

Minutes of April 12 2018 Agenda Grand County Special Event Committee Meeting

Attending: McKay Vowles (EMS), Jana Smith (Clerk), Paul Spencer (Trail Mix), Elaine Gizler (Travel Council), Kelli Day (Travel Council), Carmella Galley (City), Phillip Mosher (Fire Department), Jeff Whitney (Building), Bill Jackson (Road department).

Absent: Sherriff, UHP and CED (Community Economic Development, formerly Planning Department)

County Council Chambers 10-11 AM

Facilitating the meeting: Michele Hill Call meeting to order 10:12 AM

Introduction of McKay Vowles of EMS replacing Mark Marcum; he had gotten names of the committee before the meeting was called into session.

February minutes: Mackay made a motion to accept minutes as is. Jeff 2<sup>nd</sup>. All in favor.

### **Ordinance 521** – Discussion about revisions

- Discussion of permitting any/all motorized gatherings regardless of size.

Refer to Triumph Motorcycles in Moab February 27 2018 being 40 small. County permit not required as it had not reached 100. Travel Council received a citizen complaint. Elaine opened discussion.

Jeff and Jana said street legal machines under 100 people are under the jurisdiction of law enforcement. Phil made an example of a family reunion of 110 that wind up using motorized vehicles. Family reunions are exempt according to 8.16.050 Exemptions.

Elaine said public concerns about events should be brought to the committee attention and she is doing so, appreciates the discussion.

The committee voted to make no changes to the definition 8.16.030 of Ordinance 521. All in favor.

- Discuss to initiate event application submission from 45 business days prior to the event to a year in advance of the event.

Carmella immediately identified that the city is also discussing permit submission in advance by a year. City currently mandates 60 days prior to event date. Given that TransRockies Moab Rocks wasn't approved by the city (accidentally), Carmella suggested that Discovermoab.com/calendar submission be withheld until the event is completely approved by all agencies. Elaine and Michele agreed for delaying calendar submission posts until event is fully permitted.

Phil and Jeff inquired, are you discouraging new events?

No, New events would be responsible for the current list indicating Grounds for Denial 8.16.130

Jeff made a motion to work with the city to endorse change toward permitting events a year in advance and altering 8.16.090 of Ord. 521. McKay 2<sup>nd</sup>. All in favor.

- Discuss enforcing Grounds for Denial on the county application 8.16.130

Paul Spencer shared that the city states “shall” be denied. Carmella confirmed that is correct. She also told us that city permits are still issued despite the wording.

Jeff said keeping county content of “may” does give the county a choice.

Jana pointed out she just processed an application that didn't have insurance until 3 days prior to the event. Michele interjected - the event producer has been notified that timeline is unacceptable in the future.

Does requesting the date from the Travel Council initiate the submission? The committee agreed, the authorization letter is an attachment to be submitted with the application.

The Committee reflected to keep the Grounds for Denial section 8.16.130 as is with review as the county and city redevelop the timeline for submission out one year.

### **Private Property Affidavit**

Discussion, vote to change verbiage on private property affidavit document to enable an owner to grant use over more than one year, change would be pending legal review.

The example of a modify Affidavit was shown. It was determined that the property owner could sever use at any time, the document would not be binding for the event producer unless in good standing with the owner.

Paul Spencer said the document lacked the dates of event use. Proposed instead of check box of years, specify event dates.

Travel Council pointed out the challenges of getting paper calendars for planning the next year dates. The event dates would come in time.

Jana moved to submit the affidavit with check boxes for years for legal review. Elaine 2<sup>nd</sup>. All in favor.

### **After Action Forms:**

Michele reported no responses were made for the following February events: Red Hot, Duathlon, Skinny Tire, Thaw, Behind the Rocks, Jeep Safari, Outerbike. If there is anything additional to add, this is the time to do so. Paul Spencer said Trail Mix had an Issue with the Thaw and they are working on a resolution.

Michele noted it is good to have that done easily.

Canyonlands Half Marathon had an issue that was resolved already with action.

Asked for agenda items for the next meeting.

Michele spoke on behalf of Ty (UHP) he would like to have emails accepted as a signature on the application. It was asked if he has a #2. Yes, still the UHP spend little time assigned to the office and don't want to hold up the process.

Michele also pointed out Matt Cencieros Grand County IT had mentioned he was looking into DocuSign, Heads nodded all around the table. So we can expect a solution of some kind by next meeting.

Follow up about the year out permitting and collaboration with the city.

Carmella pointed out Discovermoab.com/calendar hold until an event is completely permitted.

In conclusion, reminder of next meeting - **June 14 Meeting at Council Chambers 10 AM – 11 AM**

End meeting: 10:45 AM