

**UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
ORGANIZED GROUP/EVENT
SPECIAL RECREATION PERMIT STIPULATIONS**

Special Recreation Permit Details

Name of Company: Cotah Dual Sport Rally

Special Recreation Permit Number: MFO-Y010-22-043R

Pre-trip/Event Itineraries Required? Yes

Deductions or Discounts Applicable: YES, event takes place other lands outside of Moab BLM

In addition to the General Terms listed on page two of Form 2930-2, this permit is subject to the following additional stipulations:

BLM Utah Terms and Stipulations

A. General

(1) Permits issued for more than one year are subject to annual validation. To secure validation the permit holder must:

- (a) have performed satisfactorily under the terms and conditions of this permit and be in conformance with applicable Federal, State, and local laws, ordinances, regulations, orders, postings, and written requirements applicable to the area and operation covered by the permit,
- (b) ensure that all persons operating under the permit have obtained all required Federal, State, and local licenses or registrations,
- (c) have on file, with the office issuing the permit, current insurance that meets or exceeds the BLM's minimum insurance requirements for the event or activity and identifies the United States Department of the Interior – Bureau of Land Management as additional insured, and
- (d) have no outstanding, past due, or unpaid billing notices.

(2) Permittees may not leave unattended personal property on public lands administered by the Bureau of Land Management for a period of more than 48 hours without written permission of the authorized officer, with the exception that vehicles may be parked in designated parking areas for up to 14 consecutive days. Unattended personal property is subject to disposition under the Federal Property and Administrative Services Act of 1949 as amended.

(3) The permit only authorizes the use for the activity, the time(s) and in the area(s) specifically described in the approved area(s) of operation section of this permit (page one of Form 2930-2) or on the list of authorized routes or maps attached to the SRP.

(4) The permittee must maintain on file with the BLM a current and correct list of employees who will be conducting services for the company on public land. Persons providing services under this permit must be an employee of the permittee.

(5) Placement of caches of supplies and food or equipment for future activities is not allowed without written permission of the authorized officer.

(6) The permittee and any persons providing services under this permit must present or display a copy of the Special Recreation Permit (Form 2930-2) to an authorized officers-representative, or law enforcement personnel upon request to determine the validity of the permit, ascertain if the group has a copy of the permit and are operating within authorization (locations and activities), check all required equipment, and to orient trip participants about the use of public lands and safety.

(7) The permittee shall post a copy of the Special Recreation Permit (Form 2930-2) and these special stipulations in prominent view where all participants and public may view them (e.g., at the start of an event, staging area, in a commercial outfitters office or on their website, etc.).

(8) If the permittee wishes to sell or otherwise terminate his or her business and desires that permit privileges be transferred to a new owner, the permittee shall notify the authorized officer in advance, in writing, and receive advance written approval for the permit transfer. Additionally, the permittee shall advise the authorized officer in advance of any action that would result in a change in ownership or controlling business interest.

(9) When a non-permitted company/group (e.g., booking agent, advertiser) is working with a commercially permitted company to provide a service on public lands, the advertising must reflect this partnership. For example, Company Y is not permitted but they work with Company X who is permitted. Company Y must include 'working in conjunction with Company X, a commercially permitted outfitter on all advertisements.

B. Financial

(1) All fees associated with commercial use are established by the BLM Director, updated every three years based on the Implicit Price Deflator Index, and published in the Federal Register. Commercial use fees are based on a percentage (3% as of March 2020) of the adjusted gross revenue derived from use authorized under the Special Recreation Permit. The permittee will pay at least the minimum annual fee (\$115.00 as of September 2020), plus any commercial use fees due in excess of the minimum fee. Additionally, if more than 50 hours of BLM staff time is required for processing the permit, cost recovery of direct expenses related to the permit will be charged. If the 50-hour cost recovery threshold is anticipated to be exceeded, then recovery of costs begins with the first hour.

(2) When Special Area fees are applicable, commercial operators must collect the fees from their guests, spectators, or participants, and list the Special Area fee as a separate item assessed by BLM on trip invoices. At the end of each use season, the permittee must include a trip-by-trip accounting of the number of guests using the Special Areas in their year-end post use report.

