



GRAND COUNTY COUNCIL REGULAR MEETING

Grand County Council Chambers
125 East Center Street, Moab, Utah

March 20, 2018

The Grand County Council met in Regular Session on the above date in the County Council Chambers located at 125 East Center Street, Moab, Utah. The meeting was called to order by Chair Mary McGann at 4:05 p.m. In attendance were Council Members Evan Clapper, Greg Halliday, Jaylyn Hawks, Mary McGann, Rory Paxman, Patrick Trim and Curtis Wells, along with Clerk/Auditor Diana Carroll, Council Administrator Ruth Dillon. The Pledge of Allegiance was led by Walt Dabney during the Thompson Springs Special Service Fire District Meeting.

Approval of Minutes (Diana Carroll, Clerk/Auditor)

- A. January 30, 2018 (County Council Special Meeting: CDBG Public Hearing et al)
- B. February 6, 2018 (County Council Meeting)
- C. February 20, 2018 (County Council Meeting)
- D. March 6, 2018 (County Council Meeting)

MOTION: Motion by Council Member Evan Clapper to postpone action until the next meeting. Motion seconded by Council Member Rory Paxman

Ratification of Payment of Bills

MOTION: Motion by Council Member Rory Paxman to approve payment of bills presented in the amount of \$2,367,777.84. Accounts payable check numbers 100329 - 100530 totaling \$2,159,667.52 and payroll in the amount of \$208,110.32. Clerk/Auditor Diana Carroll confirmed all bills presented were within budgeted appropriations. Motion seconded by Council Member Curtis Wells carried 6 - 0 by roll-call vote.

Elected Official Reports

E. Report on visit to Washington, D.C. in reference to the UMTRA Project (Chairwoman McGann)

Council Chair McGann gave a report on a recent trip to Washington, D.C. where she was accompanied by Joette Langanese and Tawny Boyd. The group met with many key individuals regarding additional appropriations for the UMTRA Project.

Department Reports

F. 2017 Production Water Report (Lee Shenton, Technical Inspector)

Grand County Production Water Technical Inspector Lee Shenton reported on the Danish Flats and Harley Dome facilities in Grand County. Danish Flats is open 2 days/week and Harley Dome remains closed.

Agency Reports

G. 2017 Moab to Monument Valley Film Commission Report (Bega Metzner, Director)

Bega Metzner, Director of the Film Commission, reported on projects completed in 2017 as well as ongoing projects and networking/marketing opportunities.

Citizens to Be Heard - none

General Business- Action Items- Discussion and Consideration of:

H. Appointing a Council Member to serve on a new key leader board with the Grand County School District to develop collaboration that aims to help alleviate problems in the community that interfere with a child's ability to grow into a successful adult (Council Member Hawks & Jim Webster, Grand County School District Board Member)

MOTION: Motion by Council Member Curtis Wells to appoint Council Member Jaylyn Hawks to serve on a new key leader board with the Grand County School District to develop collaboration that aims to help alleviate

problems in the community that interfere with a child's ability to grow into a successful adult. Motion second by Council Member Patrick Trim carried 7 – 0.

I. Approving bid award for five-bay garage construction at the Old Spanish Trail Arena Recreation Complex (Steve Swift, Arena Director)

MOTION: Motion by Council Member Curtis Wells to approve the bid award to Arrowhead Construction for the amount of \$36,150 for the construction of the 5 bay garage at Old Spanish Trail Arena Recreation Complex previously relocated from the airport and authorize the Chair to sign associated documents. Motion seconded by Rory Paxman carried 7 – 0. Proof of license will be provided before Chair signs the documents.

J. Adopting Proposed Resolution that Designates the Date of November 6, 2018 for a Special Election and that Designates the Purpose of such Special Election to Ask Voters, “Shall a study committee be appointed to consider and possibly recommend a change in Grand County’s form of government?”

MOTION: Motion by Council Member Evan Clapper to table Item J. Motion seconded by Council Member Curtis Wells carried 7 – 0.

K. Adopting proposed resolution, pending legal review, designating a new Budget Officer (Council Member Wells)

MOTION: Motion by Council Member Curtis Wells to designate Council Member Patrick Trim as the Grand County Budget Officer effective immediately. Motion seconded by Council Member Jaylyn Hawks carried 6 – 1 with Council Member Greg Halliday opposed.

MOTION: Motion by Council Member Curtis Wells to table agenda Item L and M and move to Item N. Motion seconded by Council Member Evan Clapper carried 7 – 0.

L. Citizen applicant interviews for possible volunteer appointment to the newly established Budget Advisory Board as “registered Grand County voter(s) with a demonstrated interest in, or professional knowledge of, budgeting and finance” (Council Member Wells) (allow 15 minutes)

Council Members interviewed Chris Baird, Lisa DeRees and Zach Wojcieszek for possible appointment to the Budget Advisory Board.

