



**THOMPSON SPRINGS
SPECIAL SERVICE FIRE DISTRICT
ADMINISTRATIVE CONTROL BOARD
SPECIAL MEETING**

**Grand County Council Chambers
125 East Center Street, Moab, Utah**

AGENDA

Tuesday, December 4, 2018

6:00 p.m. or later

- Call to Order**
- Citizens to be heard**
- Approval of Minutes**
 - A. November 20, 2018 (Thompson Springs Fire District Board Regular Meeting)
- Ratification of Payment of Bills**
- Fire Chief's Report** (Chief Marcum)
- Fire Warden's Report** (vacant position)
- New Business**
 - B. Approving proposed Interlocal Agreement between Thompson Springs Special Service Fire District and Grand County (Chairwoman McGann)
 - C. Electing or appointing the Secretary and Treasurer to the Board (Chairwoman McGann)
- Old Business**
- Future Considerations**
- Public Hearings- Possible Action Items:**
 - D. Public Hearing to hear public comment on proposed resolution approving the amended 2018 Budget (Chris Baird, Budget Officer)
 - E. Public Hearing to hear public hearing on proposed resolution approving 2019 Budget (Chris Baird, Budget Officer)
- Closed Session – if necessary**
- Adjourn**

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS. In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend meetings are encouraged to contact the County two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. T.D.D. (Telecommunication Device for the Deaf) calls can be answered at: (435) 259-1346. Individuals with speech and/or hearing impairments may also call the Relay Utah by dialing 711. Spanish Relay Utah: 1 (888) 346-3162

At the meetings/hearings any citizen, property owner, or public official may be heard on any agenda subject. The number of persons heard and the time allowed for each individual may be limited at the sole discretion of the Chair. On matters set for public hearings there is a three-minute time limit per person to allow maximum public participation. Upon being recognized by the Chair, please advance to the microphone, state your full name and address, whom you represent, and the subject matter. No person shall interrupt legislative proceedings.

Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Wednesday prior to a regular Meeting and forty-eight (48) hours prior to any Special Meeting. Information relative to these meetings/hearings may be obtained at the Grand County Council's Office, 125 East Center Street, Moab, Utah; (435) 259-1346.

An agenda packet is available at the local Library, 257 East Center St., Moab, Utah, (435) 259-1111 at least 24 hours in advance of the meeting.

**THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT BOARD
REGULAR MEETING
125 East Center Street
Moab, Utah**

November 20, 2018

The Thompson Springs Special Service Fire District Board met in regular session on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. Chairperson Mary McGann called the meeting to order at 4:05 p.m. In attendance were Board Members Evan Clapper, Greg Halliday, Jaylyn Hawks, Mary McGann, Terry Morse, Rory Paxman, and Curtis Wells along with Secretary Bryony Hill, Treasurer Diana Carroll, and Council Administrator Ruth Dillon.

Citizens to be heard – none

Approval of Minutes

A. October 16, 2018 (Thompson Springs Special Service Fire District Board Regular Meeting)

MOTION: Motion by Board Member Jaylyn Hawks to approve the minutes of the October 16, 2018 meeting. Motion seconded by Board Member Evan Clapper. Carried 7 – 0.

Ratification of Payment of Bills

MOTION: Motion by Board Member Rory Paxman to approve payment of bills and payroll in the amount of \$719.51. Motion seconded by Board Member Terry Morse. Carried 7-0.

Fire Chief's Report (Chief Marcum)

Chief Marcum gave report. Reported on RV fire on I-70 as well as a couple medical calls and a rollover. Chris Baird, Grand County Budget Officer, was present at this time and discussed Grand County going into an Interlocal Agreement with the Service District for the purposes of accounting and payroll. He also discussed the need to appoint new Officers of the Board as the Officers need to be Board Members. Treasurer and Secretary to be updated at the next meeting, December 4, 2018.

Fire Warden's Report (Vacant position) - none

New Business – none

Old Business – none

Future Considerations – none

Closed Session – if necessary – none

Adjourn

Motion: Motion by Board Member Curtis Wells to adjourn the meeting at 4:15 p.m. Motion carried 7-0.

Thompson Springs Special Service Fire District Board
Mary McGann, Chairperson

Bryony Hill
Secretary

RESOLUTION NO. _____

A RESOLUTION AMENDING THE 2018 THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT BUDGET

WHEREAS, the Administrative Control Board has prepared and advertised a proposed Budget Amendment for the year 2018, and

WHEREAS, a public hearing was held the 4th day of December, 2018, at the Grand County Courthouse, Moab, Utah, and

WHEREAS, the said Board has heard all of the parties in favor of accepting the budget amendment as proposed and those in opposition thereto, and;

WHEREAS, Utah Code Annotated, Title 17B, Chapter 1, Part 6 “Fiscal Procedures for Local Districts” provides direction and authority for said amendments.

