



THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT ADMINISTRATIVE CONTROL BOARD REGULAR MEETING

See below for instructions to give public comment via Zoom

Dial: (669) 900 - 6833 Meeting ID: 867 1625 2356 # Password (if needed): 279317

Link: <https://us02web.zoom.us/j/86716252356?pwd=UDd0dDF0bTdjODQ5UmNoWjNjU1Vadz09>

WATCH ON YOUTUBE - search for: "GRAND COUNTY UTAH GOVERNMENT"

<https://www.youtube.com/c/GrandCountyUtahGovernment>

AGENDA

Tuesday, December 15, 2020

2:00 p.m.

- Call to Order**
- Citizens to Be Heard**

We are receiving public comments by phone and online through Zoom.

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Please note that when joining the meeting, you will be placed in a waiting room and will be added to the meeting by the moderator. Your comments will be recorded and on YouTube.

*(Unmute for public comment: *6)*

- Approval of Minutes**
 - A. December 1, 2020 (Thompson Springs Fire District Board Special Meeting)
- Ratification of Payment of Bills**
- Fire Chief's Report** (Chief Marcum)
- New Business**
 - B. Adopting Resolution amending the 2020 Thompson Springs Special Service Fire District Budget (Chris Baird, Commission Administrator/Budget Officer)
 - C. Adopting Resolution approving the 2021 Thompson Springs Special Service Fire District Budget (Chris Baird, Commission Administrator/Budget Officer)
- Old Business** (none)
- Future Considerations**
- Public Hearings- Possible Action Items:** (none)
- Closed Session – if necessary**
- Adjourn**

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS. In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend meetings are encouraged to contact the County two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. T.D.D. (Telecommunication Device for the Deaf) calls can be answered at: (435) 259-1346. Individuals with speech and/or hearing impairments may also call the Relay Utah by dialing 711. Spanish Relay Utah: 1 (888) 346-3162

At the meetings/hearings any citizen, property owner, or public official may be heard on any agenda subject. The number of persons heard and the time allowed for each individual may be limited at the sole discretion of the Chair. On matters set for public hearings there is a three-minute time limit per person to allow maximum public participation. Upon being recognized by the Chair, please advance to the microphone, state your full name and address, whom you represent, and the subject matter. No person shall interrupt legislative proceedings.

Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Wednesday prior to a regular Meeting and forty-eight (48) hours prior to any Special Meeting. Information relative to these meetings/hearings may be obtained at the Grand County Council's Office, 125 East Center Street, Moab, Utah; (435) 259-1346.

**THOMPSON SPRINGS
SPECIAL SERVICE FIRE DISTRICT
ADMINISTRATIVE CONTROL BOARD
SPECIAL MEETING**

MINUTES

Tuesday, December 1, 2020

The Thompson Springs Special Service Fire District Administrative Control Board met in a regular meeting on December 1, 2020. Due to the COVID-19 pandemic, the meeting was attended electronically on Zoom. Members in attendance were Chair Mary McGann, Secretary Greg Halliday, Evan Clapper, Gabriel Woytek, Jaylyn Hawks, and Curtis Wells. Also present were Commission Administrator Chris Baird, Associate Commission Administrator Mallory Nassau, County Attorney Christina Sloan, Treasurer Chris Kauffman, and Clerk/Auditor Quinn Hall. It is unknown whether District Treasurer Rory Paxman was present.

Call to Order

- Chair McGann called the meeting to order at 6 p.m. or later

Citizens to Be Heard

- None

Approval of Minutes

- A. November 17, 2020 (Thompson Springs Fire District Board Regular Meeting)

Motion by Gabriel to approve the minutes of November 17, 2020, seconded by Greg. Passes unanimously.

Ratification of Payment of Bills

Chris Baird pointed out that they ratify Thompson Fire bills once a month, at the 3rd Tuesday of the month meeting. Mary agreed.

Fire Chief's Report (none)

New Business (none)

Old Business (none)

Future Considerations (none)

Public Hearings - Possible Action Items

- B. Public Hearing to Solicit Public Input on a Proposed Resolution Amending the 2020 Thompson Springs Special Service Fire District Budget (Chris Baird, Commission Administrator/Budget Officer)

Discussion: Chris Baird noted that the only major change to the 2020 budget was transferring some money from the fund balance to cover the purchase of a generator this year. That cost around \$8,400. There is \$19,000 in the fund balance, so plenty to cover that expense. Minor changes include tweaking some actuals. Mary said written public comments will be accepted until Wed. Dec 9th at 5:00 pm.

