEC-RAS
- HEC-GeoRAS
- FLO-2D Pro
- EPA-SWMM
- BRASS Culvert

**Structural**

- Revit
- Enercalc
- CSI Bridge
- RetainPro
- SAP2000
- MathCAD

**GIS**

- Arc GIS
- ArcGIS Online

### Survey

- Trimble Office
- Civil 3D CAD

### Additional Services

#### Advise City Staff and Council

Our staff is dedicated to advising and representing the County from project inception to completion. Constant and consistent communication with a project owner is key to the success of any infrastructure project. We will assist in permitting, preparing all funding and other required applications, accompanying County personnel when presenting to any funding agencies, and attend public meetings, review meetings, and other progress and related meetings.

#### Funding Procurement for Public Works

As stated earlier, funding is JDE's specialty. We will provide the services needed while working with local staff to prepare the most complete, cost-effective funding package(s) and then work with staff on the administration of those funds.

### Update and Manage Engineering Standards

We provide experience and expertise in the preparation and/or updating of construction standards. We have provided these standards for Richfield City, Ephraim City, Spring City, Monroe City, and Kane County, to name a few.

### Survey and Legal Descriptions

Our survey manager brings over 16 years of experience with private and public rights-of-way, legal descriptions, easements and surveys.

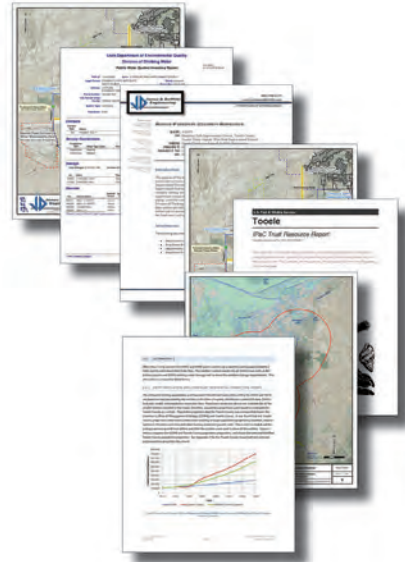
### GIS and Mapping Support Services

We provide experience and expertise in the preparation and management of GIS data and mapping. We have three full-time staff devoted to GIS tasks including maintenance of current inventory, record of existing infrastructure to public utilities systems, planning, asset management, and modeling.

## 07 SAMPLE DOCUMENTS

### *Our work product*

Copies of JDE sample documents can be found on the attached separate flash drive submitted with this proposal. Hard copies of these documents can be submitted upon request.







***Jones & DeMille  
Engineering***

16 East 300 South  
PO Box 577  
Monticello, UT 84535  
1.800.748.5275



## **Request for Qualifications (RFQ) On-Call Community and Economic Development Engineering Services**

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Grand County is soliciting statements of qualification from multi-disciplined planning and/or engineering consulting firms to provide on-call engineering services for the years 2018 – 2020 with an option to renew for an additional two years. The on-call consultant provides additional staffing resources for projects the County does not have time or expertise to complete. The services include, but are not limited to, review and comment on development applications including land divisions, conditional use permits, site plan reviews, infrastructure and capital improvements planning, and other development-related projects.

*This agreement will not apply to water or wastewater services.*

*The County makes no guarantee of a specific volume of work or a total contracted amount arising from this solicitation.*

The County will select and negotiate with those consultants whose submittals are responsive to this RFQ and are in the best interest of the County. Any documents submitted in response to this RFQ must provide sufficient detail and information so as to allow a complete evaluation of its merit. The instructions contained herein should be followed for responses to be considered responsive to this RFQ. The County reserves the right to cancel this solicitation at any time. Preference will be given to firms within a 200 mile radius of the County Courthouse (located at the address below).

Please mail letters to:  
Zacharia Levine ([zlevine@grandcountyutah.net](mailto:zlevine@grandcountyutah.net))  
Community and Economic Development Director  
Grand County  
125 E. Center St.  
Moab, UT 84532

Submittals must be received no later than 5:00pm on March 30, 2018.

### **Additional Information to the RFQ**

Grand County is seeking a multi-disciplined planning and/or engineering consultant firm to provide engineering services for the Community and Economic Development Department. This department is responsible for Planning, Zoning, Development Engineering, and Economic Development services for the County. The services requested as part of this RFQ include, but are not limited to, review and comment of development applications for compliance with the Utah State Code, Grand County Land Use Code, Grand County Construction Standards, Storm Drain Design Criteria, and other pertinent regulatory documents:

- Master Plans;
- Development Agreements;
- Land divisions (Minor Record Surveys and Subdivisions);
- Conditional Use Permits;



- Site Plan Reviews;
- Structural Engineering Plan Reviews;
- Development Inspections;
- Bridge inspections;
- Storm water, transportation, and other capital improvements planning (not including culinary water or wastewater services); and
- Other development-related projects and on-call services.

## **RFQ PROCESS**

All statements of qualifications must be received by the Community and Economic Development Director by 5:00 p.m. on March 30, 2018. At that time, all responses duly received will be opened. When responses are opened, the names of the consultants and all responses to the RFQ shall be a matter of public record. All criteria for evaluation are set forth in the RFQ. The County reserves the right to reject any or all Statements of Qualifications, to waive any informality or irregularity in any Statement of Qualifications received, and to be the sole judge of the merits of the respective Statements of Qualifications received. No binding contract will exist between the submitter and the County until the County executes a written contract.

### ***Submission***

One (1) original and four (4) copies for a total of five (5) responses must be submitted. One digital copy shall be e-mailed. The envelope or package containing the responses must be plainly labeled:

RFQ – On-Call Engineering Services Grand County  
Attn: Community and Economic Development Director  
125 E. Center St., Moab, UT, 84532

The digital copy shall be e-mailed to [zlevine@grandcountyutah.net](mailto:zlevine@grandcountyutah.net).

It is the sole responsibility of the consultant to see that submittals are received in a timely manner. The consultant shall bear any and all risks for any delays associated with their selected method of delivery or that are misdirected due to improper identification.

### ***Proposal Deadline***

The receipt deadline will be strictly enforced. Late submittals shall be date stamped, remain unopened and notice provided to the consultant that: "The submitted proposal was received after the delivery time designated for the receipt of responses and therefore considered nonresponsive."

All submittals shall be prepared and submitted in accordance with the provisions of this RFQ. However, the County reserves the right to waive any informalities, irregularities, or variances, whether technical or substantial in nature, or to reject any and all responses at its sole discretion. Any submittal may be modified or withdrawn prior to the indicated time for receipt of the responses or authorized postponement thereof.

### ***Clarification and Addenda***



Each consultant shall examine all RFQ documents and shall judge all matters relating to the adequacy and accuracy of such documents. Any inquiries, suggestions, or requests concerning interpretation, clarification, or additional information pertaining to the RFQ shall be made in writing through the County Manager.

The County shall not be responsible for oral interpretation given by any county employee, representative, or others. The issuance of a written addendum is the only official method whereby interpretation, clarification, or additional information can be given. If any addenda are issued to the RFQ, the County will attempt to notify all prospective consultants who have secured the same. However, it shall be the responsibility of each consultant, prior to submitting their proposal, to contact Grand County (435-259-1371) to determine if the addenda were issued and to make such addenda a part of the proposal. The County reserves the right to request clarification of information submitted and to request additional information of one or more applicants.

### ***Preparation Expenses***

Each consultant preparing a response to the RFQ shall bear all expenses associated with its preparation and any subsequent and related expenses, and no claims for reimbursement shall be submitted to the County for the expense of preparation or presentation.

### ***Legal Name***

Responses shall clearly indicate the legal name, address, and telephone number of the consultant and shall indicate whether the consultant is a corporation, general partnership, individual or other business entity. Statements of Qualifications shall be signed above the typed or printed name and the title of the signer. The signer shall have the authority to bind the consultant to the submitted competitive proposal.

### ***Openness of Procurement Process***

Written responses, other discussions, correspondence, and all other pertinent records shall be handled as public records in compliance with State and Federal open records statutes and regulations.

### ***Errors and Omissions***

Once a response is submitted, the County may consider requests by any consultant to correct errors or omissions, but shall retain sole discretionary authority to determine the outcome of such a request.

### ***Retention and Disposal of Statements of Qualifications***

The County reserves the right to retain all submitted statements for public record keeping purposes. No copies of any material will be returned to the consultant. The County reserves the right to cancel this solicitation at any time prior to the execution of a formal contract.

### ***Collusion***

By offering a response to this RFQ the consultant certifies that they have not divulged to or discussed or compared its submittal with any competitors, and have not colluded with any other consultant or parties to this process whatsoever. The consultant also certifies, and in the case of a joint venture each party thereto certifies as to its own organization, that in connection with their submittal:

1. No attempt has been made or will be made by the consultant to induce any other person or firm to submit or not to submit a Statement of Qualification for the purpose of restricting competition.
2. All persons interested in this project, principal, or principals being named therein and no other person



have an interest in this project or in the Agreement to be entered into.

3. No person or agency has been employed or retained to solicit or secure this Agreement upon an agreement or understating for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or established commercial agencies maintained by the consultant for the purpose of doing business.
4. All firms interested in this project (including the firm's employees, representatives, agents, lobbyists, attorneys, and sub-consultants) will refrain, under penalty of disqualification, from direct or indirect contact for the purpose of influencing the selection or creating bias in the selection process with any person who may play a part in the selection process, including the evaluation panel, the County Manager, Executive Directors, Department Heads, and other staff. This policy is intended to create a level playing field for all potential firms; assure that contract decisions are made in public and to protect the integrity of the selection process. All contact on this selection process should be addressed to the authorized representative identified below

### ***Contract Extensions***

The County is soliciting statements of qualification from multi-disciplined planning and/or engineering consulting firms to provide on-call engineering services for the years 2018 – 2020 with an option to renew for an additional two years. The purpose of seeking a multi-year contract is to establish and maintain continuity in professional services provided to the County, and to reduce the administrative burden of repeating the procurement process annually. Contract extensions shall be approved by the County Council on the basis of criteria set by the County Council.

### ***Right to Early Termination***

The County shall retain its right to partially or wholly terminate its contract with a consultant selected to perform contract engineering services should it determine it is in the public's best interest. This includes the determination that a full-time staff engineer is preferable to an on-call contract engineer. In the event the County chooses to exercise this option, it shall provide a minimum 60 days of notice to its selected on-call contract engineer.

## **SCHEDULE**

The schedule for submittal of statements of qualifications is as follows:

- Request for Qualifications issued and advertised: February 26, 2018
- Deadline to receive responses: 5:00pm, March 30, 2018

The *tentative* schedule for the evaluation of proposals, award, and any resulting contractual services is as follows:

- Evaluation of submittals: April 2 - 11, 2018
- The selected vendor will be notified and a contract will be negotiated and then submitted to the Grand County Council: April 17, 2018
- The schedule for the evaluation, selection and award may be changed solely at the County's discretion.
- Interviews may be scheduled at the County's discretion.

## **INSTRUCTIONS FOR PREPARATION OF A STATEMENT OF QUALIFICATIONS**



### ***General***

All consultants responding to this RFQ shall provide sufficient information and data to fully allow a complete evaluation of their qualifications. Information and data submitted by each consultant with the proposal shall be incorporated into the contract documents by reference.

### ***Required Information***

Consultant, and/or any sub-consultants, must present satisfactory evidence to the County indicating their ability to meet the scope of work within a prompt time frame. In addition, to ensure consistency, responses should generally conform to the following format:

- Cover Letter
- Table of Contents
- Sections
  1. Introduction and Execution
  2. Qualifications
  3. Qualifications of Staff
  4. Familiarity/History within the Region
  5. References
  6. Technical Approach
  7. Sample Documents

### ***Section 1 – Introduction and Executed Signature Page***

This section must contain an overview of the consultant and any proposed sub-consultants. The introduction shall clearly indicate the legal name, address, telephone number, and local contact information (if available) of the consultant. The introduction will include a statement to the effect that:

- The submission of this Statement of Qualifications indicates acceptance by the firm of the stipulations contained in the Request for Qualifications and the terms and conditions of the Professional Services Agreement included therein.
- The statement must be signed above the typed or printed name and title of the signer. The signer shall have the authority to bind the consultant to the submitted response.

### ***Section 2 – Qualifications***

Provide a description and history of the firm. Provide recent experience demonstrating current capacity, familiarity and expertise in civil engineering practices as they relate to municipal or local government operations and planning. Specific experience with projects or contracts matching those described within the Scope of Services will be most valuable.

### ***Section 3 – Qualifications of Staff***

Provide an organizational chart and summary of staff qualifications. State the number and nature of the staff employed with the firm and the office in which the bulk of the work engagements will be performed. Provide resumes for the project staff likely to be utilized in performing the Scope of Services. The submittal shall include notice of any investigations or disciplinary action taken or pending by national or state regulatory bodies against the firm or individuals employed by the firm.

### ***Section 4 – Familiarity/History within the Region***



Provide a list of all relevant engagements the firm completed for local government entities within the last ten (10) years. Illustrate how previous experience may be of benefit in the execution of the present Scope of Services. Preference will be given to firms who are based within a 200-mile radius.

### ***Section 5 – References***

Provide at least five references for which the firm has performed services within the past two (2) years that are similar to the requirements in the Scope of Services. At least three of the references should be from government entities for work performed that is similar to that specified in this RFQ. Provide the reference contact name, address, e-mail address, telephone numbers and a summary and date of the services provided.

### ***Section 6 – Technical Approach***

Provide a general description of the firm's approach to provide the Scope of Services. Include an explanation of the firm's quality control and quality assurance measures. Describe the firm's technological capabilities and the ability to comply with deadlines and timelines identified in the Scope of Services.

### ***Section 7 – Sample Documents***

The Consultant is encouraged to provide examples of plan review correspondence, construction drawings, inspection records, or other documents created and used for similar projects. In order to reduce the resources that may be needed to respond, consultants are encouraged to use a digital format (.pdf).

## **SCOPE OF SERVICES**

### ***Background***

Grand County requires engineering consulting services to support the review/approval of design and construction of both public and private infrastructure. Additionally, the consultant must be available for general consultation with County administration, department heads and supervisors, responding to general inquiries of a civil engineering nature.

### ***Engineering Scope of Services***

The selected firm is expected to provide the following Scope of Services as directed by Grand County staff:

1. The routine and reoccurring review of development plans and specifications including sketch plans, preliminary plats, final plats and construction drawings for both developer and County constructed public and private infrastructure. The consultant will use and bill their time judiciously.
  - a. Submitted plats, construction plans, and specifications will be reviewed by the consultant for conformity with adopted County ordinances, construction specifications, and departmental master plans and/or to state/federal (regulatory authorities) agency standards. In the absence of local directives consultant will utilize other local, regional or state standards, or generally accepted methods or practices of engineering, land surveying or construction.
  - b. Written comments must be developed and returned to appropriate county staff members *within ten (10) business days* of receipt unless circumstances warrant faster or slower response times as specified by County staff.
  - c. The consultant will devise and implement a tracking methodology to accurately log receipt, response and status of each submittal and project.
  - d. The consultant will review subsequent plat and/or plan revisions or responses until such time as



the consultant may provide written certification that the subject plans substantially conform to County standards for content and clarity.

- e. The consultant's review of private infrastructure is generally limited to civil site design and upon request, evaluation of specific structural components.
  - f. Additional consultation, including site inspections, may be required during the construction process to assist the County with proposed field adjustments, plan modifications or the acceptance/approval of constructed facilities.
2. Upon request, provide engineering assistance to select staff and elected officials.
- a. The consultant may be tasked to review storm sewer conveyance operations and to provide guidance on maintenance and small improvement projects.
  - b. The consultant may be tasked with assisting Department Heads or the County Council Administrator with the development and/or planning of capital improvement projects.
  - c. The consultant may be tasked with attending meetings with industrial, commercial and residential developers and to provide guidance on potential developmental impacts on the County's infrastructure.
  - d. The consultant may be tasked with providing professional land surveying services of varying complexities such as determining right-of-way or property lines, preparing legal descriptions for easements or performing property boundary or topographic surveys.
  - e. The consultant may be tasked with providing GIS and mapping support services.

## **PROPOSAL EVALUATION AND SELECTION**

### ***Evaluation Criteria***

All responses shall be evaluated with respect to the completeness of the information provided, support for all claims made, and the overall approach taken. The following criteria shall be utilized in the technical evaluation of the consultant's proposal, in order of no importance:

1. Firm qualifications and experience with similar projects involving local government and/or other governmental agencies (25 Points)
2. Key staff, project understanding and approach (20 Points)
3. Ability to complete timely development reviews and to respond in an appropriate time frame to individual requests for services (20 Points)
4. Thoroughness of material submitted, including the proposed work plan and the quality, amount and type of service provided (15 Points)
5. Reports from references (10 Points)
6. Office location with preference given to firms within a 200-mile radius of the Grand County Courthouse (10 Points)

### ***Selection Process***

A Selection Panel will evaluate and score each submission according to the criteria set forth above, in order to determine a "shortlist" of three (3) to five (5) submitters for the interview phase of the selection process. Finalists may be invited to participate in detailed interviews. However, the County reserves the right to select a firm based on the evaluation of the submittals alone and not proceed to interviews.

At the conclusion of the selection process, each of the rated elements for each submitter will be evaluated to



determine the best qualified firm for this request. If the County is unsuccessful in negotiating a contract with the best qualified firm, the County may then negotiate with the next most qualified firm until a contract is executed, or may decide to terminate the selection process.

The County will not request or consider fees, price, labor hours or any other cost information at any time during the selection process, including the selection of firms to be interviewed, the final list, or the order of preference. Consideration. Contract negotiations will include consideration of compensation.

### ***Rejection of Responses***

The County may reject responses if:

1. The consultant misstates or conceals any material fact in the proposal.
2. The rejection of all responses is deemed to be in the best interest of the County.

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**  
**JUNE 19, 2018**

Agenda Item: K

<b>TITLE:</b>	Approving proposed Agreement for Employee Services between Active Re-Entry and Grand County, pending legal review
<b>FISCAL IMPACT:</b>	Approximately \$3,850 for 2018, and \$7,700 for all subsequent years
<b>PRESENTER(S):</b>	Verleen Striblen

**Prepared By:**

Verleen Striblen  
Chris Baird

**FOR OFFICE USE ONLY:**

**Attorney Review:**

n/a

**RECOMMENDATION:**

I move to approve the attached agreement titled “AGREEMENT FOR EMPLOYEE SERVICES - ACTIVE RE-ENTRY AND GRAND COUNTY” through June 30, 2019, as well as an unbudgeted increase to the Senior Center’s 2018 budget of approximately \$3,850 to be covered by the TRCC fund. And, authorize the chair to sign all associated documents.

**BACKGROUND:**

In 2013, Active Re-Entry and Grand County combined the part time Facilities Coordinator and the Independent Living Assistive Technology Technician positions to create a full time position with benefits. Grand County pays for 21 hours a week and Active Re-Entry pays for 19.

With the change of Active Re-Entry’s funding for 2018-2019 fiscal year and the change of focus on their programing, they will be reducing the funding for this position. They will be focusing on programs in San Juan County. Instead of 76 hours a month, they are reducing it to 35 hours a month. They will pay \$8,500.00 for the year, they are currently paying about \$16,200.00 for the 2017-2018 fiscal year. The reduction will begin in July.

Part of the Active Re-Entry position includes the Long Term Ombudsman for the Canyonlands Care Center. This position no longer fits in their core services, such as independent living skills, peer support, information and referral. The Association of Government’s (AOG) Aging Services is responsible for the funding of the Long Term Ombudsman and will directly contract with Grand County starting in July. This will be \$4,000.00 for the fiscal year (July 2018 – June 2019).

In order to maintain our Facilities Coordinator position as full-time the Senior Center’s 2018 budget would have to increase by \$3,850. This can be covered by a contribution from the TRCC fund.

To fill the extra hours to keep the Facilities Coordinator and IL/AT Technician position full time, we would like to add a volunteer program. We have had a number of people in the community ask to start a program to help seniors with medical trips and a friendly visitor program for homebound seniors. This position would recruit the volunteers, arrange the scheduling of the rides, and keep track of hours and mileage for reimbursement. To have money for reimbursement we would need to get donations and do fundraisers would also be part of this position.

**ATTACHMENTS:**

1. Proposed Agreement

# AGREEMENT FOR EMPLOYEE SERVICES

ACTIVE RE-ENTRY

AND

GRAND COUNTY

## Contracting Parties

This agreement is between Active Re-Entry Independent Living Programs (ARECIL) and the Grand County, (GC).

## Term of Contract

This contract shall be effective July 1, 2018 and shall terminate June 30, 2019, unless terminated sooner in accordance with the terms and conditions of this contract.

## Purpose

To provide Independent Living Services including: the DWS/USOR IL/Assistive Technology program, IL Skills training, Low Vision Services, and Loan Bank Services to people with disabilities residing in Grand County.

## ARECIL agrees to:

1. Reimburse GC not more than \$8,500 during the contract term. Reimbursement will be completed via invoice to ARECIL's Price Office and submitted semi-annually.
2. Provide training on case management, and data entry to ensure proper documentation.
3. Maintain its own phone line
4. Provide vehicle as needed, for staff member to conduct activities

## GCSSP agrees to:

1. Provide staff to conduct IL activities at 425 hours annually or 16 hours per pay period.
2. Continue to provide program and activity updates to ARECIL's Director and Program Supervisor
3. Conduct intake and program eligibility processes. Properly enter information and data into CIL Suite so an accurate portrayal of activities and services can be reported. If questions arise, address them to the IL Case Supervisor.
4. Goal- assist, minimally 5% of the population outlined in the most recent census information as to the number of people with disabilities residing in Grand County with direct services- either Independent Living Skills training; Low Vision Services; or Loan Bank Services. (approximately 55 individuals)
5. Conduct extensive outreach activities which may include continual contact and presentations to local health providers, home health agencies, human service agencies/organizations, special education teachers and aides, eye physicians,

- discharge personnel at hospital etc. It is understood that some service providers are located in Grand Junction; a coordinated trip where providers can be contacted is appropriate.
6. IL Skills training activities- directly provide or work with local agencies/volunteers/organizations to conduct skills training activities- examples may include: how to prepare affordable and healthy meals; how to prepare food if you are diabetic, home safety, how to properly use and maintain your AT, how to utilize the new voting machines, etc.
  7. Support Groups must include a training component and not be used only for social gatherings. Example-card playing- even if it is with consumers who have vision loss will not be considered an allowable IL training activity. However, doing a group activity such as going to a restaurant to learn how to manage ordering and eating with vision loss in the community, on occasion, is an allowable activity.
  8. Continue to work with DSBVI on Low Vision Clinics- as well as in-home training for those with vision loss- marking appliances, teaching how to maneuver around their community, etc.
  9. Managing Loan Bank Equipment Program: proper paperwork and entry into CIL Suite System. Work with AT Coordinator as necessary.
  10. Music and Memory Program: Conduct outreach, paperwork, CIL Suite entry and work with M&M Coordinator.

**It is mutually agreed that:**

1. All information regarding recipients under this contract shall be confidential, except as otherwise provided herein. Publication of any information that would identify a particular recipient of service is prohibited unless written permission is given by the consumer/guardian themselves.
2. Any funds remaining after final reimbursement and accounting shall be the sole property of ARECIL.
3. This agreement may be terminated upon thirty (30) days written notice by either party. This agreement may be altered, changed, or redrafted by mutual agreement of GC and ARECIL, provided however, that alterations or changes shall not become effective and enforceable until such alterations or changes are in writing and signed by the respective parties.
4. Agree to abide by all provisions of the Provider Code of Conduct of the Department of Workforce Services.
5. Active Re-Entry is an independent contractor and does not assume the rights, responsibilities or duties of a Grand County employee. Grand County has no responsibility for claims arising from the performance by ARECIL of the terms of this contract.

6. All federal statutes and regulations regarding the performance of this contract will be abided by.

CONTRACTOR

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Nancy Bentley, Executive Director    Date

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Mary McGann, Council Chair    Date

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**

**JUNE 19, 2018**

Agenda Item: L

<b>TITLE:</b>	Approving proposed job description amendments of the Grand Center Facility Coordinator and Independent Living/Assistive Technology Technician position to include volunteer recruitment and coordination
<b>FISCAL IMPACT:</b>	
<b>PRESENTER(S):</b>	Verleen Striblen

**Prepared By:**  
  
Verleen Striblen

**FOR OFFICE USE ONLY:**  
**Attorney Review:**  
  
n/a

**RECOMMENDATION:**

I move to approve proposed job description amendments of the Grand Center Facility Coordinator and Independent Living/Assistive Technology Technician position to include volunteer recruitment and coordination. And, authorize the chair to sign all associated documents.

**BACKGROUND:**

To fill the extra hours to keep the Facilities Coordinator and IL/AT Technician position full time, we would like to add a volunteer program. We have had a number of people in the community ask to start a program to help seniors with medical trips and a friendly visitor program for homebound seniors. This position would recruit the volunteers, arrange the scheduling of the rides, and keep track of hours and mileage for reimbursement. To have money for reimbursement we would need to get donations and do fundraisers would also be part of this position.

