



**THOMPSON SPRINGS  
SPECIAL SERVICE FIRE DISTRICT  
ADMINISTRATIVE CONTROL BOARD  
SPECIAL MEETING**

**Held virtually on Zoom  
Moab, Utah**

**See below for instructions to give public comment via Zoom**

**Dial: (669) 900 - 6833 Meeting ID: 867 1625 2356 # Password (if needed): 279317 Unmute: \*6**

**Link: <https://us02web.zoom.us/j/86716252356?pwd=UDd0dDF0bTdjODQ5UmNoWjNjU1Vadz09>**

**WATCH ON YOUTUBE - search for: "GRAND COUNTY UTAH GOVERNMENT"**

**<https://www.youtube.com/c/GrandCountyUtahGovernment>**

**AGENDA**

**Tuesday, December 1, 2020**

**6:00 p.m. or later**

- Call to Order**
- Citizens to Be Heard**

We are receiving public comments by phone and online through Zoom.

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Please note that when joining the meeting, you will be placed in a waiting room and will be added to the meeting by the moderator. Your comments will be recorded and on YouTube.

*(Unmute for public comment: \*6)*

- Approval of Minutes**
  - A. November 17, 2020 (Thompson Springs Fire District Board Regular Meeting)
- Ratification of Payment of Bills**
- Public Hearings- Possible Action Items:**
  - B. Public Hearing to Solicit Public Input on a Proposed Resolution Amending the 2020 Thompson Springs Special Service Fire District Budget (Chris Baird, Commission Administrator/Budget Officer)
  - C. Public Hearing to Solicit Public Input on a Proposed Resolution Adopting the 2021 Thompson Springs Special Service Fire District Budget (Chris Baird, Commission Administrator/Budget Officer)
- Closed Session – if necessary**
- Adjourn**

**NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS.** In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend meetings are encouraged to contact the County two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. T.D.D. (Telecommunication Device for the Deaf) calls can be answered at: (435) 259-1346. Individuals with speech and/or hearing impairments may also call the Relay Utah by dialing 711. Spanish Relay Utah: 1 (888) 346-3162

**At the meetings/hearings any citizen, property owner, or public official may be heard on any agenda subject.** The number of persons heard and the time allowed for each individual may be limited at the sole discretion of the Chair. On matters set for public hearings there is a three-minute time limit per person to allow maximum public participation. Upon being recognized by the Chair, please advance to the microphone, state your full name and address, whom you represent, and the subject matter. No person shall interrupt legislative proceedings.

**Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Wednesday prior to a regular Meeting and forty-eight (48) hours prior to any Special Meeting.** Information relative to these meetings/hearings may be obtained at the Grand County Commission's Office, 125 East Center Street, Moab, Utah; (435) 259-1346.

**THOMPSON SPRINGS  
SPECIAL SERVICE FIRE DISTRICT  
ADMINISTRATIVE CONTROL BOARD  
REGULAR MEETING**

**MINUTES**

**Tuesday, November 17, 2020**

The Thompson Springs Special Service Fire District Administrative Control Board met in a regular meeting on November 17, 2020. Due to the COVID-19 pandemic, the meeting was streamed / attended electronically on Zoom. Members in attendance electronically were Chair Mary McGann, Evan Clapper, Secretary Greg Halliday, Jaylyn Hawks, Curtis Wells, and Gabriel Woytek. Also in attendance were Thompson Fire Chief Mark Marcum, Commission Administrator Chris Baird, Associate Commission Administrator Mallory Nassau, and Clerk/Auditor Quinn Hall.

**Call to Order**

- Chair McGann called the meeting to order at 4:13 p.m.

**Citizens to Be Heard**

- None

**Approval of Minutes**

- A. November 4, 2020 (Thompson Springs Fire District Board Special Meeting)

**Motion** by Evan to approve the minutes of November 4, 2020, seconded by Curtis. Passes 6-0.

**Ratification of Payment of Bills**

**Motion** by Evan to postpone approval of the bills until later in the meeting.

**Fire Chief's Report**

Recent incidents: On October 25, a camper/trailer on I-70 caught fire and was fully engulfed. Chief Marcum was able to extinguish the fire, so Moab Valley Fire Dept. did not have to come out.