- C. Public Hearing to Solicit Public Input on a Proposed Resolution Adopting the 2021 Thompson Springs Special Service Fire District Budget (Chris Baird, Commission Administrator/Budget Officer)

Discussion: Chris Baird said the 2021 Budget would be similar to past years' budgets. The total is \$28,170. Grand County is more or less funding this District in its entirety. Mary said written public comments will be accepted until Wed. Dec 9th at 5:00 pm.

Closed Session - if necessary (unnecessary)

Adjourn

Chair McGann adjourned the meeting at ? p.m.
(The meeting was approximately 4 minutes and 27 seconds long.)

Mary McGann, Chair
Thompson Springs Special Service Fire District Board

ATTEST:

Greg Halliday, Secretary

DRAFT

GRAND COUNTY BILLS TO BE APPROVED
Thompson Springs Fire District
12/15/2020

110365, 110459, 110476, 110508	A/P Checks	11/18/2020-12/15/2020	\$1,613.24
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TOTAL BILLS			\$1,613.24
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112020156 & 112020205	11/02/2020-11/15/2020		
12420156 & 12420203	11/16/2020-11/29/2020	11/06/20 & 11/20/20	\$533.34

TOTAL BILLS & PAYROLL			\$2,146.58
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Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Only paid invoices included.
[Report].GL Account Number = "204000000000"-204999999999"

110365
110459
110476
110508

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
204221860000						
12830	CDW GOVERNMENT INC.	4506956	THOMPSON FIRE DISTRICT	748.67	748.67	12/04/2020
Total 204221860000:				748.67	748.67	
204221270000						
35707	FERRELLGAS	1113366614	THOMPSON SPRINGS FIRE DISTRI	249.74	249.74	12/11/2020
35707	FERRELLGAS	1113508543	THOMPSON SPRINGS FIRE DISTRI	241.81	241.81	12/11/2020
35707	FERRELLGAS	1113654085	THOMPSON SPRINGS FIRE DISTRI	295.36	295.36	12/11/2020
Total 204221270000:				786.91	786.91	
204221230000						
33554	KELLERSTRASS OIL COMPANY	1258835	THOMPSON FIRE	13.91	13.91	12/11/2020
Total 204221230000:				13.91	13.91	
204221220000						
26580	TIMES INDEPENDENT	28276	THOMPSON FIRE BUDGET HEARIN	63.75	63.75	12/11/2020
Total 204221220000:				63.75	63.75	
Grand Totals:				1,613.24	1,613.24	

new Computer.

Dated: Dec 15th 2020

County Auditor: _____

TSSFD Chairperson _____

Board Member: _____

Board Member: _____

Report Criteria:

Department.Department = "THOMPSON FIRE DISTRICT"

Total THOMPSON FIRE DISTRICT:	2	.00	.00	533.34
Grand Totals:	2	.00	.00	533.34

DATE: 12/11/2020
CHECK #: _____
TRANSMITTAL #: _____
COUNTY AUDITOR: _____
COUNCIL MEMBER: _____
COUNCIL MEMBER: _____

12420203

112020156 & 112020205, 12420156 & 112020203

Thompson Springs Special Service Fire District

101 Firehouse Lane
Thompson Springs, Utah 84540
Fire Station: (435) 285-9919

Chief: Mark Marcum
Cell: 435-260-6159
Email: thompsonfd41@gmail.com

Chief's Report to TSSSFD Board
December 15, 2020

Area Incidents:

- 11/21- Asthma attack, I-70 MM 196
- 11/27- Unconscious female, Thompson 7/11 (GOA)
- 11/29- Behavioral emergency, Hwy 191 MM 154
- 12/1- Semi vs car w/extrication, I-70 MM 199 (GCEMS, TSFD, MVFD, UHP)
- 12/8- Anxiety/numbness, Thompson 7/11

Training:

- 12/10- Stairwell access response w/SCBA
- 12/14- EMS Continuing Medical Education

Other:

- Backup generator update- on order, expect delivery Jan. 2021
- Utah Fire Department Assistance Grant Reimbursement request submitted and receipt confirmed

AGENDA SUMMARY
THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT
DECEMBER 15, 2020

Agenda Item: B

TITLE:	Adopting Resolution amending the 2020 Thompson Springs Special Service Fire District Budget
FISCAL IMPACT:	See attached resolution and budget exhibit
PRESENTER(S):	Chris Baird – Budget Officer

Prepared By:

Chris Baird
Budget Officer

SUGGESTED MOTION:

I move to adopt the resolution approving the 2020 Amended Thompson Springs Special Service Fire District budget.