**ATTACHMENTS:**

1. Job Description



# Grand County

## Job Description

<b>Title:</b>	Facility Coordinator & IL/AT Technician	<b>Job Code:</b>
<b>Division:</b>	Operations	<b>Effective Date:</b>
<b>Department:</b>	Grand Center	<b>Last Revised:</b>

### GENERAL PURPOSE

Performs a variety of **administrative** tasks related to planning, organizing, and coordinating the Grand Center activities and events for seniors. Provides programs for the disabled, vision impaired, and Active Re-Entry.

### SUPERVISION RECEIVED

Works under the direct supervision of the Program Director.

### SUPERVISION EXERCISED

Provides direct supervision to volunteers.

### ESSENTIAL FUNCTIONS

**Facility Management:** ~~Oversees the maintenance of the facility and grounds, including inventory of all County property.~~

Oversees all aspects of facilities management that includes, but is not limited to, scheduling, execution of the contract, and ensuring proper insurance coverage; ensuring the facility is properly set-up, collecting of fees, inspecting facility after rental. Communicates to staff regarding the proper set-up of the facility. Maintains a calendar of events and publishes the calendar to center staff.

Schedules and prepares contracts; oversees facility security, insurance and collection of fees. Coordinates with the kitchen manager to make provision for commercial kitchen rental.

**Senior Center Management:** Ensures the development ~~of and management of a congregate meal program,~~ health promotion, ~~and~~ recreational ~~and volunteer~~ programming for seniors. Develops, maintains, and monitors community partnerships.

Oversees the ~~activities and the meals on wheels program for seniors.~~ ~~Organizes activities,~~ organizes volunteers to teach the classes at the center. Assists the activities committee in planning senior activities. Transports seniors as needed for events. Ensures the rooms are set-up for class activities.

~~Works with Program Director to identify needs of seniors that can best be met with volunteer programs and helps develop the programs and policies.~~

~~Maintain records of volunteer's information, assignments, hours and mileage reimbursement sheets and submits for payment.~~

Ensures recruitment, training, retention, and placement of volunteers for the Grand Center— ~~based on individual's interest and skills, operations.~~

~~Assists with the newsletter preparation.~~

**Independent Living /Assistive Technology (IL/AT):** Oversees the program to increase the level of community based independent living services to older vision impaired individuals. Increases the awareness of the services for the older vision impaired. Coordinates training groups for the vision impaired organizations. Attends Community meetings for Independent Living.

Follows-up with older adults after the clinics, delivers equipment, teaches necessary daily skills that assist the visual impaired to live more independently within their own home. Visits clients in their homes to teach and prepare the home to help with daily tasks, such as marking where appliances are and how to maneuver the house.

Conducts outreach and public awareness activities for referrals that include contacting local health providers. Enters information into the software program regarding consumer information.

Long Term Ombudsman: Main job function is to act as an advocate to protect the health, safety, welfare and rights of individuals who resides in a nursing or residential facility. The Ombudsman works to resolve complaints by representing the rights and interest of the residents' over those of the other party or parties involved in the dispute.

#### MINIMUM QUALIFICATIONS

1. Education and Experience:

- A. Three (3) years of experience working with the older population and volunteers or related duties;
- OR
- B. An equivalent combination of education and experience.

2. Knowledge, Skills, and Abilities:

**Thorough knowledge of** theories, principles, and objectives of vulnerable adults; program development and evaluation; accessing community resources and relationship building; marketing materials; computer systems; negotiation and conflict resolution; food service in a commercial environment; federal, state, and county applicable rules and regulations.

**Considerable skills in** interpersonal relationships, decision making, and use of computer software programs; the art of diplomacy, communications and creative problem solving.

**Ability to** direct the work of volunteers and prioritize and manage work schedules; establish and maintain effective working relationships with employees, other agencies and the public; communicate effectively, verbally and in writing; implement cooperative problem-solving processes; anticipate changing needs for services and facilities; operate personal computer and various software applications for word processing; exercise tact and judgment in communicating with patrons; interpret and communicate rules, regulations, policies and procedures; analyze and evaluate program data; relate to individuals from diverse backgrounds; act independently within scope of responsibilities; relate effectively with older adults; effectively communicate verbally and in writing; assess emergency situations.

3. Special Qualifications:

Must be able to pass a background investigation. Must possess a current Utah driver's license. Must pass a pre-employment drug screening. Must obtain a CPR and First Aid certification, and Food Handlers Permit within three months of employment.

4. Work Environment:

Incumbent of the position performs in a typical office setting with appropriate climate controls. Tasks require variety of physical activities, not generally involving muscular strain, such as walking, standing, stooping, sitting and reaching. Talking, hearing and seeing essential to the performance of essential functions. Common eye, hand, finger, leg and foot dexterity also utilized in performance of daily tasks. Occasional exposure to changing environmental conditions due to local automobile travel. Mental application utilizes memory for details, emotional stability, discriminating thinking and creative problem solving.

\*\*\*\*\*

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I \_\_\_\_\_ have reviewed the above job description. Date \_\_\_\_\_  
(Employee)

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**

**JUNE 19<sup>TH</sup>, 2018**

Agenda Item: M

<b>TITLE:</b>	Approving proposed job description and unbudgeted funding for two new full-time Landside Operations Technician positions at Canyonlands Field Airport
<b>FISCAL IMPACT:</b>	Estimated \$48,018 total for two positions (including benefits; unbudgeted) for 6 months of 2018.
<b>PRESENTER(S):</b>	Judd Hill, Airport Director and John West, HR Director

**Prepared By:**

Judd Hill  
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Airport Director  
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jhill@grandcountyutah.  
net

**FOR OFFICE USE ONLY:**

**Attorney Review:**

N/A

**RECOMMENDATION:**

I move to approve the proposed job description and funding from \_\_\_\_\_ for two new Landside Operations Technician staff positions at Canyonlands Field (Grade 10).

**BACKGROUND:**

A request was made at the June 4<sup>th</sup> Airport Board meeting to recommend a contracted cleaning service for 365 days a year of coverage. The airport board recommended hiring staff instead of a contracted cleaning company so that the individuals could potentially be cross-utilized for additional tasks at the airport.

The County Council agreed with the recommendation of the Airport Board at the June 5<sup>th</sup> meeting, and suggested to not fund the cleaning contract, but to instead have the Airport Director request two staff for positions to include maintenance, cleaning and other duties.

**ATTACHMENT(S):**

1. Proposed Landside Operations Technician job description.
2. Step and grade Chart



# Grand County

## Job Description

<b>Title:</b>	Landside Operations Technician	<b>Job Code:</b>	xxxxx
<b>Division:</b>	Operations	<b>Effective Date:</b>	xx/xxxx
<b>Department:</b>	Airport	<b>Last Revised:</b>	

### GENERAL PURPOSE

Performs a variety of **semi-skilled duties** as needed to maintain, repair, and clean airport buildings and grounds, and to maintain and monitor the parking infrastructure at Canyonlands Field Airport.

### SUPERVISION RECEIVED

Works under the supervision of the Airport Director and general supervision of the ARFF/Airport Operations Manager.

### SUPERVISION EXERCISED

None.

### ESSENTIAL FUNCTIONS

**Operations & Projects:** Responsible for a variety of semi-skilled and skilled duties required in maintaining landside facilities at Canyonlands Field Airport. Also monitors parking infrastructure and shuttle/taxi operators at the airport.

Performs a variety of custodial and maintenance tasks at airport terminal and other airport managed buildings and grounds; sweeps, dusts, vacuums, scrubs, polishes, washes windows, changes light bulbs, removes garbage, and manages biological waste in airport facilities; inventories and orders cleaning supplies, restocks supplies in public areas and maintains and repairs cleaning equipment. Performs a variety of tasks in the airport terminal including maintenance of plumbing and electrical; technological door and lock system; air intake system; perimeter fence and yard areas; security, emergency and communication systems.

Performs outdoor duties including, but not limited to: upkeep on paved paths and airport parking areas; maintains landside grounds of the airport; performs watering, repair of watering systems, mowing lawns, edging, trimming, planting, fertilizing, weeding, insect control and snow and ice removal. Operates a variety of equipment including mowers, tractors, snow removal equipment, etc. as required to maintain airport grounds. Maintains records of operations and equipment.

Performs parking duties including: monitoring and reporting of shuttle and taxi operators, and monitoring of vehicles with regards to established paid parking regulations of the airport.

Performs other duties which may include a wide variety of emergency and non-emergency maintenance tasks; such as plumbing, electrical, flooring, ceiling, wall, and roof repairs, cooling system repairs, billboard and sign repairs, painting, light construction, and other repairs; assists in washing, vacuuming and keeping airport vehicles clean.

Performs office work which may include typing, filing, copying, faxing, internet research in reference to repairs and maintenance.

Assists other airport staff with maintenance related tasks which may include restocking of supplies, hauling or moving furniture or equipment and burning and/or disposal of confidential airport documents.

Detects and eliminates or minimizes safety hazards.

Maintains secured access to restricted areas of the airport. Monitors and addresses security related issues to operation of the airport.

Performs related duties as assigned.

### MINIMUM QUALIFICATIONS

1. Education and Experience

- A. Graduation from high school;
- AND
- B. Two (2) years of experience in facilities and custodial operations or related fields;
- OR
- C. An equivalent combination of education and experience.

2. Knowledge, Skills, and Abilities:

**Working knowledge** of construction and building trades, landscaping, and locksmith tasks; proper use, maintenance and repair of a wide variety of equipment and tools; construction techniques, and methods related to carpentry, and electrical wiring; interpersonal communication skills; maintenance procedures on complicated carpentry projects; common hazards related to confined space operations; methods, materials and equipment used in general construction work; equipment and fixtures; electrical and mechanical systems, small motors, etc.

**Skill** in the use of a variety of hand and power tools common to general maintenance and construction work.

**Ability to** determine needs for services and supplies necessary to carry out the maintenance programs; read blueprints; establish and follow through on work priorities; make quality decisions in emergencies; communicate effectively, verbally and in writing; develop effective working relationships with subordinates, supervisor, fellow employees and the public.

3. Special Qualifications:

- Must possess a valid Utah Driver's License.
- Must complete a twelve (12) month probationary period.
- Must successful complete a pre-employment drug screening and background check.
- Must be available and on call to respond to facility alarm systems and emergencies.
- Must be able to move objects weighing up to 80 lbs.

The Airport operates 365 days a year. Multiple positions will cover duties, but shifts will be assigned to cover 7 days a week. Work week will consist of 40 hours per week (non-exempt, i.e. overtime eligible). There will be flexibility in scheduling the start and end time of daily work shifts. Position will require scheduled work during weekends and holidays on a rotating basis.

4. Work Environment:

Tasks require variety of physical activities, generally involving muscular strain, such as walking, standing, stooping, sitting, reaching, lifting, etc. Talking, hearing and seeing essential to the performance of the job. Common eye, hand, finger dexterity required. Mental application utilizes memory for details, verbal instructions, discriminating thinking. Frequent local travel required in normal course of job performance. Occasionally exposed to high work places, volatile materials, toxic materials, confined work spaces and seasonal extreme changes in weather conditions. Strength of arms, hands, legs, and back required in the performance of essential functions.

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I \_\_\_\_\_ have reviewed the above job description. Date \_\_\_\_\_  
(Employee)

2018

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
1	10.4141	10.7348	11.0557	11.3875	11.7305	12.0733	12.4382	12.8145	13.2016	13.5889	13.9981	14.4184	14.8497	15.3032	15.7567
2	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.2746	14.6951	15.1372	15.5909	16.0665	16.5532
3	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.1307	14.5512	14.9824	15.4359	15.9006	16.3762	16.8629	17.3607
4	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.4184	14.8497	15.2924	15.7459	16.2214	16.7081	17.2058	17.7258	18.2567
5	14.0000	14.0000	14.0000	14.0000	14.2635	14.6951	15.1372	15.5909	16.0555	16.5310	17.0287	17.5377	18.0687	18.6109	19.1750
6	14.0000	14.0000	14.1087	14.5180	14.9493	15.4028	15.8674	16.3654	16.8520	17.3607	17.8805	18.4116	18.9646	19.5398	20.1262
7	14.0000	14.3850	14.8165	15.2590	15.7125	16.1883	16.6748	17.1724	17.6816	18.2126	18.7655	19.3187	19.9048	20.5023	21.1218
8	14.6616	15.0932	15.5467	16.0223	16.4980	16.9958	17.5044	18.0243	18.5664	19.1196	19.6837	20.3030	20.9115	21.5088	22.1282
9	15.4028	15.8565	16.3320	16.8188	17.3276	17.8476	18.3783	18.9314	19.4957	20.0819	20.6902	21.3099	21.9401	22.6039	23.2898
10	16.1661	16.6528	17.1504	17.6594	18.1902	18.7323	19.2966	19.8715	20.4689	21.0882	21.7190	22.3716	23.0465	23.7320	24.4400
11	16.9736	17.4934	18.0135	18.5555	19.1084	19.6837	20.2810	20.8993	21.5088	22.1502	22.8252	23.5000	24.2079	24.9378	25.6900
12	17.8032	18.3563	18.9204	19.4847	20.0708	20.6682	21.2875	21.9291	22.5817	23.2564	23.9644	24.6835	25.4133	26.1769	26.9623
13	18.7213	19.2742	19.8607	20.4470	21.0663	21.6967	22.3496	23.0133	23.6992	24.4070	25.1482	25.9003	26.6746	27.4710	28.2896
14	19.6506	20.2477	20.8452	21.4865	22.1282	22.7919	23.4776	24.1748	24.8935	25.6237	26.3982	27.1943	28.0130	28.8537	29.7274
15	20.6240	21.2544	21.8961	22.5486	23.2234	23.9091	24.6281	25.3801	26.1213	26.9069	27.7034	28.5440	29.4069	30.2807	31.1766
16	21.6526	22.3163	22.9799	23.6769	24.3849	25.1150	25.8670	26.6414	27.4267	28.2563	29.0973	29.9710	30.8669	31.7960	32.7475
17	22.7478	23.4335	24.1415	24.8606	25.6016	26.3870	27.1722	27.9907	28.8316	29.6944	30.5905	31.5087	32.4489	33.4220	34.4176
18	23.8872	24.5839	25.3361	26.0993	26.8847	27.6922	28.5219	29.3737	30.2587	31.1656	32.1058	33.0683	34.0527	35.0814	36.1322
19	25.0706	25.8228	26.5971	27.3938	28.2122	29.0750	29.9489	30.8449	31.7738	32.7252	33.6988	34.7165	35.7561	36.8290	37.9243
20	26.3205	27.1169	27.9246	28.7652	29.6281	30.5132	31.4310	32.3713	33.3447	34.3402	35.3800	36.4421	37.5260	38.6542	39.8050
21	27.6396	28.4728	29.3208	30.2037	31.1095	32.0388	33.0024	33.9399	35.0118	36.0572	37.1492	38.2641	39.4022	40.5859	41.7949
22	29.0217	29.8965	30.7869	31.7180	32.6649	33.6406	34.6526	35.6893	36.7624	37.8600	39.0065	40.1774	41.3724	42.6153	43.8849
23	30.4728	31.3914	32.3263	33.2994	34.2982	35.3226	36.3853	37.4739	38.6005	39.7530	40.9569	42.1860	43.4411	44.7460	46.0790
24	31.9965	32.9609	33.9425	34.9644	36.0130	37.0888	38.2046	39.3475	40.5305	41.7407	43.0048	44.2954	45.6130	46.9834	48.3830
25	33.5962	34.6091	35.6396	36.7126	37.8138	38.9432	40.1149	41.3148	42.5571	43.8277	45.1552	46.5103	47.8937	49.3325	50.8021
26	35.2759	36.3394	37.4217	38.5483	39.7043	40.8906	42.1206	43.3806	44.6850	46.0190	47.4129	48.8356	50.2885	51.7990	53.3422
27	37.0397	38.1564	39.2927	40.4756	41.6895	42.9350	44.2265	45.5496	46.9191	48.3201	49.7834	51.2775	52.8027	54.3891	56.0092
28	38.8919	40.0641	41.2573	42.4994	43.7739	45.0817	46.4378	47.8272	49.2653	50.7362	52.2727	53.8413	55.4428	57.1086	58.8098

**\$14 min as passed by Council**

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**

JUNE 19<sup>TH</sup>, 2018

Agenda Item: N

<b>TITLE:</b>	Reclassifying one of the Airport Operations Specialist positions to ARFF/Airport Operations Manager and approving associated job description and unbudgeted funding
<b>FISCAL IMPACT:</b>	Estimated \$3472 (including benefits; unbudgeted) for 6.5 months of 2018.
<b>PRESENTER(S):</b>	Judd Hill, Airport Director and John West, HR Director

**Prepared By:**

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Canyonlands Field  
Airport Director  
435-259-4849  
jhill@grandcountyutah.  
net

**FOR OFFICE USE ONLY:**

**Attorney Review:**

N/A

**RECOMMENDATION:**

I move to approve funding from \_\_\_\_\_ for reclassifying one ARFF/Airport Operations Specialist (Grade 13) to ARFF/Airport Operations Manager (Grade 15) at Canyonlands Field, and move to approve proposed job description.

**BACKGROUND:**

Canyonlands Field Airport is now in a position that would be significantly benefitted by having a structured organization of the staff beyond all staff being directly supervised by the Airport Director.

This new position would provide general guidance to all airport staff on day-to-day operational tasks, while the Airport Director would remain formal supervisor of all Airport Staff.

The position would be advertised internally to airport staff.

**ATTACHMENT(S):**

1. Proposed ARFF/Airport Operations Manager job description.
2. Step and Grade chart
3. ARFF/Airport Operations Specialist job description (as reference)



# Grand County

## Job Description

<b>Title:</b>	ARFF/Airport Operations Manager	<b>Job Code:</b>	xxxx
<b>Division:</b>	Operations	<b>Effective Date:</b>	xx/xxxx
<b>Department:</b>	Airport	<b>Last Revised:</b>	N/A

### GENERAL PURPOSE

Performs a variety of **managerial, administrative and technical operational duties** as need to ensure the efficient and effective operation of the Canyonlands Field Airport. Performs day-to-day tasks related to facilities and airfield maintenance, organizing projects, inventorying, ordering and purchasing airport supplies, periodic supervision of airport operations, interacting with airport stakeholders, tenants and cooperative agencies. Responds to emergencies in a command role as an Aircraft Rescue Fire Fighter (ARFF) or Alternate Airport Security Coordinator (ASC). Serves as acting authority for airport operations in absence of Airport Director.

### SUPERVISION RECEIVED

Works under the general supervision of the Airport Director.

### SUPERVISION EXERCISED

Provides close to general supervision to ARFF/Airport Operations Specialist(s), ARFF/Airport Operations Technician(s), and Landside Operations Technician(s).

### ESSENTIAL FUNCTIONS

**Leadworker & Airport Operations:** Serves as acting authority for airport operations in absence of Airport Director. Provides staff support for Airport Director. Provides supervision to ARFF/Airport Operations Specialist(s), ARFF/Airport Operations Technician(s), and Landside Operations Technician (s) on day-to-day operational requirements. Participates in planning and strategic sessions to develop better airfield operations and safety and security, participating in department educational and training programs. Requests supply and material purchases for the airfield.

Maintains personal knowledge of current local, state and federal regulations concerning airfield operations, airfield equipment requirements, and other airport regulations, which govern the operation of the Department. Reviews and stays current with various safety and security manuals, as required by the Federal Aviation Administration (FAA) and under the direction of the Airport Director. Coordinates with the Airport Director to ensure that the department complies with all applicable County, State and Federal regulations and completes required inspections and activities to assure compliance.

Maintains the airport to ensure compliance with FAA, Utah Division of Aeronautics and County regulations for commercial and general aviation. Issues (Notice to Airmen) (NOTAM's) through FSS, Cedar City on airfield conditions and/or operations. Coordinates airport conditions and operations with Flight Service System (FSS), property owners, entities and departments as is necessary.

Prepares inspection reports and summaries as required by the, FAA, Department of Homeland Security and the Transportation Security Administration (DHS-TSA) under direction of the Airport Director.

**Maintenance:** Responsible for a variety of semi-skilled and skilled duties required in maintaining Canyonlands Field. Performs daily cleaning and general maintenance on the terminal building and other related buildings. Performs groundskeeper functions for airport and terminal building. Operates a variety of equipment including mowers, tractors, snow removal equipment, etc. as required to maintain airport grounds. Maintains records of operations and equipment.

Repairs sprinkler systems and maintains landscaped areas. Maintains and repairs automatic doors, gates and fencing. Maintains water and sewer system.

Maintains Precision Approach Path Indicator (PAPI) and Runway End Identifier Light (REIL) systems. Changes bulbs and electronic components as required. Trouble shoots to determine any operational problems and implements appropriate solutions. Maintains obstruction lighting, airfield runway and taxiway lighting, windsocks and rotating beacon for proper operation.

**Safety and Security:** Responsible for performing necessary airport inspections, providing fire rescue services, and airport security as required by federal and state regulations and adopted Canyonlands Field policies and plans. Performs inspection duties of the grounds, terminal building, lighting system, and signage of airport. Performs daily/weekly airport inspections in accordance with FAA regulations.

Responds to airport emergencies when required. Keeps airport systems free and clear of obstructions per FAA regulations. Provides aircraft rescue and fire fighting services (ARFF) as required by FAA part 139.319. Engages in fire rescue services as emergency situations dictate, including, but is not limited to rescue and firefighting personnel safety; emergency communications; use of fire hoses, nozzles, turrets, pumps, hydrants, extinguishers, ladders, hand tools, extrications tools, firefighting equipment, extinguishing agents; the use and wearing of breathing apparatus, emergency aircraft evacuation assistance; and firefighting operations.

Daily oversight of security provisions at the airfield as Alternate Security Coordinator (ASC) when required. Provides assistance to ensure that airport tenants or employees regulated under Parts 1544 and 1546 who have un-escorted access to un-secured areas do not enter restricted areas when applicable for security purposes, as outlined in the Airport Security Plan.

Performs related duties as required.

MINIMUM QUALIFICATIONS

1. Education and Experience:
  - A. Graduation from high school; plus, specialized in-service ARFF training;
  - AND
  - B. Three (3) years of experience performing above or related duties including airport operations and maintenance, firefighting, security guard, maintenance technician, handyman and custodian;
  - OR
  - C. An equivalent combination of education and experience.

2. Knowledge, Skills, and Abilities:

**Working knowledge** of emergency radio procedures. Principles, practices, and functions of airport operations and maintenance. Basic computer skills, including keyboard and use of Internet and Microsoft Office software. Federal, state and governmental agency laws and regulations pertaining to airport operations. Basic knowledge of building maintenance repair and general landscaping and grounds maintenance. Operating procedures required around aircraft and on airports. Methods, techniques, and safety precautions necessary to maintain airport systems. Firefighting apparatus, fire safety gear, firefighting hand-tools and other firefighting tools and equipment.

**Journey level skill** in the use of a telephone, computer, printer, plotter, and other office equipment. The safe use and operation of various heavy and medium equipment which include but not limited to snow plows, tractors, loaders, blades and mowers. Technical understanding of low voltage systems and components. Basic understanding of building and hangar maintenance to include but not limited to automatic doors, plumbing, painting, and lighting and general facilities maintenance. Basic Aircraft Rescue and Fire Fighting (ARFF). Operating emergency vehicles in both emergency and non-emergency modes safely. Basic landscaping and grounds maintenance.

**Ability to** Communicate effectively both verbally and in writing. Learn and follow department Policies, Procedures, and Protocols. Develop and maintain effective working relationships with elected County officials and departments, federal, state and local agencies, subordinates and the public. Establish meaningful goals and priorities. Qualify for initial and be able to maintain annual ARFF certification. Use hand and power tools required to maintain airport/terminal building systems. Operate medium and heavy equipment. Evaluate and manage projects. Respond appropriately to emergency situations. Perform manual labor.

3. Special Qualifications:

Successful completion of pre-employment drug screening is required. Must possess a valid driver's license. A twelve-month probationary period is a prerequisite to this position. Must be willing to obtain and successfully complete required training provided by Grand County relating to Aircraft Rescue and Firefighting (ARFF) as defined by the U.S. Department of Transportation Federal Aviation Administration AC No: 150/5210-17A and other training required by direct supervisor. Must be willing to obtain and successfully complete training provided by Grand County for relating to the Alternate Airport Security Coordinator and acquire a working knowledge of all regulations necessary to fulfill these duties. Employee must maintain grooming standards that allow them to properly wear their Personal Protective Equipment (PPE). Subject to monthly night meeting for the Airport Board. Employee will be subject to a 5-year background check. Conviction of any criminal offense will be a disqualifying factor. Subject to call-out status including weekends and holidays.

4. Work Environment:

Administrative duties require the employee to work in a typical office setting with appropriate climate controls. Daily functions require variety of physical activities such as to bend, reach, push, pull, squat, climb, grasp and lift 100 pounds to waist level. Tasks require frequent walking, kneeling, bending and reaching for extended periods of time. Moderate climbing/balancing and kneeling are required. Operates hand and foot controls of airport maintenance equipment. Exposure to dangerous situations with fire rescue emergency; including, but not limited to, smoke, heights, fire, fumes, heat, cold, emergency driving, etc. Wears and works in fire department breathing apparatus and personal protective equipment. Daily exposure to aircraft traffic; dust, noise, fumes, oils and grease, pollens and organic materials, and all types of weather conditions. Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving.