(3) A minimum annual fee or prepayment of estimated use fees is due prior to use occurring. This amount is based on either the amount of fees paid the previous year, or an annual revenue estimate agreed to by both the permittee and the authorized officer. For commercial use,

periodic payments are allowed if the prepayment amount due exceeds \$1,000.00. At least 25% of the total amount due must be paid prior to use.

(4) The permittee must submit a post use report (see Appendix A) thirty days after the last use of the permit in a calendar year, or as agreed upon with the field office administering the permit. Alternative reporting arrangements may be established by written agreement with the authorized officer. An extension of this due date may be approved by the issuing office on a case-by-case basis. The report must contain a trip-by-trip log of: trip location, beginning and ending dates of each trip, number of clients, number of guides, and gross receipts for the trip. In reporting gross receipts, the outfitter will report all payments made by the customer including, but not limited to, activity-related equipment rental, gratuities, donations, and gifts, with the only exceptions being state and local sales tax and retail sales of durable goods that remain the property of the customer and have utility after the activity. The request for deductions based on pre- and post- trip transportation and lodging expenses and percentage of time on public land, if being claimed, must also be submitted at this time. Requests for transportation and lodging deductions must be accompanied by copies of supporting receipts documenting proof of payment.

(5) The permittee must submit a post use report to the authorized officer for every year the permit is in effect. If the post use report is not received by the established deadline, the following late fee schedule, set by the Utah BLM Director, will be initiated:

- More than 15 calendar days but less than 30 calendar days after the due date: \$125
- More than 30 calendar days after the due date, but less than 45 calendar days: \$250

Post use reports submitted more than 45 calendar days after the due date may result in criminal, civil, and/or administrative action to protect the interest of the United States.

(6) The permittee must maintain the following internal accounting records pertaining to the permit for a minimum of three years after the expiration of the permit:

- (a) W-2 records or a similar record of employment for all employees conducting activities under the permit,
- (b) a record of all financial relationships with booking agents or advertisers,
- (c) a record of all receipts or compensation including payments, gratuities, donations, gifts, bartering, etc., received from any source during activities conducted under the permit, and
- (d) a record of all payments made by the permittee and claimed as a deduction in the permittee's fee submission.
- (e) a complete and reconcilable accounting system that includes the following items:
 - 1) customer cash receipt deposit ledger or statements. These include the deposit transactions with continuous sum totals.
 - (2) bank statements/ledgers, or the deposit slip ledger receipts

C. Insurance

(1) Self-insured, Federal, and State Government agencies are not required to list the United States Department of the Interior – Bureau of Land Management as an additional insured. In

lieu of insurance, a written statement is required from the comptroller or risk manager that the SRP activity is in fact agency sponsored and the agency accepts liability. If a state or state subdivision, or quasi-governmental agency is not self-insured, all insurance requirements apply.

(2) At a minimum, the permittee shall have in force a property damage, personal injury, and comprehensive public liability insurance policy that meets or exceeds the BLM's minimum insurance requirements for the event or activity.

General Guidelines for Minimum Insurance Requirements

SRP Event or Activity	Per Occurrence	Per Annual Aggregate
Low Risk: general non-competitive and non-commercial activities such as group camping, group activities, mounted orienteering, backpacking, or dog trials.	\$300,000	\$600,000
Moderate Risk: whitewater boating, horse endurance rides, OHV events, mountain bike races, rock climbing (with ropes), ultra-light outings, rodeos	\$500,000	\$1,000,000
High Risk: bungee jumping, speed record events, unaided rock climbing, aerial or aerial delivery	\$1,000,000	\$2,000,000 - \$10,000,000

(3) The policy shall state that the insurance company shall have no right of subrogation against the United States of America.

(4) Such insurance must name the United States Department of the Interior – Bureau of Land Management as an additional insured and provide for specific coverage of the permittee's contractually assumed obligation to indemnify the United States.

(5) The permit is not valid unless the permittee maintains a current authenticated certificate of the required insurance on file with the office issuing the permit. The insurance need only be valid during periods of actual use (which may include a set-up and break-down period).

(6) The permittee shall indemnify and hold harmless the United States against any responsibility or liability for damage, death, injury, or loss to persons and property which may occur during the permitted use period or as a result of such use.

(7) The name of the insured on the insurance policy must be the same as the name on the permit. Those permittees holding insurance policies which only ensure the permittee and not the permittee's employees must ensure that their employees also have the required insurance in effect, and that a certificate of insurance is furnished to the authorized officer.