BACKGROUND:

A public hearing was held soliciting comment on the 2020 Amended Thompson Springs Special Service Fire District budget Dec. 1, 2020. No public comments were received.

FOR OFFICE USE ONLY:

Attorney Review:

N/A

ATTACHMENT(S):

1. Resolution Adopting the amended 2020 budget
2. Exhibit A - 2020 Amended Budget

RESOLUTION NO. _____(2020)

A RESOLUTION AMENDING THE 2020 THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT BUDGET

WHEREAS, the Administrative Control Board of the Thompson Springs Special Service Fire District has prepared and advertised a proposed budget amendment for the year 2020; and,

WHEREAS, a public hearing was held the 1st day of December, 2020 for the purpose of presenting the 2021 Budget; and,

WHEREAS, said Board have heard all of the parties in favor of accepting the budget as proposed and those in opposition thereto,

NOW, THEREFORE, the Administrative Control Board of the Thompson Springs Special Service Fire District ordains that the budgeted revenues and expenses for the year 2020 are amended according to Exhibit A attached to this resolution.

APPROVED by the Administrative Control Board of the Thompson Springs Special Service Fire District in open session this 15th day of December, 2020, by the following vote:

Aye : _____
Nay: _____
Absent: _____

ATTEST:

APPROVE:

, Secretary

, Chair

EXHIBIT A

	2019 Annual Budget	2019 Full Year Actuals	2020 Annual Budget	2020 YTD Actuals	2020 Amended	2021 Total Next Year Budget
* Report Contains Filters						

20. THOMPSON FIRE SPECIAL DISTRICT

Revenue

3300. INTERGOVERNMENTAL						
20-3340-000-000. RENT	-1,500	-1,500	-1,500	0	-1,500	-1,500
20-3341-000-000. STATE GRANT	0	-904	0	0	0	0
20-3342-000-000. COUNTY CONTRIBUTION	-23,087	-24,100	-24,100	0	-24,100	-24,100
20-3343-000-000. CIB GRANT	0	0	0	0	0	0
20-3344-000-000. Misc. Revenue	-40	-40	0	0	0	0
20-3380-000-000. EXPENSE REIMBURSEMENT	-973	-973	0	-660	-660	0
Sub Total 3300. INTERGOVERNMENTAL	-25,600	-27,517	-25,600	-660	-26,260	-25,600
3600. MISCELLANEOUS						
20-3610-000-000. INTEREST	0	0	0	0	0	0
Sub Total 3600. MISCELLANEOUS	0	0	0	0	0	0
3800. CONTRIBUTIONS						
20-3890-000-000. CONTRIBUTION FUND SURPLUS	0	0	0	0	-11,928	-2,570
Sub Total 3800. CONTRIBUTIONS	0	0	0	0	-11,928	-2,570
Sub Total Revenue	-25,600	-27,517	-25,600	-660	-38,188	-28,170

Expenditure

4220. THOMPSON FIRE-OPERATIONS						
20-4220-110-000. SALARIES	7,322	7,883	7,322	6,250	7,883	7,825

Grand County
Grand County Organization
Fund Details
For Period November

	2019 Annual Budget	2019 Full Year Actuals	2020 Annual Budget	2020 YTD Actuals	2020 Amended	2021 Total Next Year Budget
* Report Contains Filters						

20-4220-130-000. EMPLOYEE BENEFITS	676	2,075	676	479	2,075	1,315
20-4220-210-000. SUBSCRIPTIONS & MEMBERSHIPS	0	0	0	0	0	0
20-4220-220-000. PUBLIC NOTICES	0	0	0	0	0	0
20-4220-230-000. TRAVEL	0	0	0	0	0	0
20-4220-310-000. PROFESSIONAL & TECHNICAL SERVI	0	0	0	0	0	0
20-4220-400-000. SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0	0
20-4220-610-000. MISCELLANEOUS SUPPLIES	0	0	0	0	0	0
20-4220-720-000. BUILDING CONSTRUCTION	0	0	0	0	0	0
20-4220-730-000. LAND PURCHASE	0	0	0	0	0	0
20-4220-740-000. CAPITAL EQUIPMENT	0	0	0	0	0	0
20-4220-750-000. DATA PROCESSING SOFTWARE	0	0	0	0	0	0
Sub Total 4220. THOMPSON FIRE-OPERATIONS	7,998	9,958	7,998	6,729	9,958	9,140
4221. THOMPSON FIRE-OPERATIONS						
20-4221-220-000. PUBLIC NOTICES	75	81	75	0	0	0
20-4221-230-000. TRAVEL	600	640	600	418	600	600
20-4221-240-000. OFFICE SUPPLIES & EXPENSES	400	55	400	201	400	400
20-4221-250-000. EQUIPMENT MAINTENANCE & SUPPLI	4,237	1,814	3,800	4,601	15,000	5,000
20-4221-260-000. BUILDING & GROUNDS MAINTENANCE	500	150	500	162	500	500
20-4221-270-000. UTILITIES	5,000	5,096	5,000	2,871	5,100	5,100
20-4221-290-000. FUEL	0	49	0	0	0	0
20-4221-310-000. PROFESSIONAL SERVICES	500	500	0	0	0	0
20-4221-400-000. FIRE SUPPRESSION	0	0	1,000	0	1,000	1,000
20-4221-410-000. THOMPSON FIRE GRANT-SPECIAL	0	0	0	0	0	0
20-4221-510-000. INSURANCE	4,803	5,129	5,000	4,786	5,130	5,130
20-4221-610-000. FIRE PREVENTION	487	0	500	0	500	500