\*\*\*\*\*

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I \_\_\_\_\_ have reviewed the above job description. Date \_\_\_\_\_  
 (Employee)

2018

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
1	10.4141	10.7348	11.0557	11.3875	11.7305	12.0733	12.4382	12.8145	13.2016	13.5889	13.9981	14.4184	14.8497	15.3032	15.7567
2	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.2746	14.6951	15.1372	15.5909	16.0665	16.5532
3	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.1307	14.5512	14.9824	15.4359	15.9006	16.3762	16.8629	17.3607
4	14.0000	14.0000	14.0000	14.0000	14.0000	14.0000	14.4184	14.8497	15.2924	15.7459	16.2214	16.7081	17.2058	17.7258	18.2567
5	14.0000	14.0000	14.0000	14.0000	14.2635	14.6951	15.1372	15.5909	16.0555	16.5310	17.0287	17.5377	18.0687	18.6109	19.1750
6	14.0000	14.0000	14.1087	14.5180	14.9493	15.4028	15.8674	16.3654	16.8520	17.3607	17.8805	18.4116	18.9646	19.5398	20.1262
7	14.0000	14.3850	14.8165	15.2590	15.7125	16.1883	16.6748	17.1724	17.6816	18.2126	18.7655	19.3187	19.9048	20.5023	21.1218
8	14.6616	15.0932	15.5467	16.0223	16.4980	16.9958	17.5044	18.0243	18.5664	19.1196	19.6837	20.3030	20.9115	21.5088	22.1282
9	15.4028	15.8565	16.3320	16.8188	17.3276	17.8476	18.3783	18.9314	19.4957	20.0819	20.6902	21.3099	21.9401	22.6039	23.2898
10	16.1661	16.6528	17.1504	17.6594	18.1902	18.7323	19.2966	19.8715	20.4689	21.0882	21.7190	22.3716	23.0465	23.7320	24.4400
11	16.9736	17.4934	18.0135	18.5555	19.1084	19.6837	20.2810	20.8893	21.5088	22.1502	22.8252	23.5000	24.2079	24.9378	25.6900
12	17.8032	18.3563	18.9204	19.4847	20.0708	20.6682	21.2875	21.9291	22.5817	23.2564	23.9644	24.6835	25.4133	26.1769	26.9623
13	18.7213	19.2742	19.8607	20.4470	21.0663	21.6967	22.3496	23.0133	23.6992	24.4070	25.1482	25.9003	26.6746	27.4710	28.2896
14	19.6506	20.2477	20.8452	21.4865	22.1282	22.7919	23.4776	24.1748	24.8935	25.6237	26.3982	27.1943	28.0130	28.8537	29.7274
15	20.6240	21.2544	21.8961	22.5486	23.2234	23.9091	24.6281	25.3801	26.1213	26.9069	27.7034	28.5440	29.4069	30.2807	31.1766
16	21.6526	22.3163	22.9799	23.6769	24.3849	25.1150	25.8670	26.6414	27.4267	28.2563	29.0973	29.9710	30.8669	31.7960	32.7475
17	22.7478	23.4335	24.1415	24.8606	25.6016	26.3870	27.1722	27.9907	28.8316	29.6944	30.5905	31.5087	32.4489	33.4220	34.4176
18	23.8872	24.5839	25.3361	26.0993	26.8847	27.6922	28.5219	29.3737	30.2587	31.1656	32.1058	33.0683	34.0527	35.0814	36.1322
19	25.0706	25.8228	26.5971	27.3938	28.2122	29.0750	29.9489	30.8449	31.7738	32.7252	33.6988	34.7165	35.7561	36.8290	37.9243
20	26.3205	27.1169	27.9246	28.7652	29.6281	30.5132	31.4310	32.3713	33.3447	34.3402	35.3800	36.4421	37.5260	38.6542	39.8050
21	27.6396	28.4728	29.3208	30.2037	31.1095	32.0388	33.0024	33.9399	35.0118	36.0572	37.1492	38.2641	39.4022	40.5859	41.7949
22	29.0217	29.8965	30.7869	31.7180	32.6649	33.6406	34.6526	35.6893	36.7624	37.8600	39.0065	40.1774	41.3724	42.6153	43.8849
23	30.4728	31.3914	32.3263	33.2994	34.2982	35.3226	36.3853	37.4739	38.6005	39.7530	40.9569	42.1860	43.4411	44.7460	46.0790
24	31.9965	32.9609	33.9425	34.9644	36.0130	37.0888	38.2046	39.3475	40.5305	41.7407	43.0048	44.2954	45.6130	46.9834	48.3830
25	33.5962	34.6091	35.6396	36.7126	37.8138	38.9432	40.1149	41.3148	42.5571	43.8277	45.1552	46.5103	47.8937	49.3325	50.8021
26	35.2759	36.3394	37.4217	38.5483	39.7043	40.8906	42.1206	43.3806	44.6850	46.0190	47.4129	48.8356	50.2885	51.7990	53.3422
27	37.0397	38.1564	39.2927	40.4756	41.6895	42.9350	44.2265	45.5496	46.9191	48.3201	49.7834	51.2775	52.8027	54.3891	56.0092
28	38.8919	40.0641	41.2573	42.4994	43.7739	45.0817	46.4378	47.8272	49.2653	50.7362	52.2727	53.8413	55.4428	57.1086	58.8098

**\$14 min as passed by Council**



# Grand County

## Job Description

<b>Title:</b>	AARF/Airport Operations Specialist	<b>Job Code:</b>	1105
<b>Division:</b>	Operations	<b>Effective Date:</b>	09/2017
<b>Department:</b>	Airport	<b>Last Revised:</b>	

### GENERAL PURPOSE

Performs a variety of **routine administrative and technical operational duties** as need to ensure the efficient and effective operation of the Canyonlands Field Airport. Performs day-to-day tasks related to facilities and airfield maintenance, organizing projects, inventorying, ordering and purchasing airport supplies, periodic supervision of airport operations, interacting with airport stakeholders, tenants and cooperative agencies. Responds to medical emergencies in a command role as an Aircraft Rescue Fire Fighter (ARFF) or Alternate Airport Security Coordinator (ASC). Serves as acting authority for airport operations in absence of Airport Manager.

### SUPERVISION RECEIVED

Works under the general supervision of the Airport Director.

### SUPERVISION EXERCISED

May provide immediate or close Airport Rescue Fire Fighter/Operations Technician(s) while in training.

### ESSENTIAL FUNCTIONS

**Leadworker & Airport Operations:** Serves as acting authority for airport operations in absence of Airport Manager. Provides staff support for Airport Manager. Participates in planning and strategic sessions to develop better airfield operations and safety and security, participating in department educational and training programs. Requests supply and material purchases for the airfield.

Maintains personal knowledge of current local, state and federal regulations concerning airfield operations, airfield equipment requirements, and other airport regulations, which govern the operation of the Department. Reviews and stays current with various safety and security manuals, as required by the Federal Aviation Administration (FAA) and under the direction of the Airport Manager. Coordinates with the Airport Manager to ensure that the department complies with all applicable County, State and Federal regulations and completes required inspections and activities to assure compliance.

Maintains the airport to ensure compliance with FAA, Utah Division of Aeronautics and County regulations for commercial and general aviation. Issues (Notice to Airmen) (NOTAM's) through FSS, Cedar City on airfield conditions and/or operations. Coordinates airport conditions and operations with Flight Service System (FSS), property owners, entities and departments as is necessary.

Prepares inspection reports and summaries as required by the, FAA, Department of Homeland Security and the Transportation Security Administration (DHS-TSA) under direction of the Airport Manager.

**Maintenance:** Responsible for a variety of semi-skilled and skilled duties required in maintaining Canyonlands Field. Performs daily cleaning and general maintenance on the terminal building and other related buildings. Performs groundskeeper functions for airport and terminal building. Operates a variety of equipment including mowers, tractors, snow removal equipment, etc. as required to maintain airport grounds. Maintains records of operations and equipment.

Repairs sprinkler systems and maintains landscaped areas. Maintains and repairs automatic doors, gates and fencing. Maintains water and sewer system.

Maintains Precision Approach Path Indicator (PAPI) and Runway End Identifier Light (REIL) systems. Changes bulbs and electronic components as required. Trouble shoots to determine any operational problems and implements appropriate solutions. Maintains obstruction lighting, airfield runway and taxiway lighting, windsocks and rotating beacon for proper operation.

**Safety and Security:** Responsible for performing necessary airport inspections, providing fire rescue services, and airport security as required by federal and state regulations and adopted Canyonlands Field policies and plans. Performs inspection duties of the grounds, terminal building, lighting system, and signage of airport. Performs daily/weekly airport inspections in accordance with FAA regulations.

Responds to airport emergencies when required. Keeps airport systems free and clear of obstructions per FAA regulations. Provides airport rescue services (ARFF) as required by FAA part 139.319. Engages in fire rescue services (ARFF) as emergency situations dictate, including, but is not limited rescue and firefighting personnel safety; emergency communications; use of fire hoses, nozzles, turrets, pumps, hydrants, extinguishers, ladders, hand tools, extrications tools, firefighting equipment, extinguishing agents; the use and wearing of breathing apparatus, emergency aircraft evacuation assistance; and firefighting operations.

Daily oversight of security provisions at the airfield as Alternate Security Coordinator (ASC) when required. Provides assistance to ensure that airport tenants or employees regulated under Parts 1544 and 1546 who have un-escorted access to un-secured areas do not enter restricted areas when applicable for security purposes, as outlined in the ASP.

Performs related duties as required.

MINIMUM QUALIFICATIONS

1. Education and Experience:
  - A. Graduation from high school; plus, specialized in-service AARFF training;
  - AND
  - B. Two (2) years of experience performing above or related duties including airport operations and maintenance, firefighting, security guard, maintenance technician, handyman and custodian;
  - OR
  - C. An equivalent combination of education and experience.

2. Knowledge, Skills, and Abilities:

**Working knowledge** of emergency radio procedures. Principles, practices, and functions of airport operations and maintenance. Basic computer skills, including keyboard and use of Internet and Microsoft Office software. Federal, state and governmental agency laws and regulations pertaining to airport operations. Basic knowledge of building maintenance repair and general landscaping and grounds maintenance. Operating procedures required around aircraft and on airports. Methods, techniques, and safety precautions necessary to maintain airport systems. Firefighting apparatus, fire safety gear, firefighting hand-tools and other firefighting tools and equipment.

**Journey level skill** in the use of a telephone, computer, printer, plotter, and other office equipment. The safe use and operation of various heavy and medium equipment which include but not limited to snow plows, tractors, loaders, blades and mowers. Technical understanding of low voltage systems and components. Basic understanding of building and hangar maintenance to include but not limited to automatic doors, plumbing, painting, and lighting and general facilities maintenance. Basic Aircraft Rescue and Fire Fighting (ARFF). Operating emergency vehicles in both emergency and non-emergency modes safely. Basic landscaping and grounds maintenance.

**Ability to** Communicate effectively both verbally and in writing. Learn and follow department Policies, Procedures, and Protocols. Develop and maintain effective working relationships with elected County officials and departments, federal, state and local agencies, subordinates and the public. Establish meaningful goals and priorities. Qualify for initial and be able to maintain annual ARFF certification. Use hand and power tools required to maintain airport/terminal building systems. Operate medium and heavy equipment. Evaluate and manage projects. Respond appropriately to emergency situations. Perform manual labor.

3. Special Qualifications:

Successful completion of pre-employment drug screening is required. Must possess a valid driver's license. A twelve-month probationary period is a prerequisite to this position. Must be willing to obtain and successfully complete required training provided by Grand County relating to Aircraft Rescue and Firefighting (ARFF) as defined by the U.S. Department of Transportation Federal Aviation Administration AC No: 150/5210-17A and other training required by direct supervisor. Must be willing to obtain and successfully complete training provided by Grand County for relating to the Alternate Airport Security Coordinator and acquire a working knowledge of all regulations necessary to fulfill these duties. Employee must maintain grooming standards that allow them to properly wear their Personal Protective Equipment (PPE). Subject to monthly night meeting for the Airport Board. Employee will be subject to a 5-year background check. Conviction of any criminal offense will be a disqualifying factor. Subject to call-out status including weekends and holidays.

4. Work Environment:

Administrative duties require the employee to work in a typical office setting with appropriate climate controls. Daily functions require variety of physical activities such as to bend, reach, push, pull, squat, climb, grasp and lift 100 pounds to waist level. Tasks require frequent walking, kneeling, bending and reaching for extended periods of time. Moderate climbing/balancing and kneeling are required. Operates hand and foot controls of airport maintenance equipment. Exposure to dangerous situations with fire rescue emergency; including, but not limited to, smoke, heights, fire, fumes, heat, cold, emergency driving, etc. Wears and works in fire department breathing apparatus and personal protective equipment. Daily exposure to aircraft traffic; dust, noise, fumes, oils and grease, pollens and organic materials, and all types of weather conditions. Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving.

\*\*\*\*\*

**Disclaimer:** The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I \_\_\_\_\_ have reviewed the above job description. Date \_\_\_\_\_  
 (Employee)

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**

**JUNE 19<sup>TH</sup>, 2018**

Agenda Item: O

<b>TITLE:</b>	Approving proposed lease between Grand County and Joe Downard through December 31, 2018 for establishment of a food truck/trailer at Canyonlands Field
<b>FISCAL IMPACT:</b>	Minimum of \$1,950 + utilities in annual revenue
<b>PRESENTER(S):</b>	Judd Hill, Airport Director

**Prepared By:**

Judd Hill  
Canyonlands Field  
Airport Director  
435-259-4849  
jhill@grandcountyutah.  
net

**FOR OFFICE USE ONLY:**

**Attorney Review:**

N/A

**RECOMMENDATION:**

I move to approve the proposed lease between Grand County and Joe Downard through December 31, 2018 for establishment of a food truck/trailer at Canyonlands Field, and authorize the Chair to sign associated documents.

**BACKGROUND:**

Joe Downard presented to the Airport Board on June 4<sup>th</sup>, 2018 the request for a long-term lease to set up a food truck at Canyonlands Field Airport under the concession (greater value of square footage or 10% gross sales).

The presentation led to the discussion of issuing a Request for Proposals for establishing a food vendor at the airport because several people have expressed an interest in providing food, but none had ever formally requested a contract.

The Airport Board voted in favor of recommending a lease to Mr. Downard through the end of the year, and requested that Airport management issue an R.F.P. for food vending services starting in 2019.

**ATTACHMENT(S):**

GRAND COUNTY REQUEST FOR PROPOSALS (RFP)

FOR

**Forecasted Needs Analysis for Staffing, Operational  
Space, and Inter-local Efficiency**

DATE

Proposals are due by

**DAY/DATE**

5:00 p.m.

SEND ONE (1) COPY OF THE PROPOSAL TO:

Clerk/Auditor's Office

Diana Carroll, Clerk/Auditor

125 E. Center Street

Moab, UT 84532

Phone: 435-259-1322

Fax: 435-259-2959

Email: [dcarroll@grand.utah.gov](mailto:dcarroll@grand.utah.gov)

SEND TECHNICAL INQUIRIES

Council Office

Ruth Dillon, Council Administrator

125 E. Center Street

Moab, UT 84532

Phone: 435-259-1347

Email: [rdillon@grandcountyutah.net](mailto:rdillon@grandcountyutah.net)

***IMPORTANT NOTICE TO ALL RESPONDENTS: Grand County reserves the right to: disqualify incomplete proposals, waive minor defects as it deems applicable in the written proposals, request additional information from any respondent, change or modify the scope of the project at any time without penalty, negotiate terms with one or more of the respondents, reject any or all proposals without penalty, and take any steps necessary to act in the County's best interest. The County also reserves the unilateral right to order, in writing, changes in the work within the scope of the contract and changes in the time of performance of the contract that do not alter the scope of the contract work. Proposals will not be considered for award if received by Grand County after the official closing date and time.***

## PART I- SCOPE OF SERVICES.

SCOPE. Grand County is accepting proposals for consultation services, which will include but are not limited to the following:

- **Forecasted Staffing Needs Assessment**
  - Development of accurate benchmarks for staffing levels in a predominately tourism driven economy. Grand County has approximately 10,000 permanent residents and approximately 2.5 million visitors annually. **The organization employees approximately 250 employees (full time, part time, and seasonal).** Benchmark equivalency should be established based on projected growth in permanent residents, growth in tourism related visitation, economic trends, government revenue trends, call and/or service volume, and other related statistics as deemed useful.
  - Assessment of current and five year forecasted staffing needs for all Grand County departments and elected offices.
  - Recommendations for current and five year forecasted staffing levels.
    - Recommendations to be position specific and organized by department and/or elected office for each individual year from the current and out to year five.
  
- **Forecasted Operational Space Needs Assessment**
  - Assessment of current and five year forecasted operational space needs for all Grand County departments and elected offices including:
    - Inventory of existing operational space and whether it is currently being under or over-utilized.
    - Inventory of undeveloped Grand County owned property that may be used to develop new operational space or sold to raise capital.
  - Recommendations for current and five year forecasted operational space needs for all Grand County departments and elected offices.
    - Recommendations to be organized by specific department or elected office and for each year from the current and out to year five.
  
- **Inter-Local Efficiency Assessment**
  - Assessment of any inefficiency or unnecessary duplication of services between Grand County, The City of Moab, and any other incorporated entity or political subdivision in Grand County.
  - Recommendations for combined services or efficiency enhancements between Grand County and other entities.

## PART II- RESPONDING TO RFP.

TIMELINES: To be considered, 1 (one) sealed copy of the proposal marked "Forecasted Needs Analysis for Staffing, Operational Space, and Inter-local Efficiency" shall be submitted to Diana Carroll, at 125 E. Center Street, Moab, UT 84532, no later than 5:00 p.m. on **DAY/DATE**.

PROPOSAL OPENINGS: Proposals shall be opened by a representative from the Clerk Auditor's Office and a witness in private-public on **DAY/DATE/TIME**. ~~The amount of each proposal, the number of respondents, and any other relevant information shall not be public until after the negotiation process has concluded. Proprietary material may be submitted in a separate envelope marked "GRAMA Exempt" as per "Form 1 Public Records Law". See below.~~

INSTRUCTION FOR RESPONDING TO THIS RFP: It is incumbent upon each respondent to carefully examine these specifications, terms and conditions contained in this RFP. Any clarification or additional information shall be made in writing to the appropriate person called out on the cover page. When appropriate the County will respond through written means.

If it becomes necessary to revise or amend any part of this RFP, notice will be given to all respondents who are registered when receiving this package. To register please send an email to [rdillon@grandcountyutah.net](mailto:rdillon@grandcountyutah.net) contact information sufficient to forward any amendment. Respondents must acknowledge receipt of the amendment in their proposal. Each Respondent should ensure that they have received all amendments to this RFP before submitting their proposal; please check the Grand County web site at [www.grandcountyutah.net](http://www.grandcountyutah.net) for any amendments.

PROPOSALS: One (1) copy of the information enumerated below is to be returned in response to this RFP. The proposals shall be sealed and marked "Forecasted Needs Analysis for Staffing, Operational Space, and Inter-local Efficiency". Information that shall be submitted includes:

- Company resume including contact information
- Listing of proposed employees or subcontractor, if any, and scope of work they will perform
- Past and current services provided of a similar size, scope, etc. and the name & telephone number of a contact person from that entity, who will be familiar enough with the past services to give a reference
- Business license and certifications required to perform work
- Any unique suggestions or requirements.
- Identification of office space within the greater Moab Area.
- Identification of the clerical support required to properly manage all paperwork, phone calls, and any other clerical task associated with the caseload.
- Submission of FORM 1 Public Records Law
- Submission of FORM 2 Cost Breakdowns - The Respondent must provide a proposal of the work to be completed and include the maximum cost for the service.

**FORM 1 Public Records Law**

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL

Upon selection of the award, submittals become “public records” and shall be subject to public disclosure consistent with the Governmental Records Management Act. Those who submit must invoke the exemptions to disclosure provided by law in the response to the solicitation, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary.

If you submit information exempt from public disclosure, you must identify with specificity which page(s)/paragraph(s) of your proposal package is (are) exempt from the Governmental Records Management Act and identify the specific exemption section that applies to each. The protected information must be submitted to the County in a separate envelope marked accordingly. By submitting an offer in response to this solicitation, you specifically agree to defend and indemnify Grand County, County Council, and its officers, employees and agents, and hold them harmless from any claim or liability and defend any action brought against them for their refusal to disclose copyrighted material, trade secrets or other proprietary information to any person making a request therefore.

Company Name: \_\_\_\_\_

Authorized representative (printed): \_\_\_\_\_

Authorized representative (signature): \_\_\_\_\_

Date: \_\_\_\_\_

**FORM 2 Proposal Breakdowns**

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL

I, \_\_\_\_\_ (Printed Name) on behalf  
of \_\_\_\_\_ (Print Company Name),  
provide Grand County with this proposal and agree to comply with Part IV- Requirements/Standards  
Governing RFP.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Forecasted Needs Analysis for Staffing, Operational Space, and Inter-local Efficiency Proposal**

- |  |          |
|--|----------|
| 1. All services described in this RFP    | \$ _____ |
| 2. _____                                 | \$ _____ |
| <b>Subtotal A (Not to Exceed Amount)</b> | \$ _____ |
| <b>Main total (Not to Exceed Amount)</b> | \$ _____ |

### **PART III- SELECTION PROCESS.**

**SELECTION SCHEDULE:** Each proposal will be reviewed by a selection committee that may include but is not limited to elected officials, County staff members, and invitees of the County. The committee will evaluate the written proposals and rank each proposal on the considerations noted in RFP. The committee may request the top Respondents to attend an interview and provide additional information to the committee.

The selection committee will endeavor to negotiate a contract with the successful firm. In the event that a mutually agreeable contract cannot be negotiated with the first firm, it is anticipated that negotiations will begin with the next highest rated firm and so on until a mutually agreeable contract can be negotiated. The selection committee will forward a recommendation and draft contract to the County Council for awarding of the contract.

**AREAS OF CONSIDERATION IN THE SELECTION PROCESS:** The selection of the successful Respondent will be based upon the following criteria:

- Compliance with and information provided in the RFP.
- The firm's recent experience with providing services of similar size and scope and the satisfaction of previous client(s).
- Licenses and certifications required to perform work within the state of Utah.
- Demonstrated attention to detail.
- Cost of service.
- All other criteria deemed pertinent by the committee in review of the proposals.
- Demonstrated ability to establish an effective working relationship.
- Determination of meeting all the requirements contained in Part IV- Requirements/Standards Governing RFP and negotiation of a contract.

## **PART IV- REQUIREMENTS/STANDARDS GOVERNING RFP.**

**SCOPE:** The following terms and conditions, including in Part IV- Requirements/Standards Governing RFP shall govern the submission of proposals. Any conflict with the terms and conditions contained in Part IV- Requirements/Standards Governing RFP and Part V Contract shall be controlled by the stricter term or condition. The County reserves the right to reject any proposals, which takes exception to the terms or conditions in Part IV or Part V of this document.

**COMPLETING PROPOSALS:** Proposals must be submitted with the required forms herein and all forms must be completed in accordance with the instructions. Any and all corrections and/or erasures must be initialed and dated by the respondent. Each proposal must be manually signed in ink by an authorized respondent and all required information must be provided. Each respondent may submit only one (1) proposal. The contents of the proposal submitted by the successful respondent will become part of any contract awarded as a result of this request.

**CONFIDENTIALITY OF PROPOSAL INFORMATION:** Each proposal must be securely sealed to provide confidentiality of the proposal information prior to the proposal opening. The submitted proposal envelope must be prominently marked in the lower left hand corner "REQUEST FOR PROPOSAL and PROJECT TITLE" along with the proposal submission date and time. Failure to mark proposal envelopes as required is cause for proposal rejection as the County may not consider proposal improperly marked that are inadvertently opened as routine correspondence prior to the time and date set for the proposal submission.

All proposals become public information after the proposal opening and are available for inspection by the general public in accordance with the Government Records Management Act.

**REQUEST FOR INFORMATION:** Any request for clarification or additional information deemed necessary by any respondent to present a proper proposal shall be submitted in writing to Grand County, 125 E. Center Street Moab, UT 84532. To be considered, any such request must be received in time to allow for the County sufficient time to prepare and disseminate a written response. When appropriate valid requests received in accordance with the foregoing will be responded to in writing from the County in the form of an addendum addressed to all prospective respondents.

**ADDENDUM:** All changes in connection with this request for proposals will be issued by the County's in the form of a written addendum. Signed acknowledgment of receipt of each addendum should be submitted with the proposals response.

**TAX EXEMPT:** Grand County is exempt from federal and state taxes. DO NOT include taxes in the proposal.

**CONDITIONAL PROPOSALS:** Conditional proposals are subject to rejection in whole, or in part, at the sole discretion of Grand County.

**LATE PROPOSALS AND MODIFICATIONS OR WITHDRAWALS:** Proposals received after the date and time indicated on the cover sheet shall not be considered and shall be returned (unopened if sealed) if the respondent is identified on the proposal envelope. Proposals may be withdrawn or modified in writing prior to the proposal submission deadline. Proposals that are resubmitted or modified must be sealed and submitted to the County prior to the proposal submission deadline. After proposal opening no changes in proposal prices or other provisions of proposals prejudicial to the interest of the County or fair competition shall be permitted.

**PROPOSALS BINDING:** All proposals submitted shall be binding upon the respondent if accepted by Grand County within ninety (90) calendar days of the proposal submission date. Negligence upon the part of the respondent in preparing the proposal confers no right of withdrawal after the time fixed for the submission of proposals.