M. Affirming and approving all seven initial volunteer board appointments to the newly established County Budget Advisory Board to serve staggered terms through 12/31/2018 or 12/31/2019: (Council Member Wells)

1. **Affirming County Auditor (permanent position until change of elected Auditor)**
2. **Approving County Elected Official (who is not a County Council Member and who is not the County Attorney)**
3. **Approving County Council Members**
4. **Approving Non-elected County Department Head**

Balance of the board:

5. **Affirming newly designated Budget Officer (if not one of the positions listed above) (permanent position until change of designation by Council)**
6. **Approving registered Grand County voter(s) with a demonstrated interest in, or professional knowledge of, budgeting and finance**

MOTION: Motion by Council Member Curtis Wells to appoint Chris Kauffman, Jaylyn Hawks, Patrick Trim, Elaine Gizler, Zach Wojcieszek and Chris Baird to a one year term. **SUBSTITUTE MOTION:** Motion by Council Member Greg Halliday to appoint Chris Kauffman, Jaylyn Hawks, Patrick Trim, Elaine Gizler, Lisa DeRees and Chris Baird to a one year term. Motion seconded by Council Member Rory Paxman failed 2 – 4 with Council Members Hawks, Paxman, Trim and Wells opposed. Council Member Clapper abstained from the vote. Original motion carried 4 – 2 with Council Members McGann and Halliday opposed. Council Member Clapper abstained from the vote.

N. Approving directives from the County Council to the Budget Advisory Board (Council Members Trim and Wells)

MOTION: Motion by Council Member Curtis Wells to approve the list. Motion seconded by Council Member Jaylyn Hawks carried 7 – 0.

O. Approving Discretionary Funds of up to \$6,000.00 to increase users and access to Caselle government accounting software for the Budget Advisory Board (Council Members Trim and Wells)

MOTION: Motion by Council Member Curtis Wells to postpone Item O. Motion seconded by Council Member Evan Clapper carried 7 – 0

P. Approving proposed job description and new position for a full-time grant-funded Weed Technician at Grade 8 (John West, Human Resources Director and Tim Higgs, Weed Supervisor)

MOTION: Motion by Council Member Rory Paxman to approve the proposed job description and position for a full-time grant-funded Weed Technician at Grade 8 and authorize the Chair to sign all associated documents. Motion seconded by Council Member Patrick Trim carried 7 – 0.

Q. Approving proposed job description, as redrafted and reformatted by Personnel Systems & Services, for Canyonlands Field Airport:

- 1. Aircraft Rescue and Fire Fighting / Airport Operations Specialist (full-time)**
- 2. Aircraft Rescue and Fire Fighting / Airport Operations Technician (part-time)
(John West, Human Resources Director and Judd Hill, Airport Director)**

MOTION: Motion by Council Member Evan Clapper to postpone until the next meeting. Motion seconded by Council Member Rory Paxman carried 7 – 0.

R. Approving proposed job descriptions, as redrafted and reformatted by Personnel Systems & Services, for the Community and Economic Development Department:

- 1. Planning and Zoning Administrator**
- 2. Technical Inspector and UMTRA Liaison
(John West, Human Resources Director and Zacharia Levine, Community and Economic Development Director)**

MOTION: Motion by Council Member Jaylyn Hawks to approve, with correction, two additional proposed job descriptions, as redrafted and reformatted by Personnel Systems & Services, for the Community and Economic Development Department: Planning and Zoning Administrator and Technical Inspector and UMTRA Liaison and authorize the Chair to sign all associated documents. Motion seconded by Council Member Patrick Trim carried 7 – 0.

S. Approving bid award for installing two concrete hardstands, and corresponding alterations to apron/ramp, signage, and lighting systems, at Canyonlands Field Airport (Judd Hill, Airport Director)

MOTION: Motion by Council Member Evan Clapper to re-bid the project for the installation two concrete hardstands, and corresponding alterations to apron/ramp, signage and lighting systems at Canyonlands Field. Motion seconded by Council Member Patrick Trim carried 7 – 0.

T. Approving bid award for pavement maintenance project of taxiway A and apron/ramp at Canyonlands Field Airport (Judd Hill, Airport Director)

MOTION: Motion by Council Member Evan Clapper to approve establishing a contract with Straight Strip for a cost of \$200,713.60 for the pavement maintenance project of taxiway A and apron/ramp at Canyonlands Field Airport, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Rory Paxman carried 7 – 0

U. Approving proposed month-to-month lease agreement with Pinnacle Helicopters, LLC for 100 sq. ft. of space in the terminal building at Canyonlands Field Airport, initiating on May 1, 2018 (Judd Hill, Airport Director)

MOTION: Motion by Council Member Rory Paxman to approve the proposed month-to-month lease agreement with Pinnacle Helicopters, LLC for 100 square feet of space in the terminal building at Canyonlands

Field Airport, initiating on May 1, 2018, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Greg Halliday carried 7 – 0.

V. Adopting proposed ordinance approving a rezone of approximately four (4) acres of General Business (GB) to Highway Commercial (HC), located at 2049 South Highway 191 (Zacharia Levine, Community and Economic Development Director)

MOTION: Motion by Council Member Greg Halliday to adopt a proposed ordinance approving a rezone of approximately four (4) acres of General Business (GB) to Highway Commercial (HC), located at 2049 South Highway 191, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Rory Paxman carried 6 – 0. Council Member Jaylyn Hawks recused herself from the vote.