Training: On November 15, they had Semi-Tractor Trailer Fire Safety Strategy Training. Tonight he has EMS Continuing Medical Education Training. And on November 18, he has an all-day Cardiac Life Support Training.

Backup Generator Update: Chief Marcum got three quotes. He will make a decision on that in the next day or two. It's pretty important with the winter coming.

The Utah Fire Department Assistance Grant Reimbursement Request is due at the end of November, and he hopes to have that done by the end of this week, and get that money reimbursed. This weekend he and the water district water master will be checking the fire hydrants in Thompson.

**Ratification of Payment of Bills**

Mary stated the bills were \$2,885.20, with total bills and payroll at \$3,418.54.

**Motion** by Gabriel to approve the bills as stated. Curtis seconded.

**Roll Call Vote:** Gabriel Woytek: Aye, Jaylyn Hawks: Yes, Evan Clapper: Yes, Curtis Wells: Aye, Mary McGann: Yes, Greg Halliday: Aye. Motion passes 6-0.

**New Business** (none)

**Old Business** (none)

**Future Considerations** (none)

**Public Hearings - Possible Action Items** (none)

**Closed Session - if necessary** (unnecessary)

**Adjourn**

Chair McGann adjourned the meeting at 4:18 p.m.

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Mary McGann, Chair  
Thompson Springs Special Service Fire District Board

ATTEST:

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Greg Halliday, Secretary

DRAFT

**AGENDA SUMMARY**  
**THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT**  
**DECEMBER 1, 2020**

**Agenda Item: B**

<b>TITLE:</b>	Public Hearing to Solicit Public Input on a Proposed Resolution Amending the 2020 Thompson Springs Special Service Fire District Budget
<b>FISCAL IMPACT:</b>	See attached resolution and budget exhibit
<b>PRESENTER(S):</b>	Chris Baird – Budget Officer

**Prepared By:**

Chris Baird  
 Budget Officer

**FOR OFFICE USE ONLY:**

**Attorney Review:**

N/A

**BACKGROUND:**

This is a public hearing for the proposed amended 2020 Thompson Springs Special Service Fire District Budget

This budget is available for public review in the Grand County Clerk/Auditor's office or available online in the TSSSFDF meeting packet.

Some minor adjustments to this budget may be necessary prior to the December 15<sup>th</sup> Administrative meeting when action is scheduled.

**ATTACHMENT(S):**

1. Resolution Adopting the amended 2020 budget
2. Exhibit A - 2020 Amended Budget

**RESOLUTION NO. \_\_\_\_\_(2020)**

**A RESOLUTION AMENDING THE 2020 THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT BUDGET**

**WHEREAS**, the Administrative Control Board of the Thompson Springs Special Service Fire District has prepared and advertised a proposed budget amendment for the year 2020; and,

**WHEREAS**, a public hearing was held the 1st day of December, 2020 for the purpose of presenting the 2021 Budget; and,

**WHEREAS**, said Board have heard all of the parties in favor of accepting the budget as proposed and those in opposition thereto,

**NOW, THEREFORE**, the Administrative Control Board of the Thompson Springs Special Service Fire District ordains that the budgeted revenues and expenses for the year 2020 are amended according to Exhibit A attached to this resolution.

**APPROVED** by the Administrative Control Board of the Thompson Springs Special Service Fire District in open session this 15th day of December, 2020, by the following vote:

Aye : \_\_\_\_\_  
Nay: \_\_\_\_\_  
Absent: \_\_\_\_\_

**ATTEST:**

**APPROVE:**

\_\_\_\_\_  
, Secretary

\_\_\_\_\_  
, Chair

# EXHIBIT A

	2019 Annual Budget	2019 Full Year Actuals	2020 Annual Budget	2020 YTD Actuals	2020 Amended	2021 Total Next Year Budget
* Report Contains Filters						