**NEGOTIATION:** The County reserves the right to negotiate any and all elements of this proposal.

**TIME LIMIT TO EXECUTE CONTRACT:** The respondent must successfully execute a contract within the specified time after the County's notification to enter into contract. If the respondent fails to execute a contract within the required time, award to that respondent may be withdrawn and award made to the next highest rated respondent.

**CODES AND REGULATIONS:** All deliverables and work within the scope of this request shall be completed by the respondent in conformance with all applicable codes and regulations.

**SAFETY:** All practices and goods furnished as a result of this request shall comply with the federal Occupational Safety and Health Act, as well as any pertinent federal, state and/or local safety or environment codes.

**NON-LIABILITY:** The respondent shall not be liable for delay or failure to deliver services when such delay or failure is the result of fire, flood, strike, act of God, act of government, act of an alien enemy or by any other circumstances which, in Grand County's opinion, is beyond the control of the respondent. Under such circumstances, however, Grand County may cancel the contract if such action is deemed to be in the best interest of the County.

**ASSIGNMENT OF CONTRACTUAL RIGHTS:** Successful respondent shall not assign, transfer, convey or otherwise dispose of any contractual rights derived from this quotation request or its right, title or interest in or to the same, or any part thereof, without the previous written consent of Grand County.

**INVOICE:** Invoices shall be prepared and submitted in duplicate to Grand County Clerk Auditor's Office, 125 E. Center Street Moab, UT 84532.

**COLLUSIVE PROPOSALS:** The respondent certifies, by submission of a proposal, that their proposal is made without any previous understanding, agreement or connection with any person, firm or corporation making a proposal for the same products or services with prior knowledge of competitive prices, and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action. Any evidence of collusion among respondents and prospective respondents acting to illegally restrain freedom of competition by agreement to offer a fixed price, or otherwise, will render the proposals of such respondent void.

**CONFLICT OF INTEREST:** The award hereunder is subject to provisions of Utah State Statutes and Grand County ordinances and policies. All respondents must disclose with their proposal the name of any officer, director, or agent who is also an employee of Grand County, Utah. Further, all respondents must disclose the name of any Grand County employee who owns, directly or indirectly, any interest in the respondent's firm or any of its branches.

No person involved in making the award decisions may have personal investments in any business entity that will create a substantial conflict between their private interests and their public duties. Any person involved in making procurement decisions is guilty of a felony if the person asks, receives, or offers to receive any emolument, gratuity, contribution, loan, or reward, or any promise thereof, either for the person's own use or the use of benefit of any other person or organization from any person or organization interested in selling to the County.

**DISCLAIMER OF LIABILITY:** Grand County or any of its agencies will not hold harmless or indemnify any respondent for any liability whatsoever.

**HOLD HARMLESS:** The respondent agrees to protect, defend, indemnify, and hold the Grand County, and its officers, council members, commissions, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character resulting from the error, omission, or negligent act of the respondent, its agents, employees or representatives, in the performance of the respondent duties under any agreement resulting from award of this proposal. The respondent further shall agree to investigate, handle, respond to, provide defenses for and defend any such claims, etc., even if such claim is groundless, false or fraudulent.

**ANTI-DISCRIMINATION CLAUSE:** No respondent on this proposal request shall in any way, directly or indirectly, discriminate against any person because of age, race, color, handicap, sex, national origin, or religious creed.

**ACCURACY OF PROPOSAL:** Each proposal is publicly opened and is made part of the public record of Grand County's, Clerk Auditor's Office. Therefore, it is necessary that any and all information presented is accurate and will be that by which the respondent will complete the contract. If there is a discrepancy between the unit price and extended total, the unit price will prevail. If there is a discrepancy between the estimated quantities of work in a contract and actual quantities, the estimated quantities shall prevail.

**PUBLIC RECORD:** Grand County is governed by the Governmental Record Management Act (except from exemptions allowed by state law). Information or data pertinent to the respondent's proposal and of a confidential nature must be bound and placed in a separate sealed envelope and included with each copy of the respondent's proposal. Grand County requests that a minimum amount of confidential material be used by the respondent in preparing responses to the proposal. Materials consisting merely of general descriptive information will not be considered confidential under any circumstances.

**SUBSTITUTIONS:** No substitutions will be accepted for goods proposed after award, without the prior approval of Grand County. Any substitutions allowed will be supplied at no more than the contract proposal prices.

**DISCOUNTS:** Any and all discounts must be incorporated as a reduction in the proposal price and not shown separately. The price as shown on the proposal shall be the price used in determining award or awards.

**INCURRED EXPENSES:** This proposal does not commit Grand County to make an award, nor shall the County be responsible for any cost or expenses which may be incurred by any respondent in preparing and submitting any offer, or expenses incurred by any respondent prior to the execution of a purchase order or contract agreement.

**SILENCE OF SPECIFICATIONS:** The apparent silence of these specifications or any supplemental specifications as to details or the omission from same of any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size and design are to be used. All workmanship shall be first quality. All interpretations of specifications shall be made upon the basis of this statement. All specifications shall seek to promote overall economy and best use for the purpose intended and encourage competition in satisfying the County's needs.

**LOCAL VENDORS.** Where practical and reasonable, and within the scope of this article, Utah products and local vendors shall be given preference. Specifically, County Departments are encouraged to determine whether or not local merchants can meet prices quoted by out-of-county vendors. The purchasing agent is not required to purchase goods at the lowest price if there is an offsetting or added expense for travel, shipping, or other inconvenience associated with an out-of-County purchase.

**NO WAIVER OF FUTURE RIGHTS:** No provision in this document or in the respondent's proposal shall be construed, expressly or by implication, as a waiver by Grand County of any existent or future right and/or remedy available by law in the event of any claim or default or breach of contract.

**BOND AMOUNTS.** Upon the award of all construction contracts, the following bonds or security shall be delivered to the County: (a) A performance bond in an amount equal to 100% of the contract price; or (b) A payment bond in an amount equal to 100% of the contract price to serve as protection of all persons or companies supplying labor and/or material to the contractor or its subcontractors for the performance of the contract.

**RFP DISCLAIMER.** Grand County reserves the right to disqualify incomplete proposals, waive minor defects, as it deems applicable, in the written proposals, to request additional information from any respondent, change or modify the scope of the project at any time, without any penalty, negotiate terms with one or more of the respondents, reject any or all proposals, without a penalty, and take any steps necessary to act in the County's best interest. The County also reserves the unilateral right to order, in writing, changes in the work within the scope of the contract and changes in the time of performance of the contract that do not alter the scope of the contract work.

**SUSPENSION & TERMINATION.** Through written notification the County may order an immediate suspension of work with or without cause. The contract may be terminated in accordance to the provision contained in the contract.



## MEMORANDUM

### ELECTION OF NACo OFFICERS AND VOTING ON POLICY

To: County Board Chairpersons, Parish Presidents, Borough Mayors,  
County Judges, Elected County Executives and County Clerks  
From: Roy Charles Brooks, NACo President  
Date: May 18, 2018  
Subject: Voting Credentials – 2018 Annual Conference

NACo is preparing for the 83rd Annual Conference to be held July 13-16, 2018, in Nashville-Davidson County, Tenn. It is important that your county participates in the association's annual election of officers and policy adoption. **In order to participate, a county must have paid its membership dues and have one paid registrant for the conference, according to NACo bylaws.**

Please read the enclosed information carefully. Indicate on the credentials form the name of the county voting delegate and alternate authorized to pick up your county's voting materials.

A checklist is enclosed to assist you in filling out the voting credentials form. Additionally, **the chief elected official of your county must sign the form.** A chief elected official may include the following:

- board chair/president
- mayor
- county judge
- **elected** county executive

*Please fill out this form in advance and mail, fax or scan and e-mail the enclosed form by **FRIDAY, JUNE 29.***

If no one from your county is planning to register for the conference, you do not have to turn in the credentials form.

Alex Koroknay-Palicz - Fax (866) 370-9421

Credentials Committee  
Attn: Alex Koroknay-Palicz  
National Association of Counties  
660 North Capitol St, NW, Suite 400  
Washington, DC 20001

AKPalicz@naco.org

Membership Coordinator, Alex Koroknay-Palicz, can be reached at 888.407.NACo (6226) x291, his direct line at 202.942.4291 or [akpalicz@naco.org](mailto:akpalicz@naco.org). We look forward to seeing you in Nashville-Davidson County!

RECEIVED  
JUN 04 2018  
GRAND COUNTY

## 2018 Credentials Process Frequently Asked Questions

### **On what issues or for which candidates do counties/parishes/boroughs vote?**

Counties vote on resolutions that set NACo legislative and association policy for the coming year. Delegates also elect NACo officers for the coming year. The position of second vice president is usually the one position that is contested.

### **How can my county vote?**

A county must be a NACo member “in good standing” in order to vote. This means your county’s dues for 2018 must be paid before the voting occurs. **Also, the county must have at least one paid registration for the annual conference and have proper credentials.**

### **What are credentials?**

Credentials attest to a county’s eligibility to vote. Credentials contain information on the number of votes a county is eligible to cast, as well as the identity of the delegate that is authorized to cast the county’s vote.

### **How is the credentials form distributed?**

The form is mailed to the clerk and chief elected official of member counties so that the county can provide the name of the voting delegate to NACo. Conference registrants will receive an e-mail with a link to the credentials form as well. Only counties that have paid their 2018 NACo dues will receive a credentials form. This form is mailed in May. Please return this form by Friday, June 29, 2018.

### **Why did I receive a credentials form?**

You are receiving this form because you are the chief elected official at your county, your county’s clerk, or you registered for the 2018 NACo Annual Conference. If you wish to vote, please bring the credentials form to your chief elected official to fill out and return to us. Please see this packet for more instructions on the form.

### **My county has misplaced the credentials form. What should I do?**

The credentials form will be available in the Elections and Voting Credentials section of the NACo website ([www.naco.org/credentials](http://www.naco.org/credentials)) shortly after it is mailed. After you download, print, and fill out the form correctly, you can return it to NACo. Please call Alex Koroknay-Palicz at 888.407.NACo (6226) x291 if you need assistance.

### **If my county is not registering for the Annual Conference, does my county have to send in the credentials form?**

No. Only counties who register are able to vote. Please do not return the credentials form to the NACo office if your county does not plan to register for the Annual Conference.

### **What is a voting delegate?**

A voting delegate is someone authorized by your county/parish/borough board to pick up a ballot and cast your county’s votes at the annual conference. The delegate must have a paid registration to the conference.

### **Who may be a voting delegate?**

Any elected or appointed official or staff member from your county/parish/borough may be a voting delegate. That decision is up to your county board.

### **What is an alternate?**

An alternate is another elected or appointed official or staff member from the county delegated by the county to pick up and cast its ballot. The alternate must have a paid registration to the conference.

- The delegate OR alternate listed on the credentials form may pick up your county’s ballot.

**My county has only one person attending the conference. Does my county have to designate an alternate?**  
No. It is not necessary to list an alternate if a delegate is named.

**Whose ballots may the state associations of counties/parishes/boroughs receive?**

Your state association of counties/parishes/boroughs is allowed to pick up any unclaimed ballots from counties/parishes/boroughs that have registered delegates. The pick-up time for state associations is Sunday afternoon (2 to 5 pm) during the conference. The state association may then cast those ballots in the election.

**My county does not want our state association to pick up our votes. How does my county go about indicating this decision?**

You must check the box that says *“If my ballot is not picked up, I DO NOT AUTHORIZE my state association to pick up or cast my county’s vote. I understand that my county’s votes will NOT be cast if I select this option.”*

- Remember that your county’s votes will not be cast at all with this option if your delegate does not pick up the ballot.

**If I do not get my credentials form into the NACo office by June 29, may I become credentialed on site at the conference?**

Yes. You may bring the original credentials form signed by your chief elected official or fill out the on-site ballot form. By signing the on-site ballot form you declare that you and the other conference attendees from your county have agreed that you are the voting delegate for your county. You must be registered for the conference to be able to vote.

**What would happen if more than one registered attendee from my county fills out the on-site ballot form?**

If there is uncertainty as to who the authorized delegate is, and more than one person claims to be your county’s authorized delegate, officials from your county will need to resolve the dispute by 1 p.m. CDT on Sunday July 15, 2018. Unless the dispute is resolved, your county’s votes will not be counted. To resolve the dispute, all registrants who filled out the on-site ballot form need to agree as to who is authorized to cast their county’s votes and communicate that to Alex Koroknay-Palicz at the credentials desk by 1 p.m. CDT on July 15.

**How do I get my ballot?**

When you submit your credentials form NACo staff prints out a paper ballot to bring to the NACo Annual Business Meeting. In order to vote you will need to pick up this paper ballot at the NACo Credentials Desk. Your county has until 1 p.m. on Sunday July 15 to come to the Credentials Desk and pick up your ballot. If you do not pick it up by 1 p.m. your state association can then pick up your vote until 5 p.m. unless you check the box on the form to not permit them. If you check that box and do not pick up your own ballot your county WILL NOT be permitted to vote.

**What would happen if I’ve picked up my ballot, but I need to leave before the election on Monday?**

If you have picked up the ballot for your county but won’t be present to cast it at the NACo Annual Business Meeting on Monday morning, you can give that ballot to a delegate from your same county, from another active member in your state, the head of your state delegation, or your state association president or president’s designee. To do this, you (transferer) and the person you are handing the ballot to (transferee) must sign the Record of Ballot Transfer form on the back of your ballot.

**My county won’t be attending this year’s Annual Conference, can we still vote?**

Yes. Your county can still have its votes counted without attending the conference, but one person from your county still needs to register. You must have at least one person registered by 12 PM CDT on July 10. If you register, do not plan to attend and wish to vote, you MUST designate your state association president as your delegate on the Credentials Form. Your state association president or his/her designee will pick up and cast your ballot.

**How does NACo determine the number of votes each county receives?**

The number of votes is determined by the amount of dues a county pays. Dues are based on population. All counties are entitled to at least one vote. Members with more than \$1,199 in dues are entitled to one additional vote for each additional \$1,200 in dues or fraction thereof paid in the year the meeting is held.

- Counties with dues of \$450 to \$1,199 receive one vote.
- Counties with dues of \$1,200 to \$2,399 receive two votes, and so on.
- The maximum number of votes a county can receive is 51.

**My county has 10 votes. How can our 25 commissioners divide or share the votes?**

That is up to your county. NACo has no rule as to how counties decide to allocate their votes. Counties may split their vote amongst the candidates running for second vice president if it is desired.

**I've heard the term "unit vote" used. What is that?**

Some states, by custom or policy, cast all of their votes as a block or "unit." State associations typically have a meeting before the election to determine how they will handle the voting process.

- Check with your state association regarding the time, date and location of this meeting.
- NACo bylaws permit each county to cast its vote as it chooses. Your county does not have to vote with your state association should you so choose.

**When does the voting take place?**

This year's election will be held on Monday, July 16, 2018 at 9:30 a.m. at the NACo Annual Business Meeting.

**How does the voting occur?**

Votes are cast by state, not by state association. Counties from a state sit together as a delegation. The reading clerk will call out states at random. A state appointed representative will approach the microphone and call out that state's vote. This will continue until one of the candidates has a majority of the total number of votes being cast. Voting may still continue after a majority has been reached.

**What is a roll call?**

Roll call is a way of voting for NACo resolutions to be passed. If a roll call is necessary, the names of the states will be read out in alphabetical order by the reading clerk. A state appointed representative will approach the microphone and call out that state's vote as "yes" or "no." This will continue until all votes have been cast.

**What happens if there is a dispute over the election process?**

It is rare, but sometimes irregularities occur with how votes are cast or counted, or how the credentialing process is conducted. As a safeguard elections may be challenged during the voting process at the NACo Annual Business Meeting. Challenges are allowed under two circumstances. A voting delegate may challenge the vote for his/her state, and his/her state only. A candidate running to become a NACo officer may challenge the vote of any state. If a challenge is made, the NACo Credentials Committee may audit the ballots of a state delegation to ensure that the number of votes the state is casting matches the number of ballots the state has. The committee may also audit the ballot transfer records on the back of each ballot and the State Voting Totals Form, which is a form states fill out showing the number of votes cast for each candidate.



## Credentials Checklist

Please use the following checklist before returning the credentials form.

YES  NO Has my county/parish/borough paid its 2018 NACo dues?

*If no, please contact NACo's Membership department at 888.407.NACo (6226). 2018 dues must be paid before votes may be cast.*

YES  NO Has my county/parish/borough registered or at least one person from my county/parish/borough paid the registration fee to attend the annual conference?

*If no, STOP. The county must have at least one paid conference registrant to cast a ballot, according to NACo's bylaws. If no one from your county is registered for the conference, your county may not vote in the election. If your county does not plan on registering for the conference, you do not need to turn this credentials form back in to the NACo office.*

**If you have answered "YES" to both of the above questions, please continue.**

YES  NO Has my county designated a voting delegate and alternate, if applicable?

*Only ONE alternate may be designated per county. If more than one alternate is designated per form, only the first will be counted as the credentialed voting alternate.*

YES  NO Has the chief elected official of my county/parish/borough (board chair, mayor, parish president, elected county executive, etc.) signed the credentials form?

*If you have answered yes to all questions, please either fax, mail or scan and e-mail the credentials form by Friday, June 29, 2018 to:*

Alex Koroknay-Palicz  
Fax # (866) 370-9421

Or:

Credentials Committee  
Attn: Alex Koroknay-Palicz  
National Association of Counties  
660 North Capitol St., NW, Suite 400  
Washington, DC 20001

Or:

[AKPalicz@naco.org](mailto:AKPalicz@naco.org)

If you have questions call or e-mail Alex Koroknay-Palicz at 888.407.NACo (6226) or his direct line: (202) 942-4291. E-mail: [akpalicz@naco.org](mailto:akpalicz@naco.org)

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE GRAND COUNTY COUNCIL APPROVING THE FILING OF CROSS-APPEALS TO 2018 APPEALS FILED BY TAXPAYERS SUBJECT TO CENTRAL ASSESSMENT.**

WHEREAS, Utah Code Ann. § 59-2-1007 allows a county to object to an assessment and request a hearing with the Utah State Tax Commission (“cross-appeal”) within thirty days from when an owner of a centrally assessed property objects and requests a hearing (“appeal”);

WHEREAS, the following owners with centrally assessed property in GRAND County have filed an appeal with the Utah State Tax Commission contesting their 2018 assessment:

- 1. **PacifiCorp;**

WHEREAS, it is in the best interest of the County that it file a cross-appeal(s) so that the County can fully participate in the proceedings initiated by the owner(s), including subsequent appeals to the District Court or Utah Supreme Court arising from such proceedings, with the purpose to protect the County’s financial interests and the equality of the tax burdens of taxpayers within its jurisdiction.

**NOW, THEREFORE, the GRAND COUNTY COUNCIL resolves as follows:**

- 1. That cross-appeals should be filed by legal counsel and pursued in response to the appeals initiated by the following owners: 1. **PacifiCorp** 2. **Any other appeals of Centrally Assessed Property.**
- 2. That the County Council direct the prosecution of the cross-appeal(s) under the advice of legal counsel, hereby authorizing Thomas W. Peters esq, to file the necessary cross-appeals to protect the County’s interests.
- 3. That in the event an appeal by an owner not identified above is subsequently discovered, legal counsel is authorized to file a cross-appeal using his or her discretion to ensure timeliness, but such cross-appeal must be subsequently brought before the Council as soon as possible for ratification.

**APPROVED** by the Grand County Council in open session this 19th day of June, 2018 by the following vote:

*Those voting aye:* \_\_\_\_\_  
*Those voting nay* \_\_\_\_\_  
*Those absent:* \_\_\_\_\_

**GRAND COUNTY COUNCIL**

By: \_\_\_\_\_  
Mary McGann, Chair

**ATTEST:**

By: \_\_\_\_\_  
**Diana Carroll**  
Grand County Clerk/Auditor



[HOME](#)

[APPEALS WATCH](#)

[LOGIN](#)

## Basic Overview and Timeline

The Property Tax Division of the Utah State Tax Commission is responsible for assessing mining properties and other properties that operate across county lines, such as utilities, mines, telecommunications or transportation companies. Although the Property Tax Division assesses these properties, the tax dollars belong to the counties in which the property operates. The owner of a centrally-assessed property has a right to file an appeal of the assessment by August 1. However, the affected counties also have an interest in the assessment and may file an appeal.

### Centrally Assessed Valuation Process and Timeline

#### Assessments

Centrally-assessed property assessments are based on self-reporting affidavits submitted by the property owners by March 1 of each year. Assessment notices are mailed by May 1 each year.

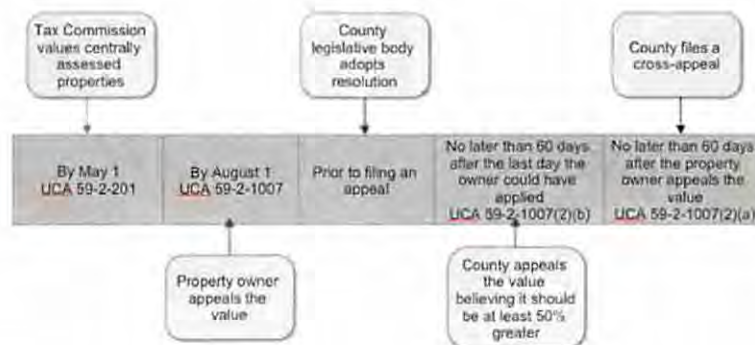
#### Appeals

The owner of a centrally-assessed property has a right to file an appeal of the assessment by August 1 or 90 days after the date the Commission mails the notice (whichever comes later). An owner who files an appeal must also file a copy of the application with the county auditor of each county in which the property is located. A county auditor who receives a copy of an application must provide a copy of the application to the assessor, attorney, legislative body and treasurer.

An affected county has a right to file an appeal of the assessment if the county believes that the assessment should be 50% greater than the current value. The appeal must be made no later than 60 days after the last day on which the owner could have appealed.

An affected county also has a right to file an appeal on assessments that have been objected by the owner but must file to become a party to the hearing no later than 60 days after the date the owner appealed.

Before a county may appeal, a majority of the members of the county legislative body must approve the filing.



#### Pre-Hearing Process

By mid-to-late-September, the parties (or their representatives) will meet with the assigned judge in a scheduling conference. At that time, the schedule for discovery or exchange of information will be set and the matter will be scheduled for further proceedings. In the meantime, the parties are encouraged to work toward settlement.

### **Stipulation Process**

If the property owner and the counties' representative reach agreement with the Property Tax Division, the Commission will review the agreement and issue an order approving the agreement so long as it is not contrary to law.

If the agreement is reached only between the property owner and the Property Tax Division, the Commission must give the affected counties notice and an opportunity to intervene prior to approving the agreement. To do that, the Commission issues an Order to Show Cause. If the affected counties do not object to the agreement, the Commission issues its Order of Approval. If an affected county objects to the agreement, the matter is set for further proceedings as appropriate and the positions of the objecting counties are fully considered before the Commission acts on the agreement.

### **Hearing Process**

If the parties do not settle the issues among them, the matter is set for a hearing. Like any other appeal, the parties are entitled to an initial hearing and formal hearing. The parties may waive the initial hearing and have the matter scheduled directly for a formal hearing. Mediation is also available.

The initial hearing process is an informal hearing in front of an Administrative Law Judge. The parties will proffer testimony and present evidence in a legal argument. After deliberating the case, the Commission issues its Initial Hearing Decision and Order. Any party to the case may, within 30 days of that order, request a formal hearing.

The formal hearing is a hearing of record. Depending on the nature of the issues involved, the formal hearing may be conducted by an Administrative Law Judge and one or more Commissioners. If the affected counties were party to the hearing proceedings, the Commission can issue its final order after deliberating the case. If the affected counties were not party to the formal hearing, an Order to Show Cause is issued giving the counties an opportunity to voice objections or intervene before the final decision is issued.

After the Commission's final order is issued, either the property owner or the affected counties, if they are party to or interveners in the case, may seek judicial review within 30 days of the decision.

**GRAND COUNTY, UTAH  
RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION TO RESPECT OUR NEIGHBORS' RIGHTS  
AND THE RULE OF LAW REGARDING USE OF FIREWORKS  
ON AND AROUND THE 4<sup>TH</sup> OF JULY CELEBRATION**

**WHEREAS**, current and forecasted prolonged drought, coupled with extremely dry vegetation throughout southeastern Utah, have created hazardous fire conditions demanding extreme caution; and

**WHEREAS**, as a result, on June 15, 2018, all Bureau of Land Management, United States Forest Service, National Park Service, State of Utah, and **unincorporated private lands** in Grand County and surrounding counties are under fire restrictions, increased from May 25, 2018, with **prohibited acts of discharging or using any kind of fireworks or other pyrotechnic devices including exploding targets**; and

**WHEREAS**, ignited fireworks are known to be a cause of wildfire; and

**WHEREAS**, minimizing the threat of wildfire in Grand County is critical to maintaining public health, safety, welfare and economic well-being for Grand County citizens; and

**WHEREAS**, recent fire events show the devastating result to Grand County citizens of fire hazard; and

**WHEREAS**, the 4<sup>th</sup> of July celebrates the founding of America, a nation bound by the rule of law; and

**WHEREAS**, in past years illegal fireworks have been discharged without respect to laws and with disregard to other citizens' rights, safety, and welfare; and

**WHEREAS**, Moab City adopted Resolution No. 2018-13 on June 12, 2018 imposing a temporary ban on the discharge of fireworks within the City.