D. Marking of Outfitter Vehicles

Every street-legal motor vehicle used to transport clients or equipment shall be marked with at least one sign, decal, or placard on each side of the vehicle. The sign shall at a minimum include the company name and must be readable from a distance of 50 feet.

E. Pre-Trip Itinerary

If required, the permittee will file a notice of intent in writing with the BLM prior to each trip. The notice of intent must specify the intended dates of the trip, number of clients, number of guides, name of the lead guide and area to be visited, including the location of camps. See Special Recreation Permit Details on page one of this document for itinerary requirements for this permit.

F. Environmental and Resource Protection

All activities must conform to *Leave No Trace* principles.

(1) For all activities and at all base camps with locations served/supported by a motorized vehicle, the permittee must have a toilet system that allows for the proper carry-out and disposal of solid human body waste in a responsible and lawful manner that is adequate for the size of the group and length of the trip. Toilets must be accessible for use by passengers and crew at all sites where a company motorized vehicle is present, except in developed locations where public restrooms are provided. In locations remote from a permittee's vehicle, solid human waste must be cat holed in a sunny location in bare soil or carried out (unless otherwise stipulated). Toilet paper must be carried out and not buried or burned.

(2) Cans, rubbish, and other trash shall not be discarded, buried, or dumped on public lands or related waters. Wet garbage such as eggshells, orange peels, leftover solid food, bones, melon rinds, etc., must be carried out. Trash cleanup at campsites and day use areas will include all litter or discarded items including small items such as bottle caps, cigarette butts and micro-trash.

(3) Washing or bathing with soap is not permitted in tributary streams, springs, or other natural water sources. Dishwater must be strained prior to dispersal (scattering). Dishwater and bathwater may not be dispersed within 100 feet of streams, springs, or other natural water sources.

(4) The permittee will be responsible to ensure that historical, archaeological, cultural, or ecological values are not damaged, destroyed, or removed by any participants during authorized activities.

(5) The permittee must conduct operations authorized by the permit in accordance with applicable BLM management plans and the permittee's own operating plan submitted to the BLM in support of this permit.

(6) The number of participants on any trip, including guides, may not exceed the number specified in the permittee's operating plan and approved permit. The exception to this

requirement is over-the-road bus tours using state and Federal highway and class B county roads.

(7) No camping is permitted within 300 feet of a known prehistoric or historic site.

(8) No camping is permitted within 300 feet of a water source other than perennial streams unless prior written permission is received from the authorizing officer.

G. Fires

This permit does not waive any applicable fire restrictions and orders that may affect the use of campfires, charcoal or cooking fires. The following stipulations apply unless specifically waived by written permission of the authorized officer:

(1) At sites accessed by the permittee's motor vehicle(s), the permittee must provide its own fuel wood.

(2) At sites accessed by the permittee's motor vehicle(s), the permittee must use a fire pan to contain the fires, ash, and charcoal. Charcoal and ash from the fire pan must be hauled out.

(3) Gathering wood from standing trees, live or dead, is prohibited.

(4) Use of dead and down wood is permitted only at backcountry sites not accessed by the permittee's motor vehicle(s). In such cases, if a fire pan is not used, burn all wood to ash and naturalize the area before leaving.

(5) Scatter fuel wood piles and rock lined fire rings before leaving the site.

H. Informed Risk

(1) The permittee shall inform clients of the inherent risks involved with the activity.

(2) The permittee shall review potential safety concerns, contingency plans and potential consequences with its clients prior to operations.

(3) The permittee shall utilize the appropriate and proper equipment and gear for the activity.

(4) The permittee shall ensure that all persons operating under the authorization are made aware of the physical safety hazards associated with abandoned mine openings and the potential for encountering abandoned mines within the permitted area. The permittee must present or display a copy of the attached *Utah Abandoned Mine Safety: Stay Out and Stay Alive!* brochure in prominent view where all participants and public may view it. To obtain additional copies of the brochure, contact your local BLM office.

I. Safety and Equipment

(1) The permittee will ensure that activities are conducted in compliance with all laws and regulations relating to vehicle operations, land use restrictions, food handling, and any other applicable regulations.

