

*Public Meeting of Site Futures Committee  
Subcommittee of Moab Tailings Project Steering Committee  
April 8, 2013, 1:00 PM  
APPROVED MINUTES  
Board Room, Grand County Public Library  
257 E. Center St.  
Moab, Utah 84532*

The following individuals were present:

Site Futures Committee (SFC) Members:

Norm Boyd, At-Large  
Krissie Braun, Grand County  
Sabrina Henry, National Park Service  
Saxon Sharpe, At-Large, Vice Chair  
Rock Smith, Bureau of Land Management  
Russ von Koch, At-Large, Chair

Citizens

None

The following SFC members were absent and no designee was present on their behalf: Jason Johnson, Utah Fire, Forestry, and State Lands and Donna Metzler, Moab City. Lee Shenton, UMTRA Steering Committee Liaison was out of town.

1. Call to Order -- The meeting was called to order at 1:02 p.m. by Chair Russ von Koch.
2. Approval of Minutes -- Minutes of the March 11, 2012 meeting were approved by unanimous vote with the addition of 4 notes describing subsequent date changes for future meetings. These amendments were added to clarify the results of having to change the date of the planned public meeting after it was determined that a suitable meeting room was not available on the anticipated date.

3. Discussion Items

A. Continued development of Kick-Off Meeting plans and assignments

a. Press Release -- Sabrina suggested moving the order of several paragraphs in the draft press release. Others agreed that the press release should be about 1 page long. Russ agreed to address these concerns and send the revised press release to Lee for review by the Steering Committee co-chairs and DOE. Russ also mentioned that all of the public outreach materials should follow this review process. The committee agreed that the longer version of the press release had details suitable for hand-out, along with the maps at the May 15 Kick-Off meeting and for posting on an SFC web page. Sabrina suggested that any feedback on the maps be sent to her and that any suggested changes to the text of the press release be sent to Russ.

It was also agreed that, for the governmental participants (BLM, Grand County, Moab City, NPS, and Utah Division of Fire, Forestry, and State Lands), that each should receive a copy of the press release and also a brief letter inviting them to the meeting and requesting input regarding potential site uses)

b. Newspaper ad -- Russ suggested that he and Lee could work on the advertisement. It was agreed that the draft advertisement should be emailed to the SFC members for review prior to going to the Steering Committee co-chairs and DOE.

c. Radio announcements -- Russ mentioned that the press release for the May 15 meeting should be sent to the two Moab radio stations.

d. Website content -- SFC members agreed that the press release for the May 15 meeting, the SFC charter, and the background type content of the longer version of the press release, and a "suggested future uses" comment form should be posted on county's UMTRA website. Krissie and Russ agreed to work with Lee on additional content thought to be necessary for the web page.

e. Slide show content -- Lee's second draft of the power point slides for the May 15 meeting was reviewed. The following revisions were suggested: add SFC website address to slide 1; add Jason Johnson to slide 2; combine the "list your ideas" and "put your ideas on maps" sections into one 30 minute segment to allow more flexibility; add a "site opportunity" map showing physical location of utilities, roads, and parking that also contains a short list of non-specific location site assets such as adjacent to Arches, gateway to Moab, and water rights (Sabrina agreed to make the new opportunities map); change slide 5 to say "Federal agencies, including NPS and BLM..." and add State of Utah to the list of possible future recipients; update slide 6 to change "June" to "July" to allow for the new Kick-Off date and change the Fall bullet on slide 6 to also reflect that there will also be a public review opportunity by adding after Councils..."for public review."

For the maps section of the slide show, Rock suggested that the constraints slide be broken into several layers to make it easier to explain and Norm thought the vegetation zones map could also be broken into two slides showing the existing and anticipated vegetation. The members concluded that these changes could actually speed up the verbal explanations of the maps as they would be easier to understand. For the handouts and large easel maps, only the two multi-layer maps would be included along with the site opportunities map (3 total maps). Sabrina agreed to make the map changes and provide 15 easels and 2 flip charts for the meeting.