**NOW, THEREFORE, BE IT RESOLVED** by the Grand County Council that it does hereby respectfully implore the citizens to respect our neighbors' rights and the rule of law, including discharging, or using any kind of fireworks on public or unincorporated private lands, regarding use of legal fireworks on and around the 4<sup>th</sup> of July celebration.

**APPROVED** by the Grand County Council in open session this 19<sup>th</sup> day of June 2018, by the following vote:

*Those voting aye:* \_\_\_\_\_

*Those voting nay:* \_\_\_\_\_

*Those absent:* \_\_\_\_\_

**ATTEST:**

**Grand County Council**

\_\_\_\_\_  
Diana Carroll, Clerk/Auditor

\_\_\_\_\_  
Mary McGann, Chair

**CONSENT AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**  
**JUNE 19, 2018**

Consent Agenda Item: U-CC

<b>TITLE:</b>	<p>U. Ratifying the Chair's signature on an Assignment of Contract for Indigent Defense Services to Aaron P. Wise, PLLC from Torgerson Law Offices, P.C.</p> <p>V. Ratifying the Chair's signature on Assignment of Parental Defender Agreement to Fitzgerald Law Offices, LLC from Torgerson Law Offices, P.C.</p> <p>W. Ratifying the Chair's signature on letters sent to the Governor's Office of Economic Development to support Grand County's FY 2019 Business Expansion and Retention (BEAR) grant application</p> <p>X. Approving proposed contract amendment No. 3 between the State of Utah Administrative Office of the Courts and Grand County for Bailiff and Security Services for July 1, 2018 through June 30, 2019</p> <p>Y. Approving application for retail beer license for Sun TRS Archview, LLC (RV Resort and Campground) located at 13701 North Highway 191</p> <p>Z. Approving proposed letter to all tenants of Canyonlands Field Airport regarding security breach issues</p> <p>AA. Approving proposed Data Release Agreement (associated with the tamarisk leaf beetle project) with identified users from the University of Denver for upload to the Dryad data repository (datadryad.org) as a requirement for publication in "Biological Invasions"</p> <p>BB. Approving 2018-2019 Utah Retirement System (URS) contribution rates</p> <p>CC. Declaration of surplus of runway signs from Canyonlands Field Airport</p>
<b>FISCAL IMPACT:</b>	See Corresponding Agenda Summary, if any
<b>PRESENTER(S):</b>	None

**Prepared By:**  
 Bryony Hill  
 Council Office Coordinator  
 435-259-1346  
 bchamberlain@grandcountyutah.net

**FOR OFFICE USE ONLY:**  
**Attorney Review:**  
 N/A

**RECOMMENDATION:**

I move to adopt the consent agenda as presented and authorize the Chair to sign all associated documents.

**BACKGROUND:**

See corresponding agenda summary, if any, and related attachments.

**ATTACHMENT(S):**

See corresponding agenda summary, if any, and related attachments.

**Assignment of Contract for Indigent Defense Services**

FOR VALUE RECEIVED, **Torgerson Law Offices, P.C.** ("Assignor") hereby assigns and otherwise transfers to **Aaron P. Wise, PLLC** ("Assignee") all rights, title, and interest held by Assignor in and to the contract described as follows:

*"Grand County, Utah Public Defender Agreement"* effective January 18, 2016, between Grand County, Utah and Torgerson Law Offices, P.C., and concerning the criminal public defender legal services provided by the County to indigent clients in the Grand County Seventh District and Justice Courts.

Assignor warrants and represents that the contract is in full force and effect and is fully assignable, with consent of Grand County. Assignor further warrants that it has the full right and authority to transfer the contract and that contract rights herein transferred are free of lien, encumbrance or adverse claim. The contract has not been modified.

Assignee assumes and agrees to perform all remaining obligations of Assignor under the contract and agrees to indemnify and hold Assignor harmless from any claim or demand resulting from non-performance by Assignee. Assignee will be entitled to all monies remaining to be paid under the contract, which rights are also assigned by this Assignment.

This Assignment will be effective beginning July 1, 2018 and will be binding upon and inure to the benefit of the parties, their successors, and assigns.

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Aaron P. Wise, Member  
Aaron P. Wise, PLLC, Assignee

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Don M. Torgerson, President  
Torgerson Law Offices, P.C.,  
Assignor

**Consent**

The Grand County Council hereby consents to this Assignment, affirming that no modification of the contract is made or intended, except that Assignee is now and hereafter substituted for Assignor.

Attest:

Grand County:

By: *Diana Currell*  
Grand County Clerk/Auditor

By: *Mary Johnson*  
Chairman, Grand County  
Council

**Assignment of Parental Defender Agreement**

FOR VALUE RECEIVED, **Torgerson Law Offices, P.C.** ("Assignor") hereby assigns and otherwise transfers to **Fitzgerald Law Office, LLC** ("Assignee") all rights, title, and interest held by Assignor in and to the contract described as follows:

*"Grand County, Utah Parental Defender Agreement"* effective January 1, 2014, between Grand County, Utah and Joyce Guymon Smith, Attorney at Law, and concerning the parental defender legal services provided by the County to indigent clients in the Grand County Seventh District Juvenile Court.

Assignor warrants and represents that the contract is in full force and effect and is fully assignable, with consent of Grand County. Assignor further warrants that it has the full right and authority to transfer the contract and that contract rights herein transferred are free of lien, encumbrance or adverse claim. The contract has not been modified.

Assignee assumes and agrees to perform all remaining obligations of Assignor under the contract and agrees to indemnify and hold Assignor harmless from any claim or demand resulting from non-performance by Assignee. Assignee will be entitled to all monies remaining to be paid under the contract, which rights are also assigned by this Assignment.

This Assignment will be effective beginning June 1, 2018 and will be binding upon and inure to the benefit of the parties, their successors, and assigns.

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Autumn Fitzgerald, Member  
Fitzgerald Law Office, LLC,  
Assignee

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Don M. Torgerson, President  
Torgerson Law Offices, P.C.,  
Assignor

**Consent**

The Grand County Council hereby consents to this Assignment, affirming that no modification of the contract is made or intended, except that Assignee is now and hereafter substituted for Assignor.

Attest:

Grand County:

By: *Diana Currell*  
Grand County Clerk/Auditor

By: *Mary Jo Parnell*  
Chairman, Grand County Council

**AGENDA SUMMARY  
GRAND COUNTY COUNCIL MEETING  
June 19, 2018**

Agenda Item: W

<b>TITLE:</b>	Ratifying the Chair's signature on letters to the Governor's Office of Economic Development to support Grand County's FY 2019 Business Expansion and Retention (BEAR) grant application
<b>FISCAL IMPACT:</b>	N/A
<b>PRESENTER(S):</b>	Consent Agenda

**Prepared By:**  
**KAITLIN MYERS**  
**GRAND COUNTY**  
**COMMUNITY &**  
**ECONOMIC**  
**DEVELOPMENT**  
**SPECIALIST**

**FOR OFFICE USE ONLY:**

**Attorney Review:**

N/A

**STATED MOTION :**

I move to ratify the Chair's signature on letters to the Governor's Office of Economic Development (GOED) to support Grand County's FY 2019 Business Expansion & Retention grant application, and authorize the Chair to sign all associated documents.

**BACKGROUND:**

On Monday, June 11, Grand County's Community and Economic Development Department submitted a BEAR grant application for FY 2019. This will be the second year Grand County has managed the grant, though the Moab area has received the funds for several years for various business development programs in the community.

The purpose of the project is to foster a quality workforce for Moab Area businesses. In the submission, the Grand County BEAR Team proposes a three-pronged approach to cultivating a strong, local workforce: continue to facilitate traditional BEAR activities, support the seventh annual Moab Area Business Summit, and pilot a local technology skills development course.

**ATTACHMENT(S):**

1. Letters of Support from Grand County Council for the Associated BEAR Grant Proposal



Grand County Council  
125 E Center St.  
Moab, UT 84532

June 11, 2018

Mr. James Dixon  
Director, Office of Rural Development  
Governor's Office of Economic Development  
60 East South Temple  
Salt Lake City, UT 84111

Dear Mr. Dixon,

The Grand County Council recognizes the importance of economic development as a strategy to enhance the quality of life for our residents and business owners and improve the long-term resilience of our community. In particular, the Council is very supportive of efforts to identify and create programs to strengthen the knowledge, skills, and abilities of the local labor force. Continuing traditional BEAR activities, supporting the Moab Business Summit, and piloting a technology skills development course will build and balance Grand County's employment opportunities, income potentials, and revenue sources.

Grand County is pleased to support the Business Expansion and Retention (BEAR) proposal submitted by Zacharia Levine, Grand County Community and Economic Development Director. He and Kaitlin Myers, Grand County Community and Economic Development Specialist, will serve as BEAR Team members on behalf of the County and provide reports to the Council upon our request. By fully funding this BEAR proposal, you are assisting our efforts to develop and retain a stronger workforce, foster greater job retention and creation, and help diversify the economy of Moab, Utah.

Sincerely,

Mary McGann

Chair, Grand County Council



Grand County Council  
125 E Center St.  
Moab, UT 84532

June 11, 2018

Mr. James Dixon  
Director, Office of Rural Development  
Governor's Office of Economic Development  
60 East South Temple  
Salt Lake City, UT 84111

Dear Mr. Dixon,

The Grand County Council recognizes the importance of economic development as a strategy to enhance the quality of life for our residents and business owners and improve the long-term resilience of our community. The solicitation of commercial real estate consulting services is critical to the community's understanding of currently existing economic opportunities and restrictions. It will help us develop and implement a business incentive program for the City and County, which will long-term help balance Grand County's employment opportunities, income potentials, and revenue sources.

Grand County is pleased to support the Business Expansion and Retention (BEAR) proposal submitted by David Everitt, Moab City Manager, and Zacharia Levine, Grand County Community and Economic Development Director. Zacharia Levine and Kaitlin Myers, Grand County Community and Economic Development Specialist, will serve as BEAR Team members on behalf of the County and provide reports to the Council upon our request. By fully funding this BEAR proposal, you are assisting our efforts to develop and retain a stronger workforce, foster greater job retention and creation, and help diversify the economy of Moab, Utah.

Sincerely,

Mary McGann

Chair, Grand County Council



# STATE OF UTAH CONTRACT

AGENDA ITEM: X

CONTRACT # 152088 AMENDMENT #3

Vendor#	22710H	CommCd	00000
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TO BE ATTACHED TO AND MADE PART OF the above numbered contract by and between the State of Utah, Administrative Office of the Courts, referred to as State and Grand County Sheriff.

### THE PARTIES AGREE TO THE CONTRACT AS FOLLOWS:

- Contract period:** 07/01/18 Effective Date  
06/30/19 Termination Date unless terminated early or extended in accordance with the terms and conditions of this contract.  
**Renewal options:** Unlimited (they are required by statute to provide these services). All payments under this contract will be completed within 90 days after the Termination Date.

### 2. Contract amount:

	Hrs Allotted	Hrly Rate	Contract Amt	Total
Bailiff Security	520	\$20.99	\$10,916.00	
Perimeter Security	280	\$20.99	\$ 5,880.00	<b>\$16,796.00</b>

- Attachment A: Terms & Conditions**  
**Attachment B: Scope of Work**  
**Attachment C: Sample Invoice**

### 4. Contact Information:

**Courts:** Seventh District & Juvenile Court  
Attn: Travis Erickson  
Addr: 149 East 100 South  
City/Zip: Price 84501  
Phone: 435 636-3400  
E-mail: travise@utcourts.gov

**County:** Grand County Sheriff  
Attn: Steven White  
Addr: 25 South 100 East  
City/Zip: Moab 84532  
Phone: 435 259-8115  
E-mail: swhite@grandcountysheriff.org

IN WITNESS WHEREOF, the parties sign and cause the contract to be executed.

COUNTY

AOC

County Commission

County Sheriff

Court Security Director or AOC Designee

District Court Executive

County Attorney

Juvenile Court Executive

### LEGAL STATUS OF CONTRACTOR

- Sole Proprietor
- Non-Profit Corporation
- For-Profit Corporation
- Partnership
- Government Agency

Court Counsel

Availability of Funds

State Division of Finance

## **ATTACHMENT A: TERMS AND CONDITIONS – Bailiff and Security Contracts**

1. **AUTHORITY:** Provisions of this contract are pursuant to the authority set forth in 11-13-101 commonly referred to as the Interlocal Cooperation Act, 17-22-2, 17-22-27 and UC 78A-2-602.
2. **SEPARABILITY CLAUSE:** A declaration by any court, or any other binding legal source, that any provision of this contract is illegal and void shall not affect the legality and enforceability of any other provision of this contract, unless the provisions are mutually dependent.
3. **RENEGOTIATION OR MODIFICATIONS:** This contract may be amended, modified, or supplemented only by written amendment to the contract, executed by the same persons or by persons holding the same position as persons who signed the original agreement on behalf of the parties hereto, and attached to the original signed copy of the contract. Automatic renewals will not apply to this contract.
4. **TERMINATION:** This contract may be terminated in advance of the specified expiration date, by either party, upon ninety (90) days written notice being given the other party. On termination of this contract, all accounts and payments will be processed according to the financial arrangements set forth herein for approved services rendered to date of termination. Termination shall not affect the rights and duties of either party as may be required by law.
5. **NONAPPROPRIATION OF FUNDS:** The provision of this contract placing an obligation upon the State to compensate the Sheriff for services is contingent upon, and limited to the extent that, funds are appropriated for this purpose by the Legislature. The State will actively seek adequate funding from the Legislature to fulfill the obligations of this contract. In the event that funds are not appropriated or otherwise available to honor the terms of this contract, the State may renegotiate the agreement or may terminate the agreement without penalty upon 30 days written notice to the Sheriff.
6. **INDEMNIFICATION:** The State shall be responsible for all damages to persons or property that occurs as a result of the negligence or fault of State employees in connection with the performance of this contract. The County shall be responsible for all damages to persons or property that occurs as a result of the negligence or fault of the County in connection with the performance of this Contract. The County shall indemnify and hold the State free and harmless from all claims that arise as a result of the negligence or fault of the County, its officers, agents and employees.
7. **EMPLOYMENT STATUS:** All persons performing duties under the terms of this Contract shall be County employees and shall have no right to any state pension, civil service, workers' compensation, unemployment or any other state benefit for services provided hereunder. The County will have full supervision authority, subject to the Scope of Work, over all persons employed to carry out the requirements of this Contract.
8. **PAYMENT:** Payments are normally made within 30 days following the date a correct invoice is received. All invoices must be submitted in an approved format.
9. **COMPENSATION:** The compensation paid by the State to the County pursuant to this Agreement shall be used only for the services provided pursuant to the Agreement, and County shall not have the authority or right to use such funds for other purposes. The State shall compensate the County for salary and benefits of sworn officers in conformance with the provisions of Sections 17-22-2, 17-22-23, 17-22-27 and UC 78A-2-602, and Rule 3-414 of the Code of Judicial Administration. This agreement shall not serve to compensate County for costs related to security administration, supervision, travel, equipment and training.

10. **EQUIPMENT:** The equipment used by County personnel shall be provided and maintained by the County except for elements of the security systems (i.e. magnetometers, surveillance and other monitoring devices) provided by the State.

11. **NOTICE:** The Sheriff shall respond to a request for assistance with additional law enforcement personnel and services, without compensation, upon the occurrence of a breach of peace or when a security problem is anticipated.

12. **PROBLEM RESOLUTION:** The State's designated representative or representatives shall have the right, upon request, to meet and confer with the Sheriff, and/or his designated contract representatives, to discuss any problems arising from the Sheriff's performance or the individual deputies performing services under this Agreement, the costs for future periods under this contract, or any other issues related to this contract.

13. **CONTINUITY OF COURT OPERATIONS:** The Sheriff shall continue to provide bailiff and security services to the State if a natural disaster or other disruption forces the Court to modify its operations or convene at an alternate site(s) within the County.

14. **SECURITY INCIDENT REPORTING:** The Sheriff shall report all breaches of security, criminal acts, or threats to the Court or court personnel to the Local Security Coordinator. Such incidents include, but are not limited to: threats, suspicious incidents, vandalism, theft/burglary/robbery, medical assists and assaults. The Sheriff further agrees to provide a written report of the incident to the Local Security Coordinator on the Sheriff's standard departmental report form or on a Court Security Incident form provided by the local Security Coordinator. This will be completed as soon as is reasonably possible after the incident.

15. **SECURITY REVIEWS:** The Sheriff will cooperate with the Court Security Director and Court Facilities Manager in conducting periodic court security reviews to determine compliance with physical and procedural security standards and will assist in correcting any deficiencies identified. To the extent possible, the sheriff will implement the standards set forth in the Model Post Orders document (as applicable) dated March, 2014, and provided by the Courts.

16. **TRAINING:** The Sheriff agrees to send bailiffs and court security officers to the 16 hours of basic court security training provided free-of-charge by the Court, as soon as possible after their appointment.

17. **ENTIRE CONTRACT:** This Contract, including all Attachments and documents incorporated hereunder, constitutes the entire agreement between the parties with respect to the subject matter, and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.

(Revised 01/08/2016)

## ATTACHMENT B: SCOPE OF WORK

### **Bailiff Services:**

A. County shall assign such law enforcement or special function officers as bailiffs in each courtroom when court is in session in the Seventh District, District and Juvenile Courts in Grand County.

B. County and AOC through their designees shall coordinate the staffing, scheduling and service levels at the various court locations with the goal of promoting efficiency and quality. The County is hiring authority for all officers assigned under this contract; however, the appointment or reassignment of a courtroom bailiff is subject to the concurrence of the judges with whom the bailiff will work/works.

### **Security Service:**

Sheriff agrees to provide court security services and such other duties as may be required by law for the Seventh District, District and Juvenile Courts in Grand County. The Sheriff agrees to provide sufficient security staff of qualified law enforcement officers to provide security according to the Court Security Plan. The Sheriff agrees to provide security staff sufficient to provide door access security as frequently as possible.

### **Court Security Plan:**

In accordance with Rule 3-414, *Utah Code of Judicial Administration*, the court executive in consultation with the Sheriff, has developed a court security plan. The plan outlines the responsibilities of the Sheriff and a written copy of that plan has been provided to the Sheriff. The Court Security Plan is hereby incorporated by reference into this contract.

Revised (00/00/0000)

DATE: \_\_\_\_\_

INVOICE NUMBER: \_\_\_\_\_  
(Required)

*\*Due by the 15th day of the month*

TO: Seventh District & Juvenile Courts  
Attn: Travis Erickson  
149 East 100 South  
Price UT 84501

travise@utcourts.gov

FROM: Grand County Sheriff  
Attn: Steven White  
25 South 100 East  
Moab UT 84532

swhite@grandcountysheriff.org

Services for the month of: \_\_\_\_\_

0 hours for BAILIFF services @ \$ - ea = \$ -

0 hours for SECURITY services @ \$ - ea = \$ -

**TOTAL** \$ -

\_\_\_\_\_  
County Agent Signature

\_\_\_\_\_  
Trial Court Executive Signature

Month: \_\_\_\_\_

Year: \_\_\_\_\_

Courtroom: \_\_\_\_\_

Court Location: \_\_\_\_\_

**BAILIFF**

Date	Officer Name	Name of Judge	District Hours	Juvenile Hours
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				

Total **BAILIFF** hours 

0	0
---	---

\_\_\_\_\_  
County Agent Signature

\_\_\_\_\_  
Trial Court Executive Signature



GRAND COUNTY, A MUNICIPAL CORPORATION OF THE STATE OF UTAH

**Application for Retail Beer License**

TO THE HONORABLE BOARD OF COUNTY COUNCIL, GRAND COUNTY, UTAH

Name Sun TRS Archview LLC

Address 27777 Franklin Rd #200, Southfield, MI 48034

Nature of Business RV Resort & Campground

Address of Business 13701 N. Highway 191, Moab, UT 84532

Hereby applies for a license to vend light beer at retail for and on behalf of Sun TRS Archview LLC

whose { partners, officers and directors } are as follows: John McLaren, Manager

and who have complied with the statutory requirements and possess the qualifications specified in the Liquor Control Act of Utah and request license to be issued for the following particular premises at 13701 N. Highway 191 in Grand County, Utah, for a term of 12 months, commencing the 13th day of June, 2018, and ending the 31st day of December, 2018.

It is expressly understood that the County Council may with or without hearing refuse to grant the license herein applied for, or if allowed will be granted and accepted by Licensee on condition that it may be revoked at the will and pleasure of the County Council of said County, and no cause therefore need be stated when in their opinion such action is necessary for the protection of the public health, peace or morals, or for violation of law or ordinances relating to beer or the Licensee's conduct of licensed premises.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

APPROVED BY GRAND COUNTY COUNCIL

Date 5-30-18 Sanitarian [Signature]

Date 5/30/18 Grand County Sheriff [Signature]

Date \_\_\_\_\_ Council Chair \_\_\_\_\_



**GRAND COUNTY COUNCIL MEMBERS**  
**Mary McGann (Chair) · Curtis Wells (Vice Chair)**  
**Evan Clapper · Greg Halliday · Jaylyn Hawks**  
**Rory Paxman · Patrick Trim**

June 19, 2018

To: Airport Businesses and Tenants

Re: Restricted Access to Airside of Canyonlands Field

In the spring of 2006, the day-to-day operations of the airport were managed by Redtail Aviation staff, with support from the Airport Advisory Board, because there was no permanent County staff. During that period of time, those volunteers invested a significant amount of their time and energy to help develop and expand the airport to better serve the citizens of Grand County and southeastern Utah. During the April 17, 2006 Airport Board meeting, the final discussions were undertaken for the application to certify the Airport under Title 14 CFR 139 (Part 139). The airport was certified under Part 139 on June 23, 2006. From that date, the Airport has been required to be fully compliant with all aspects of this certification.

When the Airport was certified in 2006, it was classified by the FAA as a Class III Part 139 airport. Over the next 12 years, the airport significantly expanded in terms of business, general aviation, and commercial aviation development.

With the most recent expansion in the spring of 2018, the Airport was reclassified by the FAA as a Class I Part 139 Airport. This expansion significantly increased the infrastructure of the airport, directly created several dozen new jobs, and indirectly supports many additional jobs within the community. While the regulations that must be followed have not changed significantly since 2006, the change to a Class I airport has significantly increased the scrutiny by the FAA and DHS – TSA.

Unfortunately, since the airport opened in May, there have been multiple instances of non-compliance with mandatory airport protocols that can potentially result in significant civil penalties (>\$30,000 each), and directly threaten many jobs within the community.

The County will not tolerate the non-compliance of any airport user that directly threatens the livelihood of any business, citizen, or guest within our community.

To minimize the likelihood that this could happen again in the future, County staff have already begun verifying and training all of the staff of the airport businesses and tenants. Furthermore, no new employee of a business, nor new tenant, may begin working alone on the airside of the airport without having first been trained by County Airport staff.

We would like to thank you all for your cooperation in helping keep Canyonlands Field Airport safe and secure so that the local businesses, citizens, and their guests can enjoy all of southeastern Utah from the air.

Sincerely,

Mary McGann  
Grand County Council Chair

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**  
**JUNE 19, 2018**  
**AGENDA ITEM: AA**

<b>TITLE:</b>	Approving proposed Data Release Agreement (associated with the tamarisk leaf beetle project) with identified users from the University of Denver for upload to the Dryad data repository (datadryad.org) as a requirement for publication in "Biological Invasions"
<b>FISCAL IMPACT:</b>	None
<b>PRESENTER(S):</b>	Tim Higgs, Grand County Weed Supervisor; Wright Robinson Weed Technician over the Tamarisk Beetle Research.

**Prepared By:**  
Tim Higgs, Grand County Weed Supervisor  
435-259-1369  
[twhiggs@grandcountyuah.net](mailto:twhiggs@grandcountyuah.net)

**FOR OFFICE USE ONLY:**  
**Attorney Review:**  
  
None requested

**RECOMMENDATION:**

I move to approve the proposed Data Release Agreements with identified users from the University of Denver for upload to the Dryad data repository (datadryad.org) as a requirement for publication in the scientific journal "Biological Invasions" and authorize the Chair to sign all associated documents.

**BACKGROUND:**

In 2004 Grand County Weed Department released the Tamarisk leaf beetle in 3 areas in the county, with other releases in the next 2 years. Since 2007 with grant funding we have hired Wright Robinson to work on the monitoring and collecting data on the beetle number, movement, diapause study, movement by wind, tamarisk mortality, and what plants are coming back under the defoliated trees. In 2013 we asked Denver University for a protocol on how to best collect data on the mortality. In 2014 a student from Denver University, Annie Henry, work with Wright on collecting data with a contract with the University. At the University we have worked with Dr. Anna Sher and Dr. Eduardo González to help review the data and help with doing publications. This is the 3rd publication that will be done.

**Attachment(s):**

Release agreement

## DATA RELEASE AGREEMENT

Grand County, Utah (Owner) and Grand County Weed Department (Researcher) agree to make available to the University of Denver (User) the following data subject to the conditions listed below.

### **Type of data requested:**

Tamarisk mortality data collected at eighty sites within Grand County, Utah - taken between 2013 and 2016.

