

Minutes of December 13 Grand County Special Event Meeting

Attending: Kyle Curtis – Utah Highway Patrol, Mckay Vowles – EMS, Jeff Whitney –building, Jana Smith – clerks, Kenny Gordon – Community economic development, Elaine Gizler – Travel Council, Michele Hill - Coordinator

Michele Hill Chair

Meeting called to order 10:04 AM

Agenda:

October and November minutes: Mckay Vowles made a motion to approve both October and November minutes. Elaine Gizler 2nd. All in favor.

Meeting dates for 2019: Elaine made a motion to approve the meeting dates February 14, April 11, June 13, August 15, October 10, December 12 @ 10-11 AM in 2019, Jana Smith 2nd. All in favor.

-Kokopelli December 4th Council Appeal report. Council meeting is recorded to listen to that appeal. County Council stood by the committee. McKay started a discussion about an event under 100 would not require a Grand County permit. If Kokopelli were to be under 100 not have to apply for a county permit what is BLM's position? Michele will contact BLM get back with the committee. Elaine had more discussion which brought up changes to the Ordinance. Michele interjected the review of the ordinance is on the agenda to bring this to close and apply.

-After Action reviews:

- Moab 200 – Michele read about a bear hunter with an athlete in the scope and read Forest Service remarks about poor signage and an aid station problem and addressed the hunter. Jeff said the hunt season is a long one, and not many bear hunters permitted. Elaine said does the county require she supply the vests. Who checks it on the applications? EMS? Sheriff? Mckay said Vests are \$16-\$25 EMS wouldn't require it. Elaine wants the messaging out there. Michele can remind hunting season events of hunting season.
- The Other Half no issues –then Kyle Curtis said on the Cisco end of Hwy 128 has those events out for weeks before, but on the day of the event, something additional could happen to it, rather than try to read the fine print.
- Jeep Jamboree no issues
- Moab Craggin' Michele read Evan Clapper hopes the Kane Creek property will come into compliance so camping will be allowed next year. Michele forwarded to Elaine surveys Evan supplied. Michele as part of the After Action also emails the event producers to include their opinion of the permitting process, what there participants think of services in town, etc.
- Moab Ho Down – Surprise! It is not one that has permitted with the county. You will see in your packet a snapshot of the website, where they advertised 100 registrants, so Michele reached out to tell Ho Down they have to permit. They said they are under 100 all combined, spectators/volunteers/registrants. Trail Mix pointed out in town they are easily 200 at star hall. Michele points out the county doesn't permit in town. We are concerned only with the race in the Kane Springs area. Kenny Gordon asked is there any way to verify the numbers. Michele will reach out to BLM for numbers.

- Moab Trail Marathon no issues. Read Danelle's perspective to the committee. She also asked for the county to have multiple year permits. Jeff said the county makes it easier for the agencies to approve future permits. Michele thanked Jeff for that sentence for an explanation.
- Dead Horse Ultra Trail Mix had great things to say. Read Denise Ricks perspectives to the committee. Elaine asked will the Trail Mix county employees check the trails after an event or will volunteers. Michele admitted she did not know. Michele did point out Trail Mix meeting this week, as Zacharia spoke that the Trail Mix will continue to function the same. Trail Mix is also under Zacharia's department. Elaine asked for clarification.
- GGBY – no issues
- Winter Sun 10k – no issues

Jeff said sometimes in his section 5 it will read see attached. He would rather have a summary there. Michele determined stages, platforms, tents with controlled access Building department needs details. Pop-up tents, inflatable finish lines are no trouble. Michele will be watchful.

-Discussion of changes for Ordinance No. 521 (2013), create action, vote as necessary. 26:38

Point of clarification does the committee make changes, yes and then recommends those changes to council for approval.

Section 8.16.030 define 100 person that combines registrants, spectators, staff, hired entities and volunteers.

Section 8.16.060 Business License and Sales Tax

Chris Baird had communication with the Utah State Tax office and it has been determined that event producers shall have a Utah State Tax license. The language now determines vendors involved with an event will have Utah State Tax license. Elaine asked do event producers pay Utah State Tax? Jana Smith said Chris did the research and that has been unclear in the past. State Tax specifically indicates running event, athletic events. Now they have to pay tax on registration fees.

Elaine asked what other counties are doing? Hope the state tax requires this of every county, so an event doesn't take the event to another county because they are not making this change too.

Michele with the committee's permission asked to have Chris Baird advise about the revision of this section. Committee is ok with this.

8.16.070 Cost Recovery Surcharge

The recovery surcharge has not been exercised by committee. Michele is not sure if this section needs to be re-written or the departments need to be trained. For example, during Kokopelli, there was \$260 for hotels for the helicopter pilots that the Sheriff paid, Jim Webster said it cost Search and Rescue \$50 in wages for SAR for that event. Neither of these departments billed Kokopelli.

Mckay said the event caused the county to bear an expense.

Elaine said they didn't bill for the helicopter because there wasn't a cost for the helicopter.

Jana Smith said Classic Air for basing out of EOC the helicopter gives so many fly hours a mont to county. I don't think the event should be able to take those free hours.

Mckay said there were three separate calls so those never went over that 3 hour total per call.

Kyle Curtis said there could be grants money paying that, If you bill one event but not another one. Look into a normal citizen versus and event rescue. Michele interjected- Maybe one time a helicopter goes out for an event, but 3 times? Kyle replied, yes there is negligence there.

Jeff Whitney said my wife had to use the helicopter \$35,000!

Mckay asked how do you want to change this section? Michele is not sure, maybe

Jeff if there isn't a plan, then you do it for one event, then county pays the next. The event has insurance to use. If the county uses the donated hours for one event then will have to for all events.

Elaine said thinking how the citizens would evaluate this. Maybe we need to consult the attorney.