NOW THEREFORE BE IT RESOLVED BY THE ADMINISTRATIVE CONTROL BOARD that the budgeted revenues and expenses for the year 2018 are adjusted as follows:

Increase the total 2018 budget in the Thompson Springs Special Service Fire District from \$24,100 to \$29,955.

THIS RESOLUTION WAS ADOPTED AT A REGULAR MEETING of the Thompson Springs Special Service Fire District in the Chambers of the Grand County Courthouse this 18th day of December, 2018 by the following vote:

Aye : _____
Nay: _____
Absent: _____

Mary McGann, Chair

ATTEST:

Diana Carroll, Clerk/Auditor

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE 2019 THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT BUDGET

WHEREAS, the Administrative Control Board of the Thompson Springs Special Service Fire District have prepared and advertised a proposed Budget for the year 2019 and,

WHEREAS, a public hearing was held the 4th day of December, 2018 for the purpose of presenting the 2019 Budget at the Council Chambers of Grand County Courthouse, Moab, Utah and

WHEREAS, said Board have heard all of the parties in favor of accepting the budget as proposed and those in opposition thereto,

NOW THEREFORE, BE IT RESOLVED BY THE Administrative Control Board of the Thompson Springs Special Service Fire District that the budgets for 2019 be accepted and passed as of this date.

THIS RESOLUTION WAS ADOPTED AT A REGULAR MEETING OF THE THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT THIS 18th DAY OF DECEMBER, 2018 BY THE FOLLOWING VOTE:

AYE: _____
NAY: _____
ABSENT: _____

Mary McGann, Chair
Thompson Springs Special Service Fire District

ATTEST:

Diana Carroll
Grand County Clerk/Auditor

Grand County
Grand County Organization
Fund Details
For Period November

	2017 Annual Budget	2017 Full Year Actuals	2018 Annual Budget	2018 YTD Actuals	2018 Current Year Annual Projection	2018 Total Need Year Budget
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20. THOMPSON FIRE SPECIAL DISTRICT

Revenue

	2017 Annual Budget	2017 Full Year Actuals	2018 Annual Budget	2018 YTD Actuals	2018 Current Year Annual Projection	2018 Total Need Year Budget
3300. INTERGOVERNMENTAL						
20-3340-000-000. RENT	0	0	0	-1,500	-1,500	-1,500
20-3341-000-000. STATE GRANT	0	-4,355	0	-4,355	-4,355	0
20-3342-000-000. COUNTY CONTRIBUTION	-24,100	0	-24,100	-24,100	-24,100	-24,100
20-3343-000-000. CIB GRANT	0	0	0	0	0	0
20-3344-000-000. Misc. Revenue	0	-23,686	0	0	0	0
20-3380-000-000. EXPENSE REIMBURSEMENT	0	-653	0	0	0	0
Sub Total 3300. INTERGOVERNMENTAL	-24,100	-28,693	-24,100	-29,955	-29,955	-25,600
3600. MISCELLANEOUS						
20-3610-000-000. INTEREST	0	0	0	0	0	0
Sub Total 3600. MISCELLANEOUS	0	0	0	0	0	0
3800. CONTRIBUTIONS						
20-3890-000-000. CONTRIBUTION FUND SURPLUS	0	0	0	0	0	0
Sub Total 3800. CONTRIBUTIONS	0	0	0	0	0	0
Sub Total Revenue	-24,100	-28,693	-24,100	-29,955	-29,955	-25,600

