

APPROVED
Grand County Public Library
Minutes for the Regular Board of Directors Meeting
September 13, 2018 5:30 pm
Board Room, Grand County Public Library

In attendance for the September 13, 2018 Grand County Public Library Board meeting held in the Board Room at the Grand County Public Library, were as follows: Jeremy Lynch, Jenna Woodbury, Frank Stewart, Evan Clapper, and Jessica Anderson. Also present were Carrie Valdes, Library Director; and Meghan Flynn, Head of Adult Services (minutes). Kathy McHugh, Dan McNeil, and Alanna Simmons-Cameron were absent.

Jeremy Lynch called the meeting to order at 5:33 p.m.

Approval of the minutes for the July 16, 2018 meeting was discussed. Frank made a motion to approve the minutes as presented. Jenna seconded the motion and it passed unanimously.

The library bills were passed around for review.

There were no Citizens to be Heard.

Carrie delivered a Director's Report to the Board. She reviewed updates regarding grant projects, staff training, programming, and library facilities. The book bike has attended several community events to take advantage of outreach opportunities. WiFi hotspots and Chromebooks have begun circulating and staff have received positive feedback so far. Two library staff members recently attended a training focused on reference services. This year's summer reading programming for all ages was successful. The new shade structure for the library's courtyard space, which is sponsored by the Friends of the Library, is almost complete. The library's current Maintenance Worker is retiring at the end of September and staff is hoping to fill the vacant position soon.

Carrie continued the Director's Report and informed the Board that the Budget Advisory Committee is recommending the County Council send out a truth in taxation notice for the library in conjunction with a notice concerning the county's General Fund. This is related to potential compensation adjustments based last year's county-wide salary survey as well as recommended increases associated with some of the library's operational expenditures, which were discussed during the Library Board's budget meeting in July. Discussion followed.

The Board moved on to Old Business. The first item on the agenda under Old Business was Review and Consideration of Re-approval of the Grand County Public Library Art Acquisition Policy. No changes were recommended by library staff. Frank stated that the Board's Art Committee was planning to meet and review the current art policies, but has not yet done so. Carrie noted that re-approval of the art policies is not an urgent matter. Discussion followed. Evan made a motion to table items A and B under Old Business (Review and Consideration of Re-Approval of the Art Acquisition Policy and the Art Exhibit Policy) to give the Art Committee the opportunity to meet and discuss any recommendations for edits. Frank seconded the motion and it passed unanimously.

The Board discussed past approaches to art acquisition and exhibition in the library and the potential for participation in future Moab Art Walk events.

The third item on the agenda under Old Business was Review and Consideration of Re-Approval of the Grand County Public Library Bulletin Board and Display Policy. No changes were recommended by library staff. Carrie clarified which areas in the building are considered display spaces. Evan made a motion to approve the policy as written. Jenna seconded the motion and it passed unanimously.

There was no Consent Agenda.

The Board moved on to New Business. The first item on the agenda under New Business was Discussion and Recommendation of a Revised Grand County Public Library Fee Schedule to the Grand County Council for Approval. Carrie explained that the changes recommended by library staff include some housekeeping items and changes that are in line with the library's strategic plan. Staff is recommending the removal of the fee for library postcards because the library no longer has postcards available for sale. Staff is also recommending the removal of the \$1 fee for a resident library card because Grand County residents already pay property taxes to support library services. Lastly, library staff is recommending the removal of interlibrary loan fees. Carrie noted that there has been a significant drop in interlibrary loan requests, likely due to the library's current use of a patron request driven acquisition policy. Interlibrary loan fees do not add significantly to library revenues and they can serve as a barrier to access for lower income residents. Discussion followed. Carrie noted that the County's photocopy fees will still apply when patrons request a print version of interlibrary loan journal articles.

Jenna asked for information regarding the library's Charges Filed fee. Carrie replied that the library historically had a process in place to provide staff the option of turning over long-overdue item claims to the police department and the County Attorney. The purpose was to file theft charges against patrons with long-overdue items. This process has not been put into action for at least a decade because a cost benefit analysis showed that the cost associated with filing charges was significantly greater than the value of any items recovered. Discussion followed.

Frank left the meeting at 6:00pm and returned to the meeting at 6:03pm.

Evan made a motion to approve the recommendation of a revised Grand County Public Library fee schedule as presented with the removal of the Charges Filed fee as an additional recommended edit. Frank seconded the motion and it passed unanimously.

The second item on the agenda under New Business was Discussion of Upcoming Library Board Vacancies. Jeremy Lynch and Jessica Anderson will both complete their first term on the Library Board at the end of 2018. Discussion followed. Both Jeremy and Jessica expressed interest in continuing to serve on the Library Board for a second term.

The Board moved on to Board Member Reports. Jenna shared some upcoming volunteer opportunities. The Friends of the Library need help with their fall book sale and a group of library staff and volunteers will be cooking for the next Youth Garden Weed 'n Feed event.

Jeremy reported that Utah State University's Small Business Center is working with some local non-profit organizations to begin providing Foundation Center access at USU. They will host

the database on a trial basis starting this year to determine if it's an effective tool for the community. Access to the Foundation Center at USU is currently funded for one year. Jeremy noted that the library may be able to serve as a partial financial partner in the future if USU decides to continue with the collaborative effort. The current partners have established a Memorandum of Understanding for the project.

The Board moved on to Future Agenda Items. The Board discussed thoughts on a next meeting date.

A closed session was not needed. Jeremy adjourned the meeting at 6:15 p.m.