## 20. THOMPSON FIRE SPECIAL DISTRICT

### Revenue

<b>3300. INTERGOVERNMENTAL</b>						
20-3340-000-000. RENT	-1,500	-1,500	-1,500	0	-1,500	-1,500
20-3341-000-000. STATE GRANT	0	-904	0	0	0	0
20-3342-000-000. COUNTY CONTRIBUTION	-23,087	-24,100	-24,100	0	-24,100	-24,100
20-3343-000-000. CIB GRANT	0	0	0	0	0	0
20-3344-000-000. Misc. Revenue	-40	-40	0	0	0	0
20-3380-000-000. EXPENSE REIMBURSEMENT	-973	-973	0	-660	-660	0
<b>Sub Total 3300. INTERGOVERNMENTAL</b>	<b>-25,600</b>	<b>-27,517</b>	<b>-25,600</b>	<b>-660</b>	<b>-26,260</b>	<b>-25,600</b>
<b>3600. MISCELLANEOUS</b>						
20-3610-000-000. INTEREST	0	0	0	0	0	0
<b>Sub Total 3600. MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>3800. CONTRIBUTIONS</b>						
20-3890-000-000. CONTRIBUTION FUND SURPLUS	0	0	0	0	-11,928	-2,570
<b>Sub Total 3800. CONTRIBUTIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-11,928</b>	<b>-2,570</b>
<b>Sub Total Revenue</b>	<b>-25,600</b>	<b>-27,517</b>	<b>-25,600</b>	<b>-660</b>	<b>-38,188</b>	<b>-28,170</b>

### Expenditure

<b>4220. THOMPSON FIRE-OPERATIONS</b>						
20-4220-110-000. SALARIES	7,322	7,883	7,322	6,250	7,883	7,825

**Grand County**  
**Grand County Organization**  
**Fund Details**  
**For Period November**

	2019 Annual Budget	2019 Full Year Actuals	2020 Annual Budget	2020 YTD Actuals	2020 Amended	2021 Total Next Year Budget
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\* Report Contains Filters

20-4220-130-000. EMPLOYEE BENEFITS	676	2,075	676	479	2,075	1,315
20-4220-210-000. SUBSCRIPTIONS & MEMBERSHIPS	0	0	0	0	0	0
20-4220-220-000. PUBLIC NOTICES	0	0	0	0	0	0
20-4220-230-000. TRAVEL	0	0	0	0	0	0
20-4220-310-000. PROFESSIONAL & TECHNICAL SERVI	0	0	0	0	0	0
20-4220-400-000. SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0	0
20-4220-610-000. MISCELLANEOUS SUPPLIES	0	0	0	0	0	0
20-4220-720-000. BUILDING CONSTRUCTION	0	0	0	0	0	0
20-4220-730-000. LAND PURCHASE	0	0	0	0	0	0
20-4220-740-000. CAPITAL EQUIPMENT	0	0	0	0	0	0
20-4220-750-000. DATA PROCESSING SOFTWARE	0	0	0	0	0	0
<b>Sub Total 4220. THOMPSON FIRE-OPERATIONS</b>	<b>7,998</b>	<b>9,958</b>	<b>7,998</b>	<b>6,729</b>	<b>9,958</b>	<b>9,140</b>
<b>4221. THOMPSON FIRE-OPERATIONS</b>						
20-4221-220-000. PUBLIC NOTICES	75	81	75	0	0	0
20-4221-230-000. TRAVEL	600	640	600	418	600	600
20-4221-240-000. OFFICE SUPPLIES & EXPENSES	400	55	400	201	400	400
20-4221-250-000. EQUIPMENT MAINTENANCE & SUPPLI	4,237	1,814	3,800	4,601	15,000	5,000
20-4221-260-000. BUILDING & GROUNDS MAINTENANCE	500	150	500	162	500	500
20-4221-270-000. UTILITIES	5,000	5,096	5,000	2,871	5,100	5,100
20-4221-290-000. FUEL	0	49	0	0	0	0
20-4221-310-000. PROFESSIONAL SERVICES	500	500	0	0	0	0
20-4221-400-000. FIRE SUPPRESSION	0	0	1,000	0	1,000	1,000
20-4221-410-000. THOMPSON FIRE GRANT-SPECIAL	0	0	0	0	0	0
20-4221-510-000. INSURANCE	4,803	5,129	5,000	4,786	5,130	5,130
20-4221-610-000. FIRE PREVENTION	487	0	500	0	500	500

**Grand County**  
**Grand County Organization**  
**Fund Details**  
**For Period November**

	2019 Annual Budget	2019 Full Year Actuals	2020 Annual Budget	2020 YTD Actuals	2020 Amended	2021 Total Next Year Budget
* Report Contains Filters						