Expenditure

4220. THOMPSON FIRE-OPERATIONS						
20-4220-110-000. SALARIES	0	0	0	0	0	0

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	2017 Annual Budget	2017 Full Year Actuals	2018 Annual Budget	2018 YTD Actuals	2018 Current Year Annual Projection	2019 Total Next Year Budget
20-4220-130-000. EMPLOYEE BENEFITS	0	0	0	0	0	0
20-4220-210-000. SUBSCRIPTIONS & MEMBERSHIPS	0	0	0	0	0	0
20-4220-220-000. PUBLIC NOTICES	0	0	0	0	0	0
20-4220-230-000. TRAVEL	0	0	0	0	0	0
20-4220-310-000. PROFESSIONAL & TECHNICAL SERVI	0	0	0	0	0	0
20-4220-400-000. SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0	0
20-4220-610-000. MISCELLANEOUS SUPPLIES	0	0	0	0	0	0
20-4220-720-000. BUILDING CONSTRUCTION	0	0	0	0	0	0
20-4220-730-000. LAND PURCHASE	0	0	0	0	0	0
20-4220-740-000. CAPITAL EQUIPMENT	0	0	0	0	0	0
20-4220-750-000. DATA PROCESSING SOFTWARE	0	0	0	0	0	0
Sub Total 4220. THOMPSON FIRE-OPERATIONS	0	0	0	0	0	0
4221. THOMPSON FIRE-OPERATIONS						
20-4221-220-000. PUBLIC NOTICES	75	53	75	0	75	75
20-4221-230-000. TRAVEL	500	149	500	341	500	500
20-4221-240-000. OFFICE SUPPLIES & EXPENSES	275	0	275	344	500	625
20-4221-250-000. EQUIPMENT MAINTENANCE & SUPPLI	4,800	1,804	4,800	539	4,800	3,800
20-4221-260-000. BUILDING & GROUNDS MAINTENANCE	1,000	0	1,000	35	1,000	500
20-4221-270-000. UTILITIES	5,850	3,402	5,850	2,923	5,850	5,000
20-4221-290-000. FUEL	0	0	0	0	0	0
20-4221-310-000. PROFESSIONAL SERVICES	1,000	4,520	1,000	6,533	8,000	8,100
20-4221-400-000. FIRE SUPPRESSION	6,000	80	6,000	214	2,730	1,000
20-4221-410-000. THOMPSON FIRE GRANT-SPECIAL	0	2,864	0	0	0	0
20-4221-510-000. INSURANCE	2,400	4,520	2,400	4,458	6,000	4,500
20-4221-610-000. FIRE PREVENTION	500	2,907	500	0	500	500

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20-4221-860-000. SCHOOLING EXPENSE	1,700	5	1,700	0	0	1,000
20-4221-920-000. CONTRIBUTION TO FUND BALANCE	0	0	0	0	0	0
Sub Total 4221. THOMPSON FIRE-OPERATIONS	24,100	20,304	24,100	15,387	29,955	25,600
Sub Total Expenditure	24,100	20,304	24,100	15,387	29,955	25,600

Asset

0000. NO DEPARTMENT						
20-1010000-000. Cash in Combined Cash Fund	0	6,662	0	18,603	0	0
20-1100000-000. TOTAL CASH	0	0	0	0	0	0
20-1110000-000. CASH IN BANK	0	0	0	0	0	0
20-1115000-000. ESCROW BANK ACCOUNT	0	0	0	0	0	0
20-1300000-000. RECEIVABLES	0	0	0	0	0	0
20-1311000-000. ACCOUNTS RECEIVABLE	0	4,355	0	4,355	0	0
Sub Total 0000. NO DEPARTMENT	0	11,017	0	22,958	0	0
Sub Total Asset	0	11,017	0	22,958	0	0

Liability

0000. NO DEPARTMENT						
20-2100000-000. TOTAL LIABILITIES	0	0	0	0	0	0
20-2111000-000. WARRANTS OUTSTANDING - ATT. DR	0	0	0	0	0	0
20-2112000-000. WARRANTS PAY ALLOC FR CLEARING	0	0	0	0	0	0
20-2130000-000. ACCTS PAY ALLOC FROM CLEARING	0	0	0	0	0	0
20-2131000-000. ACCOUNTS PAYABLE	0	-2,627	0	0	0	0
20-2132000-000. CURRENT YEAR ENCUMBRANCES	0	0	0	0	0	0

Grand County
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20-2134000-000. PRIOR YEAR ACCOUNTS PAYABLE	0	0	0	0	0	0
20-2270000-000. PAYROLL LIAB ALLOC FR CLEARING	0	0	0	0	0	0
Sub Total 0000. NO DEPARTMENT	0	-2,627	0	0	0	0
Sub Total Liability	0	-2,627	0	0	0	0
Equity						
0000. NO DEPARTMENT						
20-2900000-000. FUND BALANCE	0	0	0	0	0	0
20-2951000-000. FUND BALANCE - UNAPPROPRIATED	0	0	0	-8,390	0	0
Sub Total 0000. NO DEPARTMENT	0	0	0	-8,390	0	0
Sub Total Equity	0	0	0	-8,390	0	0
Sub Total 20. THOMPSON FIRE SPECIAL DISTRICT	0	0	0	0	0	0
Report Total :	0	0	0	0	0	0