

**GRAND COUNTY, UTAH
RESOLUTION NO. 3269 (2021)**

**AMENDING AND RESTATING THE BYLAWS OF
THE GRAND COUNTY TRAIL MIX COMMITTEE**

WHEREAS, the Grand County Commission is authorized under §17-27a-102(b) to enact all ordinances, resolutions, and rules and may enter into other forms of land use controls and development agreements that the county considers necessary;

WHEREAS, non-motorized trail are an important part of Grand County's past and future for the economic impact of tourism and the quality of life of residents;

WHEREAS, since September 12, 2000, the Trail Mix Committee, as an advisory committee of the County, has been involved in the planning and development of trails in Grand County;

WHEREAS, the previously named Grand County Council adopted the Bylaws of the Trail Mix Committee via Resolution No. 2889 (2009) on April 7, 2009; and

WHEREAS, the County now desires to amend and restate those Bylaws to clarify various provisions including those related to member residency requirements, member removal, and officer positions;

NOW THEREFORE BE IT RESOLVED THAT the Grand County Commission hereby adopts the Amended and Restated Bylaws of the Trail Mix Committee as follows:


See Exhibit A

This Resolution was duly and regularly introduced and passed by vote at a regular meeting of the Grand County Commission, State of Utah, on May 4, 2021.

GRAND COUNTY COMMISSION



Mary McGann, Chair

ATTEST:


Quinn Hall, Clerk/Auditor

**AMENDED AND RESTATED BYLAWS
OF THE
GRAND COUNTY TRAIL MIX COMMITTEE**

Article I. Name

The name of this organization shall be the Grand County Trail Mix Committee, an advisory committee of Grand County, a Utah political subdivision, created pursuant to Grand County Resolution No. 2889 (2009).

Article II. Responsibilities and Authority

The Trail Mix Committee (the "Committee") is an advisory body to the Grand County Commission without authority to speak for or represent the County. Specifically, the Committee is hereby authorized to:

- a. Provide the Commission with facts, opinions, advice, and recommendations on issues related to non-motorized trails;
- b. Promote education of and cooperation among all trail users;
- c. Assist the County Planning Commission in developing the Grand County Non-Motorized Trails Master Plan updates;
- d. Work on implementing the Grand County Non-Motorized Trails Master Plan;
- e. Collaborate with motorized user groups, including the County Motorized Trail Committee, regarding trail issues within Grand County;
- f. Organize and complete work projects to develop and maintain trails;
- g. Work with private property owners to promote and maintain historic trail access and acquire trail easements with approval from the County Commission;
- h. Work with land managers of various agencies to promote trail use and development;
- i. Handle other trail related issues delegated to it by the Commission; and
- j. Assist the County's non-profit grant recipients on the expenditures of grant funds to ensure that the County-appropriated funds are efficiently used for the development of trails for Grand County residents and visitors.

Article III. Members

Section 1. The Trail Mix Committee (The Committee) shall be comprised of full-time Grand County and San Juan Residents and representatives from local, state and federal stakeholders who are interested in non-motorized trail development in the area, including but not limited to:

- a. US Forest Service
- b. Bureau of Land Management
- c. National Park Service
- d. State Parks
- e. School & Institutional Trust Lands Administration (SITLA)
- f. Utah Department of Transportation (UDOT)
- g. Moab Trails Alliance (MTA)
- h. Grand County Commission
- i. City of Moab
- j. Grand County Active Trails and Transportation Department

k. Members of the General Public

Section 2. Participation: In addition to the Stakeholder Representatives listed above, Grand County encourages participation from non-profit organizations that promote non-motorized trails, the City of Moab, the Grand County Motorized Trails Committee, Planning Commission, Recreation Special Service District, Transportation Special Service District, San Juan County, the Utah Division of Forestry, Fire, and State Lands (FFSL), the Utah Department of Transportation (UDOT), the Utah Public Lands Policy Coordinating Office (PLPCO), and the Utah Office of Outdoor Recreation. Individuals associated with these entities shall be treated like the general public and may become Members by regularly attending Committee meetings.

Section 3. Vacancies: Vacancies in the Committee shall be filled within ninety (90) days of resignation or death of a Member by a majority vote of the remaining Committee Members present at a meeting at which a quorum is present. In filling a vacancy, the Committee shall select an individual who meets the qualifications and requirements of Utah Statute § 17-52a-403(b) and (c).

Section 4. Removal: Either a majority of Committee Officers or the County Commission may request the resignation of a Committee Member for cause, including poor attendance and/or ethical considerations.

Section 5. Compensation: Members may not be compensated by the County for serving on the Committee; provided, however, that any employee of an entity that is a Member of Committee, including a County employee, may be entitled to the employee's regular wages paid by their employer for time spent performing Committee work as a result of appointment or consent by the employee's Supervisor. Members may be reimbursed by the County for actual expenses associated with Committee business pursuant to County policy.

