

APPROVED  
Grand County Public Library  
Minutes for the Regular Board of Directors Meeting  
January 9, 2020 5:30 pm  
Board Room, Grand County Public Library

In attendance for the January 9, 2020 Grand County Public Library Board meeting held in the Board Room at the Grand County Public Library, were as follows: Jeremy Lynch, Jenna Woodbury, Kathy McHugh, and Frank Stewart. Also present were Carrie Valdes, Library Director; and Meghan Flynn, Assistant Director (minutes). Alanna Simmons-Cameron, Evan Clapper, and Jessica Anderson were absent.

Jeremy Lynch called the meeting to order at 5:30 pm.

Approval of the minutes for the November 14, 2019 meeting was discussed. Jenna made a motion to approve the minutes as presented. Frank seconded the motion and it passed unanimously.

The library bills were passed around for review.

There were no Citizens to be Heard.

Carrie delivered a Director's Report to the Board. She announced that the Grand County Council approved Jenna for a second four-year term and Evan Clapper will continue serving as the council representative on the Library Board. There is currently one vacant Library Board seat.

The new library card initiative is under way and library staff have been issuing new library cards with 14-digit barcodes to all patrons. The change was mandated by the Utah State Library to maintain access to Utah Online Library resources.

Carrie reported that the library is going to try to remain open on as many holidays as possible in 2020. This will improve access opportunities for residents and will help ensure that local youth have the option to visit the library on days when school is out. The decision to keep the building open as much as possible is dependent on the budget and the availability of part-time hours.

The library has received numerous grants to fund initiatives in support of the 2020 Census in Grand County including: \$500 from the Utah State Library, \$2000 from the American Library Association, and \$25,000 from the Utah State Legislature. The funds will be used to offer a dedicated census computer, execute a public awareness campaign about the importance of participating in the census, and reaching out to local populations that have been historically undercounted.

Carrie shared that Grand County Library has again been named a Library Journal star library. She concluded the Director's Report with a review of library statistics and upcoming events.

The Board moved on to Old Business. The first item on the agenda under Old Business was review and consideration of reapproval of the Grand County Public Library Bylaws. No changes

were recommended by library staff. Jenna made a motion to approve the bylaws as presented. Kathy seconded the motion and it passed unanimously.

The second item on the agenda under Old Business was review and consideration of reapproval of the Grand County Public Library Policy for Board Meeting Minutes. No changes were recommended by library staff. Kathy made a motion to approve the Policy for Board Meeting Minutes as presented. Frank seconded the motion and it passed unanimously.

The third item on the agenda under Old Business was review and consideration of reapproval of the Grand County Public Library Bulletin Board and Display Policy. No changes were recommended by library staff. Jenna asked for clarification on which areas of the library are display areas. Carrie described current and possible locations for display areas in the library. Jenna made a motion to approve the Bulletin Board and Display Policy as presented. Kathy seconded the motion and it passed unanimously.

The fourth item on the agenda under Old Business was 2019 Budget Update and 2020 Budget Discussion. Carrie passed out worksheets showing the library's budget and fund balance information from 2011 to the present. She informed the Board that the worksheets display actual numbers for 2011 through 2018. Numbers for 2019 are what is expected, but actual numbers for 2019 will not be final until the state audit is completed in April 2020. The worksheets show what is currently budgeted for 2020. It is expected that the library will need to draw \$21,000 out of the fund balance to cover the council approved 2020 budget. Discussion followed.

There was no Consent Agenda.

The Board moved on to New Business. The first item on the agenda under New Business was Election of Board Officers. Jenna made a motion to table the election of board officers until a meeting when more Library Board members are present. Current officers will remain in their positions while the motion is tabled. Kathy seconded the motion and it passed unanimously.

The second item under New Business was review existing Library Board Committees and determine changes for 2020. Jenna made a motion to table any committee changes until a meeting when more Library Board members are present. Current committees will remain in place while the motion is tabled. Frank seconded the motion and it passed unanimously.

The Board moved on to Board Member Reports. Jenna asked if there was any update on the upcoming change to the Friends of the Library's storage and meeting space. Carrie reported that the building the Friends are currently using is scheduled to be demolished in March. The Friends group is looking into adding more shelf space in the library's lobby. They are planning to shift away from semi-annual book sales and want to offer more book sales in the library lobby. Discussion followed.

The Board noted that future agenda items should include a strategic plan update discussion, election of officers, and committee assignments and/or updates.

A closed session was not needed. Jeremy adjourned the meeting at 6:14 pm.