### Purpose:

This agreement establishes that the mortality data taken at eighty sites will be used by Dr. Anna Sher, Dr. Eduardo Gonzalez, and graduate student Annie Henry of the University of Denver in the context of research that has been agreed upon by Wright Robinson and Tim Higgs, researchers/employees of Grand County Weed Department, a department of Grand County, Utah. It is agreed that Grand County, Utah is the owner of the data, and the data will be used for the explicit purpose stated herein and will not be used by User for any other purposes or shared with any other party without prior written consent of Owner.

The purpose of Owner's data release is for User to utilize these data for the purpose of performing analyses to determine patterns of the outcomes of tamarisk mortality related to the release of tamarisk beetles to control the spread of this invasive plant in Grand County. The resulting manuscript may be presented by Dr. Sher, Dr. Gonzalez, and/or Ms. Henry and will be submitted to a peer reviewed journal for publication after Mr. Robinson and Mr. Higgs have had adequate opportunity to view the draft manuscript and comment upon it. Mr. Wright Robinson's name will be included as one of the authors of the final manuscript, and Grand County Weed Department will be credited for contributing the gathering of the data. Mr. George Gerhart will be acknowledged for assisting with the collection of these data.

Data collected from the years provided are to be used for publication in the scientific journal *Biological Invasions*. It is understood that a requirement of this journal is to have the data uploaded into a data repository. It is anticipated that the mortality data will be uploaded into the public Dryad Digital Repository ([datadryad.org](http://datadryad.org)), "a curated resource that makes the data underlying scientific publications discoverable, freely reusable, and citable. Dryad provides a general-purpose home for a wide diversity of data types."

### **Conditions:**

User agrees that publication of the data will not be released in whole or in part to any individual or organization without prior written consent from Researcher following review by Researcher. This restriction applies to all reorganizations of the data, in whole or in part, and to integrations of the data with information from other sources. User agrees to clearly acknowledge the source of the data supplied by Owner and Researcher whenever such data are used in any report, publication, document or public communication. The data provided may only be used in reports or presentations directly related to the purpose described herein. Owner and Researcher make no warranties as to the accuracy of the data nor its suitability for User's purpose. Owner and Researcher do not guarantee exclusivity of use of the data. Owner and Researcher reserve the right to make changes, corrections, additions and/or deletions to the data and are under no obligation to supply User with updates. In supplying the data, Owner and Researcher

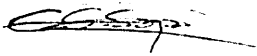
make no endorsement of any interpretations of the data made by User. The term of the agreement commences with the signing of this agreement and remains in effect for one year or until the purpose stated herein is met, whichever first occurs. This agreement may be extended with the written approval of Owner and Researcher. It is understood that User will destroy all electronic or paper copies of the data—excluding data uploaded to the public repository and excluding products generated from the data such as reports, maps, documents or public communications—at the termination of this agreement. This agreement shall be interpreted according to the laws of the State of Utah. By signing this agreement, and accepting the data, User agrees to be bound by the above conditions.



Author signature:

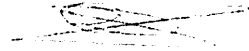
Name printed: Annie L Henry

Author signature:



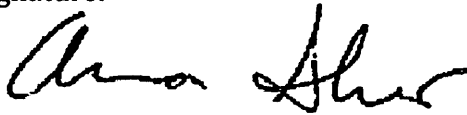
Name printed: Eduardo González

Author signature:



Name printed: Bérenger Bourgeois

Author signature:



Name printed: Anna Sher

Author signature:



Name printed: W. Wright Robinson

Grand County Council chair signature:

Name Printed: Mary McGann

Utah Retirement Systems  
 Final Condensed Retirement Contribution Rate Guide  
 Fiscal Year July 1, 2018 - June 30, 2019

	Tier 1 DB System			Tier 1 Post Retired		Tier 2 - DB Hybrid System				Tier 2 - DC Plan			
	Contribution Reporting Fields			Post Retired Employment after 6/30/2010 - NO 401(k) Amortization of UAAL**	Post Retired Employment before 7/1/2010 Optional 401(k) Cap	Contribution Reporting Fields				Contribution Reporting Fields			
	Tier 1 2018-2019 RATES					Tier 2 2018-2019 RATES				Tier 2 2018-2019 RATES			
	Employee	Employer	TOTAL			Tier 2 Fund	Employer	401(k)	TOTAL	Tier 2 Fund	Employer	401(k)	TOTAL
<b>Public Employees</b>													
<b>Contributory Retirement System</b>													
11- Local Government	6.00	14.46	20.46	8.37	12.09	111	17.30	1.15	18.45	211	8.45	10.00	18.45
12- State and School <sup>1</sup>	6.00	17.70	23.70	12.25	11.45								
17- Higher Education	6.00	17.70	23.70	12.25	11.45								
<b>Public Employees</b>													
<b>Noncontributory Retirement System</b>													
15- Local Government	-	18.47	18.47	6.61	11.86	111 *	15.54	1.15	16.69	211	6.69	10.00	16.69
16- State and School <sup>1</sup>	-	22.19	22.19 *	9.94	12.25	112	18.87	1.15	20.02	212	10.02	10.00	20.02
18- Higher Education	-	22.19	22.19 *	9.94	12.25	117	18.87	1.15	20.02	217	10.02	10.00	20.02
<b>Public Safety</b>													
<b>Contributory Retirement System</b>													
<b>Division A</b>													
23- Other Division A With 2.5% COLA	12.29	22.79	35.08	11.77	23.31	122	23.11	0.74	23.85	222	11.85	12.00	23.85
77- Other Division A With 4% COLA	12.29	24.37	36.66	12.93	23.73	122	24.27	0.74	25.01	222	13.01	12.00	25.01
<b>Division B</b>													
29- Other Division B With 2.5% COLA	10.50	22.81	33.31	9.77	23.54	122	21.11	0.74	21.85	222	9.85	12.00	21.85
74- Other Division B With 4% COLA	10.50	28.98	39.48	15.94	23.54	122	27.28	0.74	28.02	222	16.02	12.00	28.02
<b>Public Safety</b>													
<b>Noncontributory Retirement System</b>													
<b>Division A</b>													
42- State With 4% COLA	-	41.35	41.35	18.46	22.89	122	29.80	0.74	30.54	222	18.54	12.00	30.54
43- Other Division A With 2.5% COLA	-	34.04	34.04	11.75	22.29	122	23.09	0.74	23.83	222	11.83	12.00	23.83
75- Other Division A With 4% COLA	-	35.71	35.71	12.91	22.80	122 *	24.25	0.74	24.99	222	12.99	12.00	24.99
48- Bountiful With 2.5% COLA	-	50.38	50.38	26.89	23.49	122	38.23	0.74	38.97	222	26.97	12.00	38.97
<b>Division B</b>													
44- Salt Lake City With 2.5% COLA	-	46.71	46.71	24.20	22.51	122	35.54	0.74	36.28	222	24.28	12.00	36.28
45- Ogden With 2.5% COLA	-	48.72	48.72	26.30	22.42	122	37.64	0.74	38.38	222	26.38	12.00	38.38
46- Provo With 2.5% COLA	-	42.23	42.23	19.61	22.62	122	30.95	0.74	31.69	222	19.69	12.00	31.69
47- Logan With 2.5% COLA	-	41.97	41.97	19.37	22.60	122	30.71	0.74	31.45	222	19.45	12.00	31.45
49- Other Division B With 2.5% COLA	-	32.28	32.28	9.66	22.62	122	21.00	0.74	21.74	222	9.74	12.00	21.74
76- Other Division B With 4% COLA	-	38.97	38.97	15.94	23.03	122	27.28	0.74	28.02	222	16.02	12.00	28.02
<b>Firefighters' Retirement System</b>													
<b>Division A</b>													
31- Division A	15.05	4.61	19.66	-	19.66	132	11.34	0.74	12.08	232	0.08	12.00	12.08
<b>Division B</b>													
32- Division B	16.71	7.24	23.95	-	23.95	132	11.34	0.74	12.08	232	0.08	12.00	12.08
<b>Judges' Retirement System</b>													
37- Judges' Noncontributory	-	43.68	43.68										

\* Does not include the required 1.5% 401(k) contribution.

\*\* Unfunded Actuarial Accrued Liability

1 Public School Districts and Charter School rates are effective September 1, 2018 - August 31, 2019

\* Change

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**

JUNE 19<sup>TH</sup>, 2018

Agenda Item: CC

<b>TITLE:</b>	Declaration of surplus of runway signs from Canyonlands Field Airport
<b>FISCAL IMPACT:</b>	Estimated value <\$10,000.
<b>PRESENTER(S):</b>	Judd Hill, Airport Director

**Prepared By:**

Judd Hill  
Canyonlands Field  
Airport Director  
435-259-4849  
jhill@grandcountyutah.  
net

**FOR OFFICE USE ONLY:**

**Attorney Review:**

N/A

**RECOMMENDATION:**

I move to declare used airport directional signs as surplus materials for sale, and authorize the Chair to sign all associated documents.

**BACKGROUND:**

The recent upgrade of Canyonlands Field included replacing the directional signs on the airport's runway and taxiway. At similar facilities, these signs are usually discarded due to: 1) their depreciated funding, 2) their eligibility to be purchased with federal funds (like the new signs on the airport), and 3) their specific wording because of different orientations of runways and taxiways at different airports.

However, there are times when they can still be used. Currently, another County-owned airport in the state of Utah is in need of some of the signs currently stored at Canyonlands Field. Bryce Canyon Airport (Garfield County) is in need of signs for their Runway 3/21 – Taxiway A airport (the same orientation as Canyonlands Field), and is not going to receive new signs from a federal project for another 1-3 years.

**ATTACHMENT(S):**

1. List of airport directional signs to be surplus.

Number of Panels	Description	Notes
2	<- A ->	
2	<- A ->	
3	(arrow up/left) A, A3 (arrow up/right)	
3	Ramp (up arrow)	
3	Ramp (up/right arrow)	
2	<- A6	
2	<- A4	
2	A3 ->	
2	A5 ->	
3	A3 - 3-21	Black A3, Red 3-21
1	A	black
1	A2	black
2	A7 - 3	black A7, red 3
3	(arrow up/left) A, A3 (arrow up/right)	
3	A4, 3-21	Black A4, Red 3-21
3	A6, 3-21	Black A6, Red 3-21
3	A5, 3-21	Black A5, Red 3-21; some minor damage to fr
2	<- A ->	
2	A6 ->	
2	A4 ->	
2	3-21	red panels
2	<- A ->	
2	A1 - 21	black A1, red 21
2 sided signs		
1	distance remaining 4/3	
2	side 1: A2 ->, side 2: <-A3	

# June 2018

May 2018							July 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5	1	2	3	4	5	6	7
6	7	8	9	10	11	12	8	9	10	11	12	13	14
13	14	15	16	17	18	19	15	16	17	18	19	20	21
20	21	22	23	24	25	26	22	23	24	25	26	27	28
27	28	29	30	31			29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	8:00AM Memorial Day (County Offices Closed)	9:00AM Council Administrative Workshop (if needed) (Chambers)	8:30AM Budget Advisory Board (Chambers) 8:30AM Chamber of Commerce (Zions Bank) 5:00PM Agenda Summary Deadline 5:30PM Library Board Meeting (Library (Board Room))	9:00AM ALG - Association of Local Governments (Chambers)		9:30AM Canyonlands Field Grand Re-opening (Airport)
3	5:00PM Airport Board Meeting (Chambers)	8:30AM Safety & Accident Committee Meeting (Chambers) 4:00PM County Council Meeting (Chambers)	8:30AM Budget Advisory Board (Chambers)	11:00AM Housing Task Force (Library) 1:30PM BLM/Grand County Coordination Mtg (Moab Field Office) 4:00PM Solid Waste Special Service District (District Office (1000 E Sand Flats Rd)) 5:30PM Moab Mosquito Abatement Meeting (District Office) 7:00PM Grand Water & Sewer Service Meeting (Water District Office)	8	9
10	12:30PM Council on Aging (Grand Center)	11:00AM Trail Mix Meeting (Grand Center) 2:00PM Conservation District, Grand County Meeting (Old Spanish Trail Arena) 3:00PM Travel Council Advisory (Chambers) 5:00PM Planning Commission (Chambers) 5:30PM OSTA Committee Meeting (Conference Room @ Spanish Trail Arena) 6:00PM Transportation SSD Board (Roads Shed)	8:30AM Budget Advisory Board (Chambers) 5:00PM Agenda Summary Deadline	7:00PM Castle Valley Fire Commission Meeting (Floyd Station 2/CV Drive) 7:00PM Thompson SSD Water Board	15	16
17	18	3:00PM Thompson Springs Special Service Fire District Mtg (Chambers) 3:05PM County Council Meeting (Chambers) 5:30PM Joint City-County Council Mtg (Chambers)	7:00PM Recreation SSD (City Chambers)	11:30AM Local Emergency Planning Committee (Moab Fire Dept) 12:00PM Housing Authority Board (City Chambers) 4:00PM Arches SSD Board (Fairfield Inn & Suites) 7:00PM Grand Water & Sewer Service Meeting (Water District Office)	22	23
24	25	<b>Primary Election D</b> 5:00PM Planning Commission (Chambers)	8:30AM Chamber of Commerce (Zions Bank) 1:00PM Homeless Coordinating Committee Meeting (Zions Bank) 5:00PM Agenda Summary Deadline 5:00PM Colorado & Green Rivers - Stakeholder Workshop (Library)	9:00AM Canyon Country Partnership (CCP) (Huntington or Castle Dale) 1:30PM Performance Review Committee Meeting (Chambers) 5:30PM Canyonlands Healthcare SSD Board (Hospital Room 3)	29	30

# July 2018

June 2018							August 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2				1	2	3	4
3	4	5	6	7	8	9	5	6	7	8	9	10	11
10	11	12	13	14	15	16	12	13	14	15	16	17	18
17	18	19	20	21	22	23	19	20	21	22	23	24	25
24	25	26	27	28	29	30	26	27	28	29	30	31	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
1	<ul style="list-style-type: none"> <li>4:00PM Noxious Weed Control Board (Grand Center)</li> <li>5:00PM Airport Board Meeting (Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>8:30AM Safety &amp; Accident Committee Meeting (Chambers)</li> <li>4:00PM County Council Meeting (Chambers)</li> </ul>	<b>Independence Day</b> <ul style="list-style-type: none"> <li>8:00AM County Offices Closed</li> </ul>	<ul style="list-style-type: none"> <li>11:00AM Housing Task Force (Library)</li> <li>5:30PM Moab Mosquito Abatement Meeting (District Office)</li> <li>7:00PM Grand Water &amp; Sewer Service Meeting (Water District Office)</li> </ul>	6	7	
8	9	<ul style="list-style-type: none"> <li>11:00AM Trail Mix Meeting (Grand Center)</li> <li>2:00PM Conservation District, Grand County Meeting (Old Spanish Trail Arena)</li> <li>5:00PM Planning Commission (Chambers)</li> <li>5:30PM OSTA Committee Meeting (Conference Room @ Spanish Trail Arena)</li> <li>6:00PM Grand County Cemetery Maintenance District (Cemetery Office)</li> <li>6:00PM Transportation SSD Board (Roads Shed)</li> </ul>	<ul style="list-style-type: none"> <li>5:00PM Agenda Summary Deadline</li> </ul>	<ul style="list-style-type: none"> <li>5:30PM Library Board Meeting (Library (Board Room))</li> <li>7:00PM Castle Valley Fire Commission Meeting (Floyd Station 2/CV Drive)</li> <li>7:00PM Thompson SSD Water Board (Thompson)</li> </ul>	<b>NACo Annual Conferen... ♦ Nashville, TN</b>		
<b>NACo Annual Conferen... ♦ Nashville, TN</b>		<ul style="list-style-type: none"> <li>4:00PM Thompson Springs Special Service Fire District Mtg (Chambers)</li> <li>4:05PM County Council Meeting (Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>8:30AM Budget Advisory Board (Chambers)</li> <li>1:00PM Watershed Partnership (Grand Center)</li> <li>7:00PM Recreation SSD (City Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>12:00PM Housing Authority Board (City Chambers)</li> <li>1:30PM Performance Review Committee Meeting (Chambers)</li> <li>2:00PM Sand Flats Recreation Stewardship Committee (EMS Training Room (520 East 100 North))</li> <li>4:00PM Arches SSD Board (Fairfield Inn &amp; Suites)</li> <li>7:00PM Grand Water &amp; Sewer Service Meeting (Water District Office)</li> </ul>	<ul style="list-style-type: none"> <li>10:00AM Historical Preservation Commission (Grand Center)</li> </ul>	13	14
15	16	17	18	19	20	21	
22	23	<b>Pioneer Day</b> <ul style="list-style-type: none"> <li>8:00AM County Offices Closed</li> </ul>	<ul style="list-style-type: none"> <li>8:30AM Budget Advisory Board (Chambers)</li> <li>8:30AM Chamber of Commerce (Zions Bank)</li> <li>1:00PM Homeless Coordinating Committee Meeting (Zions Bank)</li> <li>2:45PM Mental Health Board (Four Corners) (Green River)</li> </ul>	<ul style="list-style-type: none"> <li>5:30PM Canyonlands Healthcare SSD Board (Hospital Room 3)</li> </ul>	27	28	
29	30	<ul style="list-style-type: none"> <li>9:00AM Council Administrative Workshop (if needed) (Chambers)</li> <li>3:00PM Moab Tailings Project Steering Committee (Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>8:30AM Budget Advisory Board (Chambers)</li> <li>5:00PM Agenda Summary Deadline</li> </ul>	<b>Zions Bank Conf. ◀</b> <ul style="list-style-type: none"> <li>11:00AM Housing Task Force (Library)</li> <li>5:30PM Moab Mosquito Abatement Meeting (District Office)</li> <li>7:00PM Grand Water &amp; Sewer Service Meeting (Water District Office)</li> </ul>	3	4	

SPECIAL EVENTS			
Date		Event Name	Permit Status
JUNE			
	2	Thelma & Louise 1/2 Marathon	done
	8-9	Vision Relay	done
JULY			
		NONE	

## Employment Opportunities

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### County Attorney Prosecutorial Assistant

Posted March 26, 2018 8:00 AM | Closes June 29, 2018 5:00 PM

Job Summary Under the direction of the County Attorney and Executive Assistant to Attorney the Prosecutorial Assistant manages criminal cases for prosecution and... [Full Description](#)

[Apply Online](#)

### Emergency Medical Technician - Basic (part-time)

Posted August 1, 2017 8:00 AM | Closes July 31, 2018 5:00 PM

Job Summary Under the supervision of the Director of Emergency Medical services , this position requires current Utah Emergency Medical ... [Full Description](#)

[Apply Online](#)

### EMS-Paramedic (Part-Time)

Posted May 30, 2018 8:00 AM | Closes July 31, 2018 5:00 PM

GENERAL PURPOSE Performs a variety of full performance emergency medical response duties as needed to deliver at-the-scene medical care and advanced life support (ALS)... [Full Description](#)

[Apply Online](#)

### Facilities Maintenance Technician

Posted June 14, 2018 8:00 AM | Closes June 29, 2018 5:00 PM

GENERAL PURPOSE Performs a variety of semi-skilled duties as needed to clean and complete technical maintenance and repairs of county buildings and grounds. ... [Full Description](#)

[Apply Online](#)

### GCSO - Assistant Food Service Manager in Jail

Posted March 19, 2018 8:00 AM | Closes July 31, 2018 5:00 PM

Must Complete Sheriff's Office Application Click Here to Download Job Summary Under the supervision of the Food Service Manager, assists in planning... [Full Description](#)

[Apply Online](#)

### GCSO Corrections Officer

Posted August 1, 2017 8:00 AM | Closes July 31, 2018 5:00 PM

Must Complete Sheriff's Office Application Click Here to Download Job Summary Under the supervision of the Assistant Jail Commander the Corrections Officer is a... [Full Description](#)

### GCSO Patrol Deputy

Posted August 1, 2017 8:00 AM | Closes July 31, 2018 5:00 PM

Must Complete Sheriff's Office Application Click Here to Download Job Summary Under the direct supervision of the Patrol Supervisor the Deputy Sheriff... [Full Description](#)

### GCSO-Communications/Dispatch

Posted January 26, 2018 8:00 AM | Closes July 31, 2018 5:00 PM

Must Complete Sheriff's Office Application Click Here to Download Job Summary Under the direct supervision of the Jail Commander the... [Full Description](#)

### Noxious Weed Control Technician

Posted June 1, 2018 8:00 AM | Closes July 6, 2018 5:00 PM

GENERAL PURPOSE Performs a variety of technical and administrative duties related to providing services to abate noxious weeds or undesirable plants through the use of... [Full Description](#)

[Apply Online](#)

### Old Spanish Trail Arena Facilities Maintenance Technician

Posted May 8, 2018 8:00 AM | Closes July 31, 2018 5:00 PM

GENERAL PURPOSE Performs a variety of working level skilled and semi-skilled duties as needed to ensure efficient and effective facilities upkeep, event coordination ,... [Full Description](#)

[Apply Online](#)

### Technical Inspector/UMTRA Liason

Posted March 26, 2018 8:00 AM | Closes July 31, 2018 5:00 PM

GENERAL PURPOSE Performs a variety of complex technical and professional duties related to technical inspections and acts as the UMTRA community liaison coordinator. ... [Full Description](#)

[Apply Online](#)

### Weed Technician (grant-funded)

Posted June 1, 2018 8:00 AM | Closes July 31, 2018 5:00 PM

GENERAL PURPOSE Performs a variety of technical and administrative duties related to providing services to abate noxious weeds or undesirable plants through the use of... [Full Description](#) [Apply Online](#)

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL**  
**JUNE 19, 2018**

<b>TITLE:</b>	Public Hearing to hear public comment on proposed ordinance approving the rezone of property for approximately 1.35 acres of a larger 3.45 acre split zone parcel; 1.35 of the lot is zoned Rural Residential (RR) 2.10 is Highway Commercial (HC) property owner is seeking to rezone the entire parcel to HC. Property is located at 1146 So. Highway 191, property is owned by the Robertson Trust.
<b>FISCAL IMPACT:</b>	
<b>PRESENTER(S):</b>	Community and Economic Development Staff

**Prepared By:**  
**MARY HOFFINE**  
**GRAND COUNTY**  
**COMMUNITY**  
**DEVELOPMENT STAFF**

**FOR OFFICE USE ONLY:**

**Attorney Review:**

N/A

Council Policy is to wait until the next regular meeting of the Council to act on the public hearing agenda item in order allow for additional public input.

**PLANNING COMMISSION RECOMMENDATION**

The Grand County Planning Commission reviewed the referenced application in a public hearing on May 22, 2018. The vote was split 3 “nay” votes and 2 “aye” votes on the stated motion to forward a *favorable* recommendation to the County Council for the rezone of 1.35 acres located at 1146 South Highway 191, Moab, Utah. The Planning Commission Bylaws quire further votes to pass a stated motion.

Arguments made in opposition to the rezone included:

- The proposed High Density Overlay mapping project is in process and the sight is in an area that would accommodate housing.
- Concerns are that HC permits motels, if a permit were issued for a commercial hotel; it would take the area out of the impending HDD overlay.

Arguments made in favor of the rezone included:

- The split zone crosses over a warehouse building that was constructed in 1963, the proposed rezone will bring an existing business (the auto repair shop) fully into a commercial zone, and thus into compliance with the land use code.
- The remaining RR portion of the property includes an existing historic adobe home built in 1934. Development is restricted on the 1.35 acres due to the constrained lands, (slopes greater than 30%) and an irrigation spring easement along the back and side of the parcel.

**BACKGROUND:**

See staff report attached.

**ATTACHMENT(S):**

Staff Report and accompanying materials  
Proposed Ordinance

|



# STAFF REPORT

## COMMUNITY DEVELOPMENT DEPARTMENT

### GRAND COUNTY

**DATE:** June 19, 2018

**TO:** Grand County Council

**SUBJECT:** Rezone of 3.46 acres of property from Rural Residential (RR) to Highway Commercial (HC)

**PROPERTY OWNER** Robertson Trust

**PROP. OWNER REP.** Joyce Robertson

**ENGINEER** N/A

**PROPERTY ADDRESS** 1146 S Highway 191, Moab, Utah

**SIZE OF PROPERTY** 3.45 acres - split zone of approximately 1.35 acres in RR and 2.10 in HC

**EXISTING ZONE** Split zone of Rural Residential and Highway Commercial

**EXISTING LAND USE** Commercial drive-thru businesses are in the HC and a historic home is in the RR

#### ADJACENT ZONING AND LAND USE

Small Lot Residential (SLR), Rural Residential (RR), and Highway Commercial (HC)

#### APPLICATION TYPE

Rezone from Rural Residential (RR) to Highway Commercial (HC)

#### SUMMARY OF REQUEST

The subject's property currently possesses a split zone of Highway Commercial (HC) and Rural Residential (RR); the applicant is requesting the entire site be zoned HC. The northern 2.10 acres is currently zoned HC, and the back, southern 1.35 acres are zoned RR. The property is located on the highway and currently accommodates two commercial drive-thru food service businesses, a car repair shop, and historic home.

#### SITE IMPROVEMENTS / ADDITIONS / CHANGES

All utilities are available to the property. The lot has approved highway access for each of the existing businesses. There are water rights from a spring and shares from Pack Creek attached to the parcel.