Article IV. Officers

Section 1. Officers: The Committee shall elect at the first meeting of every year a Chair, and Vice-Chair. The Chair, after majority approval from the Committee, may appoint a Secretary. Officers may serve for successive one-year terms without limit.

Section 2. Chair: The Chair shall be the presiding officer of each meeting. The Chair shall be responsible to call meetings, set the agenda, and conduct the meetings.

Section 3. Vice Chair: The Vice-Chair shall assist the Chair in the discharge of the duties of the Chair and shall fulfill the duties of the Chair in the Chair's absence.

Section 4. Secretary: The Secretary shall keep all minutes of the meetings and send copies to all Committee Members. The Secretary shall assist the Chair in preparing an agenda for the meetings, posting notices, approving minutes of all Committee meetings, and keeping necessary records to help the Committee perform its function. Once the Committee has approved the minutes, the Secretary shall forward the official signed copy of the minutes to the County Clerk/Auditor and Council Administrator for retention and publication to Grand County website.

Article V. Meetings

Section 1. Quorum: Nine (9) Members shall constitute a quorum for the transaction of business of the Committee. If at any meeting of Committee Members, there be less than a quorum present, the majority of those present may adjourn the meeting until a quorum is present.

Section 2. Action: The affirmative vote of a majority of the Committee Members present at a meeting at which a quorum is present shall be the act of the Committee.

Section 3. Voting: Each Stakeholder Representative shall designate a representative to attend and participate as its voting Member. Members of the general public may vote when they attend at least three of six consecutive meetings (including the current meeting) and meet the criteria as a full-time resident of Grand or San Juan County. Voting eligibility shall be verified by the Chair at each meeting upon review of past attendance and residency records.

Section 4. Regular Meetings: The Committee shall meet monthly and shall publish and advertise a schedule with dates, meeting times, and the location of regular meetings at least on an annual basis.

Section 5. Open Meetings: The Committee Member meetings shall be in compliance with the Open and Public Meetings Act, Utah Statute §§ 52-4-101 et seq.

Section 6. Electronic Meetings: One or more Members may participate in public meetings by means of electronic communication in accordance with Grand County Resolution #2944 and Utah Statute § 52-4-207, so long as a quorum of the Committee is present at the anchor location. Any form of telecommunication may be used, as long as it allows for real-time interaction in the way of discussions, questions and answers, and voting.

Section 7. Special Meetings and Emergency Meetings: Special meetings and emergency meetings may be called by the Chair and shall be in compliance with Utah Statute § 17-53-205 and the Open and Public Meetings Act.

Section 8. Notice and Agenda: The Secretary shall provide public notice of each meeting in accordance with Utah Statute § 52-4-202.

Article VI. Parliamentary Authority

The Committee shall use Robert's Rules of Order when conducting its business, which business shall be considered, as far as practicable, in the following order:

- a. Call to Order
- b. Approval of Minutes
- c. Citizens to be Heard
- d. Action Items
- e. Discussion Items
- f. Future Considerations
- g. Closed Session(s) if necessary
- h. Adjournment

Article VII. Subcommittees

Section 1. Subcommittees: The Committee may form subcommittees during any public meeting and shall exist until the subcommittee's purpose has been met or the subcommittee is otherwise deemed no longer necessary. Each subcommittee shall report to the Committee Chair.

Section 2. Executive Subcommittee: The Committee Executive Subcommittee is hereby established to: set policy, goals and direction for the Committee with input from Committee Members; establish priorities for the development and implementation of the Grand County Non-Motorized Trails Master Plan with input from Committee Members. The Committee shall appoint the members of the Executive Subcommittee at its organizational meeting and each January thereafter. The Executive Subcommittee shall be comprised of a minimum of five members, including the Committee Chair, Committee Vice-Chair, and representation from—but not limited to—Moab Trails Alliance Representative (MTA), and representation from the biking, hiking, equestrian, skiing, climbing and canyoneering, and trail running user groups from Committee membership.

Section 3. Meetings: Subcommittee meetings are not subject to the Utah Open and Public Meetings Act as subcommittees shall not constitute a quorum for the purpose of transacting Committee business and may be conducted via phone, email, or similar electronic means of communication.

Section 4. Additional Subcommittees: The Officers may form and appoint additional subcommittees to study issues as deemed necessary. These Subcommittees shall make recommendations to the Trail Mix Committee.

Article VIII. Amendment of Bylaws

These Amended and Restated Bylaws shall supersede and replace in their entirety all prior Bylaws of the Committee. Any amendment hereto shall be in writing and approved by the Grand County Commission.

The above Amended and Restated Bylaws were duly adopted by the Trail Mix Committee on April 13, 2021 and by the Grand County Commission on May 4, 2021.