

## GRAND COUNTY AIRPORT BOARD - REGULAR MEETING - MINUTES

April 2<sup>nd</sup>, 2018 - 5:00 P.M.

### A. Call to Order

1. Members Present: Bill Groff (Chair), Jody Patterson (Vice-Chair), Bob Greenberg, Bill Hawley, Howard Trenholme, Judd Hill (Staff).
2. Members Absent: Karen Guzman-Newton, Norm Knapp, Rory Paxman (Council Liaison).
3. Meeting Called to order at 17:03.

### B. General Business

1. Approve minutes of 3/5/18 & 3/19/18 Airport Board meetings.
  - a. Postponed.
2. Airport Monthly Data.
  - a. None
3. Director's Report and Safety Report.
  - a. Airport closed.
  - b. Discussions on the forthcoming rescheduling of hardstand project.
  - c. New staff – Mason Tranter; one of two full-time employees resigned.
  - d. SLC ARFF training center announced closure on June 1. We will have to find another training center somewhere in the country to train staff.
  - e. Cross-wind runway is open for CNY-based aircraft with prior permission, following specific guidelines.

### C. Discussion and Consideration Items for Action by County Council.

Items 1-3 were combined in discussion.

- a. Trenholme makes recommendation For Council approval of contracts, 2<sup>nd</sup> by Greenberg; vote to unanimously approve.
1. Recommendation for lease agreement between Grand County and Redtail Air for operational space in the airport terminal.
2. Recommendation for lease agreement between Grand County and Government Service Agency (GSA) for operational space in the airport terminal.
3. Recommendation for lease agreement between Grand County and SkyWest Airlines for operational space in the airport terminal.

Items 4-5 combined.

- a. Greenberg makes recommendation for Council approval of contracts, 2<sup>nd</sup> by Trenholme; vote to unanimously approve.
4. Recommendation for lease agreement between Grand County and Enterprise Holdings for operational space in the airport terminal and parking lot for concessions.
5. Recommendation for lease agreement between Grand County and Canyonlands Car and Jeep for operational space in the airport terminal and parking lot for concessions.
6. Recommendation for lease agreement between Grand County and Vend Moab for operational space in the airport terminal for concessions.
  - a. Include in summary, 10% gross sales as fee.

- b. Hawley recommendation for Council approval of contract, 2<sup>nd</sup> by Trenholme; unanimous vote of approval.

Items 7-9 combined.

- c. Recommendation for Council approval made by Greenberg, 2<sup>nd</sup> by Hawley; unanimous vote of approval.
7. Recommendation for lease agreement between Grand County and Moab Times Independent for operational space in the airport terminal.
8. Recommendation for lease agreement between Grand County and Moab Sun News for operational space in the airport terminal.
9. Recommendation for lease agreement between Grand County and Visitor Tips/Certified Folder Display Service, Inc. for operational space in the airport terminal.
10. Recommendation to dedicate and/or name the new terminal after Bob Dalla.
  - a. Draft resolution submitted.
  - b. Determination of a dedication plaque to be placed in terminal lobby entrance.
  - c. Motion to recommend to Council the dedication of terminal by Patterson, 2<sup>nd</sup> by Howard; unanimous vote.

#### D. Discussion Items

1. Update on Runway Construction.
2. Update on Terminal Construction.
3. Discussion of crosswind operational requirements.
4. Update of Terminal Art Working Group.
5. Update of 'June 2<sup>nd</sup> Grand Opening' Working Group.

#### E. Future Considerations

1. Tyson Day discussing wanting to add ATM in terminal building.

#### F. Closed Session (if necessary)

#### G. Adjourn

1. Adjourned at 18:40.

Submitted by: Judd Hill, Airport Director