(2) Every person serving as a guide on public land must at a minimum be trained and currently certified in Basic First Aid and Cardio-pulmonary Resuscitation (CPR). Each guide must have legible copies of certification cards in his/her possession while operating under a BLM Special Recreation Permit in Utah. In addition, certification cards must be filed at the permittee's headquarters and available for BLM review if requested.

(3) The following equipment must be carried on all commercial trips:

- (a) A first aid kit adequate to accommodate each activity, group, or subgroup will be carried on all trips.
- (b) Adequate repair kits and spare supplies appropriate for the trip and activity.

(4) The following procedures must be followed during all commercial activities:

- (a) Unless specifically authorized in the permit, discharge of firearms is allowed only for legal pursuit of game animals by a licensed hunter.
- (b) Use of explosives and fireworks is prohibited.

CDC GUIDELINES – Masks & Maintaining Social Distance

The permittee is responsible for ensuring that all persons covered by this permit, including, but not limited to, agents, clients, customers, participants, and spectators, are complying with the Centers for Disease Control's (CDC) guidance concerning wearing masks and maintaining physical distance. This requirement applies when the CDC's guidance concerning wearing masks and maintaining physical distance is in effect.

PALEONTOLOGICAL STIPULATION – Moab Field Office

Paleontological resources will not be collected under a commercial Special Recreation Permit. All collection of paleontological resources will otherwise be in accordance with the Paleontological Resources Preservation Act of 2009 and a permit may be required. The permit holder will be held legally and financially responsible for paleontological resources damaged, destroyed, or removed by trip participants. All vertebrate fossils are prohibited from collection and require a valid permit.

HUMAN WASTE DISPOSAL REQUIREMENT – Moab Field Office

For all activities and at all locations within the Moab Field Office, permittees must have a toilet system or approved human waste bags which allow for the proper carry-out and disposal of solid human body waste in a responsible and lawful manner. The human waste system must be adequate for the size of the group and length of the trip. Toilet systems must be accessible for use by passengers and crew at all times. Toilet paper must be carried out and not buried or burned.

SUPPLEMENTAL STIPULATIONS FOR PERMITTEES USING MOTORIZED VEHICLES

(1) Only routes specifically approved in the permittee's operating plan may be utilized. See attached maps. **Note: the non-motorized single-track portion of the Kokopelli Trail is NOT permitted.**

(2) Permittees must be familiar with and comply with State of Utah OHV laws. All activities and activity participants must follow state regulations and manufacturer's recommendations regarding operations.

(3) OHV operators must be familiar with and comply with BLM's OHV designations whether posted on the ground or not. Vehicle use is not authorized in Wilderness Study Areas. No off-route travel would be permitted; all travel is only on designated roads. To avoid damaging cultural sites that may be near the routes, the roadbed should not be widened by inappropriate passing or parking.

(4) Permittees must operate in accordance with [43 CFR 8341](#) concerning OHV use on public lands.

(5) OHV operators must yield to non-motorized users. Mountain bikers must yield to pedestrians and riding or pack animals.

(6) Permittee will be responsible for any wildfires caused by the permittee's party and will report all wildfires to the nearest BLM Field Office.

(7) Operators shall not intentionally chase or harass wildlife.

(8) The permittee shall be responsible for clean-up and remediation in event of accident or mechanical failure resulting in the spillage of fuels, lubricants, coolants, hydraulic fluids, or other petroleum-based or synthetic organic compounds.

(9) The permittee agrees to assume responsibility for public safety and health during any phase of his operation, including first aid, retrieval and evacuation activities including costs.

(10) All refuse will be packed out and deposited in an authorized dump site.

(11) All guides will be informed of permit stipulations. There will be a required review of stipulations of all drivers authorized under the permit.

(12) Permittee shall not have exclusive use of recreation areas or interfere with other valid use of the public lands unless specifically authorized under the terms of the Special Recreation Permit.

(13) Parking and staging will be only on non-vegetated areas; parking will occur in single file along the side of the route.

(14) Maximum speed on BLM managed roads/trails is 25 mph unless otherwise posted.

Appendix A - Post Use Report

NAME OF EVENT: _____

Start Date mm/dd/yr	End Date mm/dd/yr	# of participants	Area or routes used

I certify the above report is true, correct and complete accounting of all activities conducted in conjunction with my Special Recreation Use Permit.

Signature, Permittee or Authorized Representative

Date