For the slideshow, the SFC members agreed that they should introduce themselves; that Russ and Saxon should present slides 1 through 6; that Rock would present the constraints slides, that Norm would present the vegetation slides, and that Sabrina would present the opportunities slide. It was agreed that a large version of the site opportunities map (with an aerial photo background and site boundary) should be the primary map used when meeting participants engage in the sticky note exercise portion of the meeting.

f. Hand-out content -- The members agreed that the handout should be similar to the information on the website and include the content of the longer version of the press release, the SFC charter, three page-size maps (the combined site constraints, site opportunities, and vegetation maps), and the "suggested future uses comment sheet" presented by Russ. (See attached draft copy). It was suggested that "SFC Public Process Kick-Off Meeting, May 15, 2013" be added as a header to the ideas sheet. Russ agreed to revise the ideas sheet and provide it to Lee. Saxon suggested that the sticky notes and "favorite ideas" stars be included with the hand out materials. Members agreed to supply 5 stars as part of each hand-out packet.

g. Materials needed -- Saxon agreed to be the May 15 meeting logistics captain and ask for help from other members. She will work with Lee on a materials list.

h. Other -- The room reservations for the May 6 and May 20 SFC meetings were obtained from Grand Center and Library staff during the April 8 meeting.

B. Consideration of SFC Milestones and Project Timelines -- Russ asked if any additional discussion was necessary and the SFC members agreed that no further discussion was necessary.

C. Member updates on assignments -- Saxon Sharpe passed around a copy of the meeting materials check list that she developed for the May 15 Kick-Off meeting. Saxon will email the check list to Lee Shenton to email to the SFC committee members.

D. Additional committee member assignments and tasks -- Russ reviewed the assignments made during Discussion Item A. These include:

a. Russ to shorten press release and submit to Lee for review by co-chairs and DOE.

b. Russ to work with Lee on preparing letter to the governmental participants inviting them to attend the May 15 meeting and requesting input regarding potential site uses. This letter would be sent along with a copy of the press release and information packet materials.

c. SFC members should send comments on the maps to Sabrina and comments on the press release to Russ.

d. Russ and Lee to work on the newspaper ad for the May 15 Kick-Off meeting with Lee to submit to the local papers and radio stations after co-chair and DOE review.

e. Russ and Krissie to work with Lee on content for the website for the May 15 meeting for review by the co-chairs and DOE. Possible content includes the News Release, SFC charter, site history, summary of the public process being followed to develop the site futures vision, links to DOE, the power point, and the content from the expanded version of the news release.

f. Russ and Lee to work on modifying website content for use as meeting hand-outs including any content not reviewed by co-chairs and DOE. Lee to work with Robert Riberia on website development.

g. Sabrina to provide layered versions of the constraints map and vegetation map to Lee for use in the May 15 power point presentation as well as a new "site opportunities" map which would also be the base map used by the public during meeting's sticky note exercise.

h. Lee to make suggested edits to the slide show and incorporate the additional map slides from Sabrina.

i. Russ to update "ideas sheet" to include suggested header information.

j. Saxon to be "logistics captain for the May 15 meeting, request needed help from the other SFC members, and supply Lee with lists of items needed for the meeting.

k. Members to arrive about 5 p.m. on May 15 to assist with meeting room set up. Sabrina to operate the registration desk and hand out packets.

l. Lee to supply primary laptop and projector for slide show and Rock to supply back up equipment.

m. Rock to get with Lee to learn more about the various layers of the site constraints map.

n. Sabrina to supply 15 easels (5 stations with 3 easels each with the constraints, vegetation, and opportunities maps) and 2 flip charts for the May 15 meeting along with the enlarged maps for the workshop.

E. Future meeting dates and suggested agenda items -- Two additional meetings were scheduled. The first meeting will be on Monday May 6 with the primary purpose of reviewing all of the preparation for and products to be presented at the May 15, 2012 public "Kick-Off" meeting. This meeting will be held at the Grand Center's main meeting room from 2 p.m. to 4 p.m. The location will also allow the committee to review the layout for the May 15th Kick-Off meeting.

The second SFC committee meeting was scheduled for Monday May 20 at the Library Board Room from 1 p.m. to 4 p.m. The primary purpose of this meeting will be to review public comment received at the May 15 meeting.

F. Other non-action items of general interest -- No additional discussion items were identified for this meeting.

The meeting was adjourned by unanimous vote at 2:44 p.m.