

GRAND COUNTY BUDGET ADVISORY BOARD REGULAR MEETING

Grand County Council Chambers
125 East Center Street, Moab, Utah

August 8, 2018

The Grand County Budget Advisory Board met in Regular Session on the above date in the County Council Chambers. The meeting was called to order by Chairperson Chris Baird at 8:30 a.m. with a quorum present. In attendance at the call to order were Board Members Chris Baird (Budget Officer), Evan Clapper (Council Member), Jaylyn Hawks (Council Member), Elaine Gizler (Moab Area Travel Council Executive Director) and Zach Wojcieszek (Citizen). Also in attendance was Ruth Dillon (County Council Administrator) to take minutes.

A. Action Items

A1. Approving minutes of July 31, 2018 meeting

MOTION: Motion by Jaylyn to approve the minutes of July 31, 2018 seconded by Zach carried 4-0-1 with Elaine abstaining.

Diana Carroll (County Clerk/Auditor) arrived at 8:37 a.m.

A2. Presentation and possible revision of 2019 proposed operating budget(s):

A2a. Sand Flats Recreation Area-

Chairperson Baird provided the Sand Flats Recreation Area budget on-screen. Andrea Brand, Sand Flats Director, explained the more significant budget requests, including capital improvements and capital equipment. Board members discussed the "ultra conservative" revenue projection at length and ultimately revised it upwards for a "conservative" projection.

Chris Kauffman (Treasurer) arrived at 9:40 a.m.

A2b. Community and Economic Development-

Chairperson Baird provided the Community and Economic Development (CED) budget on-screen, followed by the UMTRA grant budget. Zacharia Levine, Community and Economic Development Director, explained the more significant budget requests, including a revived Planning Grants line item for match monies in the CED budget; board members discussed having grant *revenues* in a separate fund of Miscellaneous Grants (Fund 25). The board agreed to revisit one of the budgets (or Capital) for a copier and, if needed based on County Council Strategic Plan directives, the CED Planning Projects line item.

Diana clarified Travel expense (per diem, lodging, car rental) versus Fuel expense (Road Department bulk fuel) versus Schooling expense (registration fees and training costs), stating that these distinctions are to be utilized countywide for audit purposes.

A2c. General Fund Revenue (continued), postponed from July 31, 2018-

General Fund Revenue: Charges for Services-

Chairperson Baird provided the General Fund Revenue budget on-screen. He and Diana reviewed most line items with the board, making live adjustments during board discussion. The board agreed to revisit several line items: Airport Fees, with input from the Airport Director; Felony Probation Reimbursement and State Jail Housing Contract following input from the Jail Commander; and Weed Removal following input from the Weed Supervisor. Chairperson Baird stated that some line items may need to be adjusted depending on Moab City's plans (regarding dispatch, building permits, etc.).

General Fund Revenue: Fines and Forfeitures-

Chairperson Baird provided the Fines and Forfeitures budget on-screen. It was noted that the budget in the packet erroneously showed line items for taxes, despite the Fines and Forfeitures title. He and Diana reviewed the line items with the board.

A2d. Non-Department-

Chairperson Baird provided the Non-Department operating budget on-screen. He and Diana reviewed most line items with the board, making live adjustments during board discussion.

A2e. Audit-

Chairperson Baird postponed the Audit budget presentation until next meeting.

A2f. Public Defender-

Chairperson Baird provided the Public Defender budget on-screen. He and Diana reviewed most line items with the board, making live adjustments during board discussion.

A2g. Elections-

Chairperson Baird postponed the Elections budget presentation until next meeting.

Future Considerations

Evan reported that the forecasted needs analysis Request for Proposals received only one response, a company from California, and that the County Council had agreed yesterday to modify the Scope of Work to incorporate discussions from yesterday's County Council Strategic Plan workshop.

Adjourn

Elaine left the meeting at approximately 11:00. The meeting was adjourned at 11:37 a.m. by Chairperson Baird.



Chris Baird
Chairperson



Christopher Kauffman
Secretary