

Budget Advisory Board MEETING

**Grand County Council Chambers
125 East Center Street, Moab, Utah**

September 12, 2019

The Budget Advisory Board met on the above date in the Grand County Council Chambers. The meeting was called to order by Chairperson Chris Baird at 9:06 a.m. with a quorum present. In attendance at the call to order were Chris Baird (Budget Officer and Clerk/Auditor), Chris Kauffman (County Treasurer), Elaine Gizler (Moab Area Travel Council Executive Director), Jaylyn Hawks (Council Member) and Zach Wojcieszek (Citizen). Absent were Evan Clapper (Council Member).

A. Action Items:

A1. Approving minutes of October 17, 2018 Joint Grand County Council - Budget Advisory Board meeting, postponed from September 5, 2019.

MOTION:

Motion by Jaylyn Hawks to approve was seconded by Zach Wojcieszek and carried 5-0.

A2. Approving minutes of September 5.

Jaylyn Hawks asked about wording (A4a, 3rd paragraph, 2nd sentence) that could indicate that the county budget would increase by 1.2 million each year. Chairperson Baird clarified that it was an increase in the budget from 2018 to 2019 only.

MOTION:

Motion by Jaylyn Hawks to approve as corrected was seconded by Elaine Gizler and carried 5-0.

A3. Review of Budgets for 2019 and 2020

Chris Baird provided a brief overview of the budgeting process.

A3a. 10-4126 Public Defender

The budget line items were reviewed with analysis and no changes were made to the recommendations made by Chris Baird for the 2020 initial budget request.

Chris Baird had to leave the meeting for an appointment. Zach Wojcieszek chaired the remainder of the meeting.

A3b. 10-4142 Clerk-Auditor

This budget was postponed until the department head was available.

A3c. 10-4150 Non-Department

The budget line items were reviewed with analysis and no changes were made to the recommendations made by Chris Baird for the 2020 initial budget request. Line items for bank charges and equipment maintenance were flagged to revisit when Chris Baird was available.

A3d. 10-4151 Audit

The budget line item was reviewed with analysis and no changes were made to the recommendation made by Chris Baird for the 2020 initial budget request.

A3e. 10-4170 Elections

The budget line items were reviewed with analysis and no changes were made to the recommendations made by

Chris Baird for the 2020 initial budget request. Line items for special department supplies was flagged to revisit when Chris Baird was available.

A3f. 10-4253 Animal Control

The budget line item was reviewed with analysis and no changes were made to the recommendation made by Chris Baird for the 2020 initial budget request.

A3g through A3j.

These budgets were postponed until analysis and/or requests were ready.

B. Discussion Items:

The Treasurers budget was discussed because the 2020 request and analysis was ready. It was agreed to place it on the next agenda.

B1. Advantage Refresher/Overview

Chris Kauffman covered the basics of Advantage including what budget preparers see and how they enter requests, notes and attachments.

Future Considerations

Jaylyn Hawks expressed a desire to discuss the split of the Healthcare sales tax at the next meeting.

Adjournment

The meeting was adjourned by Vice-Chair Wojcieszek at 10:29 a.m.



Chris Baird
Budget Advisory Board Chairperson



Christopher Kauffman
Budget Advisory Board Secretary