

APPROVED
Grand County Public Library
Minutes for the Regular Board of Directors Meeting
January 14, 2019 5:30 pm
Board Room, Grand County Public Library

In attendance for the January 14, 2019 Grand County Public Library Board meeting held in the Board Room at the Grand County Public Library, were as follows: Frank Stewart, Kathleen McHugh, Dan McNeil, Jenna Woodbury, Evan Clapper, and Jessica Anderson. Also present were Carrie Valdes, Library Director; and Meghan Flynn, Head of Adult Services (minutes). Jeremy Lynch and Alanna Simmons-Cameron were absent.

Jenna called the meeting to order at 5:30 p.m.

Approval of the minutes for the November 6, 2018 meeting was discussed. Dan made a motion to approve the minutes as presented. Frank seconded the motion and it passed unanimously.

The library bills were passed around for review.

There were no Citizens to be Heard.

Carrie delivered a Director's Report to the Board. She updated the Board regarding the building's leaky roof. Library staff and Grand County maintenance employees have been working to regularly clear the roof of snow to reduce the amount of water dripping from the ceiling. The county's maintenance department has been adding temporary patches and is looking into options for a full repair.

Carrie discussed budget updates and reviewed a library fund balance worksheet. She reported that 2018 expenditures may change slightly due to retro-pay owed to some library staff who should have received milestone increases in the last quarter of 2018. Human Resources will likely be making those adjustments soon. The worksheet's 2018 expected revenues are also likely change once the county treasurer finalizes the county's 2018 revenue numbers. Carrie also pointed out that 2019 budgeted expenditures are \$974,856 while 2019 budgeted revenues are \$792,264 with an expected fund balance contribution of \$182,592 to the library budget. The County Council has decided to spend down the fund balance prior to seeking a tax increase to balance the budget.

The library has been awarded \$7,600 from the Utah State Library's Community Library Enhancement Fund (CLEF). These funds will likely be used to complete a *Moab Times-Independent* digitization project so that issues currently unavailable online (1979 to 2005) can be accessed using the Utah Digital Newspapers platform.

Carrie reported that the library's long time Head of Children and Teen Services, Charlotte Hurley, has moved away from the area. Adrea Lund has been promoted to fill the vacancy and the library will soon be hiring to fill the Library Clerk position that Adrea left.

The Director's Report also included a statistics update. Carrie discussed a large increase in program attendance from 2017 to 2018. The difference is largely due to the introduction of

library book bike events. Going forward, attendance numbers at outreach events, such as book bike activities, will be counted separately from the attendance tracking conducted during in-house programs and events. Annual statistics also reveal that ebook and eaudiobook usage numbers continue to increase greatly.

Carrie concluded the Director's Report with a review of upcoming library programs including partnership events with the Moab Poets & Writers, the Moab Valley Multicultural Center, and Utah Humanities.

The Board moved on to Old Business. The first item on the agenda under Old Business was review and consideration of re-approval of the Grand County Public Library Board Bylaws. Dan made a motion to approve the Bylaws as written. Evan seconded the motion and it passed unanimously.

The second item on the agenda under Old Business was review and consideration of re-approval of the Grand County Public Library Policy for Board Meeting Minutes. Dan made a motion to approve the policy as written. Frank seconded the motion and it passed unanimously.

The third item on the agenda under Old Business was review and consideration of re-approval of the Grand County Public Library Art Acquisition Policy. Evan made a motion to approve the policy as written. Dan seconded the motion and it passed unanimously.

The fourth item on the agenda under Old Business was review and consideration of re-approval of the Grand County Public Library Art Exhibit Policy. Dan made a motion to approve the policy as written. Evan seconded the motion and it passed unanimously.

The fifth item on the agenda under Old Business was review of the Grand County Public Library Mission, Roles, and 2018-2020 Strategic Plan. Carrie shared that library staff has been tracking progress made on projects identified in the strategic plan and is looking forward to 2019 and 2020 projects. Discussion followed.

There was no Consent Agenda.

The Board moved on to New Business. The first item on the agenda under New Business was the election of board officers. Jenna noted that Jeremy has done a great job as Board Chair. She asked if anyone present in the meeting was interested in serving as Chair in 2019. Discussion followed. Evan made a motion to postpone the election of officers until the next Library Board meeting. Frank seconded the motion and it passed unanimously.

The second item on the agenda under New Business was to review existing Library Board Committees and determine committee assignments for 2019. Jenna noted that there are no new Board members this year and asked if anyone was interested in serving on different committees. Discussion followed. Dan made a motion to keep the committee assignments the same as 2018. Frank seconded the motion and it passed unanimously.

The Board moved on to Board Member Reports. Frank shared thoughts and updates regarding the library's potential participation in 2019 Art Walk events. He expressed concern that the Art Walks occur at times outside of the library's regular operating hours. Discussion followed.

Carrie noted that participation in the Art Walk is mentioned in the library's Strategic Plan. The library has worked with Grand County school art teachers in the past to showcase student art and has a standing arrangement with the Utah Division of Arts and Museums to host traveling art exhibits. Carrie shared that staffing the building will not be a problem during Art Walks. More discussion followed. The Board decided to proceed with planning to participate in 2019 Art Walks.

Jenna reported that the Friends of the Library have scheduled their spring book sale for May 13 – 25. They will be looking for volunteers to help with book sale set-up and break-down.

Dan asked if the library has ever considered offering board games for checkout. Discussion followed about non-traditional checkouts.

The Board moved on to Discussion of Future Agenda Items. Carrie mentioned that she would like the Board to start thinking about ideas for goals and projects to add to the Strategic Plan for 2021 so that the plan remains a living document.

A closed session was not needed. Jenna adjourned the meeting at 6:18 p.m.