

GRAND COUNTY BUDGET ADVISORY BOARD REGULAR MEETING

**Grand County Council Chambers
125 East Center Street, Moab, Utah**

July 31, 2018

The Grand County Budget Advisory Board met in Regular Session on the above date in the County Council Chambers. The meeting was called to order by Chairperson Chris Baird at 8:33 a.m. with a quorum present. In attendance at the call to order were Board Members Chris Baird (Budget Officer), Chris Kauffman (Treasurer), Jaylyn Hawks (Council Member), and Zach Wojcieszek (Citizen). Absent were Evan Clapper (Council Member), Elaine Gizler (Moab Area Travel Council Executive Director, and Diana Carroll (County Clerk/Auditor). Also in attendance was Ruth Dillon (County Council Administrator) to take minutes and to present her budgets.

A. Action Items

A1. Approving minutes of July 18, 2018 meeting

MOTION: Motion by Zach to approve the minutes of July 18, 2018 seconded by Jaylyn carried 4-0.

A2. Approving minutes of July 25, 2018 meeting

MOTION: Motion by Jaylyn to approve the minutes of July 25, 2018 seconded by Zach carried 4-0.

A3. Presentation and possible revision of proposed operating budget(s):

A3b. Noxious Weed Control-

Chairperson Baird provided the Weed Department budget on-screen showing the analytics agreed upon by the board. He explained that those line items that failed the standard deviation test would be the ones to look to for making cuts if required. Tim Higgs, Weed Supervisor, explained the more significant budget requests. No cuts were made at this time. Tim stated he is not anticipating needing additional positions in 2019.

A3a. Clerk/Auditor-

Chairperson Baird provided the Clerk/Auditor budget on-screen with analytics. As the candidate for the approaching Clerk/Auditor election, he presented the 2019 initial Clerk/Auditor budget, explaining in particular the line items that failed the standard deviation test. No cuts or other changes were made at this time. Chris stated he plans to fill the vacant position but is not anticipating needing additional positions in 2019.

A3c. County Council-

Chairperson Baird provided the County Council budget on-screen. Ruth presented the 2019 initial budget and read from House Bill 224 the requirements that the legislative body must provide for the study committee if the electorate votes this November to have a study committee to study the change of form of government; this includes "necessary printing and photocopying services" and "adequate funds for the employment of independent legal counsel and professional consultants that the study committee reasonably determines to be necessary to help the study committee fulfill its duties." The board discussed whether to budget in case there is a study committee or whether to not budget and instead request a budget amendment if there is a study committee. There was consensus to budget for it. Several adjustments were made live to the budget, and no cuts were made at this time. Ruth agreed to check with the IT Director regarding the current estimated cost of needed audio upgrades as well as an iPad replacement, and the board agreed to revisit the Council's Inventory budget.

A3d. Council Administrator-

Chairperson Baird provided the Council Administrator budget on-screen. Ruth presented the 2019 initial budget, explaining that an increased overtime budget is due to the fact that House Bill 224 requires that the legislative body must provide for the study committee (if voted in) with "necessary secretarial services" and "necessary clerical and staff assistance." Several adjustments were made live, and no cuts were made at this time.

A3e. General Fund Revenue-

Taxes: Chairperson Baird presented the 2019 initial Taxes revenue budget on-screen. He explained that the certified tax rate for this year projects out based on assessed value plus new growth and that the county can only budget for next year what was brought in this year. Several live adjustments were made during board discussion. The board agreed to revisit Aviation Fuel Tax revenue, with input from the Airport Director.

Licenses & Permits: Chairperson Baird presented the 2019 initial Licenses & Permits revenue budget on-screen. The board agreed to revisit Business License Fees following input from Kaitlin Myers in the Community and Economic Development Department who is providing land use code enforcement. The board agreed to revisit Planning and Zoning Fees following input from the Community & Economic Development Director regarding fee changes made during 2018. The board agreed to revisit Building Permit fees for 2018 and 2019 following additional input from the Building Official.

Intergovernmental: Chairperson Baird presented the 2019 initial Intergovernmental revenue budget on-screen. Several live adjustments were made during board discussion. The board agreed to revisit several line items: the State Grant - Hazmat amount following input from the Emergency Management Director, the Airport/Restaurant Tax Contribution following input from the Airport Director, and the City of Moab - Building Inspector amount following input from the Building Official and City Manager. Chairperson Baird stated that Search and Rescue -TRT and Law Enforcement – TC will be revisited during TRT budgeting. Further, District Court Lease will be reclassified to the correct account.

Charges for Services: Chairperson Baird postponed the Charges for Services revenue budget to the next meeting due to lack of time.

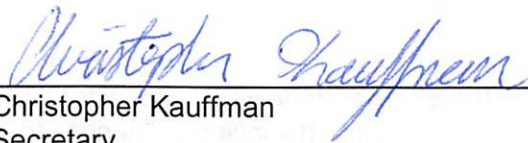
Fines and Forfeitures: Chairperson Baird postponed the Fines and Forfeitures revenue budget to the next meeting due to lack of time.

Adjourn

The meeting was adjourned at 11:55 a.m. by Chairperson Baird.



Chris Baird
Chairperson



Christopher Kauffman
Secretary