#### APPLICATION PROCEDURE

Administrative  
 Legislative  
 Public Hearing at
  Planning Commission  
 County Council

Public Meeting at
  Planning Commission  
 County Council

#### ATTACHMENTS

Approval Letters  
 Site Plan  
 Landscape Plan  
 Vicinity Map  
 Legal Notice  
 Legal Description  
 Public Comments  
 Agency Comments  
 Response to Standards  
 Other:

**STAFF RECOMMENDATION:**

Approve

Approve with Conditions

Deny

Postpone

Staff sees justifications for approval. The future land use plan (FLUP) map shows a similar split zone to the one currently applied to the property. However, the property in question was likely not evaluated closely in the FLUP mapping exercise and simply preserved the existing split zone on the property without regard to parcel boundaries. Staff also understands that planning commission may have hesitancy in approving the rezone because the structure in question has recently been used as a long-term rental.

Planning Commission may want to consider that the use of the parcel has been historically commercial. The split zone crosses over a warehouse building that was constructed in 1963 and currently houses an auto repair shop, and two drive-thru food service businesses are located in the HC zone. All businesses on the parcel are locally owned, and all are accessed from Highway 191. The remaining RR portion of the property includes an existing historic adobe home built in 1934 that the owner would like to use as a commercial Bed and Breakfast. Finally, the proposed rezone will bring an existing business (the auto repair shop) fully into a commercial zone, and thus into compliance with the land use code.

Any additional development will require a site development plan application and review by staff, including all public/private facilities, interior roads/drives, parking, landscaping, signs, lighting, drainage, and fire.

**COMPATABILITY WITH GENERAL PLAN**

The future land use plan (FLUP) map shows a similar split zone as is currently applied to the property. However, the property in question was likely not evaluated closely in the FLUP mapping exercise and simply preserved the existing split zone on the property without regard to parcel boundaries.

The requested rezone lies within the Highway Mixed Use corridor of the Future Land Use Plan, as defined in Figure 4.8 Highway Mixed Use, and Figure 4.15 Residential infill the 2012 Grand County General Plan. The Highway Commercial zone district permits 18 units per acre.

**COMPATABILITY WITH LAND USE CODE (ZONING)**

In addition to the policies outlined in the General Plan and Future Land Use Plan, the Land Use Code offers further guidance in Sec 9.2.7, Issues for Consideration. Staff's response to these are included below.

**LAND USE CODE REFERENCE SECTIONS**

Section 9.2 Zoning Map Amendments, Grand County Land Use Code.

**PROPERTY HISTORY**

The parcel has several established business on the property, including: a mechanic shop that has been in business for 15 years; a drive-thru coffee shop that has been in business for 10 years; a new drive-thru fast food lunch shop; and a historic 1934 cottage used as a primary residence and, on occasion, a rental. The warehouse is a historic, family-owned shop from the 1960's. The property also has a working spring for irrigation that is partially owned by a third party, all easements will be maintained.

Addendum: Allowed Uses Comparison

Use Category	Specific Use	HC	Use-Specific Standards RR
Residential Uses (Section 3.4.7)			

Household Living	Dwelling, single-family	P	P	
	Zero lot line house	P	P	3.2.1K
	Alley-loaded house	P	P	3.2.1A
	Dwelling, two-family (duplex)	P	P	3.2.1D
	Townhouse	P	P	3.2.1G
	Dwelling, multi-family	P		3.2.1C
	Manufactured home	P	P	3.2.1H
	Manufactured home community	C		3.2.1I
	Upper-story residential	P		3.2.1J
	All other household living uses			
Group Living	Group home	P	P	3.2.1E
	All other group living	P		3.2.1F
<b>Public and Civic Uses (Section 3.4.8)</b>				
Community Service	All community service	P		
Day Care	Day care, general	P	C	3.2.2B
	Day care, limited	P	P	3.2.2C
Educational Facilities	College or university	P	C	
	Field Research Stations and Environmental Education Centers			3.2.2E
	All other educational facilities	P	P	
Government Facilities	Detention center			
	County or state shop/ storage yard	P		
	Recycling Center		C	
	All other government facilities	P	P	
Institutions	All institutions	P		
Medical Facilities	Hospital or clinic	P	C	3.2.2D

	All other medical facilities	P	C	3.2.2D
Parks and Open Areas	Golf course/country club		C	
	Cemeteries, columbaria, crematoria, mausoleums and memorial parks		P	
	All other park and open area	P	P	Section 6.11
Passenger Terminals	Airport and heliport, emergency operations	P		3.2.2A
	Airport and heliport, private			3.2.2B
	Airport and heliport, public			Section 4.3
	Bus station or terminal	P		
	Train passenger terminal			3.2.4N
	All other passenger terminals			
Places of Worship	All uses	P	P	
Utilities	Telecommunications tower and facility	C		3.2.3P
	Telecommunications tower and facility on existing tower/structure	P	P	3.2.3Q
	Telecommunications tower and facility in tower campus			3.2.3R
	Utility substation	C		3.2.3S
	Transmission facility	C	C	
	All other major utilities use	C	C	
	All minor utilities use	P	P	
<b>Commercial Uses (Section 3.4.9)</b>				
Eating Establishments	Restaurant, fast food	P		3.2.3N
	Restaurant, general	P		3.2.3N

Entertainment	Adult entertainment			3.2.3A
	Bar or lounge	P		3.2.3C
	Theater			
	All other indoor recreational use			3.2.3I
	Flea market	C		3.2.3G
	All other outdoor recreational use	C	C	3.2.3J
	All other entertainment			
Office	All uses	P		
Overnight Accommodations	Bed and breakfast	P		3.2.3D
	Dude ranch or destination resort			3.2.3F
	Hotel or motel	P		
	Recreational vehicle parks and campgrounds	C		3.2.3L
	Residential units used for overnight accommodation	P		3.2.3M
	All other overnight accommodation uses			4.6.4
Retail Sales and Service	Outfitter, guide service and facility	C	C	3.2.3K
	All personal service-oriented uses	P		
	Building materials, sales and yard	P		
	Greenhouse or nursery, wholesale or retail	P		
	All other sales-oriented uses			
	Repair services, general	P		

	Repair services, limited	P		
	All other repair-oriented uses			
Self Storage	RV and Boat Storage	P		3.2.4I
	All other self storage uses	P		3.2.4J
Vehicle Sales and Service	Auto repair garage	P		3.2.3B
	Car wash	P		3.2.3G
	Fuel Service	P		3.2.3H
	Limited vehicle service	P		
	Vehicle sales, rental or leasing facility	P		
	All other vehicle sales & service uses			
<b>Industrial Uses (Section 3.4.10)</b>				
Heavy industrial	Railroad facilities, including shops and rail yards			3.2.4N
	Asphalt or concrete batch plant			3.2.4A
	Food processing	C		
	Manufacturing, hazardous/objectionable			
	Power plant			
	Woodworking and cabinet shops	C		
	Production Water Disposal & Recycling Facilities			3.2.4B
Light industrial Service	Freight, terminal and parking lot			
	Fuel product storage			3.2.4B
	Impound lot	C		3.2.4C
	Manufacturing and production	P		3.2.4L
	Truck stop			

	All other light industrial service uses			
Warehouse and Freight Movement	Warehouse, commercial	P		
	Stockpiling of sand, gravel, or other aggregate materials			
	All other uses			
Waste Related Services	Junk yard, salvage or auto salvage yard			3.2.4K
	Public land fill			3.2.4G
	Waste transfer stations			3.2.4N
	Waste storage, treatment and disposal			3.2.4N
	Waste transport			3.2.4N
	All other waste related uses			
Wholesale Trade & Contractor Services	All wholesale trade and Contractor Services	C		3.2.4P
<b>Other Uses (Section 3.4.11)</b>				
Agriculture	Animal raising		P	3.2.5A
	Kennel		C	3.2.3O
	Animal feed lot		P	
	Barn, corral, pen, coop or machinery shed		P	3.2.5B
	Farm, orchard, vineyard or truck garden			
	Feed mill			
	Fruit and vegetable stand	P	C	
	Grazing		P	
	Winery	C	C	
	All other agricultural uses		P	
Resource Extraction	Mining			3.2.4D

Oil and gas drilling on private land			3.2.4E
Oil and gas drilling on public land			3.2.4E
Ore refining or processing			3.2.4F
All other resource extraction uses			

**Sec. 9.2.7 Issues for Consideration**

1. Was the existing zone for the property adopted in error? Possibly. The subject property has a split zone district because early zoning boundaries were drawn using a standard buffer distance from what is now US-191 without consideration of parcel boundaries.

2. Has there been a change of character in the area (e.g. installation of public facilities, other zone changes, new growth trends, deterioration, development transitions, etc.)? The highway commercial corridor has evolved and developed over time to support tourism development and other commercial activities.

3. Is there a need for the proposed use(s) within the area or community? The property owner has provided opportunities for local business owners to serve needs to the community over the years. The rezone will provide compliance for one of the uses and allow the final existing building on the property to be allowed for additional commercial use.

4. Will there be benefits derived by the community or area by granting the proposed rezoning? The applicant has expressed intent to use the existing adobe home as an overnight rental. The County recently removed the use of B&B's in Residential zones and the extension of the HC zone district will allow the proposed use of the exiting historic building.

5. Is the proposal in conformance with the policies, intents and requirements of Grand County General Plan, specifically the Plan's zoning map amendment guidelines? Discussion of this point is provided in the staff report above.

6. Should the development be annexed to a City? A copy of the proposed rezone has been provided to the City for review and does not have any concerns at this time.

7. Is the proposed density and intensity of use permitted in the proposed zoning district? If the rezone is granted, any uses allowed in the HC zone district would be permissible.

8. Is the site suitable for rezoning based on a consideration of environmental and scenic quality impacts? Staff believes multiple development typologies could be compatible within the adjacent uses.

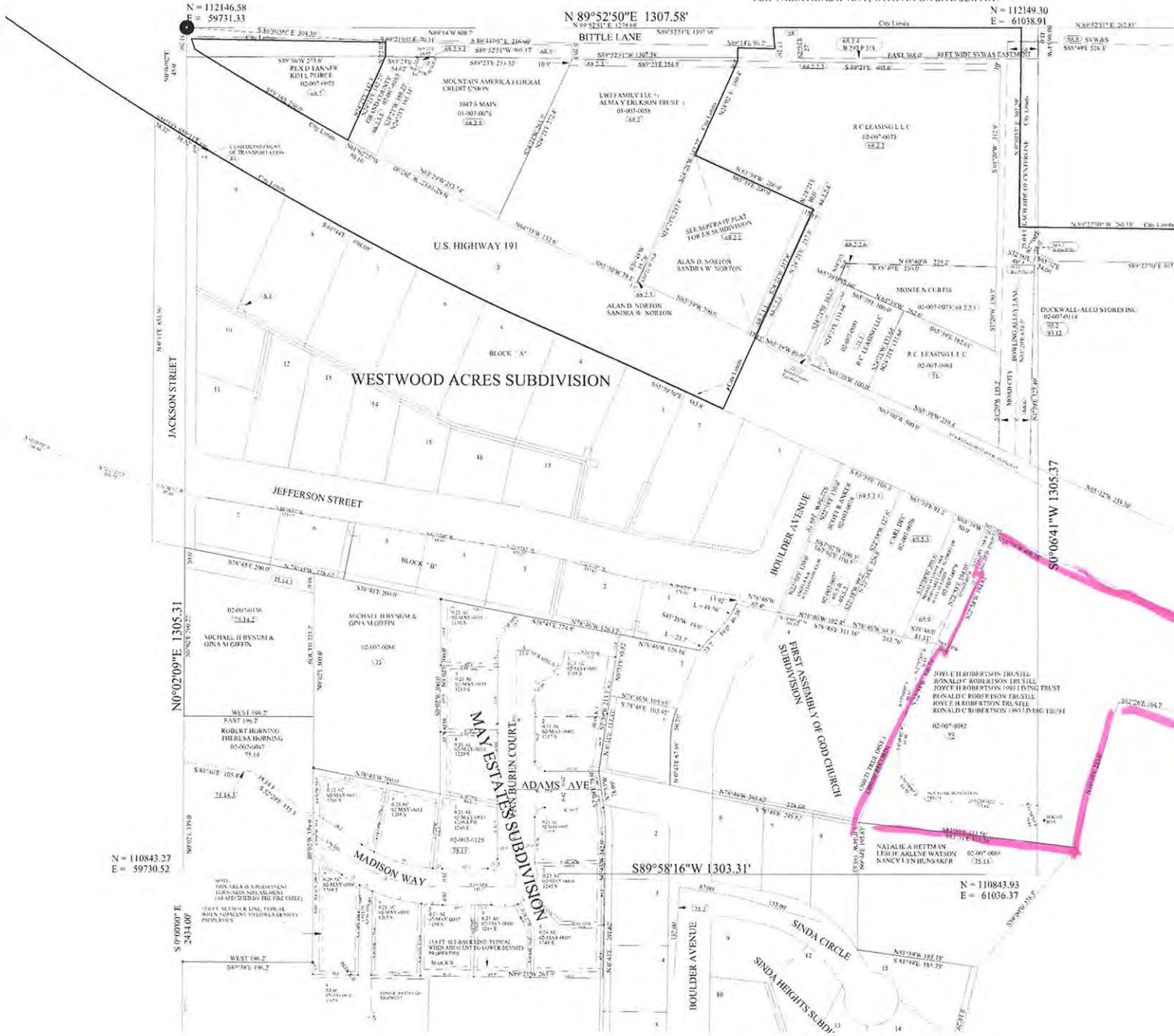
9. Are the proposed uses compatible with the surrounding area or uses; will there be adverse impacts; and/or can any adverse impacts be adequately mitigated? Adverse impacts to adjacent residential properties are possible. Design solutions may help to mitigate potential impacts.

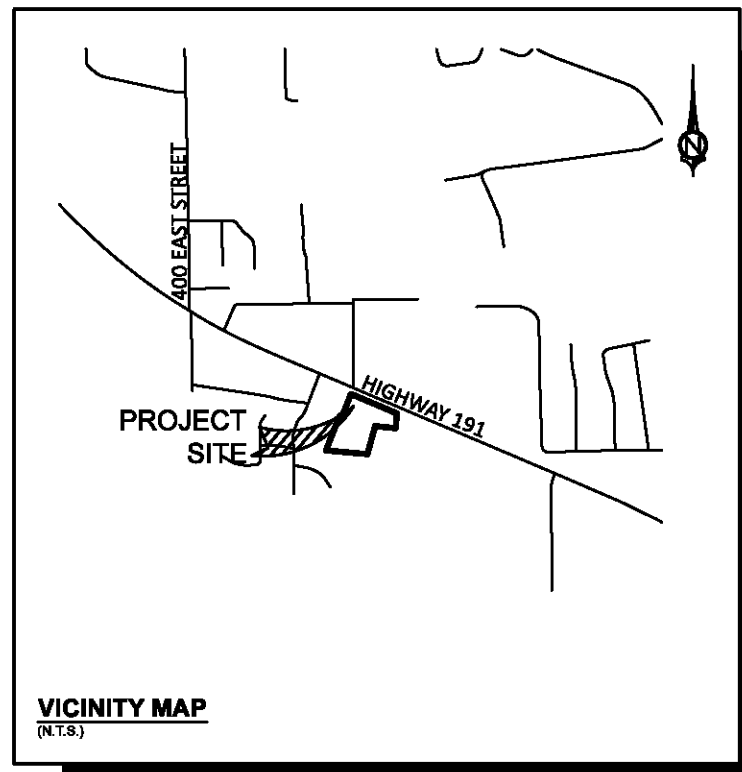
10. Are adequate public facilities and services available to serve development for the type and scope suggested by the proposed zone? If utilities are not available, could they be reasonably extended? Is the applicant willing to pay for the extension of public facilities and services necessary to serve the proposed development? Public facilities either exist on-site or can be extended to the site.

# NW1/4SW1/4 (LOT 3) OF SECTION 7, T26S, R22E, SLB&M

SCALE: 1" = 100'

THIS PLAT IS DRAWN FROM THE PARCEL DESCRIPTIONS AND IS SOLELY FOR THE PURPOSE OF ASSISTING IN LOCATING THE LAND. THE RECORDER'S OFFICE ASSUMES NO LIABILITY FOR VARIATIONS IF ANY, WITH AN ON SITE SURVEY.

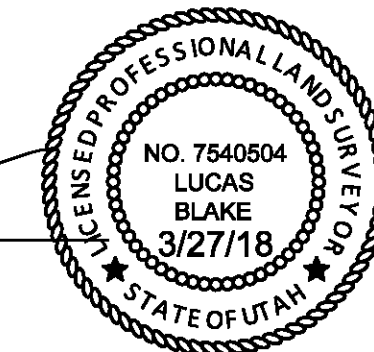




**SURVEYOR'S CERTIFICATE**

I, Lucas Blake, certify that I am a Professional Land Surveyor as prescribed under the laws of the State of Utah and that I hold license no. 7540504. I further certify that a land survey was made of the property described below, and the findings of that survey are as shown hereon.

Lucas Blake  
License No. 7540504



**BOUNDARY DESCRIPTION**

Beginning 1383.86 feet North and 1033.19 feet East of the Southwest Corner of Section 7, T26S, R22E, SLB&M; thence South 83° 31' East 333.56 feet; thence North 16° 38' East 233.0 feet; thence South 82° 28' East 164.7 feet; thence North 7° 05' East 118.52 feet; thence North 65° 39' West 420.95 feet; thence South 22° 58' West 494.01 feet to the point of beginning.

LESS: Beginning at a 1/2" pipe from whence the Southeast Corner of Section 7, T26S, R22E, SLB&M bears South a distance of 1659.5 feet and West 1150.3 feet; proceeding thence North 22° 58' East 194.0 feet to a 1/2" rebar on the South right of way of U.S. Highway 191 (163) thence South 65° 39' East along said right of way 20.0 feet to a 1/2" rebar, thence South 22° 58' West 194.0 feet to a 1/2" rebar, thence North 65° 39' West 20.0 feet to the point of beginning. LESS any portion that may fall within the State Road Right of Way.

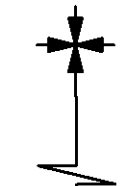
TOGETHER with all water and water rights used upon or in connection with said property including but not limited to 25% of the Water from that certain spring located on said property and 4 shares of water from Pack Creek, being a part of the water rights evidenced and acknowledged by agreement appearing of record in Book 4, pages 112 and 113, and in Book 4-D of Miscellaneous at Page 164 in the Office of the County Recorder of Grand County, State of Utah.

**NARRATIVE**

The Basis of Bearings is N 00°02'15" E between the SW corner and the W 1/4 corner of Section 7, Township 26 South, Range 22 East, Salt Lake Base and Meridian.

The purpose of this survey is to retrace and monument the boundary of the above described property according to the official records and the location of pertinent existing improvements located on the ground.

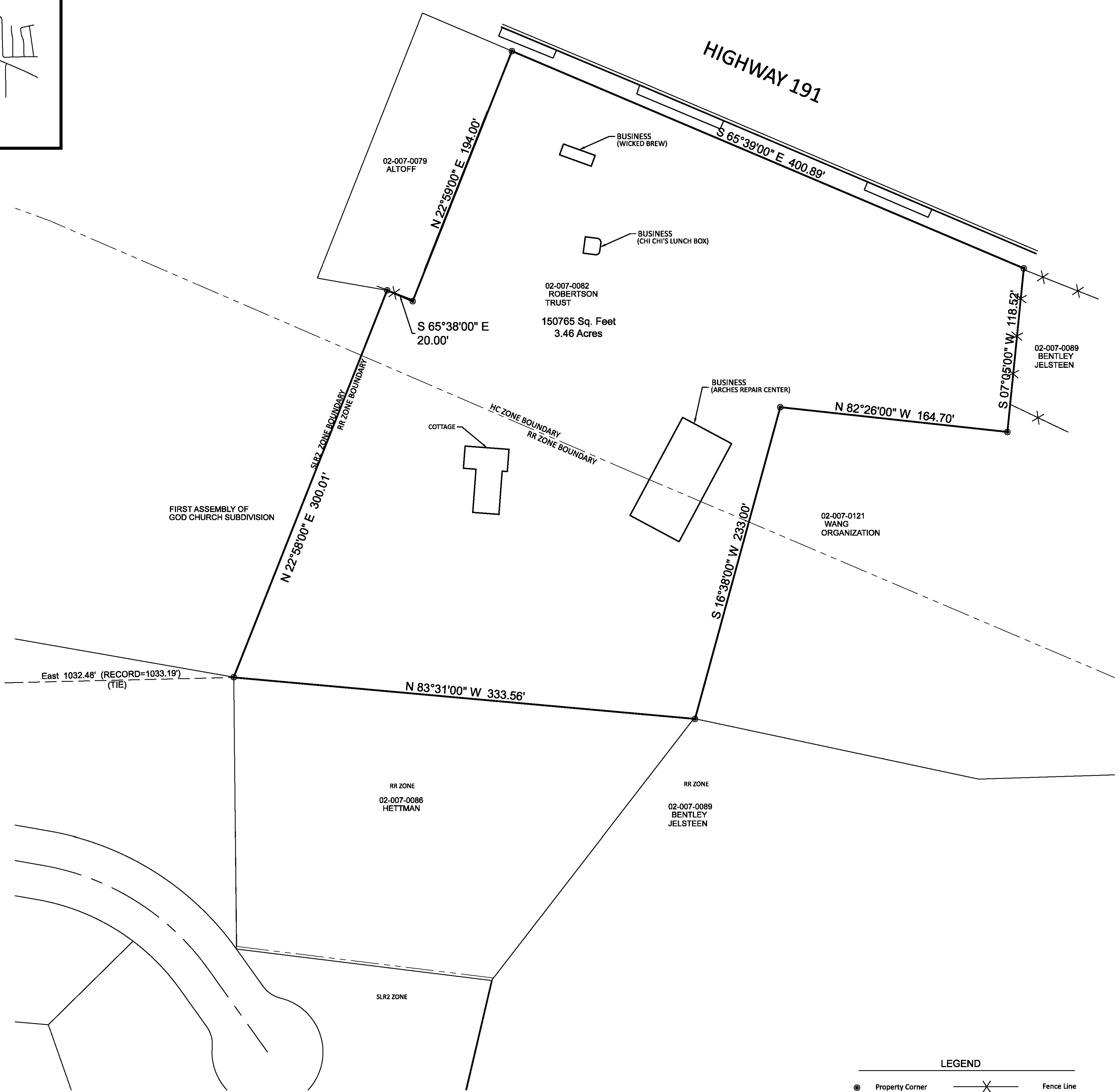
WEST 1/4 CORNER SECTION 7  
T26S, R22E, SLB&M



(BASIS OF BEARING)

North 00°02'15" East 1381.64' (RECORD=North 1383.86')

SW CORNER SECTION 7  
T26S, R22E, SLB&M



FIRST ASSEMBLY OF  
GOD CHURCH SUBDIVISION

East 1032.48' (RECORD=1033.19')  
(TIE)

N 83°31'00" W 333.56'

RR ZONE  
02-007-0086  
HETTMAN

RR ZONE  
02-007-0089  
BENTLEY  
JELSTEEN

SLR2 ZONE

02-007-0079  
ALTOFF

S 65°38'00" E  
20.00'

02-007-0082  
ROBERTSON  
TRUST  
150765 Sq. Feet  
3.46 Acres

COTTAGE

BUSINESS  
(ARCHES REPAIR CENTER)

02-007-0121  
WANG  
ORGANIZATION

N 82°26'00" W 164.70'

02-007-0089  
BENTLEY  
JELSTEEN

S 07°05'00" W 118.52'

HIGHWAY 191

S 65°39'00" E 400.89'

N 22°58'00" E 194.00'

NOTE: 2.04 ACRES WITHIN HIGHWAY COMMERCIAL ZONE, 1.43 ACRES WITHIN RURAL RESIDENTIAL ZONE.

**LEGEND**

- Property Corner
- Found Property Corner
- Section Corner Monument
- X — Fence Line
- Edge Of Asphalt

GRAPHIC SCALE

1" (INCH) = 40' (FEET)

LOCATED IN THE SW QUARTER OF  
SECTION 7,  
TOWNSHIP 26 SOUTH, RANGE 22 EAST  
SALT LAKE BASE AND MERIDIAN

**BOUNDARY SURVEY**  
1146 SOUTH US HIGHWAY 191  
MOAB, UTAH  
**JOYCE ROBERTSON**

**RED DESERT** Land Surveying  
30 South 100 East  
Moab, UT 84532  
435.259.8171

Project	054-18
Date	3/27/18
Sheet	OF

**GRAND COUNTY, UTAH**  
**ORDINANCE \_\_\_\_\_ (2018)**

**APPROVING A REZONE FROM RURAL RESIDENTIAL TO HIGHWAY COMMERCIAL**

**WHEREAS**, Robertson Ronald C. Trustee, (Applicant), is the owner of record of approximately 1.35 acres of real property in Section 7, T 26 S, R 22 E, SLBM, Grand County, Utah, more specifically described as follows;

Beginning 1383.86 feet North and 1033.19 feet East of the Southwest Corner of Section 7, T26S, R22E, SLB&M; thence South 83°31' East 333.56 feet; thence North 16°38' East 233.0 feet; thence South 82°26' East 164.7 feet; thence North 7° 05" East 118.52 feet; thence North 65° 39' West 420.95 feet; thence South 22°58' West 494.01 feet to the point of beginning.