Grand County
Grand County Organization
Fund Details
For Period November

	2019 Annual Budget	2019 Full Year Actuals	2020 Annual Budget	2020 YTD Actuals	2020 Amended	2021 Total Next Year Budget
* Report Contains Filters						

20-4221-860-000. SCHOOLING EXPENSE	1,000	0	727	0	0	800
20-4221-920-000. CONTRIBUTION TO FUND BALANCE	0	0	0	0	0	0
Sub Total 4221. THOMPSON FIRE-OPERATIONS	17,602	13,513	17,602	13,039	28,230	19,030
Sub Total Expenditure	25,600	23,471	25,600	19,768	38,188	28,170
Sub Total 20. THOMPSON FIRE SPECIAL DISTRICT	0	-4,045	0	19,108	0	0
Report Total :	0	-4,045	0	19,108	0	0

Selected Filters

Account Type

- Include - Expenditure
- Include - Revenue

AGENDA SUMMARY
THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT
DECEMBER 15, 2020

Agenda Item: C

TITLE:	Adopting Resolution approving the 2021 Thompson Springs Special Service Fire District Budget
FISCAL IMPACT:	See attached resolution and budget exhibit
PRESENTER(S):	Chris Baird – Budget Officer

Prepared By:

Chris Baird
Budget Officer

FOR OFFICE USE ONLY:

Attorney Review:

N/A

SUGGESTED MOTION:

I move to adopt the resolution approving the 2021 Thompson Springs Special Service Fire District budget.

BACKGROUND:

A public hearing was held soliciting comment on the 2021 Thompson Springs Special Service Fire District budget Dec. 1, 2020. No public comments were received.

ATTACHMENT(S):

1. Resolution Adopting the 2021 budget
2. Exhibit A - 2021 Tentative Budget

RESOLUTION NO. _____(2020)

A RESOLUTION ADOPTING THE 2021 THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT BUDGET

WHEREAS, the Administrative Control Board of the Thompson Springs Special Service Fire District has prepared and advertised a proposed Budget for the year 2021; and,

WHEREAS, a public hearing was held the 1st day of December, 2020 for the purpose of presenting the 2021 Budget; and,

WHEREAS, said Board have heard all of the parties in favor of accepting the budget as proposed and those in opposition thereto,

NOW, THEREFORE, the Administrative Control Board of the Thompson Springs Special Service Fire District ordains that the budgeted revenues and expenses for the year 2021 are adopted according to Exhibit A attached to this resolution.

APPROVED by the Administrative Control Board of the Thompson Springs Special Service Fire District in open session this 15th day of December, 2020, by the following vote:

Aye : _____
Nay: _____
Absent: _____

ATTEST:

APPROVE:

, Secretary

, Chair

EXHIBIT A

	2019 Annual Budget	2019 Full Year Actuals	2020 Annual Budget	2020 YTD Actuals	2020 Amended	2021 Total Next Year Budget
* Report Contains Filters						