20-4221-860-000. SCHOOLING EXPENSE	1,000	0	727	0	0	800
20-4221-920-000. CONTRIBUTION TO FUND BALANCE	0	0	0	0	0	0
<b>Sub Total 4221. THOMPSON FIRE-OPERATIONS</b>	17,602	13,513	17,602	13,039	28,230	19,030
<b>Sub Total Expenditure</b>	25,600	23,471	25,600	19,768	38,188	28,170
<b>Sub Total 20. THOMPSON FIRE SPECIAL DISTRICT</b>	0	-4,045	0	19,108	0	0
<b>Report Total :</b>	0	-4,045	0	19,108	0	0



## Selected Filters

### Account Type

Include - Expenditure

Include - Revenue

**AGENDA SUMMARY**  
**THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT**  
**DECEMBER 1, 2020**

Agenda Item: C

<b>TITLE:</b>	Public Hearing to Solicit Public Input on a Proposed Resolution Adopting the 2021 Thompson Springs Special Service Fire District Budget
<b>FISCAL IMPACT:</b>	See attached resolution and budget exhibit
<b>PRESENTER(S):</b>	Chris Baird – Budget Officer

**Prepared By:**

Chris Baird  
 Budget Officer

**FOR OFFICE USE ONLY:**

**Attorney Review:**

N/A

**BACKGROUND:**

This is a public hearing for the tentative 2021 Thompson Springs Special Service Fire District Budget

This budget is available for public review in the Grand County Clerk/Auditor's office or available online in the TSSSFDF meeting packet.

Some minor adjustments to this budget may be necessary prior to the December 15<sup>th</sup> Administrative meeting when action is scheduled.

**ATTACHMENT(S):**

1. Resolution Adopting the 2021 budget
2. Exhibit A - 2021 Tentative Budget

**RESOLUTION NO. \_\_\_\_\_(2020)**

**A RESOLUTION ADOPTING THE 2021 THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT BUDGET**

**WHEREAS**, the Administrative Control Board of the Thompson Springs Special Service Fire District has prepared and advertised a proposed Budget for the year 2021; and,

**WHEREAS**, a public hearing was held the 1st day of December, 2020 for the purpose of presenting the 2021 Budget; and,

**WHEREAS**, said Board have heard all of the parties in favor of accepting the budget as proposed and those in opposition thereto,

**NOW, THEREFORE**, the Administrative Control Board of the Thompson Springs Special Service Fire District ordains that the budgeted revenues and expenses for the year 2021 are adopted according to Exhibit A attached to this resolution.

**APPROVED** by the Administrative Control Board of the Thompson Springs Special Service Fire District in open session this 15th day of December, 2020, by the following vote:

Aye : \_\_\_\_\_  
Nay: \_\_\_\_\_  
Absent: \_\_\_\_\_

**ATTEST:**

**APPROVE:**

\_\_\_\_\_  
, Secretary

\_\_\_\_\_  
, Chair

# EXHIBIT A

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20-3343-000-000. CIB GRANT	0	0	0	0	0	0
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20-3380-000-000. EXPENSE REIMBURSEMENT	-973	-973	0	-660	-660	0
<b>Sub Total 3300. INTERGOVERNMENTAL</b>	<b>-25,600</b>	<b>-27,517</b>	<b>-25,600</b>	<b>-660</b>	<b>-26,260</b>	<b>-25,600</b>
<b>3600. MISCELLANEOUS</b>						
20-3610-000-000. INTEREST	0	0	0	0	0	0
<b>Sub Total 3600. MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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20-4220-210-000. SUBSCRIPTIONS & MEMBERSHIPS	0	0	0	0	0	0
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20-4220-310-000. PROFESSIONAL & TECHNICAL SERVI	0	0	0	0	0	0
20-4220-400-000. SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0	0
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20-4220-720-000. BUILDING CONSTRUCTION	0	0	0	0	0	0
20-4220-730-000. LAND PURCHASE	0	0	0	0	0	0
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**Grand County**  
**Grand County Organization**  
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**For Period November**

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<b>Report Total :</b>	0	-4,045	0	19,108	0	0

## Selected Filters

### Account Type

Include - Expenditure

Include - Revenue