W. Adopting proposed ordinance approving a rezone of seven (7) acres of Range Grazing (RG) to Highway Commercial (HC), located in Thompson, Utah (Zacharia Levine, Community and Economic Development Director)

MOTION: Motion by RP to adopt proposed ordinance approving a rezone of approximately four (4) acres of General Business (GB) to Highway Commercial (HC), located at 2049 South Highway 191, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Greg Halliday carried 7 – 0

X. Adopting proposed ordinance to approve amendments of the Grand County Land Use Code, sections 1.8 and 1.9 related to Code Enforcement (Zacharia Levine, Community and Economic Development Director)

MOTION: Motion by Council Member Greg Halliday to adopt the proposed ordinance to approve amendments of the Grand County Land Use Code, Sections 1.8 and 1.9 related to Code Enforcement and authorize the Chair to sign all associated documents. Motion seconded by Council Member Patrick Trim carried 7 – 0

Y. Reviewing BAE Urban Economics' phase 1 Assured Housing Feasibility Analysis conducted for the City of Moab and Grand County, Utah, and approving commencement of Phase 2 Study: Nexus Analysis for land uses deemed feasible to accommodate an assured housing fee (Zacharia Levine, Community and Economic Development Director)

MOTION: Motion by Council Member Curtis Wells to review BAE Urban Economics' phase 1 Assured Housing Feasibility Analysis conducted for the City of Moab and Grand County, Utah, and approving commencement of Phase 2 Study: Nexus Analysis for Land Uses deemed feasible to accommodate an assured housing fee in Phase 1 (hotels, condos, nightly rental developments, and possibly high-end single family homes) and authorize the Chair to sign all associated documents. Motion seconded by Council Member Patrick Trim carried 7 – 0.

Z. Approving litigation against opioid manufacturing & distribution, and approving the contingency agreement with the law firm as counsel at 35% of recovery plus court costs, subject to final legal review (County Attorney Fitzgerald)

MOTION: Motion by Council Member Curtis Wells to approve the contingency agreement with the law firm as counsel at 35% of recovery plus court costs, subject to final legal review. Motion seconded by Council Member Patrick Trim carried 7 – 0.

AA. Appointing a study committee of three Council Members for the purpose of having the Committee, rather than the Chair alone, complete the "Supervisor Performance Standards Evaluation" form to evaluate the 2017-18 performance of the Council Administrator (Chairwoman McGann)

MOTION: Motion by Council Member Curtis Wells to appoint the Chair, Council Members Hawks and Wells for the purpose of having the Committee, rather than the Chair alone, complete the "Supervisor Performance Standards Evaluation" form to evaluate the 2017-18 performance of the Council Administrator and authorize the Chair to sign all associated documents. Motion seconded by Council Member Evan Clapper carried 7 – 0.

Consent Agenda- Action Items

BB. Renewing Resolution No. 2018-3130 – Resolution Declaring the Existence of a Drought Emergency In Grand County, Utah, pursuant to U.C.A. 17-8-7, such resolution originally adopted January 18, 2018

CC. Approving proposed Cooperative (grant) Agreement with Forestry, Fire & State Lands for 2018 noxious weed management

DD. Ratifying change orders, and payment, for the terminal remodel project at Canyonlands Field Airport

EE. Ratifying the Chair's signature on a General Service Contract with Rocky Mountain Power in the amount of \$30,078.76 for establishment of 3-phase power for the new terminal building at Canyonlands Field Airport

MOTION: Motion by Council Member Evan Clapper to adopt the Consent Agenda as presented and authorize the Chair to sign all associated documents. Motion seconded by Council Member Patrick Trim carried 7 – 0.

Discussion Items

FF. Discussion of calendar items and public notices (Bryony Hill, Council Office Coordinator)

GG. Discussion on code enforcement recommendations, including the recommendation for mandatory online registration of nightly rentals (Zacharia Levine, Community and Economic Development Director; Elaine Gizler, Travel Council Executive Director; and Kaitlin Myers, Community and Economic Development Specialist)

Public Hearings- Possible Action Items (none)

General Council Reports and Future Considerations

MOTION: Motion by Council Member Curtis Wells to postpone Council Reports until the next meeting. Motion seconded by Council Member Evan Clapper carried 7 – 0.

Closed Session(s): Character, Professional Competence or Physical or Mental Health of an Individual

MOTION: Motion by Council Member Evan Clapper to enter Closed Session to discuss the Character, Professional Competence or Physical or Mental Health of an Individual. Motion seconded by Council Member Patrick Trim carried 7 – 0. Present were: Council Members Clapper, Halliday, Hawks, McGann, Paxman, Trim and Wells, Council Administrator Ruth Dillon, Clerk/Auditor Diana Carroll, Attorney Andrew Fitzgerald.

MOTION: Motion by Council Member Curtis Wells to end the Closed Session at 8:10 p.m. Motion seconded by Council Member Patrick Trim carried 7 – 0.

Adjourn

The meeting was adjourned at 8:11 p.m.



Mary McGann
Grand County Council Chair

ATTEST:



Diana Carroll
Grand County Clerk/Auditor