Less Beginning at a ½" pipe from whence the Southeast Corner of Section 7, T26S, R22E, SLB&M bears South a distance of 1659.5 feet and West 1150.3 feet; proceeding thence North 22°58' East 194.0 feet to a ½" rebar on the South right or way of U.S. Highway 191 (163) thence South 65°39' East along said right of way 20.0 feet to a 1/2" rebar, thence South 22°58' West 194.0 feet to a ½" rebar, thence North 65°39' West 20.0 feet to the point of beginning. Less any portion that may fall with the State Road Right of Way.

**WHEREAS**, the Applicant has submitted an application requesting a rezone of the subject property from Rural Residential (RR) to Highway Commercial (HC) as defined by the Grand County Land Use Code (LUC);

**WHEREAS**, the *Grand County Land Use Code* was adopted by the Grand County Council on January 4, 1999 with Ordinance No. 299, Series 1999, and codified with Resolution 468 on April 15, 2008 and as amended to date, for the purpose of regulating land use, subdivision and development in Grand County in accordance with the *General Plan*;

**WHEREAS**, in a public hearing on May 22, 2018 the Grand County Planning Commission considered all evidence and testimony presented with respect to the subject application and forwarded an unfavorable recommendation to the Grand County Council, without findings. The Commission did not have the required majority of four votes to pass the stated motion to forward a *favorable* recommendation to the Council;

**WHEREAS**, due notice was given that the Grand County Council would meet to hear and consider the proposed rezone in a public hearing on June 19, 2018;

**WHEREAS**, the County Council has heard and considered all evidence and testimony presented with respect to the subject application and has determined that the adoption of this ordinance is in the best interests of the citizens of Grand County, Utah;

**NOW, THEREFORE, BE IT ORDAINED** by the County Council that it does hereby approve the rezone of the subject property from Rural Residential to Highway Commercial.

**PASSED, ADOPTED, AND APPROVED** by the Grand County Council in open session this \_\_\_\_ day of June, 2018 by the following vote:

*Those voting aye:* \_\_\_\_\_

*Those voting nay:* \_\_\_\_\_

*Those absent:* \_\_\_\_\_

**ATTEST:**

**Grand County Council**

\_\_\_\_\_  
Diana Carroll, Clerk/Auditor

\_\_\_\_\_  
Mary McGann, Chair

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**

**JUNE 19, 2018**

Agenda Item: FF

<b>TITLE:</b>	Public Hearing to hear input on a proposed ordinance that would provide elected officers, except the County Council, a 2% cost of living adjustment.
<b>FISCAL IMPACT:</b>	\$11,364
<b>PRESENTER(S):</b>	Chris Baird

**Prepared By:**  
  
Chris Baird

**FOR OFFICE USE ONLY:**  
**Attorney Review:**

**RECOMMENDATION:**

I move to approve the attached “ORDINANCE ESTABLISHING AND AFFIXING THE SALARIES OF ELECTED AND STATUTORY OFFICERS OF GRAND COUNTY EXCLUDING GRAND COUNTY COUNCIL MEMBERS” providing a 2% cost of living adjustment for elected officials, except the County Council, to be retro-active to (January 1, 2018 / July 2, 2018). And, authorize the chair to sign all associated documents.

**BACKGROUND:**

On May 30<sup>th</sup> the budget advisory board voted unanimously to forward on a favorable recommendation to approve a 2% COLA for elected and/or non-elected county employees. This to be either retro-actively approved for Jan. 1, 2018, or to begin July 2, 2018. The budget advisory board left the above two options at the discretion of the council.

The process for approving a COLA for elected officials requires a public hearing. The cost for elected officials, except the County Council, retro-active to Jan. 1 will be approximately \$11,364, and for July 2 will be approximately \$5,682.

Proposed salaries below with a 2% COLA applied:

- **Attorney**                 **\$103,732**
- **Sheriff**                    **\$ 77,238**
- **Clerk/Auditor**       **\$ 66,614**
- **Assessor**               **\$ 63,648**
- **Treasurer**             **\$ 63,055**
- **Recorder**               **\$ 63,531**

**GRAND COUNTY, UTAH  
ORDINANCE \_\_\_\_\_**

**ORDINANCE ESTABLISHING AND AFFIXING THE SALARIES OF ELECTED AND  
STATUTORY OFFICERS OF GRAND COUNTY  
EXCLUDING GRAND COUNTY COUNCIL MEMBERS**

**WHEREAS**, Utah Code Annotated, Section 17-16-14, provides for the establishment by the County Legislative Body of salaries for county officers; and

**WHEREAS**, it is further stated no changes shall be made in existing salaries of county officers until the county legislative body in a county desiring to change existing salaries of county officers shall first hold a public hearing at which all interested persons shall be given an opportunity to be heard; and

**WHEREAS**, The County Council wishes to provide a retro-active 2 percent cost of living adjustment for all county employees and elected officers for 2018.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY COUNCIL** that the annual salaries of the elected and statutory officers of Grand County be affixed or established as follows:

<b>Attorney</b>	<b>\$103,732</b>
<b>Sheriff</b>	<b>\$ 77,238</b>
<b>Clerk/Auditor</b>	<b>\$ 66,614</b>
<b>Assessor</b>	<b>\$ 63,648</b>
<b>Treasurer</b>	<b>\$ 63,055</b>
<b>Recorder</b>	<b>\$ 63,531</b>

The Grand County Council does hereby ordain that this Ordinance shall be retro-actively effective on January 1, 2018 upon one publication in the local newspaper.

**PASSED, ADOPTED, AND APPROVED** by the Grand County Council in open session this 3rd day of July, 2018, by the following vote:

*Those voting aye:* \_\_\_\_\_

*Those voting nay:* \_\_\_\_\_

*Absent:* \_\_\_\_\_

**ATTEST:**

**Grand County Council**

\_\_\_\_\_  
Diana Carroll, County Clerk

\_\_\_\_\_  
Mary McGann, Chair

**GRAND COUNTY, UTAH  
ORDINANCE \_\_\_\_**

**ORDINANCE ESTABLISHING AND AFFIXING THE SALARIES OF ELECTED AND  
STATUTORY OFFICERS OF GRAND COUNTY  
EXCLUDING GRAND COUNTY COUNCIL MEMBERS**

**WHEREAS**, Utah Code Annotated, Section 17-16-14, provides for the establishment by the County Legislative Body of salaries for county officers; and

**WHEREAS**, it is further stated no changes shall be made in existing salaries of county officers until the county legislative body in a county desiring to change existing salaries of county officers shall first hold a public hearing at which all interested persons shall be given an opportunity to be heard; and

**WHEREAS**, The County Council wishes to provide a 2 percent cost of living adjustment for all county employees and elected officers for 2018.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY COUNCIL** that the annual salaries of the elected and statutory officers of Grand County be affixed or established as follows:

<b>Attorney</b>	<b>\$103,732</b>
<b>Sheriff</b>	<b>\$ 77,238</b>
<b>Clerk/Auditor</b>	<b>\$ 66,614</b>
<b>Assessor</b>	<b>\$ 63,648</b>
<b>Treasurer</b>	<b>\$ 63,055</b>
<b>Recorder</b>	<b>\$ 63,531</b>

The Grand County Council does hereby ordain that this Ordinance shall be retro-actively effective on July 2, 2018 upon one publication in the local newspaper.

**PASSED, ADOPTED, AND APPROVED** by the Grand County Council in open session this 3rd day of July, 2018, by the following vote:

*Those voting aye:* \_\_\_\_\_

*Those voting nay:* \_\_\_\_\_

*Absent:* \_\_\_\_\_

**ATTEST:**

**Grand County Council**

\_\_\_\_\_  
Diana Carroll, County Clerk

\_\_\_\_\_  
Mary McGann, Chair

**GRAND COUNTY, UTAH  
ORDINANCE 555**

**ORDINANCE ESTABLISHING AND AFFIXING THE SALARIES OF ELECTED AND  
STATUTORY OFFICERS OF GRAND COUNTY  
EXCLUDING GRAND COUNTY COUNCIL MEMBERS**

**WHEREAS**, Utah Code Annotated, Section 17-16-14, provides for the establishment by the Board of County Council of salaries for county officers; and

**WHEREAS**, it is further stated no changes shall be made in existing salaries of county officers until the county legislative body in a county desiring to change existing salaries of county officers shall first hold a public hearing at which all interested persons shall be given an opportunity to be heard; and

**WHEREAS**, it is appropriate that said salaries be set forth in the ordinance form;

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY COUNCIL** that the annual salaries of the elected and statutory officers of Grand County be affixed or established as follows:

<b>Attorney</b>	<b>\$101,698</b>
<b>Sheriff</b>	<b>\$ 75,724</b>
<b>Clerk/Auditor</b>	<b>\$ 65,308</b>
<b>Assessor</b>	<b>\$ 62,400</b>
<b>Treasurer</b>	<b>\$ 61,819</b>
<b>Recorder</b>	<b>\$ 62,285</b>

**PASSED, ADOPTED, AND APPROVED** by the Grand County Council in open session this 3<sup>rd</sup> day of January, 2017, by the following vote:

Those voting aye: Baird, Clapper, Hawks, Wells, McGann, Paxman, Halliday

Those voting nay: \_\_\_\_\_

Absent: \_\_\_\_\_

**ATTEST:**

Diana Carroll  
Diana Carroll, County Clerk

**Grand County Council**

Jaylyn Hawks  
Jaylyn Hawks, Chair

**RESOLUTION # 2991-2012**  
**A RESOLUTION OF THE GRAND COUNTY COUNCIL**  
**ESTABLISHING ELECTED OFFICIALS' SALARIES EFFECTIVE JANUARY 1, 2013**

**WHEREAS**, Utah Code Annotated (1953 as amended), Section 17-16-14, provides for the establishment by the County Council of salaries for County Officers; and,

**WHEREAS**, the Human Resources Director was requested to perform a survey of other Utah 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> Class County Elected Officials' salaries in conjunction with a salary survey of all other County employee positions; and,

**WHEREAS**, the salary survey data determined that certain Elected Officials' salaries are below the average of other elected officials in 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> class counties.

**NOW THEREFORE, BE IT RESOLVED** that the annual salaries of Elected Officials of Grand County, excluding County Council Members, be fixed or established as follows:

	Current	Amended
County Assessor	\$52,124	\$53,015
County Attorney	\$92,144	No change
County Clerk/Auditor	\$54,537	\$55,409
County Recorder	\$52,124	\$52,391
County Treasurer	\$52,124	\$52,231
County Sheriff	\$65,894	No change

The annual salaries set forth herein shall be effective beginning January 1, 2013 and are subject to include any cost of living adjustment the County Council may approve for all County employees as part of the approved budgets.

Approved by the Grand County Council in open session this 20<sup>th</sup> day of November, 2012 by the following vote:

Those voting aye: Ciarus, Holyoak, Conrad, Baird, Graham, Ballantyne, Nyland

Those voting nay: \_\_\_\_\_

Those absent: \_\_\_\_\_

**ATTEST**

  
 \_\_\_\_\_  
 Diana Carroll, Clerk/Auditor

**GRAND COUNTY COUNCIL**

  
 \_\_\_\_\_  
 Gene Ciarus, Chairman

**17-16-14 Salaries of county officers.**

The annual salaries of the officers of all counties in the state shall be fixed by the respective county legislative bodies, provided no changes shall be made in existing salaries of county officers until the county legislative body in a county desiring to change existing salaries of county officers shall first hold a public hearing at which all interested persons shall be given an opportunity to be heard.

Amended by Chapter 227, 1993 General Session

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**  
**JUNE 19, 2018**

Agenda Item: GG

<b>TITLE:</b>	Public Hearing to hear input on a proposed ordinance that would provide Grand County Council Members with a 2% cost of living adjustment.
<b>FISCAL IMPACT:</b>	\$1,600
<b>PRESENTER(S):</b>	Chris Baird

**Prepared By:**

Chris Baird

**FOR OFFICE USE ONLY:**

**Attorney Review:**

**RECOMMENDATION:**

I move to approve the attached "AN ORDINANCE AMENDING ORDINANCE NO. 556 (2017) THAT ESTABLISHED COMPENSATION PAID TO COUNTY COUNCIL MEMBERS" providing a 2% cost of living adjustment for the County Council, to be retro-active to (January 1, 2018 / July 2, 2018). And, authorize the chair to sign all associated documents.

**BACKGROUND:**

On May 30<sup>th</sup> the budget advisory board voted unanimously to forward on a favorable recommendation to approve a 2% COLA for elected and/or non-elected county employees. This to be either retro-actively approved for Jan. 1, 2018, or to begin July 2, 2018. The budget advisory board left the above two options at the discretion of the council.

The process for approving a COLA for county council members requires a public hearing and is an amendment to the county's "Plan for Government". The cost for the County Council, retro-active to Jan. 1 will be approximately \$1,600, and for July 2 will be approximately \$800.

If approved the monthly salary for council members will be \$970.93, or \$11,651.16/year.

**GRAND COUNTY, UTAH  
ORDINANCE \_\_\_\_\_**

**AN ORDINANCE AMENDING ORDINANCE NO. 556 (2017) THAT ESTABLISHED  
COMPENSATION PAID TO COUNTY COUNCIL MEMBERS**

**WHEREAS**, the Optional Plan for Grand County Government was adopted by the voters of Grand County on November 3, 1992; and

**WHEREAS**, Section 2.6 (renumbered to Section 2.04.080) also provides that “the council compensation may be changed by ordinance, which changes shall not be considered amendments to the plan within the meaning of Section 17-35a-7(5)(a), Utah Statutes or of Section 3.3” of the Optional Plan; and

**WHEREAS**, Ordinance No. 556 was adopted January 3, 2017 stating, “Each member of the Council shall be paid Nine Hundred Fifty-One Dollars and Eighty-Nine Cents (\$951.89) per month, plus FICA and Medicare benefits.”; and

**WHEREAS**, The County Council wishes to provide a two percent cost of living adjustment for all employees and elected officials, including the County Council.

**NOW THEREFORE**, the Grand County Council does hereby ordain that, on the date this Ordinance becomes effective, Council compensation shall be as follows:

Each member of the Council shall be paid Nine Hundred Seventy Dollars and Ninety-Three Cents (\$970.93) per month, plus FICA and Medicare benefits.

The Grand County Council does hereby ordain that this Ordinance shall be retro-actively effective on January 1, 2018 upon one publication in the local newspaper.

**PASSED, ADOPTED, AND APPROVED** by the Grand County Council in open session this 3<sup>rd</sup> day of July, 2018, by the following vote:

Those voting aye: \_\_\_\_\_

Those voting nay: \_\_\_\_\_

Abstaining or Absent: \_\_\_\_\_

**ATTEST**

**GRAND COUNTY COUNCIL**

\_\_\_\_\_  
Diana Carroll, Clerk/Auditor

\_\_\_\_\_  
Mary McGann, Chair

**GRAND COUNTY, UTAH  
ORDINANCE \_\_\_\_\_**

**AN ORDINANCE AMENDING ORDINANCE NO. 556 (2017) THAT ESTABLISHED  
COMPENSATION PAID TO COUNTY COUNCIL MEMBERS**

**WHEREAS**, the Optional Plan for Grand County Government was adopted by the voters of Grand County on November 3, 1992; and

**WHEREAS**, Section 2.6 (renumbered to Section 2.04.080) also provides that “the council compensation may be changed by ordinance, which changes shall not be considered amendments to the plan within the meaning of Section 17-35a-7(5)(a), Utah Statutes or of Section 3.3” of the Optional Plan; and

**WHEREAS**, Ordinance No. 556 was adopted January 3, 2017 stating, “Each member of the Council shall be paid Nine Hundred Fifty-One Dollars and Eighty-Nine Cents (\$951.89) per month, plus FICA and Medicare benefits.”; and

**WHEREAS**, The County Council wishes to provide a two percent cost of living adjustment for all employees and elected officials, including the County Council.

**NOW THEREFORE**, the Grand County Council does hereby ordain that, on the date this Ordinance becomes effective, Council compensation shall be as follows:

Each member of the Council shall be paid Nine Hundred Seventy Dollars and Ninety-Three Cents (\$970.93) per month, plus FICA and Medicare benefits.

The Grand County Council does hereby ordain that this Ordinance shall be retro-actively effective on July 2, 2018 upon one publication in the local newspaper.

**PASSED, ADOPTED, AND APPROVED** by the Grand County Council in open session this 3<sup>rd</sup> day of July, 2018, by the following vote:

Those voting aye: \_\_\_\_\_

Those voting nay: \_\_\_\_\_

Abstaining or Absent: \_\_\_\_\_

**ATTEST**

**GRAND COUNTY COUNCIL**

\_\_\_\_\_  
Diana Carroll, Clerk/Auditor

\_\_\_\_\_  
Mary McGann, Chair

**GRAND COUNTY ORDINANCE NO. 556 (2017)**  
**AN ORDINANCE AMENDING ORDINANCE NO. 514 (2012) THAT ESTABLISHED**  
**COMPENSATION PAID TO COUNTY COUNCIL MEMBERS**

**WHEREAS**, the Optional Plan for Grand County Government was adopted by the voters of Grand County on November 3, 1992; and

**WHEREAS**, Section 2.6 (renumbered to Section 2.04.080) also provides that "the council compensation may be changed by ordinance, which changes shall not be considered amendments to the plan within the meaning of Section 17-35a-7(5)(a), Utah Statutes or of Section 3.3" of the Optional Plan; and

**WHEREAS**, said Optional Plan provided in Section 2.6 (Council Compensation) (renumbered to Section 2.04.080 in the current Grand County Codified Ordinances) that, initially, each member of the Council was to be paid Five Hundred Dollars (\$500.00) per month; and

**WHEREAS**, Ordinance No. 360 was adopted January 6, 2003 stating, "Each member of the council shall be paid Seven Hundred Dollars (\$700.00) per month, plus FICA and Medicare benefits. The County shall not pay for major benefits (such as health insurance) for council members;" and

**WHEREAS**, Ordinance No. 514 was adopted November 20, 2012 stating, "Each member of the Council shall be paid Seven Hundred Thirty Five Dollars and Twenty-Five Cents (\$735.25) per month, plus FICA and Medicare benefits.;" and

**WHEREAS**, The County Council has not received a cost of living adjustment since November 3, 1992; and

**WHEREAS**, All elected officials other than the County Council have received cost of living adjustments when approved; and

**WHEREAS**, it is desirable that the County Council's compensation be based on values previously established by ordinance and amended according to county approved cost of living adjustments from 1992 to 2017 for elected officials.

**NOW THEREFORE**, the Grand County Council does hereby ordain that, on the date this Ordinance becomes effective, Council compensation shall be as follows:

Each member of the Council shall be paid Nine Hundred Fifty-One Dollars and Eighty-Nine Cents (\$951.89) per month, plus FICA and Medicare benefits.

The Grand County Council does hereby ordain that this Ordinance shall become effective on January 18, 2017 upon one publication in the local newspaper.

**PASSED, ADOPTED, AND APPROVED** by the Grand County Council in open session this 3<sup>rd</sup> day of January, 2017, by the following vote:

Those voting aye: Baird, Clapper, Hawks, Wells, McGann, Paxman, Halliday

Those voting nay: \_\_\_\_\_

Abstaining or Absent: \_\_\_\_\_

**ATTEST**

**GRAND COUNTY COUNCIL**

  
\_\_\_\_\_  
Diana Carroll, Clerk/Auditor

  
\_\_\_\_\_  
Jaylyn Hawks, Chair

**GRAND COUNTY ORDINANCE NO. 514 (2012)**  
**AN ORDINANCE AMENDING ORDINANCE NO. 360 (2003)**  
**THAT ESTABLISHED COMPENSATION**  
**PAID TO COUNTY COUNCIL MEMBERS**

**WHEREAS**, the Optional Plan for Grand County Government was adopted by the voters of Grand County on November 3, 1992; and

**WHEREAS**, said Optional Plan provided in Section 2.6 (Council Compensation) (renumbered to Section 2.04.080 in the current Grand County Codified Ordinances) that, initially, each member of the Council was to be paid Five Hundred Dollars (\$500.00) per month; and

**WHEREAS**, Section 2.6 (renumbered to Section 2.04.080) also provides that “the council compensation may be changed by ordinance, which changes shall not be considered amendments to the plan within the meaning of Section 17-35a-7(5)(a), Utah Statutes or of Section 3.3” of the Optional Plan; and

**WHEREAS**, Ordinance No. 360 was adopted January 6, 2003 stating, “Each member of the council shall be paid Seven Hundred Dollars (\$700.00) per month, plus FICA and Medicare benefits. The County shall not pay for major benefits (such as health insurance) for council members;” and

**WHEREAS**, the Human Resources Director was requested to perform a survey of Utah 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> Class County Council Members’ salaries in conjunction with a salary survey of all other County Elected Official positions and County employee positions; and

**WHEREAS**, the salary survey data determined that County Council Members’ salaries are below the average of other County Council Members in 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> Class Counties with similar forms of government; and

**WHEREAS**, the annual salaries set forth herein shall be effective beginning January 1, 2013 and are not subject to include any cost of living adjustment (COLA) the County Council may approve for all other County Elected Officials and County employees as part of the approved budgets.

**NOW THEREFORE**, the Grand County Council does hereby ordain that, on the date this Ordinance becomes effective, Council compensation shall be as follows:

Each member of the Council shall be paid Seven Hundred Thirty Five Dollars and Twenty-Five Cents (\$735.25) per month, plus FICA and Medicare benefits.

The Grand County Council does hereby ordain that this Ordinance shall become effective on January 1, 2013 upon one publication in the local newspaper.

**PASSED, ADOPTED, AND APPROVED** by the Grand County Council in open session this 20<sup>th</sup> day of November, 2012, by the following vote:

Those voting aye: Ciarus, Holyoak, Baird, Graham, Nyland

Those voting nay: Ballantyne, Conrad

Abstaining or Absent: \_\_\_\_\_

**ATTEST**

Diana Carroll  
Diana Carroll, Clerk/Auditor

**GRAND COUNTY COUNCIL**

Gene Ciarus  
Gene Ciarus, Chairman

**17-16-14 Salaries of county officers.**

The annual salaries of the officers of all counties in the state shall be fixed by the respective county legislative bodies, provided no changes shall be made in existing salaries of county officers until the county legislative body in a county desiring to change existing salaries of county officers shall first hold a public hearing at which all interested persons shall be given an opportunity to be heard.

Amended by Chapter 227, 1993 General Session

# Grand County Council Closed Session Form

**\*\*Reminder! Turn dial on cabinet to "0" for NO audio in hallway  
and turn off YouTube Live Streaming\*\***

Date: 6/19/18

**Council Members Present:**

Rory Paxman  
 Evan Clapper  
 Chris Baird *Pat Trim*  
 Curtis Wells  
 Greg Halliday  
 Jaylyn Hawks  
 Mary McGann

**Others Present:**

Diana Carroll,  
County Clerk/Auditor  
 Andrew Fitzgerald,  
County Attorney  
 Ruth Dillon,  
Council Administrator

Motion to enter Closed Session made by: Curtis Wells

Seconded by: Pat Trim

Time In to Closed Session: 7:57

Motion to adjourn Closed Session made by: Curtis Wells

Seconded by: Rory Paxman

Time Out of Closed Session: 8:04

**Purpose of Closed Recorded Session:**

- Collective Bargaining Issues
- Pending or Reasonably Imminent Litigation
- Purchase, Exchange, Lease or Sale of Real Property, including any form of a water right or water shares (UCA 52-4-205(1)(d) & (e))
- Investigative Proceedings Regarding Allegations of Criminal Misconduct
- Commercial Information Obtained from a Property Taxpayer (UCA 59-1-404)

**Purpose of Closed Unrecorded Session (affirmation required)\***

- Deployment of Security Personnel, Devices or Systems (**unrecorded**)\*
- Character, Professional Competence or Physical or Mental Health of an Individual (**unrecorded**)\*

**\*Affirmed by Grand County Council Chair (for unrecorded session)**

\*If unrecorded, Chair swears and affirms that the sole purpose for closing the meeting was to discuss one of the following: the deployment of security personnel, devices or systems; or the character, professional competence or physical or mental health of an individual.

# Grand County Council Closed Session Form

**\*\*Reminder! Turn dial on cabinet to "0" for NO audio in hallway  
and turn off YouTube Live Streaming\*\***

Date: 6/19/18

**Council Members Present:**

- Rory Paxman
- Evan Clapper
- ~~Chris Baird~~ Pat Trim
- Curtis Wells
- Greg Halliday
- Jaylyn Hawks
- Mary McGann

**Others Present:**

- Diana Carroll,  
County Clerk/Auditor
- Andrew Fitzgerald,  
County Attorney
- Ruth Dillon,  
Council Administrator

*Armstrong  
Consultants*

Motion to enter Closed Session made by: Jaylyn Hawks

Seconded by: Greg Halliday

Time In to Closed Session: 7:20

Motion to adjourn Closed Session made by: Curtis Wells

Seconded by: Rory Paxman

Time Out of Closed Session: 7:56

**Purpose of Closed Recorded Session:**

- Collective Bargaining Issues
- Pending or Reasonably Imminent Litigation
- Purchase, Exchange, Lease or Sale of Real Property, including any form of a water right or water shares (UCA 52-4-205(1)(d) & (e))
- Investigative Proceedings Regarding Allegations of Criminal Misconduct
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