20. THOMPSON FIRE SPECIAL DISTRICT

Revenue

3300. INTERGOVERNMENTAL						
20-3340-000-000. RENT	-1,500	-1,500	-1,500	0	-1,500	-1,500
20-3341-000-000. STATE GRANT	0	-904	0	0	0	0
20-3342-000-000. COUNTY CONTRIBUTION	-23,087	-24,100	-24,100	0	-24,100	-24,100
20-3343-000-000. CIB GRANT	0	0	0	0	0	0
20-3344-000-000. Misc. Revenue	-40	-40	0	0	0	0
20-3380-000-000. EXPENSE REIMBURSEMENT	-973	-973	0	-660	-660	0
Sub Total 3300. INTERGOVERNMENTAL	-25,600	-27,517	-25,600	-660	-26,260	-25,600
3600. MISCELLANEOUS						
20-3610-000-000. INTEREST	0	0	0	0	0	0
Sub Total 3600. MISCELLANEOUS	0	0	0	0	0	0
3800. CONTRIBUTIONS						
20-3890-000-000. CONTRIBUTION FUND SURPLUS	0	0	0	0	-11,928	-2,570
Sub Total 3800. CONTRIBUTIONS	0	0	0	0	-11,928	-2,570
Sub Total Revenue	-25,600	-27,517	-25,600	-660	-38,188	-28,170

Expenditure

4220. THOMPSON FIRE-OPERATIONS						
20-4220-110-000. SALARIES	7,322	7,883	7,322	6,250	7,883	7,825

Grand County
Grand County Organization
Fund Details
For Period November

	2019 Annual Budget	2019 Full Year Actuals	2020 Annual Budget	2020 YTD Actuals	2020 Amended	2021 Total Next Year Budget
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* Report Contains Filters

20-4220-130-000. EMPLOYEE BENEFITS	676	2,075	676	479	2,075	1,315
20-4220-210-000. SUBSCRIPTIONS & MEMBERSHIPS	0	0	0	0	0	0
20-4220-220-000. PUBLIC NOTICES	0	0	0	0	0	0
20-4220-230-000. TRAVEL	0	0	0	0	0	0
20-4220-310-000. PROFESSIONAL & TECHNICAL SERVI	0	0	0	0	0	0
20-4220-400-000. SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	0	0
20-4220-610-000. MISCELLANEOUS SUPPLIES	0	0	0	0	0	0
20-4220-720-000. BUILDING CONSTRUCTION	0	0	0	0	0	0
20-4220-730-000. LAND PURCHASE	0	0	0	0	0	0
20-4220-740-000. CAPITAL EQUIPMENT	0	0	0	0	0	0
20-4220-750-000. DATA PROCESSING SOFTWARE	0	0	0	0	0	0
Sub Total 4220. THOMPSON FIRE-OPERATIONS	7,998	9,958	7,998	6,729	9,958	9,140
4221. THOMPSON FIRE-OPERATIONS						
20-4221-220-000. PUBLIC NOTICES	75	81	75	0	0	0
20-4221-230-000. TRAVEL	600	640	600	418	600	600
20-4221-240-000. OFFICE SUPPLIES & EXPENSES	400	55	400	201	400	400
20-4221-250-000. EQUIPMENT MAINTENANCE & SUPPLI	4,237	1,814	3,800	4,601	15,000	5,000
20-4221-260-000. BUILDING & GROUNDS MAINTENANCE	500	150	500	162	500	500
20-4221-270-000. UTILITIES	5,000	5,096	5,000	2,871	5,100	5,100
20-4221-290-000. FUEL	0	49	0	0	0	0
20-4221-310-000. PROFESSIONAL SERVICES	500	500	0	0	0	0
20-4221-400-000. FIRE SUPPRESSION	0	0	1,000	0	1,000	1,000
20-4221-410-000. THOMPSON FIRE GRANT-SPECIAL	0	0	0	0	0	0
20-4221-510-000. INSURANCE	4,803	5,129	5,000	4,786	5,130	5,130
20-4221-610-000. FIRE PREVENTION	487	0	500	0	500	500

Grand County
Grand County Organization
Fund Details
For Period November

	2019 Annual Budget	2019 Full Year Actuals	2020 Annual Budget	2020 YTD Actuals	2020 Amended	2021 Total Next Year Budget
* Report Contains Filters						

20-4221-860-000. SCHOOLING EXPENSE	1,000	0	727	0	0	800
20-4221-920-000. CONTRIBUTION TO FUND BALANCE	0	0	0	0	0	0
Sub Total 4221. THOMPSON FIRE-OPERATIONS	17,602	13,513	17,602	13,039	28,230	19,030
Sub Total Expenditure	25,600	23,471	25,600	19,768	38,188	28,170
Sub Total 20. THOMPSON FIRE SPECIAL DISTRICT	0	-4,045	0	19,108	0	0
Report Total :	0	-4,045	0	19,108	0	0

Selected Filters

Account Type

- Include - Expenditure
- Include - Revenue