



**GRAND COUNTY
MUNICIPAL BUILDING AUTHORITY
SPECIAL MEETING**

**Grand County Council Chambers
125 East Center Street, Moab, Utah**

**AGENDA
Wednesday, March 4, 2020**

The Grand County Municipal Building Authority met in special session on the above date in the Grand County Council Chambers of the Courthouse located at 125 East Center Street, Moab, Utah. The meeting was called to order by President McGann at 7:07 p.m. In attendance were Board Members Mary McGann, Gabriel Woytek, Curtis Wells, Evan Clapper, Jaylyn Hawks, Greg Halliday. Rory Paxman was absent. Also in attendance were County Attorney Christina Sloan, and Secretary Quinn Hall.

Call to Order at 7:07 p.m.

President Mary McGann called the meeting to order at 7:07 p.m.

Approval of Minutes (Quinn Hall, Secretary)

A. January 21, 2020 (Municipal Building Authority Special Meeting)

Motion by Board Member Evan Clapper to approve the minutes from 21 January, 2020. Motion seconded by Board Member Jaylyn Hawks. Motion carries 6-0.

Presentations (none)

Discussion Items (none)

Action Items- Discussion and Consideration of:

B. Approving an Agreement for Municipal Advisory Services with Zion's Public Finance, Inc. (Chris Baird, Council Administrator in Training)

Discussion:

County Administrator Chris Baird expressed some concern about The County directly coordinating with the bank and suggested outside help would perhaps streamline the process. Chris explained that coordinating with a banking official would make design and execution of the project easier and help ensure the ultimate success of the project while decreasing the potential workload of The County. Chris noted that the negotiated price for outside consulting/management is lower than prior estimates.

Motion by Board Member Jaylyn Hawks to approve the Agreement for Municipal Advisory Services with Zion's Public Finance, Inc. Motion seconded by Board Member Evan Clapper.

Motion carried 6-0.

Discussion:

Board Member Jaylyn Hawks asked if The County has a purchasing policy that would prohibit or limit purchases or agreements exceeding \$10,000.00.

County Administrator Chris Baird reported that on this issue The County is in compliance with existing rules and regulations.

C. Approving the Noticing of a Request for Proposals for the Emergency Medical Services Building (Chris Baird, Council Administrator in Training)

Discussion:

Andy Smith discussed the design assist program and explained that the proposed agreement allows the Municipal Building Authority (MBA) to contract with a designer and contractor before completion of construction documents. This allows the contractor to be engaged and involved before plans are finalized – resulting in a more accurate scope and budget estimate of the project. Andy explained this is a common process in municipalities. The engineering firm typically takes the lead and works with the architect throughout the process. Jones DeMille would ultimately be in charge of this agreement.

Chris Baird noted we're going to have to agree to coverage and payment of any overages above the maximum agreed price. This agreement should be in place first before we engage a contractor and begin construction.

Andy Smith noted the approval of the contractor will come back to the MBA for approval. It reduces or shortens the length of the bid process. The guaranteed maximum cost and plan for payment of overages should part of this approval process.

Chris Baird discussed the April 7th deadline to select a design assist program. The County would need the agreement for Emergency Medical Services (EMS) to so agree to payment of overages before approval.

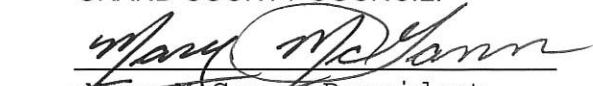
Motion by Board Member Jaylyn Hawks to approve the Noticing of a Request for Proposals for the Emergency Medical Services Building. Seconded by Board Member Evan Clapper.

Motion carried 6-0.

Public Hearing (none)
Future Considerations
Closed Session(s) (if necessary)

President McGann Adjourned the meeting of the Municipal Building Authority meeting at 7:17 p.m.

GRAND COUNTY COUNCIL:


Mary McGann, President

ATTEST:

~~Grand County Clerk/Auditor – Quinn Hall~~
Chris Baird - Secretary