

GRAND COUNTY AIRPORT BOARD - REGULAR MEETING - MINUTES

May 7th, 2018 - 5:00 P.M.

- A. Call to Order
 - 1. Members Present: Bill Groff (Chair), Jody Patterson (Vice-Chair), Bill Hawley, Norm Knapp, Howard Trenholme, Judd Hill (Staff).
 - 2. Members Absent: Bob Greenberg, Karen Guzman-Newton.
 - 3. Meeting called to order 17:05.
- B. General Business
 - 1. Approve minutes of 3/5/18, 3/19/18, 4/2/18 Airport Board meetings.
 - a. Postponed.
 - 2. Airport Monthly Data.
 - a. None
 - 3. Director's Report and Safety Report.
 - a. Airport runway opened on schedule on 5/1.
 - b. Commercial air service started on 5/1.
 - c. Multiple items of construction need to continue over coming weeks.
- C. Citizens to be heard
 - 1. None.
- D. Discussion and Consideration Items for Action by County Council.
 - 1. Recommendation for lease agreement between Grand County and All Day Cash, LLC (Tyson Day, owner) for operational space in the airport terminal for an ATM.
 - a. Ground lease for square footage.
 - b. Motion to recommend to Council approval of lease from Guzman-Newton, 2nd by Hawley; unanimous recommendation.
 - 2. Recommendation for lease agreement between Grand County and Grand Circle Convenience and Reservation (Pat Scherer, owner) for operational space in the airport terminal for a concessions area and activities rental area.
 - a. 10% concession lease (greater value of 10% or 200 square foot lease).
 - b. Pinnacle Helicopters would relocate from space since they are on a month-month lease.
 - c. Knapp makes a motion to recommend to Council, 2nd by Trenholme; unanimously approved.
- E. Discussion Items
 - 1. Update on Airport Construction.
 - 2. Update of Terminal Art Working Group.
 - 3. Update of 'June 2nd Grand Opening' Working Group.
- F. Future Considerations
 - 1. Consideration of additional staff for airport.
- G. Closed Session (if necessary)
- H. Adjourn
 - 1. Adjourned 18:36.

Submitted by: Judd Hill, Airport Director