Michele Maybe we need to look at the fee schedule. I currently have it my signature for scheduling the sheriff, or the road department for dust suppression.

Elaine we do need some verbiage.

Michele said - Deputy Brewer said the event should have insurance and explained when 911 is activated, the sheriff deploys staff, the staff is blind and makes a judgement to pull in the helicopter and that activates the 3 free hours agreement. The Sheriff department needs to weigh in on this.

Jeff we need to automatically bill the event rather than use the free hours. Mckay agrees. Elaine we need to investigate if the \$60 life flight has an event rate.

Because the free hours could be really critical for citizens and visitors.

Michele said this jumps ahead into Allowable Conditions, which lists surety bonds or deposits. Mckay said he thinks that is a rabbit hole. Michele voiced I think the surcharge recovery is the area to focus on.

8.16.080 application materials

Michele has been sitting on a compost coalition committee, looking to bring industrial composting to Moab. I had mentioned this to SEC at the October meeting. If we change this then there is room to require it of events. The committee went to Grand School Board meeting to present the idea and that timeline aims to be up and running for the Folk Festival November 2019. So industrial composting could have been 5 years away, has shortened. Mckay asked where is it going? Michele: it was asked to have it between high school and youth garden. HMK is interested to have it.

Kyle so I can understand you are going to ask events to use the compostable materials.

Yes, Michele replied, an event says Styrofoam is so much cheaper. So use Styrofoam and there is a waste fee that would make it equal to investing in these eco products. Kyle that makes sense.

Kyle so you are incentivizing them to use better products. Elaine says if the Folk Festival can do it we are saying it can be done we are saying by 2020 Elaine says every event has to conform, the city is moving in that direction too. Kyle would be paper products or something else?

Michele explained Moonflower is reaching out to restaurants to use Eco Product and jointly purchase a shredder for eating utensils, things that look like plastic but will compost.

Jeff is there any benefit to it until the plant is installed? Michele replied no, those products would go into the landfill. Changing the wording will set us up to have room to encourage these practices in the future. Kyle said then you will be ready for it. Michele posed that Monument Waste and Green-Solutions will charge the fees.

8.16.090 Submission Timeline

Applications shall be submitted minimum of 45 days. The city has asked the DiscoverMoab/Calendar does not post events until they are fully permitted. Then Michele got the rally on the rock application (incomplete), a few days later advertising for the ROTR began. Should events apply a year in advance? Should they apply 45 business days, not including Saturday nor Sunday in advance of their advertising?

Also, about submission, I have ROTR and other applications, how long do I hang onto it incomplete? It should be submitted completed. I get that some things are left out, how many days to reconcile it? Michele feels like 10 days to complete it... McKay said, after it is turned in.

Kokopelli was within 45 days, but there isn't a consequence. But at 45 days they will already be advertising.

Elaine: they should have it in at least 90 days. What do the rest of you think?

Jeff said they can advertise anywhere they want, whether or not Travel Council posts it, is up to Travel Council. I don't know that the committee needs to help decide about DiscoverMoab website posting.

Elaine since the city is requesting it because they are requesting they are permitted. I think we will comply with that. We also think 45 days is too short. I said 90 but it can be whatever.

McKay asked what does it read now? The application shall be submitted a minimum of 45 days in advance of the proposed event. McKay shall we day submitted no less than 90 and granted no less than 45 days. Michele right now it says the county does not have to give it out until 5 days before the event.

Jeff if that is the case you are not posting it on your website until 5 days before the event. Yeah, Elaine, remarks that is why we have to change this section.

Kyle submit and completed in 45 days.

Elaine we approve the date from our office. Jeff is that where somebody will go to find events for planning? Michele reminded committee that county works with the agencies and developed a calendar that is sent out to events and businesses. Rim Tours pointed that BLM may only require an event to post trail usage 3 weeks out, but in January a reservation is made for a trail then in the spring on that date there is an event being held on the trail. The calendar also shows agencies the status of applied, pending and granted about the various events. This is a back office calendar so any agency can tell what is happening, regularly the agencies refer them back to the Travel Council. Elaine said we approve the dates and are the clearing house for all those events. Michele said the county is collaborating with agencies.

This committee does not have any authority over advertising.

Change it to 90 days. Mckay says to get signature it could take the county two months. He thinks completed 30 days before the event. Mckay says 2 months should be plenty of time for the departments to sign off.

Under allowable conditions reiterates. Michele was thinking about adding a waste surcharge, but will scratch that off after the previous discussions. Elaine we would recommend to reach sustainability by 2022.

11:02 AM there are two more items can you all stay. Jeff 15 more minutes.

8.16.130 Grounds for Denial

Michele suggests adding does not meet submission timeline. Nods all around.

We are going to talk about after action

Unanimous committee decision results from Post Event Evaluation.

Finally add a section about the Post Event Evaluation / After Action report since we use it, and there is no guiding language in the ordinance. Create 8.16.160 reads Events are subject to an After Action Report /Improvement plan.

Elaine said let's add if the results of the form indicate there are matters there is a meeting involving the event producer.

I will research and re-write as was discussed and send it out to committee and go from there.

-Discussion of Post Event Evaluation, After Action Report / Improvement Plan.

Checking in that sending an entire month at a time to committee is appropriate. The attending committee said this works.

Michele requests that departments reply no issue or with issue for each event. Especially helpful in planning meetings to know how much time the committee may need for this section. Mckay says sometimes matters don't surface for 20 – 30 days after, so add a time line.

No Topics for next meeting were suggested.

10:45 AM Kenny Gordon left the meeting.

10:55 AM Jana Smith left the meeting.

Jeff made a motion to adjourn. Mckay 2nd, all in favor. Meeting ended at 11:12 AM